

AGENDA

Thursday, August 14, 2025 at 6:30 p.m.



Board Meeting Location: 1 Beechwood Drive, Parry Sound, Ontario (In-Person)

1. **CALL MEETING TO ORDER.**
2. **TRADITIONAL LAND ACKNOWLEDGMENT.**
3. **DISCLOSURE OF PECUNIARY INTEREST.**
4. **APPROVAL OF AGENDA. ®**
5. **APPROVAL OF MINUTES:**
 - 5.1 June 12, 2025 ®
 - 5.1 June 17, 2025 ®
6. **DEPUTATIONS & PRESENTATIONS.**
7. **REPORTS:**
 - 7.1 Chair
 - 7.2 Chief Administrative Officer
 - 7.3 Director of Finance
8. **OUTSTANDING ISSUES.**
9. **NEW BUSINESS:**
 - 9.1 Financial Comparisons KPMG
 - 9.2 Tender: Retaining Wall Replacement at 22A Belvedere Avenue ®
 - 9.3 Directed Growth Plan CCSM
 - 9.4 Early Learning Child Care (ELCC) Infrastructure Funding ®
 - 9.5 Municipal Employer Pension Centre of Ontario (MEPCO) Membership ®
 - 9.6 Encampment Response Plan
 - 9.7 HPP Investment Plan ®
 - 9.8 Adjustment of LHC Board 2025 ®
 - 9.9 Adjustment of NOAH Board 2025 ®
10. **IN-CAMERA: 1**

THAT pursuant to Section 38 of the District of Parry Sound Social Services Administration Board's *Procedural Rules*, the Board moves to an In-Camera session in order to address matters pertaining to:

 - vi) a decision concerning negotiations for an agreement or contract between the Board and a third party
11. **CORRESPONDENCE:**
 - 11.1 NBPSDHU Overdose Report
12. **ADJOURNMENT. ®**

MEETING MINUTES

Thursday, June 12, 2025 at 6:30 PM

Board Meeting via Zoom Video Conference



Board Members Present:

Joel Constable Ted Collins
Jerry Brandt Teri Brandt
Sharon Smith Jamie McGarvey
Gail Finsson Rick Zanussi
Irene Smit Ted Knight
Janice Bray

Board Members Absent:

Ryan Baptiste
Peter McIsaac
Teresa Hunt
Tom Lundy

Staff:

Tammy MacKenzie, CAO
JJ Blower, Communications Officer
Sylvia Roy, Director of Finance
Sharon Davis, Director of Housing Operations and Service Management

1. CALL MEETING TO ORDER:

The meeting was called to order by Rick Zanussi at 6:32PM.

2. TRADITIONAL LAND ACKNOWLEDGMENT.

3. DISCLOSURE OF PECUNIARY INTEREST.

4. APPROVAL OF AGENDA

Resolution 25 06 01

CARRIED

Moved by Ted Knight

Seconded by Teri Brandt

“THAT the agenda of the Regular Meeting of the Board held on June 12, 2025 be accepted with the addition of: 9.5 Board Member Absence (requested by R. Zanussi) and 9.6 MEPCO Membership (requested by J. McGarvey).”

5. APPROVAL OF MINUTES:

5.1 May 8, 2025

Resolution 25 06 02

CARRIED

Moved by Jamie McGarvey

Seconded by Jerry Brandt

“THAT the Board meeting minutes of Thursday, May 8, 2025 be approved as presented.”

6. DEPUTATIONS & PRESENTATIONS.

7. REPORTS:

7.1 Chair

The Chair provided a verbal update on his attendance at the 2025 NOSDA AGM & Conference, held in Sault Ste. Marie from June 2 to 5, 2025. He gave an overview of the Northern Ontario Service Deliverers Association (NOSDA) and its role in advocating on behalf of DSSABs and CMSMs across Northern Ontario. The Chair extended his appreciation to the staff and CAOs who participated in the conference and attended key meetings with Assistant Deputy Ministers from various provincial ministries. He also reminded Board members to inform the Administration Officer, Ms. Blower, in advance of any anticipated absences from scheduled meetings to help ensure quorum is maintained.

7.2 Chief Administrative Officer

Ms. MacKenzie provided a verbal overview of key highlights from the written CAO report, expressing her appreciation to staff across all departments for their contributions and for helping to enhance the report. She noted that she was available to respond to any questions. Additionally, Ms. MacKenzie shared that she was attending the 47 Leads Meeting for OMSSA in Toronto this week, had participated in the NOSDA AGM & Conference in Sault Ste. Marie from June 2–5, the OMSSA Exchange Conference in Toronto in mid-May, and the District Municipal Association Meeting in Callander on May 23.

7.3 Director of Finance

Finance staff have completed several key reporting requirements, including the Social Housing Service Manager Annual Information Return, the Education Financial Information System (EFIS) Report, and year-end reporting for the Homelessness Prevention Program (HPP) and Ontario Works (OW). The team is currently awaiting the approval of the final Audited Financial Statements to proceed with submission to the Ministry via the TPON website.

In the coming weeks, staff will begin reporting for the Violence Against Women (VAW) program. Work is also underway on mid-year reconciliations related to the new cost-based funding model for both internal and external childcare centres.

The Yardi system upgrade has been successfully completed, and the platform is now operating on version 7.12. Additionally, the IT department has implemented a new electronic, real-time inventory tracking system using QR codes and handheld devices. The inventory for Local Housing Corporation assets is currently being uploaded into the system, with DSSAB-owned assets to follow once the process has been refined.

8. OUTSTANDING ISSUES.

9. NEW BUSINESS:

9.1 Tender – Roof Replacement

A written report was prepared by Ms. Davis and presented by Ms. Roy.

A question was raised by Mr. Constable relating to the range of bids. Staff confirmed that a

consultant had been engaged for the process, and all tender submissions met the required technical specifications and included attendance at the mandatory site visit.

Resolution 25 06 03

CARRIED

Moved by Gail Finnson

Seconded by Janice Bray

“THAT the Board direct staff to proceed with awarding the tender for the Roof Replacement at 1 Beechwood Drive, Parry Sound, ON, according to the outlined specifications and requirements detailed in tender RFT25-1BC in the amount of \$109,000.00 plus additional pricing for the replacement of the canopy entrance roof serving 22A Belvedere Ave., Parry Sound of \$69,900.00 for a total of \$178,900 (plus HST).”

9.2 Housing & Homelessness Annual Report 2024-2025

A written report was prepared by Ms. Davis and presented by Ms. MacKenzie, for information.

9.3 Board Manual & Procedural Rules Update

A written report was presented by Ms. Blower.

Resolution 25 06 04

CARRIED

Moved by Sharon Smith

Seconded by Ted Collins

“THAT the Board approves the updated Procedural Rules, and receives the updated Board Manual for information.”

9.4 2025 BOSDA AGM Resolutions

A written report was presented by the Chair.

Resolution 25 06 05

CARRIED

Moved by Joel Constable

Seconded by Ted Knight

“THAT the Board endorses the 2025 NOSDA AGM resolutions as attached.”

9.5 Board Member Absence

A verbal report was given and an attendance record was provided. Discussion ensued amongst the members to consider the continuance of a member of the Board with four consecutive absences, without authorization or notice provided for those absences.

Resolution 25 06 06

CARRIED

Moved by Irene Smit

Seconded by Teri Brandt

“WHEREAS Section 12 of the Procedural Rules of the District of Parry Sound Social Services Administration Board states that a Board Member is considered to have forfeited their membership upon missing three (3) consecutive meetings, unless such absences are authorized by the Board; and

WHEREAS Ryan Baptiste, the appointed representative for Area 4, has been absent from four (4) consecutive meetings of the Board without providing notice or seeking authorization for such absences;

NOW THEREFORE BE IT RESOLVED THAT Ryan Baptiste be deemed to have forfeited his position as a Member of the Board; and

BE IT FURTHER RESOLVED THAT communication with the municipalities of Area 4 be initiated to begin the process of appointing a new representative to the Board.”

9.6 Municipal Employer Pension Centre of Ontario (MEPCO) Membership

Mr. McGarvey provided a verbal report offering insight into MEPCO and its significance for municipal employers and employees. Staff were directed to further investigate the matter and report back at a future Board meeting.

10. IN-CAMERA: 0

11. CORRESPONDENCE.

11.1 NBPSDHU Overdose Report

11.2 Labour Focus March 2025 (The Labour Market Group)

11.3 Monthly Jobs Report February 2025 (The Labour Market Group)

11. ADJOURNMENT.

Resolution 25 06 07

CARRIED

Moved by Ted Collins

Seconded by Joel Constable

“THAT the Board meeting now be adjourned at 7:44 PM, and that the next Special meeting to be held Tuesday, June 17, 2025 at the hour of 11:00 AM via Zoom Video Conference.”

MEETING MINUTES

Tuesday, June 17, 2025 at 11:00 AM

Board Meeting via Zoom Video Conference



Board Members Present:

Ted Knight Ted Collins
Jerry Brandt Teri Brandt
Sharon Smith Jamie McGarvey
Gail Finnson Tom Lundy
Irene Smit

Board Members Absent:

Janice Bray
Joel Constable
Rick Zanussi
Teresa Hunt
Peter McIsaac

Staff:

Tammy MacKenzie, CAO
JJ Blower, Communications Officer
Sylvia Roy, Director of Finance

1. CALL MEETING TO ORDER:

The meeting was called to order by Vice-Chair, Jerry Brandt at 11:00 AM.

2. TRADITIONAL LAND ACKNOWLEDGMENT.

3. DISCLOSURE OF PECUNIARY INTEREST.

4. APPROVAL OF AGENDA

Resolution 25 0617 01

CARRIED

Moved by Irene Smit

Seconded by Tom Lundy

“THAT the agenda of the Special Meeting of the Board held on June 17, 2025 be accepted.”

5. APPROVAL OF MINUTES: 0

6. DEPUTATIONS & PRESENTATIONS.

7. REPORTS: 0

8. OUTSTANDING ISSUES.

9. NEW BUSINESS:

9.1 Audited Financial Statements

The Audited Financial Statements were presented and reviewed by Oscar Poloni from KPMG and provided audit highlights.

Resolution 25 0617 02

CARRIED

Moved by Jamie McGarvey

Seconded by Sharon Smith

“THAT the Board approves the draft Audited Financial Statements for the DSSAB for the year ended December 31, 2024.”

Resolution 25 0617 03

CARRIED

Moved by Ted Collins

Seconded by Ted Knight

“THAT the Board approves the draft Audited Financial Statements for NOAH for the year ended December 31, 2024.”

10. IN-CAMERA: 0

11. CORRESPONDENCE: 0

11. ADJOURNMENT.

Resolution 25 0617 04

CARRIED

Moved by Gail Finnson

Seconded by Teri Brandt

“THAT the Board meeting now be adjourned at 7:28 AM, and that the next Regular meeting to be held Thursday, July 10, 2025 at the hour of 6:30 PM via Zoom Video Conference.”




Chief Administrative Officer's Report

July / August 2025

Mission Statement

To foster healthier communities by economically providing caring human services that empower and enable the people we serve to improve their quality of life.



Everyday Impact

Awarded monthly by the Leadership Team, the Everyday Impact Award celebrates the effort and successes of our staff that have a meaningful impact on our daily work and those around us.

Jessica Towler (June 2025)

Integrated System Navigator

Income Support & Stability Department

A client's journey from Instability to Independence, with support every step of the way

We are beginning to see our first graduations from the DSSAB's flagship Transitional Housing Program. These 4 participants have worked hard to secure safe and stable housing.

