

MEETING MINUTES

Thursday, November 9, 2023 at 6:30 PM



Board Meeting via Zoom Video Conference

Board Members Present:

Jerry Brandt Ted Knight
Teri Brandt Tom Lundy
Janice Bray Peter McIsaac
Ted Collins Jamie McGarvey
Joel Constable Sharon Smith
Mike Dell Rick Zanussi
Teresa Hunt

Board Members Absent:

Ryan Baptiste
Gail Finnson

Staff:

Jennifer Harris, Administrative Officer
Shannon Johnson, CFO
Tammy MacKenzie, CAO

Guests:

1. **CALL MEETING TO ORDER:**

The meeting was called to order by the Board Chair, Rick Zanussi at 6:30 PM.

2. **TRADITIONAL LAND ACKNOWLEDGMENT.**

3. **DISCLOSURE OF PECUNIARY INTEREST.**

4. **APPROVAL OF MINUTES:**

4.1 October 12, 2023

Resolution 23 11 01

CARRIED

Moved by Tom Lundy

Seconded by Teresa Hunt

“THAT the Board meeting minutes of Thursday, October 12, 2023 be approved as presented.”

5. **DEPUTATIONS & PRESENTATIONS.**

6. **REPORTS:**

6.1 Chair

Reminder that our December meeting is a week earlier than normal, it will be held on Thursday, December 7th, 2023

6.2 Chief Administrative Officer

Ms. MacKenzie was available to take any questions regarding the CAO report.

6.3 Chief Financial Officer

Financial report was presented and reviewed by Ms. Johnson.

7. OUTSTANDING ISSUES.

8. NEW BUSINESS:

8.1 Appointment of Auditors for 2023

A written report was presented and reviewed by Ms. Johnson.
Discussion ensued around the cost and location of the new firm.

Resolution 23 11 02

CARRIED

Moved by Sharon Smith

Seconded by Ted Knight

“THAT the Board appoints the firm of KPMG LLP as auditors for the District of Parry Sound Social Services Administration Board (DSSAB) for the year ended December 31st, 2023.”

8.2 National Housing Accord

A written report was presented and reviewed by Ms. MacKenzie.

Resolution 23 11 03

CARRIED

Moved by Teri Brandt

Seconded by Joel Constable

“THAT the District of Parry Sound Social Services Administration Board supports the National Housing Accord’s multi-sector approach to ending Canada’s rental housing crisis, including their 10 recommendations;

AND THAT the District of Parry Sound Social Services Administration Board supports the attached letter from NOSDA;

THEREFORE BE IT RESOLVED THAT a copy of this resolution be forwarded to the two Members of Parliament representing the District of Parry Sound, the Federal Minister of Finance, and the Federal Minister of Housing;

AND FURTHER BE IT RESOLVED THAT a copy of this resolution be shared with Municipalities within the District of Parry Sound requesting their support of this resolution.”

9. IN-CAMERA: 1

Resolution 23 11 04

CARRIED

Moved by Ted Collins

Seconded by Peter McIsaac

“THAT pursuant to Section 38 of the District of Parry Sound Social Services Administration Board’s *Procedural Rules*, the Board moves to an In-Camera session in order to address matters pertaining to:

- vi) a decision concerning negotiations for an agreement or contract between the Board and a third party”

Ms. Bray joined the meeting at 7:05 PM.

Resolution 23 11 05

CARRIED

Moved by Jamie McGarvey

Seconded by Mike Dell

“THAT the Board now rises out of In-Camera without report.”

10. ADJOURNMENT.

The meeting was adjourned to the next regular meeting to be held Thursday, December 7, 2023 via Zoom Video Conference.

Resolution 23 11 06

CARRIED

Moved by Jerry Brandt

Seconded by Janice Bray

“THAT the Board meeting now be adjourned to the next regular meeting to be held Thursday, December 7, 2023 at the hour of 6:30 PM via Zoom Video Conference.”