One of the key players in the launch of the Transitional Housing Program was Jessica Towler (Integrated System Navigator – ISN) who worked with 3 of the participants over the last year. This month's Everyday Impact is awarded to Jessica for her dedication and compassion to support those most in need. The following is just 1 example of a huge success story for the program and for staff involved:



Seeking a quieter, simpler life, a client relocated to the Almaguin region from the city during the pandemic, transferring through Ontario Works. He initially lived rent-free in a makeshift setup on the porch of a friend's unfinished home, caring for the property during its construction. With no car, he relied on a four-wheeler and shared his space with his cat. At the time, he had no family doctor and was managing a new mental health diagnosis that required consistent medication. The team helped him connect with the Powassan Family Health Team, who created a care plan tailored to his needs. They also supported him through his ODSP application, which was successfully approved within a few months, an unusually quick turnaround, allowing for more financial stability.

After his OW case was closed, he moved forward independently. However, two years later, his health declined, and his housing became unsafe. Isolated in a rural location without access to emergency services, his medical team reached out for support once again. The Housing Stability Program and Jessica, his former ISN, reconnected and collaborated to find housing closer to his doctors and essential services.

Continued...

Story continued...

With Jessica's help, he moved into the DSSAB's flagship transitional housing program where he fully engaged in supports and programs that helped rebuild his stability. He was eventually approved for permanent housing in a unit very close to his medical care team in Powassan and is set to move in on August 1st.

During a recent follow-up call, the client had this to say about his experience: "I've been thinking about how I could recognize the program and Jessica for everything that came out of it," he said. "Jessica listened to all my specific needs and helped me access everything I needed, like the food bank, and she still helps me with that even at my new place. She also got me on a waitlist for housing in Powassan because she knew I really wanted to be closer to my doctor as I deal with significant health concerns. There was no status quo with Jessica. She always went above and beyond my expectations and made things feel easy to navigate."

His journey, as well as the unique journeys of the other 3 graduates of the program, are powerful examples of resilience, meaningful relationships, and what's possible when individuals are met with compassion, consistency, and tailored support. Congratulations to Jessica for making a lasting 'everyday impact' on this client, and on the Transitional Housing Program!

Bruce Knapp & Todd Dupuis (June 2025)

Facilities Maintenance Technicians

Housing Operations Department

Quote from a colleague:

"Recently, I was on my way back into the office at Beechwood on a cold wet day, when I saw a transient person walking toward the office on Beechwood Drive.

At the same time, Bruce and Todd were outside bringing materials to the housing van which was parked near the side entrance. They immediately noticed the person and greeted them warmly with a 'hello' and 'how are you doing today?' classic Bruce and Todd, if you know them!



They struck up a friendly conversation and offered to walk the person into the lobby for support. By the time I entered the building, I could already hear them in the lobby, introducing the individual to reception and reassuring them they'd be taken care of. Honestly, it was the warmest hand-off I've ever seen."

Melissa Ervin (July 2025)

Integrated System Navigator

Income Support & Stability Department

Melissa Ervin has been nominated for this month's *Everyday Impact* award for going above and beyond to support a client through a highly complex journey, most notably helping her access and successfully enter out-of-district treatment. This achievement marks a major turning point for the client, who has faced severe depression and significant mental health barriers. Melissa's dedication, compassion, and relentless advocacy were instrumental in building the trust and stability needed to get to this point.

Over the past two years, through consistent and intensive case management, Melissa has supported the client in maintaining safe and sustainable housing, reconnecting with a family physician, navigating the legal system, filing income taxes, keeping an active referral for mental health services, and re-establishing a relationship with her daughter. Melissa has logged countless hours in appointments, case notes, and advocacy, and her efforts have not gone unnoticed. Beyond her direct work with the client, she has shared valuable tools, resources, and lessons learned with fellow ISNs, helping to guide others facing similarly complex cases.

Her impactful and compassionate approach to case management has made a lasting difference, not only for this client, but for the broader community she continues to support.



Celebrating our Little Graduates!

Our centres have been buzzing with excitement as children prepare to transition to junior kindergarten this fall. Waubeek recently held a fantastic celebration at the Hub Gymnasium with 24 children graduating. A highlight, was their special trip to the local French school, where children enjoyed a school bus ride, pizza lunch, and fun activities with students and staff, an amazing example of community partnership! Fairview and First Steps are planning their own graduation parades, complete with gowns, certificates, and family celebrations. This year, First Steps will see 9 children graduate, while Fairview will celebrate 14 graduates. Highlands, with 14 graduates, marks the occasion with special in-class activities for the children. Due to space limitations, they have adapted their celebrations to keep everyone safe and ensure the day is still memorable.

Congratulations to all our young graduates and their families!



Human Resources Update

As we have previously reported, Bill 79 (the [*Working for Workers Act, 2023*](#)) amended the Employment Standards Act (ESA) by allowing for the development of regulations relating to “prescribing information that must be provided to an employee or a prospective employee, in writing, and when the information must be provided”. Effective July 1, 2025, the regulations now require that the employer provide an employee with the following information before their first day of work or, where that is not practicable, as soon thereafter as is reasonably possible:

- *The legal name of the employer, as well as any operating or business name of the employer if different from the legal name.*
- *Contact information for the employer, including address, telephone number and one or more contact names.*
- *A general description of where it is anticipated that the employee will initially perform work.*
- *The employee’s starting hourly or other wage rate or commission, as applicable.*
- *The pay period and pay day established by the employer.*
- *A general description of the employee’s initial anticipated hours of work.*

These requirements are already standard practice for our Human Resources Department.

At the DSSAB, we believe in supporting our team’s growth, and ongoing learning and development are a big deal. Professional development supports employees' work, increases skills, and supports career development.

Over the past six months, many employees have taken part in training to boost their skills and confidence on the job. Some courses completed include Excel, Data Analysis, Effective Time Management, Outlook Basics, PowerPoint, and training on Microsoft Word. Staff also participated in Suicide Awareness and Prevention training, Mental Health First Aid, CRP, Naloxone training, The Toddler series, the Coach Approach, Path to Effective Leadership and Allyship. This isn’t an exhaustive list! Just some examples of how our team continues to learn, grow, and stay sharp.

Recruitment efforts were successful in the second quarter, with six new hires. The majority of our programs are fully staffed with permanent employees. Our current postings are all preschool teachers for our child care centres.

Information Technology Update

Since the start of 2025, the IT department has made significant strides in modernizing infrastructure and improving internal systems. A major milestone was the completion of the DSSAB core network infrastructure rebuild, which included the installation of new servers and switches. The team also developed and implemented a new asset management system for Housing assets, migrated to a more robust data protection solution to enhance data storage and backup protocols, as well as re-negotiated several service renewals with our current service providers. The first phase of a cybersecurity assessment was conducted to identify and mitigate risks with the second phase expected to be completed over the months of July and August. These efforts were part of a broader strategy to maximize existing IT systems and close internal and external system gaps.

Operationally, the IT team has been actively supporting staff through helpdesk services and hardware maintenance. Notable examples include managing laptop repairs, software installations, and access control updates. The department also responded to evolving security needs, such as implementing updated digital certificates for remote access and monitoring access sessions. Additionally, IT played a key role in supporting other department initiatives, including ONEHSN for Child Care service Management, Data analytic services for ISS, security and access supports for Esprit Place and contributing to the continued development of a digital policy framework. These actions reflect a commitment to both technical excellence and cross-departmental collaboration.

Looking ahead, the IT department is preparing to launch an improved document management strategy for use with both Finance and HR, and finalize additional single sign-on solutions, to simplify staff access to all systems while increasing security. The second half of the year will also focus on scheduled hardware replacements as well as some long-term cost assessments.

Ongoing training and support remain a priority, with efforts to ensure staff are equipped to use new tools effectively. The department's work aligns closely with the DSSAB's strategic goals of improving service delivery, enhancing data quality, and fostering a responsive, tech-enabled organization.

IT Challenges

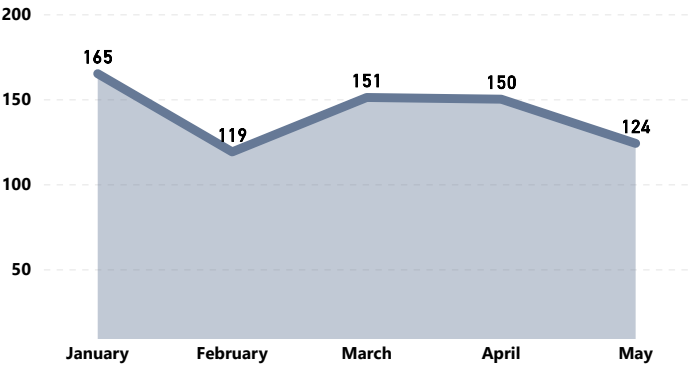
Resource Constraints: The team managed a high volume of helpdesk tickets, including hardware repairs and software installations, which stretched available resources.

Security Maintenance: Keeping up with evolving security requirements, such as certificate renewals, cyber security threats and access control updates, required continuous attention and coordination.

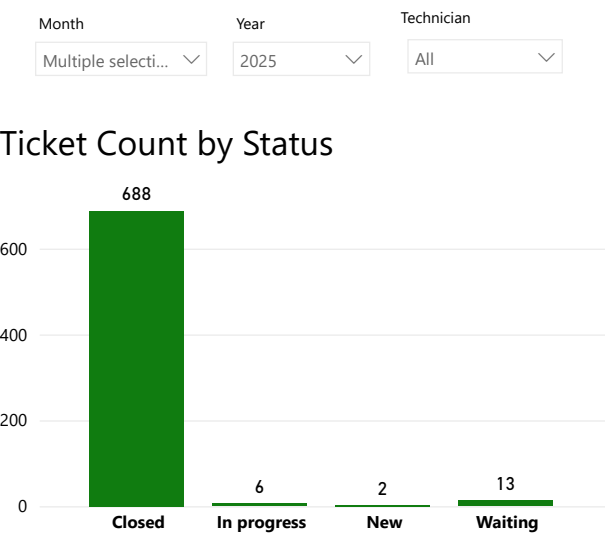
Rising costs: The uncertainty of the Canada/ US trade relationship has influenced decisions such as discontinuing services with backup vendors like Thrive, due to performance and cost concerns and negotiating more favorable terms with providers like Veeam to stay within budget. It has also influenced the hardware replacement schedule and scope of devices to be replaced. These examples underscore how rising costs, whether from tariffs, inflation, or vendor pricing, have become a persistent operational challenge for IT leadership this year.

PSDSSAB IT ticket statistics - YTD 2025

Year to Date - Monthly Ticket Count

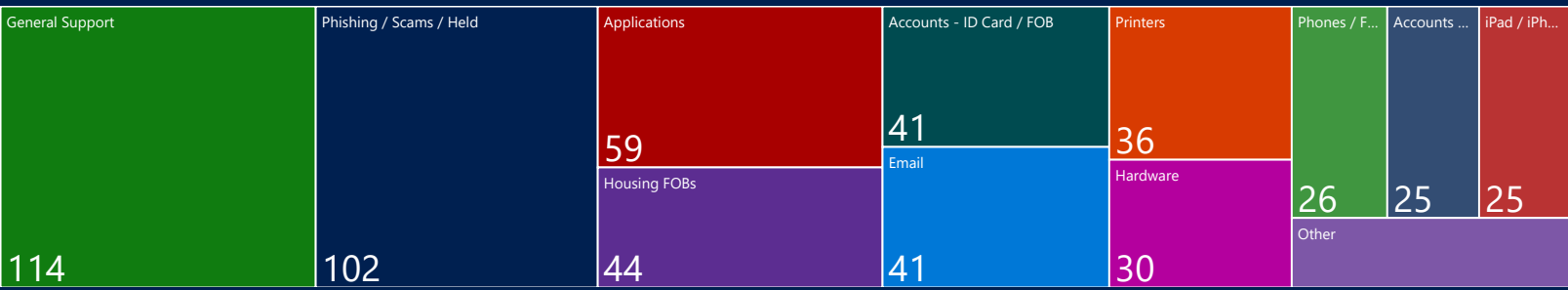


Ticket Count by Status



Tickets Submitted
709
Tickets Resolved
688
Tickets Unresolved
21

Top 10 Ticket Categories



Licensed Child Care Programs-May 2025

Total Children Utilizing Directly Operated Child Care in the District

Age Group	Fairview ELCC	First Steps ELCC	Highlands ELCC	Waubee ELCC	HCCP	Total
Infant (0-18M)	1	1	0	1	9	12
Toddler (18-30M)	13	6	4	17	28	68
Preschool (30M-4Y)	16	15	27	39	51	148
# of Active Children	30	22	31	57	88	228

Gardens are being planted at the child care centres and the children are experiencing hands on learning about the growth cycle of plants and where food comes from, caring for the environment, and lots of other environmentally based topics have been a focus of interest.

All the directly operated child care centres are winding up the Seeds of Empathy program this month by ending with a celebration for the children participating and huge thank you to the mothers and infants for volunteering their time to help us share this wonderful program.

Each child care centre is holding graduation celebrations for all the children that will be leaving for school. The families are appreciative of the staff's passion and dedication, and it is a sad time for staff to say good-bye to the children they have cared for, some since infancy. We wish good things to all the children leaving us on their new adventures.

Summer casual staffing has created an opportunity for university and college students interested in entering the ECE field to get hands on experience.

The Home Child Care Program currently has 18 active homes throughout the district with 120 children enrolled from Infancy to 12 years of age.

Licensed Child Care Programs - June 2025

Total Children Utilizing Directly Operated Child Care in the District

Age Group	Fairview ELCC	First Steps ELCC	Highlands ELCC	Waubee ELCC	HCCP	Total
Infant (0-18M)	1	1	0	1	6	9
Toddler (18-30M)	13	7	4	16	31	71
Preschool (30M-4Y)	16	15	27	39	45	142
# of Active Children	30	23	31	56	82	222

Enrollment has remained steady for the month of June. The Home Child Care Program has enhanced provider recruitment through targeted advertising using social media and flyers.

School Age Programs May 2025

Location	Enrollment
Mapleridge After School	26
Mapleridge Before School	10
Mapleridge Summer Program	N/A (13 enrollments for 2025)
Sundridge Centennial After School	11
Home Child Care	32
# of Active Children	79

The Mapleridge Summer Program is at capacity with 13 children under the age of 6 years enrolled. This program has been very popular in the Powassan community.



School Age Programs June 2025

Location	Enrollment
Mapleridge After School	26
Mapleridge Before School	10
Mapleridge Summer Program	N/A (13 enrollments for 2025)
Sundridge Centennial After School	11
Home Child Care	32
# of Active Children	79

After many unsuccessful attempts to recruit qualified staff for the Sundridge After School Program, the decision has been made to not reopen the program in September. Families and Near North District School Board have been notified.

Inclusion Support Services — May 2025

Age Group	EarlyON	Licensed ELCC's	Monthly Total	YTD Total	Waitlist	New Referrals	Discharges
Infant (0-18M)	0	1	1	3	0	0	0
Toddler (18-30M)	5	11	16	24	0	1	0
Preschool (30M-4Y)	9	40	49	49	1	0	0
School Age (4Y+)	0	17	17	21	0	0	0
Monthly Total	14	69	83		1	1	0
YTD Total	20	77		97	19	26	12

Resource Consultants have been working collaboratively with child care programs to prepare those children that are transitioning to school in September. Many meetings with schools have taken place and resources are being supplied to the families in the hope that the transition for the children is as seamless as possible.

Inclusion Support Services — June 2025

Age Group	EarlyON	Licensed ELCC's	Monthly Total	YTD Total	Waitlist	New Referrals	Discharges
Infant (0-18M)	0	0	0	3	0	0	0
Toddler (18-30M)	3	12	15	24	0	2	0
Preschool (30M-4Y)	12	33	45	49	0	0	0
School Age (4Y+)	0	23	23	26	0	0	0
Monthly Total	15	68	83		0	2	0
YTD Total	21	77		102	19	31	12

EarlyON Child and Family Programs—May/June 2025

Activity	Mar 2025	Apr 2025	May 2025	June 2025	YTD
Number of Child Visits	855	961	1075	864	5361
Number of New Children Attending	48	59	40	38	492
Number of Unique Children Attending			326 YTD		
Number of Adult Visits	704	752	831	688	4241
Number of Unique Adults Attending			273 YTD		
Number of Virtual Programming Events	8	8	6	10	46
Number of Engagements through Social Media	91	68	129	117	718
Number of Views through Social Media	21,519	8,175	11,253	14,644	107,259

EarlyON staff collaborated and participated in the 2025 Earth Day event at the Bobby Orr Community Centre in Parry Sound. The event was attended by 77 adults and 58 children, as well as representatives from partner organizations including the Georgian Bay Biosphere Reserve, The Museum on Tower Hill, Georgian Bay Refillery, The Friendship Centre, and the Parry Sound Forest School. Pizza Pizza provided complimentary pizzas for all attendees. Additionally, EarlyON staff attended the second annual Mental Health Symposium in Parry Sound on April 25th and 26th. The symposium commenced with a keynote address by Dr. Jean Clinton entitled “Helping Young People Flourish: When Our Kids Are Okay, Our Community Is Okay.” Sessions on April 26th addressed a range of topics such as coaching young athletes, addiction and recovery, healing and resilience frameworks, overcoming parenting barriers, and fostering workplace happiness.

Getting kids ready ahead of time for the move from home or daycare to school can really help them settle in and make the experience better for everyone. Since starting school means lots of changes for children, starting early helps make sure they’re ready for new routines and places. Doing regular daily activities with children helps them feel safe and comfortable. Kindergarten prep programs run across the district in June and July, giving families plenty of support before school starts in September. EarlyON staff lead a series of activities to support children with social and emotional readiness, physical and fine motor development readiness and cognitive readiness. Parents receive a helpful resource package so they can keep preparing at home too.

In late June, the EarlyON team and Information Technology department launched the Event Registration & Attendance Manager (ERAM), a digital platform to help Ontario’s CMSMs and DSSABs manage EarlyON services. ERAM enables electronic event creation and attendance tracking, featuring a kiosk mode for on-site registration and sign-in. Each family receives a unique key tab for quick future check-ins and child attendance confirmation, supporting Ontario’s goal of accessible, high-quality early years programs.

Collected data can inform systemic change by offering insights that affect service quality, customer satisfaction, and efficiency. Effective data management is important for childcare systems to maintain data completeness, quality, and relevance.

The District of Parry Sound Child Care Application Portal was launched on July 24, 2024. Since implementation, operators and child care service management staff have been working to "clean" the Application Portal by removing duplicates, training staff and assisting families with updating their profiles.

Data for May 2025

Number of Unique Children on the Application Portal

590

Children who Identify as Indigenous

50

Children Identifying Francophone Relatives

40

Prenatal Children

63

Unique Children

- includes children waiting for care and those who are placed in care but have applied to other child care centres/programs. (ie: currently in an infant space and have also applied for JK/SK after school program) - Or - includes all children who have completed an application for child care

Unique Children Waiting for Care

541

Waiting for Care

- This number represents the unique children who are currently applied for care. This includes children who may already be placed in a program and have applied to another. This also includes the number of children pre-registered for future care.

Year, Month

Multiple selections

Month

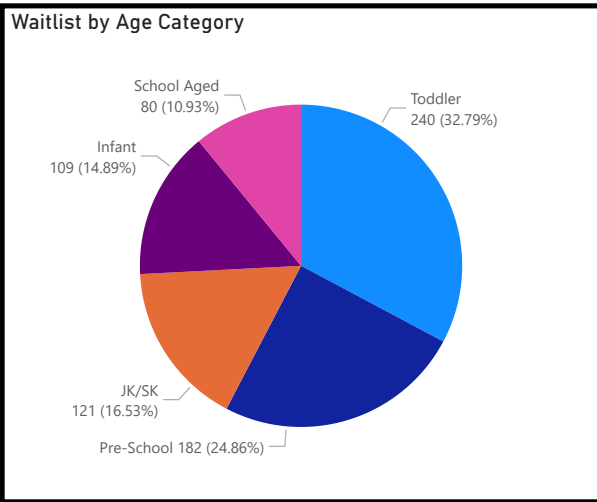
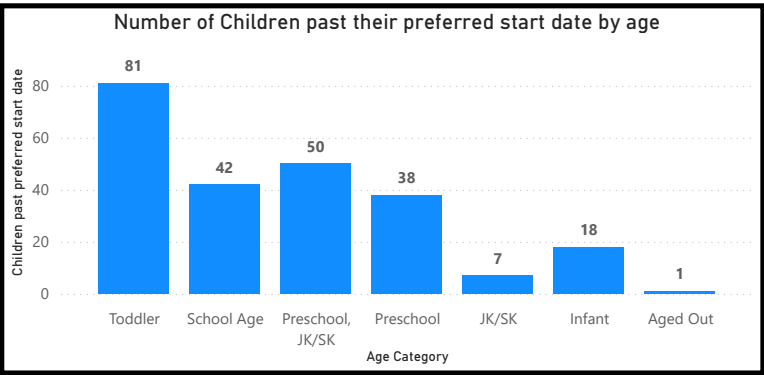
May

Additions to Application Portal

51

Total Number of Children past preferred start date (Unique)

241

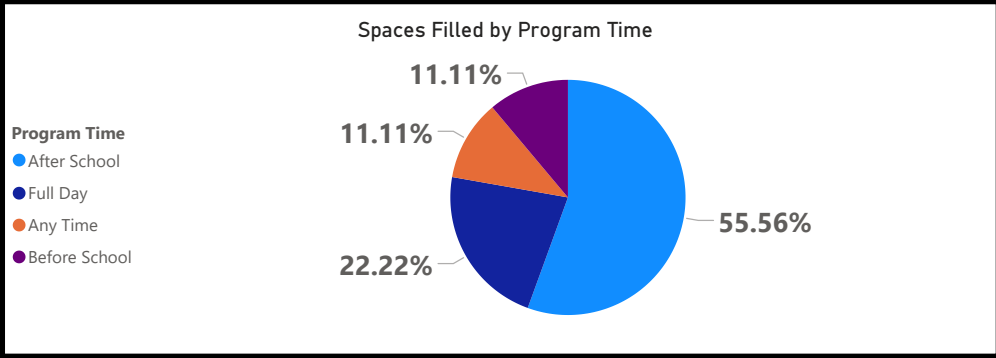
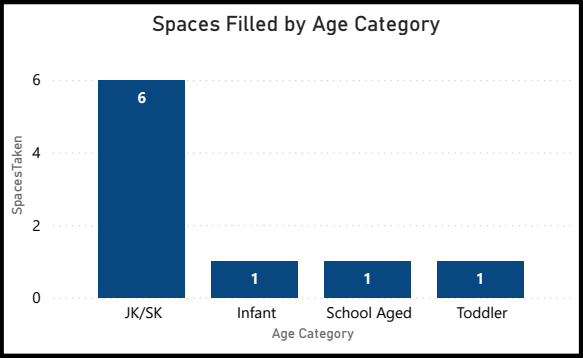


Year

2025

Month

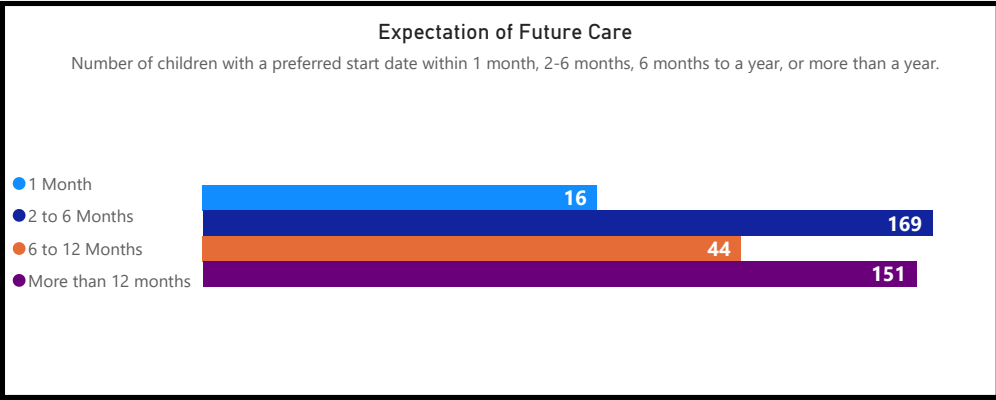
May



Children Placed	Spaces Filled
9	9

Children Placed - The number of unique children placed in a program.

Spaces Filled - The number of spaces filled by a child. A child may be placed in more than one space, ie: before school space and after school space.



The District of Parry Sound Child Care Application Portal was launched on July 24, 2024. Since implementation, operators and child care service management staff have been working to "clean" the Application Portal by removing duplicates, training staff and assisting families with updating their profiles.

Data for June 2025

Number of Unique Children on the Application Portal

639

Children who Identify as Indigenous

60

Children Identifying Francophone Relatives

44

Prenatal Children

78

Unique Children

- includes children waiting for care and those who are placed in care but have applied to other child care centres/programs. (ie: currently in an infant space and have also applied for JK/SK after school program) - Or - includes all children who have completed an application for child care

Unique Children Waiting for Care

590

Waiting for Care

- This number represents the unique children who are currently applied for care. This includes children who may already be placed in a program and have applied to another. This also includes the number of children pre-registered for future care.

Year, Month

Multiple selections

Month

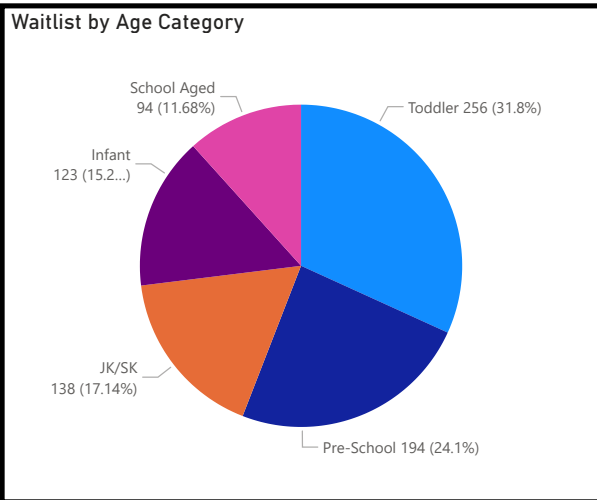
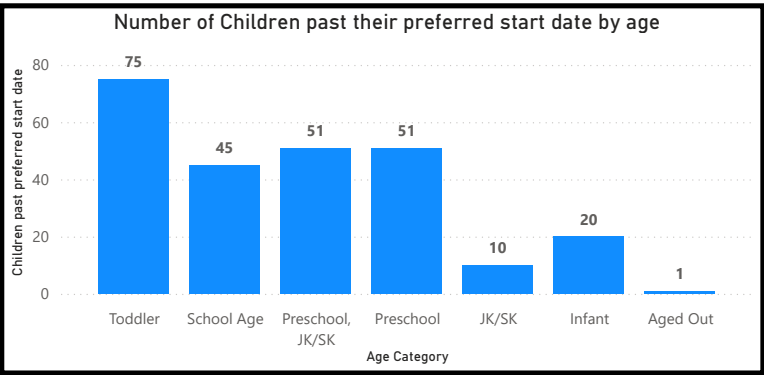
June

Additions to Application Portal

66

Total Number of Children past preferred start date (Unique)

257

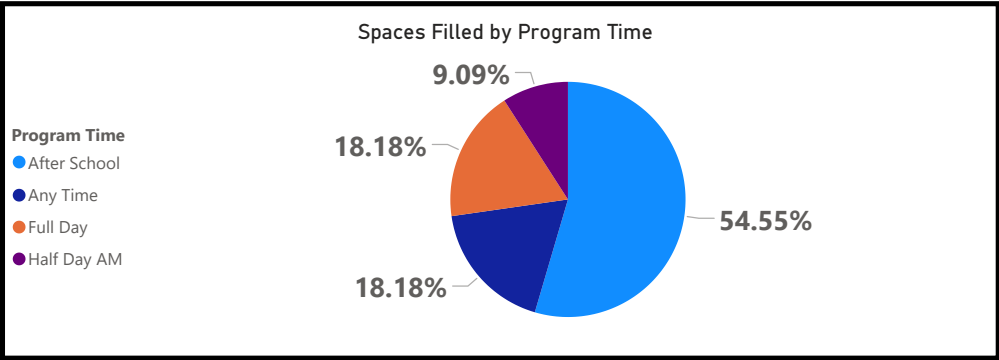
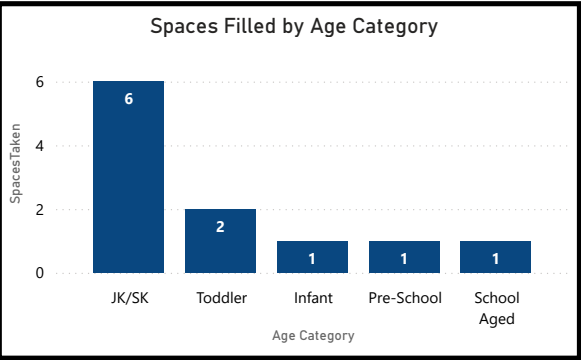


Year

2025

Month

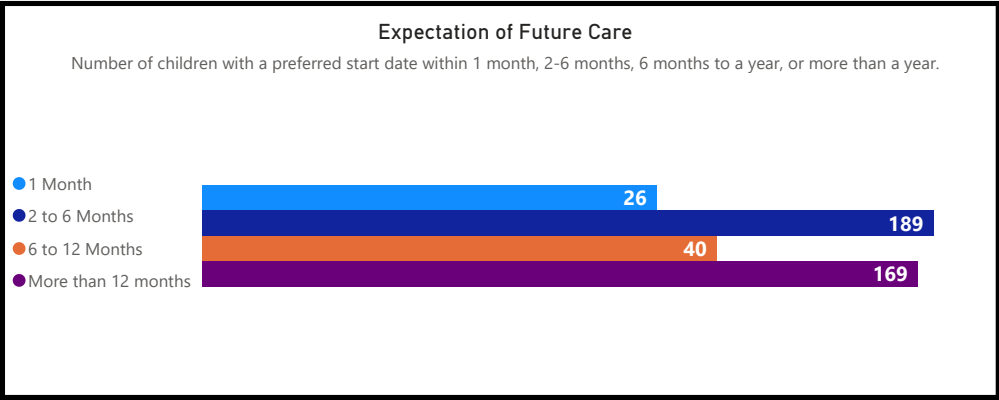
June



Children Placed	Spaces Filled
11	11

Children Placed - The number of unique children placed in a program.

Spaces Filled - The number of spaces filled by a child. A child may be placed in more than one space, ie: before school space and after school space.



Funding Sources for District Wide Childcare Spaces - May & June 2025

Funding Source - Active	May 2025		June 2025	
	# of Children	# of Families	# of Children	# of Families
CWELCC*	46	44	46	44
CWELCC Full Fee	222	218	224	220
Extended Day Fee Subsidy	3	3	6	6
Fee Subsidy	40	28	56	40
Full Fee	26	24	26	24
Ontario Works	2	2	2	2
Total	339	319	360	336

Funding Source - New	May 2025		June 2025	
	# of Children	# of Families	# of Children	# of Families
CWELCC*	2	2	2	2
CWELCC Full Fee	2	2	4	4
Extended Day Fee Subsidy	1	1	4	4
Fee Subsidy	18	11	34	23
Full Fee				
Ontario Works	2	2	2	2
Total	25	18	46	35

Exits	May 2025		June 2025	
	# of Children	# of Families	# of Children	# of Families
Fee Subsidy	1	1	3	3
CWELCC Full Fee	1	1	2	2
Extended Day Fee Subsidy				
Fee Subsidy	5	5	5	5
Full Fee	20	18	20	18
Ontario Works				
Total	27	25	30	28

Quality Assurance & Fee Subsidy Update

We are committed to providing ongoing, high-quality training for early childhood educators in our district. Our educators play a vital role in shaping young minds, and we deeply value who they are and the work they do. Our focus remains on empowering them through meaningful professional development while fostering strong engagement with children and families and supporting the well-being and needs of our staff.

This spring, we successfully offered a toddler training series that saw 29 staff members register and participate. The series highlighted the importance of meeting the developmental needs and interests of toddlers and emphasized on creating high-quality early learning environments.

Looking ahead, we are excited to launch a new learning opportunity specifically for supervisors and team leads. This three-part series will offer valuable networking opportunities while focusing on, leading with value and intention, understanding accountability and compliance and modelling pedagogical leadership in the child care setting.

This fall, all early childhood educators in the District of Parry Sound will be invited to attend a full-day early learning training hosted by Discovery Professional Learning. The session, taking place in October, is designed to cultivate passion and deepen understanding of meaningful play environments. Through interactive engagement with both materials and peers, educators will have the opportunity to explore the power of intentional learning experiences and spark a renewed love for learning.

In our ongoing efforts to support families, our Program Support Worker has been actively visiting EarlyON programs across the district to meet families face-to-face. These visits aim to offer information and support around accessing child care fee subsidies. Last month alone, four families received assistance, gaining valuable insights into the subsidy process, including how to apply and navigate the District of Parry Sound Application Portal. We are committed to continuing these outreach efforts to ensure families across the District of Parry Sound are aware of and can access the supports available to them. Together, we are building a stronger early years system—one that values educators, supports families, and puts children first.

After more than three decades of dedicated service, Cheri Sidon will be retiring from the DSSAB. Cheri began her journey in child care in 1994 and, over the course of 31 years, has made a lasting impact on our early years community. Her commitment, compassion, and expertise have touched the lives of numerous children, families, and colleagues. As we celebrate Cheri's retirement, we want to acknowledge and thank her for the difference she has made.

Income Support & Stability - Update

YMCA Parry Sound TEAM building day!

In support of the new Integrated Employment Services model, the IS&S West Team partnered with the YMCA Employment Services team for a team building day. Our Employment Ontario partners are an important relationship as we each continue to navigate the service model. This day included Ice Breakers, personality dimensions activities, snacks and networking.



Joint Meeting with EO and College Boreal

On May 29th, we held a joint meeting with our Employment Ontario partners — Employment North, Agilec, YMCA — and our Service System Manager, Collège Boréal. The purpose was to check in on how the transition to the Integrated Employment Services model is progressing. We received positive feedback from Boréal on our progress, collaboration, and overall work within the new model. These meetings will continue on a quarterly basis.

CMHA BBQ's and Mary St.

On May 5th and 7th, members of the Income Support & Stability Team participated in the CMHA Community BBQs held in Parry Sound and Sundridge. They also visited the Mary Street Centre for a community lunch, where they had the opportunity to connect with community members and volunteers, and share information about our services.

College Boreal Matrix Pilot Program

The goal of the pilot project is to evaluate the effectiveness of the Ontario Works Referral Readiness Matrix in accurately distinguishing client readiness and improving referral accuracy. The pilot was conducted in the Parry Sound DSSAB and Cochrane DSSAB regions, with a sample size of 70 matrix submissions, between April 3rd to May 12th. The main challenges arise from underweighted factors such as mental health, transportation, and caregiving responsibilities. These factors often lead to misclassification, where clients with good skills but significant stability issues are perceived as more ready for employment than they are. We continue to use the Matrix to assist College Boreal with making the Matrix an effective tool. Our work on the pilot was highlighted in their Network wide newsletter published on April 30th.

Income Support & Stability - Update

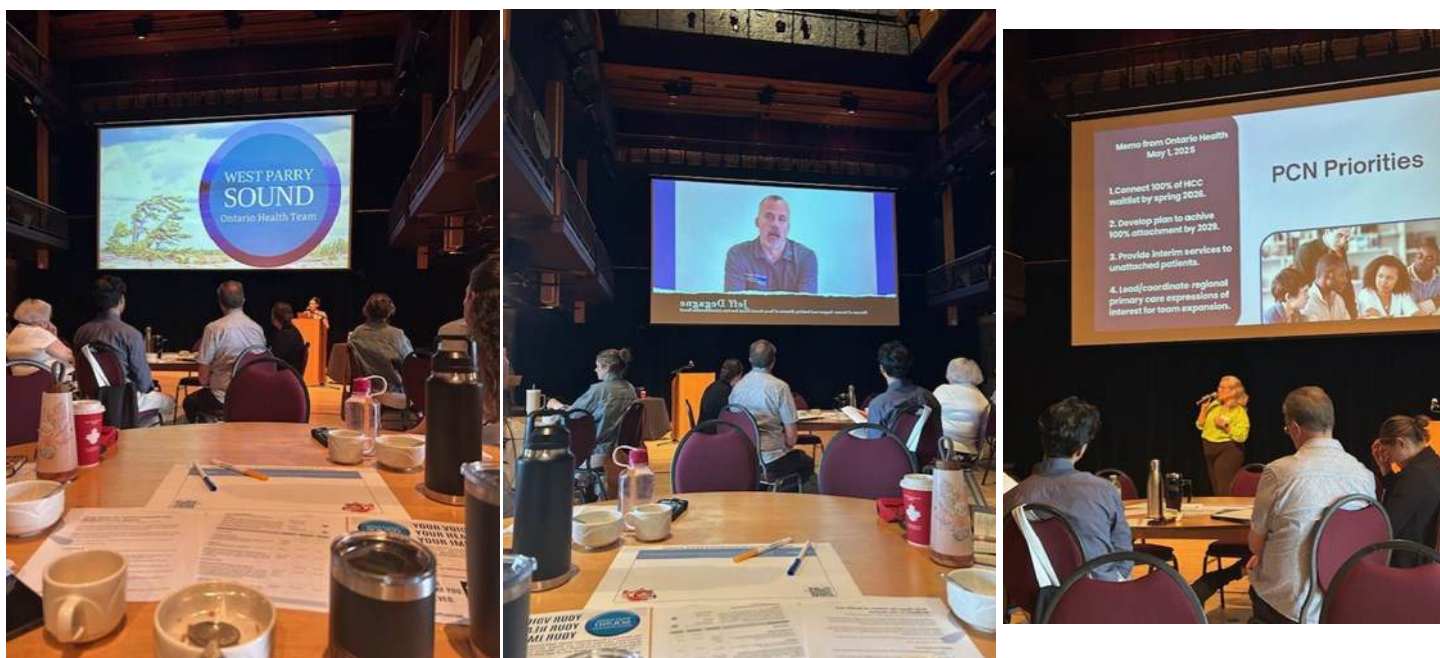
Youth Employment and Skills Strategy

On June 25th, ISN's went to Employment North to participate in the Youth Employment and Skills Strategy programming taking place at the centre. The ISN's provided an overview on our supports and services to participants. We continue to attend our EO offices regularly throughout the district to work collaboratively with our EO partners.



The Health and Social Services Network Conference

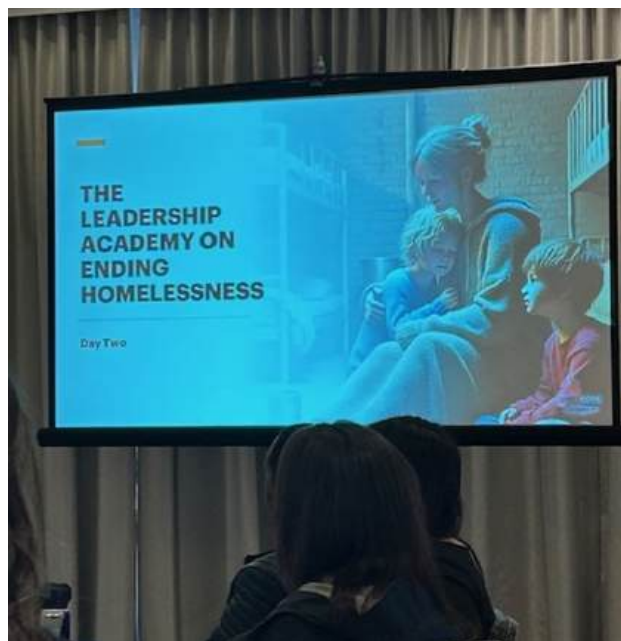
On June 4th, the Supervisors of Income Support & Stability attended the Health and Social Services Network conference. As the co-chair of the network, the Director of Income Support and Stability provided a video introduction to kick off the day. This event was another step in the journey toward improved health and wellness across the West Parry Sound region. An introduction to the West Parry Sound Ontario Health Team (OHT) was provided. We explored the current health and social services landscape and worked on some questions and conceptual ideas amongst our tables and within the group for a more connected, supportive system of care. A session was held with Design De Plume to brainstorm some marketing, advertising and logo designs for the new OHT.



Income Support & Stability - Update

Leadership Academy – Canmore, Alberta

The Income Support & Stability Leadership Team recently attended a Leadership Academy hosted by the Canadian alliance for Ending Homelessness and OrgCode in Canmore, Alberta from April 4th to April 7th that focused on Homelessness. The event, led and hosted by Iain de Jong, was an immersive gathering that brought together professionals from all over Canada and the United States and Australia to enhance and improve the homelessness system and support for people experiencing homelessness. Keynote speaker, Iain DeJong, facilitated many powerful sessions from his insights in trauma informed care, compassionate leadership and emphasized engaging with communities and the resources they have and designing systems that respect and support each other. In roundtable break out sessions, the energy was contagious and provided the opportunity to network with other professionals in this sector and have meaningful conversations around commonalities and similar challenges. The takeaway from this Leadership Academy was a sense of renewed purpose, a better understanding of the challenges and with new tools to tackle homelessness with empathy and courage. It wasn't just an educational experience it was professional boost for an often-tough topic of homelessness. The team left feeling ready to shape system change and continue to lead locally.



Income Support & Stability - Update

New DSSAB Vests for Outreach



Grand Opening Belvedere Support Services

On May 9, members of the Income Support and Stability team attended the grand opening of the West Parry Sound District Community Support Services' new location at 60 James Street in Parry Sound. This important organization provides meaningful home and community-based support services that promote independence and enhance the quality of life for seniors and other residents throughout the Parry Sound District. Income Support and Stability has built a valued and positive relationship with the West Parry Sound District Community Support Services to provide wraparound supports and coordinated access to services for residents of the district.



Transitional Unit Turnovers – May Update

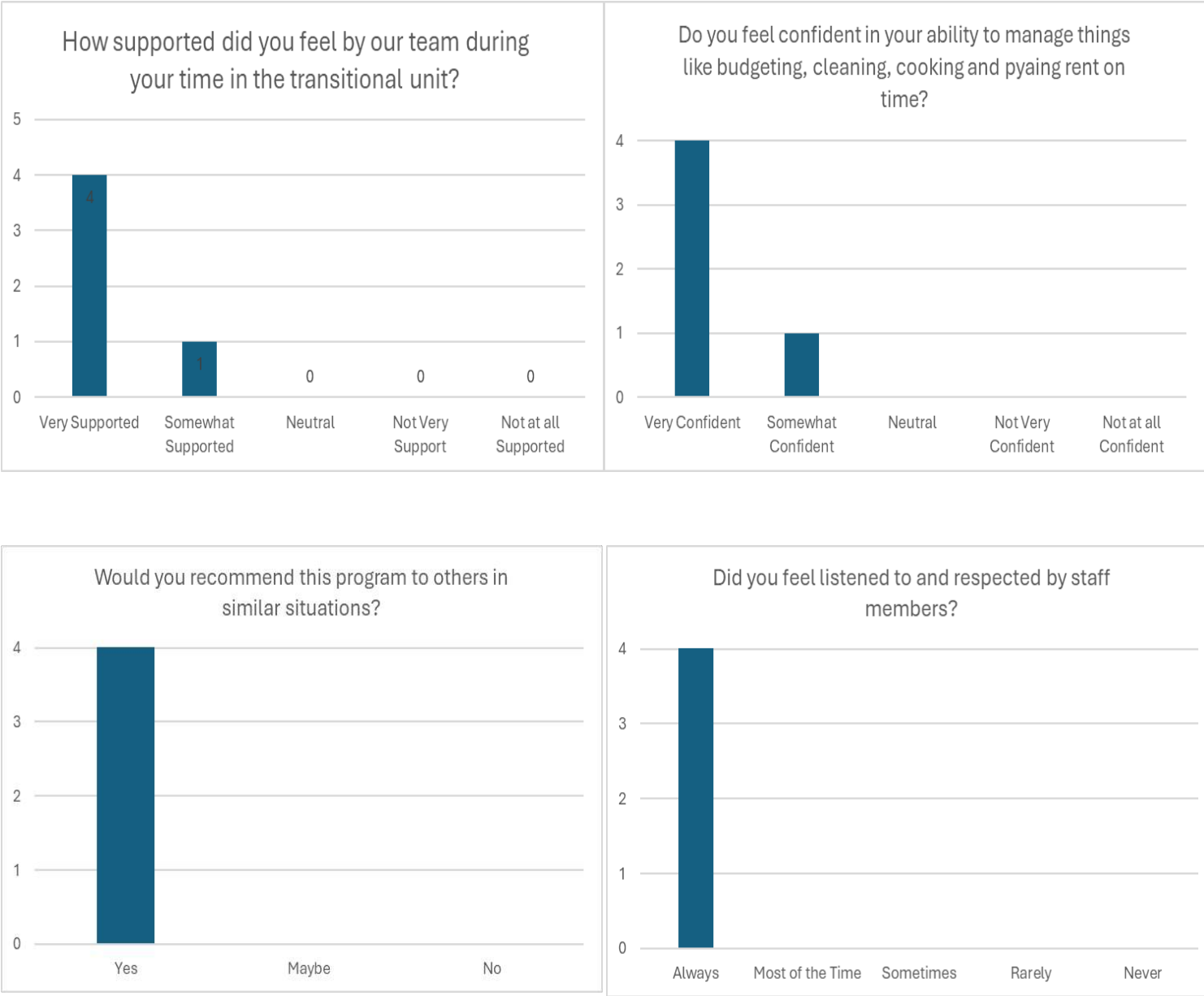
In May, our team proudly supported the successful transition of five clients from our Transitional Housing Program into permanent, stable housing. This milestone highlights the commitment of our Integrated System Navigators and the incredible resilience of our clients.

Each individual received personalized, wraparound support tailored to their unique journey—many of which involved complex challenges such as long-term homelessness, mental health struggles, addictions, domestic violence, and systemic barriers. Through regular check-ins, coordinated care conferences, and integrated service planning, ISNs built strong, trusting relationships that empowered clients to set goals and take meaningful steps toward independence.

With these five clients now settled into permanent housing, the program has welcomed five new participants to begin their own journey toward stability.

Income Support & Stability - Update

Transitional Unit Exit Surveys Data



Income Support & Stability - Update

Org Code Encampment Response Plan Engagement

From April 15-17th. Staff from Org Code came to spend a few days with our Income Support & Stability Team to begin engagement for our Encampment Response Plan. They attended an in-person PSSR Meeting (Coordinated Access Meeting), met with municipal partners, community services providers and those with lived experience. We went over a lot of the high needs/intensive case management clients. We went through all the different types of homelessness cases we see in our district such as encampments, tents, hotels, trailers etc. Training with our staff took place on June 25th and 26th and the Org Code team is meeting with the Income Support & Stability leadership team to discuss next steps and operationalize recommendations to enhance our entire Housing Loss Prevention system and our Encampment Response,

OESP (Ontario Electricity Support Program) Clinics – West Side.

In April, our Integrated System Navigator's (ISN's) created an initiative to offer clinics to assist everyone who is eligible for the OESP program and get them signed up for this Hydro credit. Staff attended offices in the areas of Rosseau, Orville, Foley, McDougall, Humphrey, Whitestone, Carling & McKellar.

Ontario Trillium Foundation Recognition Event.

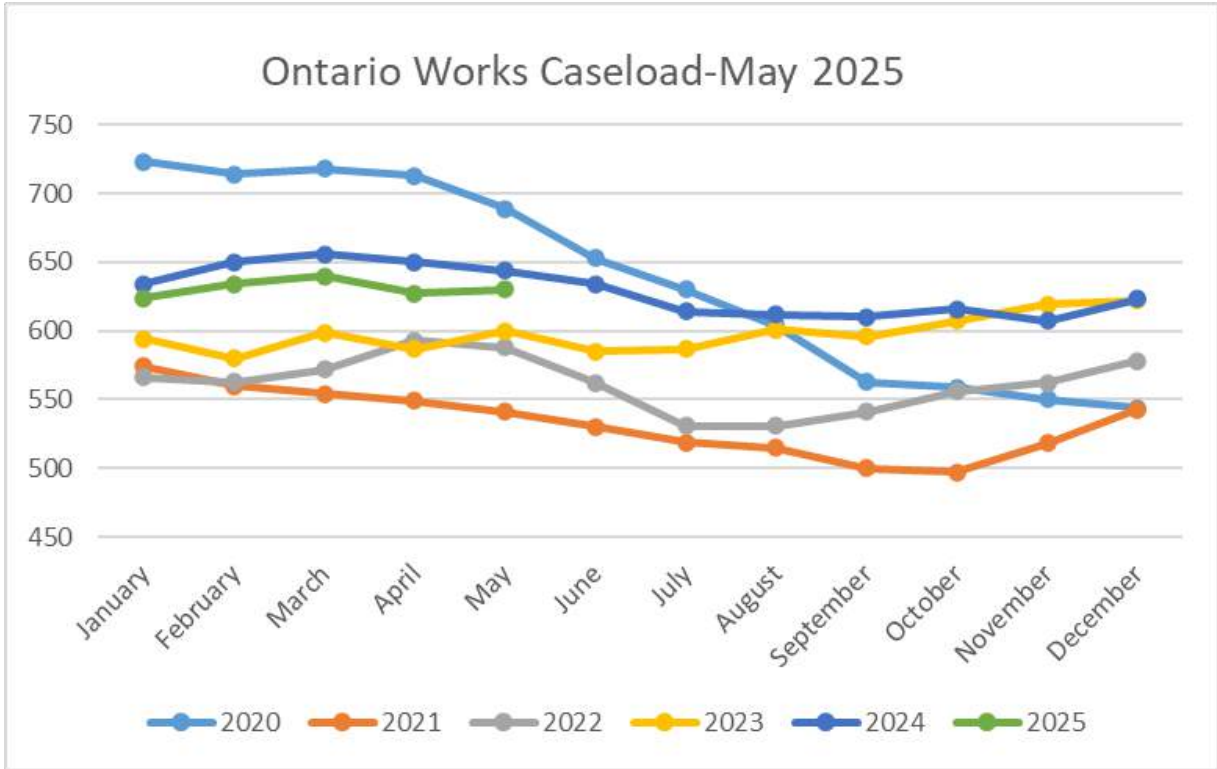
On Wednesday, May 21st, MPP Graydon Smith joined the Women's Own Resource Centre at the South River Legion, Branch 390, to celebrate the success of a grant from the Ontario Trillium Foundation (OTF). The funding supported the Rural Community Kitchen Program in the Almaguin Highlands — an initiative aimed at addressing food insecurity and fostering more socially inclusive communities. Throughout the program, Income Support & Stability staff actively participated in each community kitchen, assisting with meal preparation and helping to coordinate transportation for attendees. Staff also brought back surplus ready-made meals to our South River office to distribute to clients experiencing food insecurity.

NOSDA

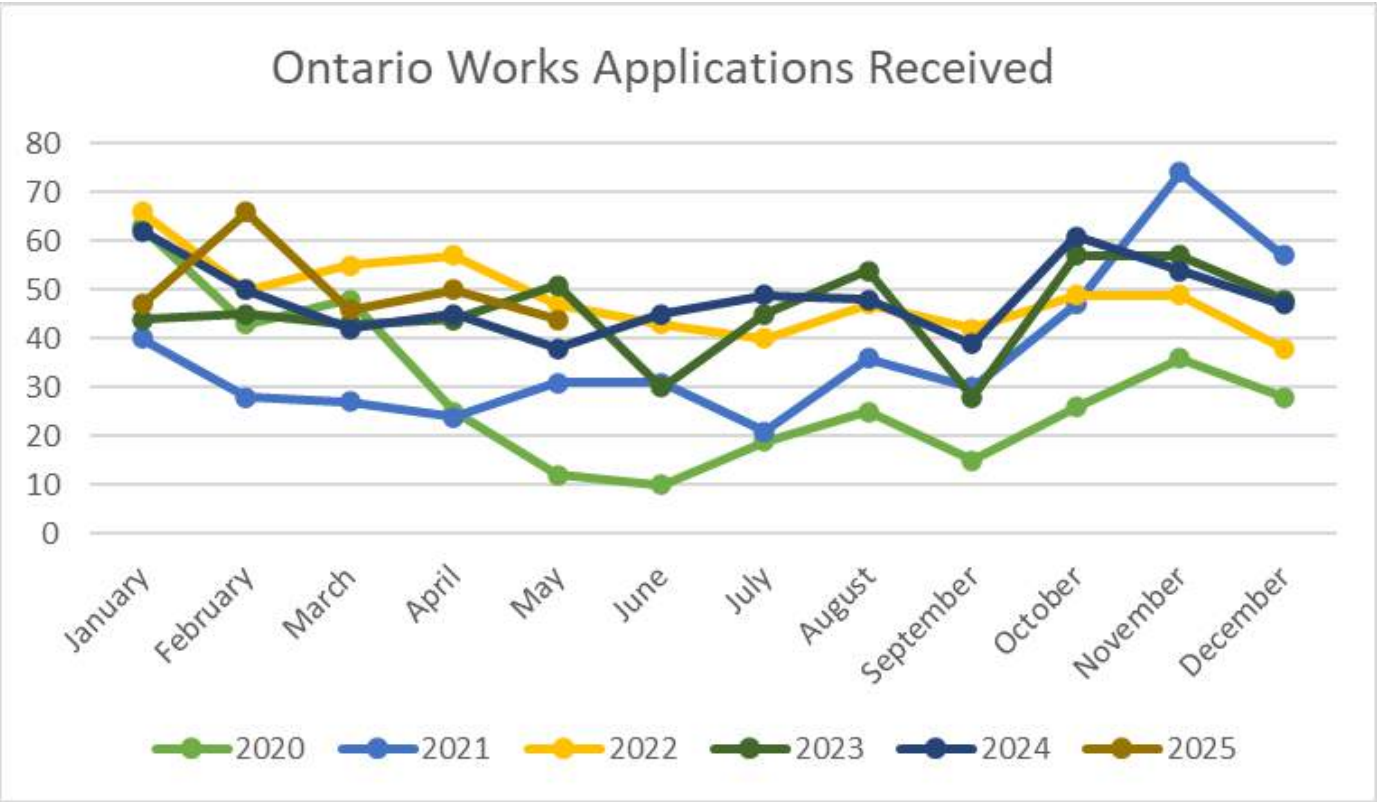
From June 2nd to 5th, the Director of Income Support & Stability attended the NOSDA Annual General Meeting in Sault Ste. Marie alongside several members of the Leadership Team. While there, he participated in the NOSDA Ontario Works Leadership Group meeting and engaged in discussions with Directors from MCCSS regarding upcoming changes to the Employment and Vocational Programming (EVP), including a feedback session with Ministry representatives. A highlight of the event was a keynote address by Iain de Jong of OrgCode, who emphasized the critical role of System Navigators in homelessness response. He highlighted how these professionals help individuals navigate fragmented systems that often don't communicate with each other, ultimately improving access to essential supports.



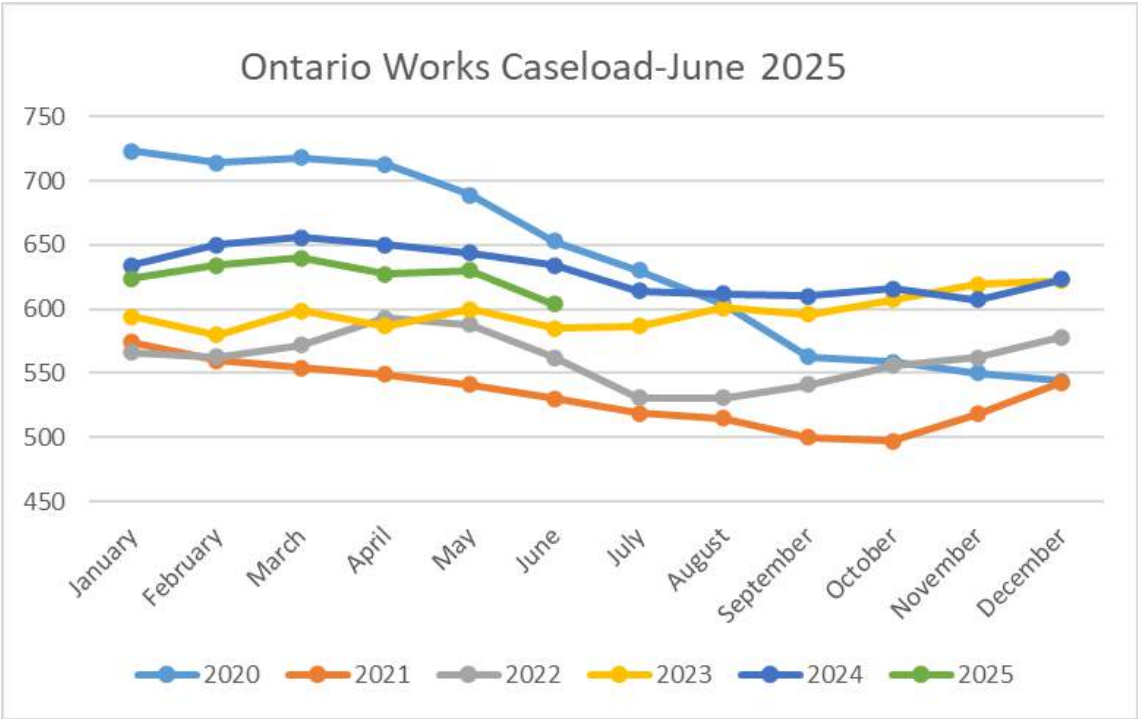
Caseload May 2025



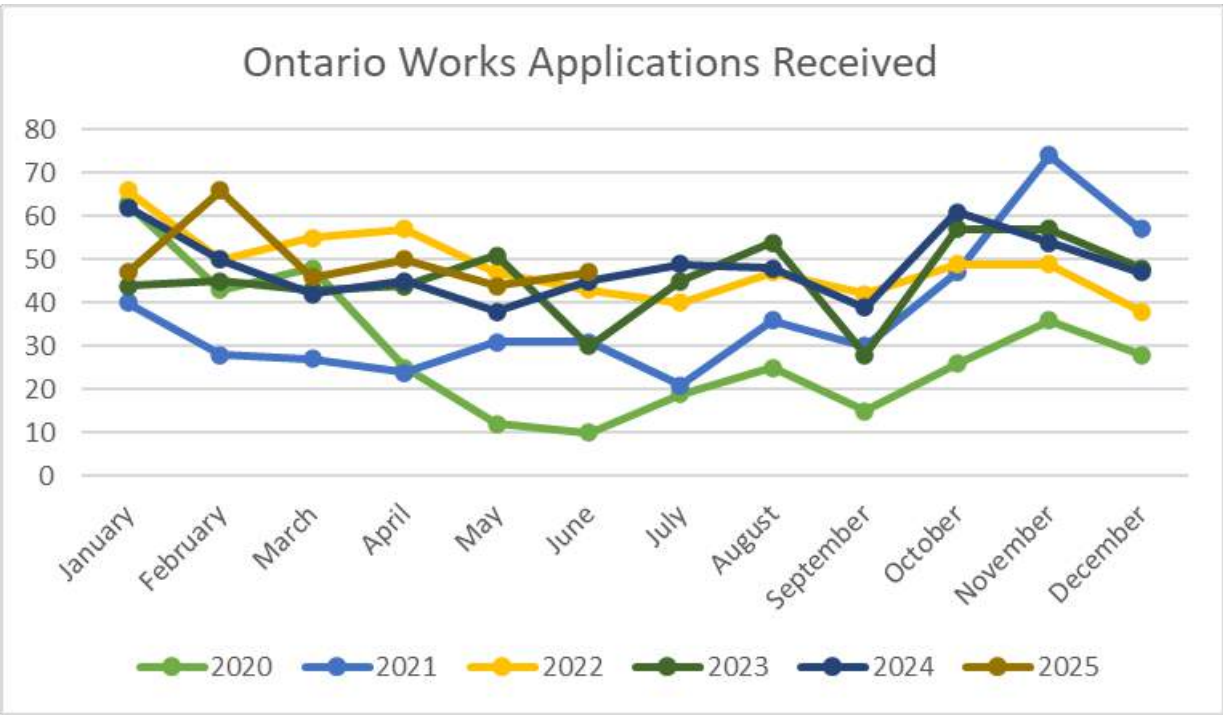
Ontario Works Intake - Social Assistance Digital Application (SADA) May 2025



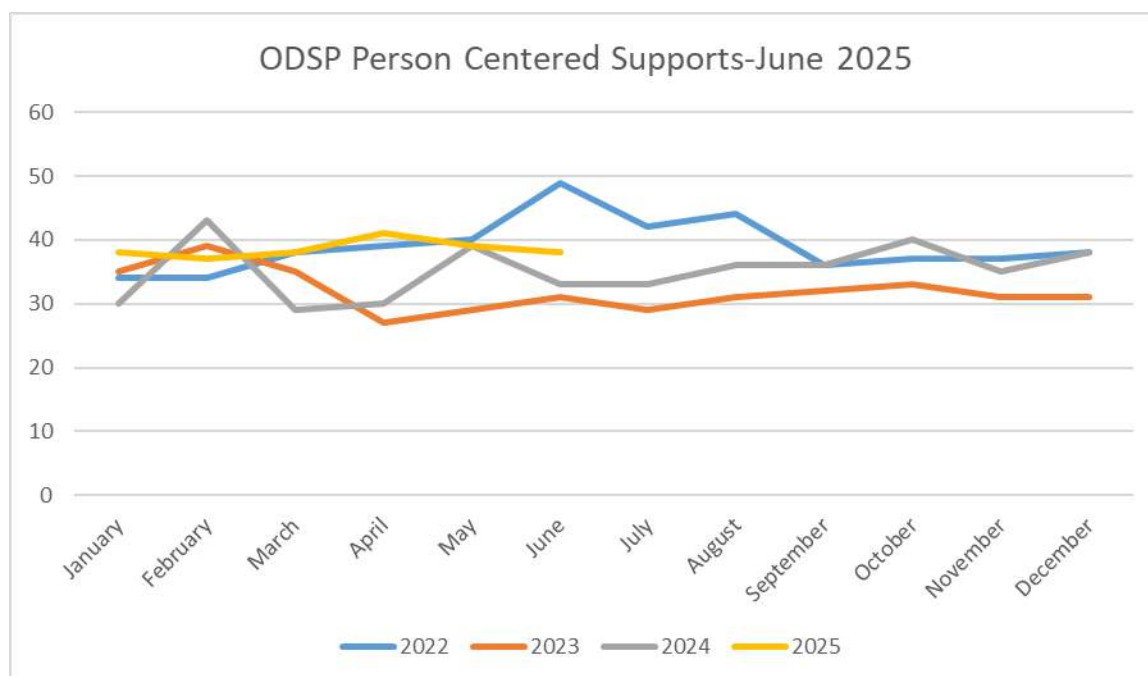
Caseload June 2025



Ontario Works Intake - Social Assistance Digital Application (SADA) June 2025



ODSP Participants Receiving Person Centred Supports through Ontario Works



The OW Caseload continues to hold steady at **604** cases (**912** beneficiaries). We are providing **38** ODSP participants Person-Centred Supports. We also have **62** Temporary Care Assistance cases. **47** applications were received through the province's Ontario Works Intake Unit (OWIU).

Employment Services Transformation & Performance Outcomes

On March 1st, 2025, as part of the province's Employment Services Transformation, we officially entered Integrated Employment Services model (IES) along with our Northeast DSSAB partners with our new Service System Manager College Boreal. This means that employment assistance for Social Assistance recipients now moves under the Employment Ontario umbrella. We are responsible for providing Person Centered Supports to SA Recipients in 4 Support Pillars.

- Crisis & Safety-homelessness, personal safety
- Health-medical, mental health counselling, addiction treatment
- Life Skills-Literacy and Basic Skills such as budgeting, time management
- Community Supports-Housing, transportation and legal support

% with an Action Plan created

Percentage of OW + NDA Members with mandatory participation requirements...



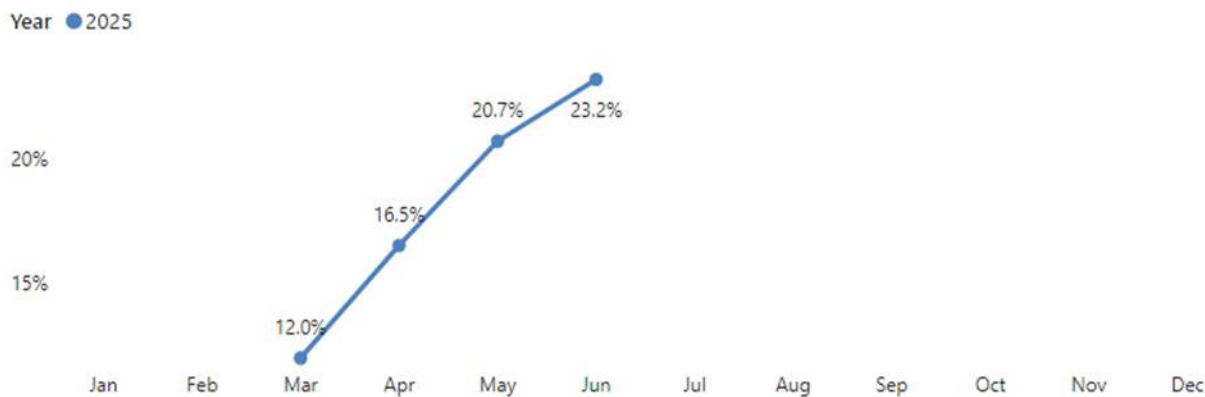
Provincial Average— 67.9%

Target-100%

**NDA refers to ODSP participants

Referrals to Employment Ontario

Percentage of OW + NDA Members with mandatory participation requirements...



Provincial Average 18.5%

Target 32%

**NDA refers to ODSP participants

% Exiting to Employment

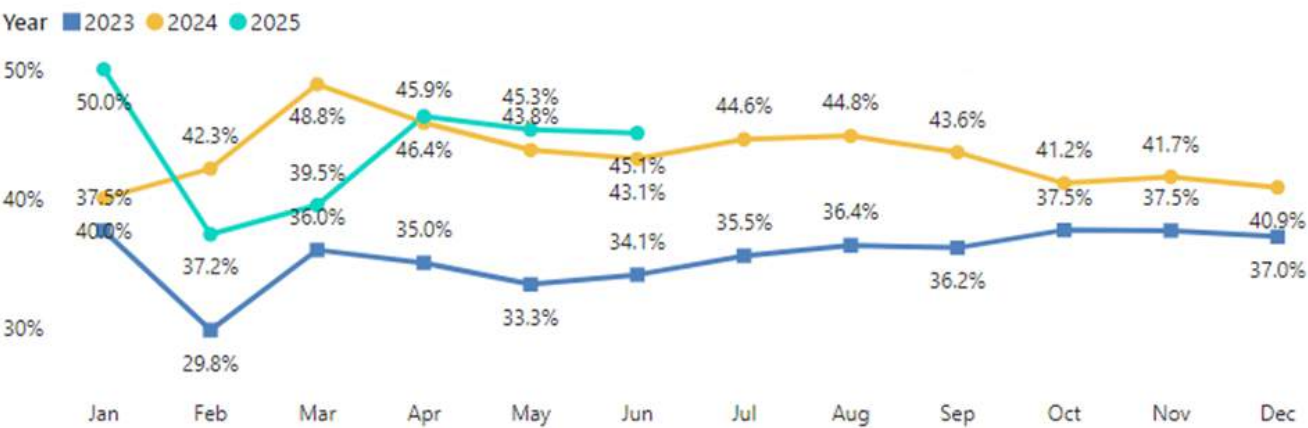
Percentage of Ontario Works cases exiting to employment (Cumulative Year-to-...



Provincial Average 5.8%
Target 22%
**NDA refers to ODSP participants

% of OW Cases Exit the Program and Return within One Year

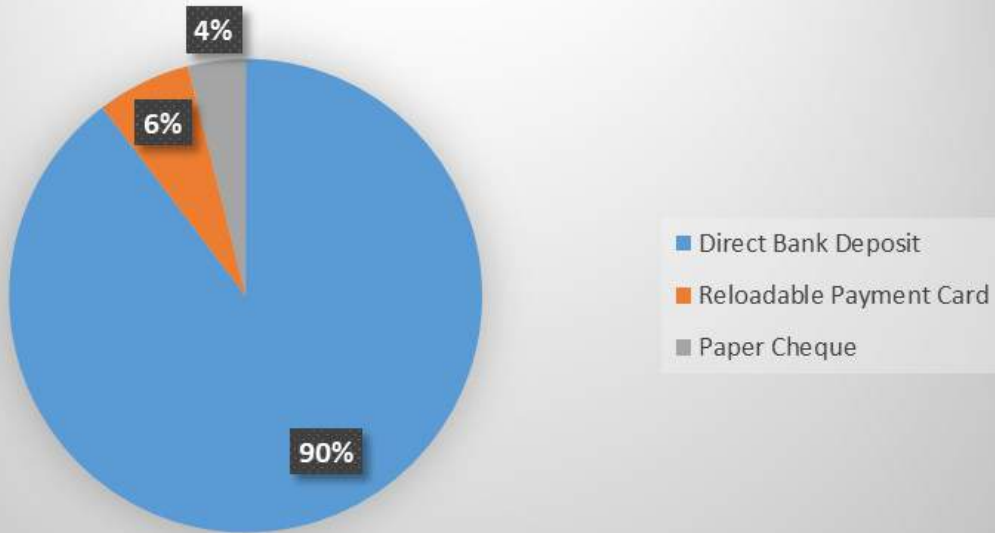
Percentage of Ontario Works cases who exit the program and return within one...



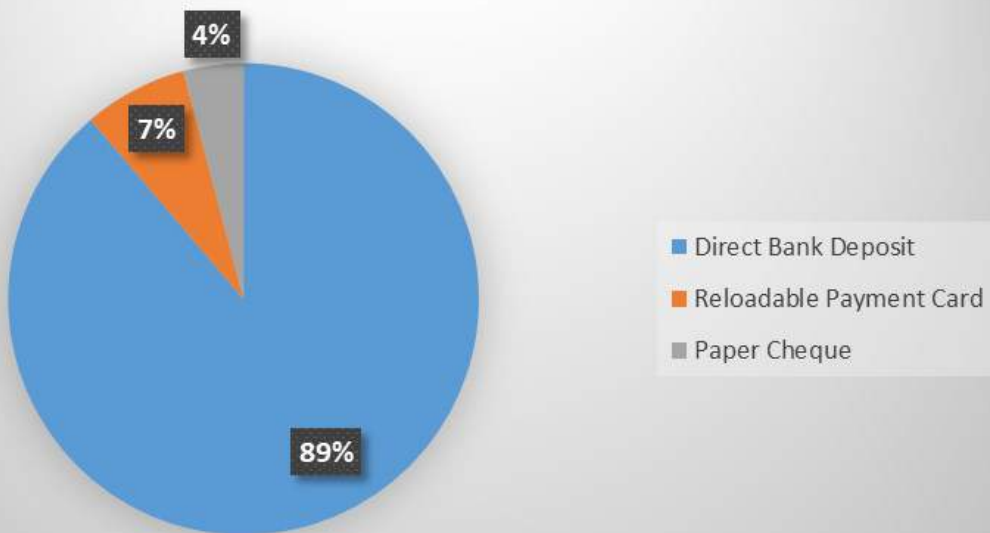
Provincial Average: 32.4%
Target: 35%

DBD Enrollment

Payment Receipt Method-May 2025



Payment Receipt Method-June 2025

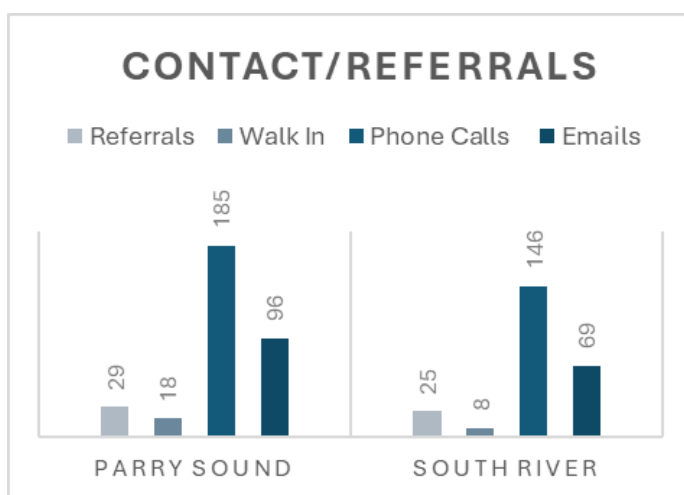


Income Support & Stability Update– May

Income Support and Stability Program Case Management involves the coordination of appropriate services and the provision of consistent and on-going weekly or bi-weekly supports, required by the individual to succeed in achieving and maintain life stabilization goals.

Contact / Referrals – May 2025

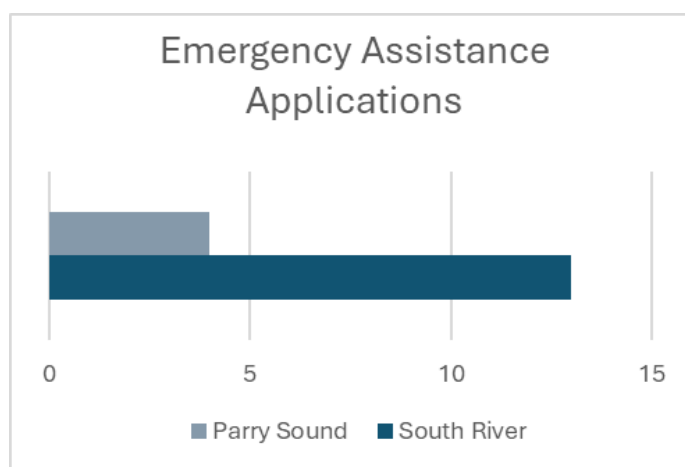
The data collected is initial contact made with a client to determine eligibility for on going support. This includes ongoing Housing Stability and Ontario Works cases.



Emergency Assistance Applications

May 2025

An application can be created when the applicant is not currently in receipt of social assistance, or not serving a period of ineligibility. Administrator also must be satisfied the applicant to the best of their ability made a reasonable effort to access other resources.



Client Referrals

Clients who identify as experiencing homelessness, or at immediate risk of homelessness

May 2025	East	West	YTD
Homeless		1	22
At Risk	22	11	92
Program Total (Esprit In Shelter Clients calculated in Homelessness Numbers)			
Esprit in Shelter	4		4

Short Term Housing Allowance

Max of \$400 for 6 months

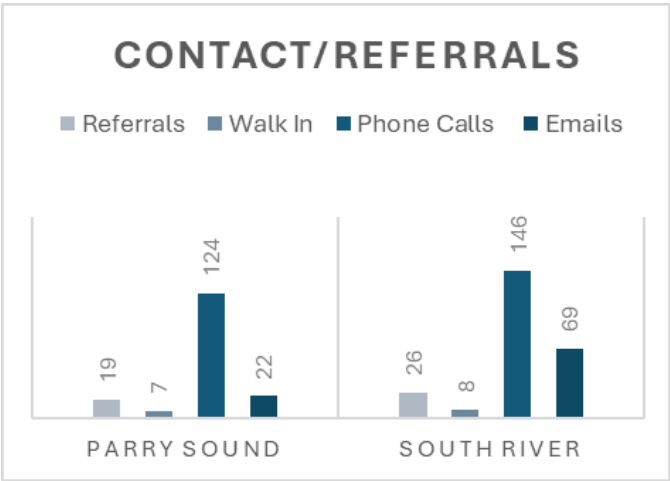
	Active	YTD
May	2	16

Income Support & Stability Update– June

Income Support and Stability Program Case Management involves the coordination of appropriate services and the provision of consistent and on-going weekly or bi-weekly supports, required by the individual to succeed in achieving and maintain life stabilization goals.

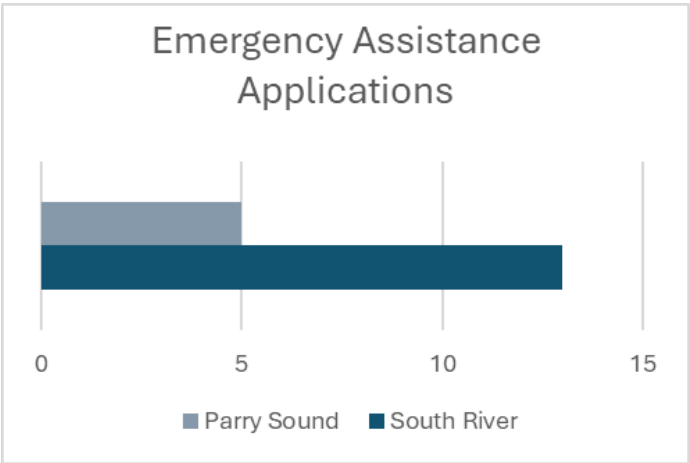
Contact / Referrals – June 2025

The data collected is initial contact made with a client to determine eligibility for on going support. This includes ongoing Housing Stability and Ontario Works cases.



Emergency Assistance Applications
June 2025

An application can be created when the applicant is not currently in receipt of social assistance, or not serving a period of ineligibility. Administrator also must be satisfied the applicant to the best of their ability made a reasonable effort to access other resources.



Client Referrals

Clients who identify as experiencing homelessness, or at immediate risk of homelessness

June 2025	East	West	YTD
Homeless	2	8	32
At Risk	15	11	118
Program Total (Esprit In Shelter Clients calculated in Homelessness Numbers)			
Esprit in Shelter	1		5

Short Term Housing Allowance

Max of \$400 for 6 months

	Active	YTD
June	8	27

Household Income Sources and Issuance from Homelessness Prevention Programs Funding (HPP) May 2025

May 2025 Income Source	Total	HPP
Senior	3	\$1502.40
ODSP	10	\$10,337.24
Ontario Works	21	\$18,061.97
Low Income		

May 2025 Reason for Issue	Total
Rental Arrears	\$16,311.80
Utilities/Firewood	\$4,346.36
Transportation	\$536.83
Food/Household/Misc.	\$8,706.62
Emergency Housing	
Total	\$29,901.61

Household Income Sources and Issuance from Homelessness Prevention Programs Funding (HPP) June 2025

June 2025 Income Source	Total	HPP
Senior	6	\$3,307.57
ODSP	10	\$7,479.02
Ontario Works	19	\$18,526.02
Low Income	1	\$308.96

June 2025 Reason for Issue	Total
Rental Support	\$13,095.97
Utilities/Firewood	\$5,774.41
Transportation	
Food/Household/Misc.	\$8,801.19
Emergency Housing	\$1,950.00
Total	\$29,621.57

By-Name List Data

September 1, 2021– June 30, 2025

The By Name List is real-time list of all known people who are experiencing homelessness in our community that are willing to participate in being on the list and connecting with our agency for ongoing support to maintain affordable and sustainable housing. The individuals who are connected to this program are provided Intense Case Management supports with the foundations from Coordinated Access.



Item	Month	Total as of Previous Month	Percentage Change	Total	Percentage Housed Lifetime
New to BNL	8	80	10	88	
Returned From Inactive	0	3	0	3	
Moved to Chronic Homelessness	2	38	5.263157895	40	
Moved to Housing Total	6	275	2.181818182	281	56.2
Moved to Housing Chronic-Total	2	83	2.409638554	85	30.24911032
Moved to Housing Chronic-YTD	2	3	66.66666667	5	5.882352941
Returned to BNL from Housing	1	6	16.66666667	7	
New to Inactive	5	116	4.310344828	121	
Total on BNL	9	89	10.11235955	98	
Net new to BNL	-2			-2	
Net new to Chronic	0			0	
As of June 30, 2025					

Parry Sound District Housing Corporation
May/June 2025

Activity for Tenant Services

	May	June	YTD
Move outs	2	4	12
Move in (centralized waitlist along with internal transfers)	4	4	15
L1/L2 hearings	3	4	12
N4 Delivered to tenant or filed with the LTB– Notice of eviction for non-payment of rent	0	0	5
N5 Filed with the LTB– notice of eviction disturbing the quiet enjoyment of the other occupants	0	0	5
N6 Filed with the LTB –notice of eviction for illegal acts or misrepresenting income for RGI housing	0	0	0
N7 Filed with the LTB – notice of eviction for willful damage to unit	0	0	0
Repayment agreements (new) Formal & Informal	0	3	11
No Trespass Order	0	0	0
Tenant Home Visits	43	71	215
Mediation/Negotiation/Referrals	8	24	101
Tenant Engagements/Education	3	1	13

Housing Operations

Tenant Services Update (April, May and June 2025)

Springtime in Tenant Services has been eventful, with educational sessions on seed planting and a chair yoga series continuing at our seniors' building in Parry Sound. Additionally, we have commenced unit inspections in collaboration with the maintenance department. Tenant Services plays a crucial role during inspections by supporting and communicating with tenants regarding any concerns about the condition of their units or required repairs, as well as monitoring tenants' adherence to their lease obligations.

Tenant Services has also been actively involved in tenant relocation to facilitate significant maintenance work in units, attending Landlord and Tenant Board hearings, and ensuring compliance with subsequent court orders. As a consolidated team, Tenant Services, Maintenance, and Capital divisions have been collaborating on a process handbook for staff. Given the significant changes with the implementation of new modules in the housing software system (YARDI) and the evolving business practices, this handbook will serve as a valuable written reference to ensure new details are not overlooked. The handbook will be distributed to each staff member in a binder in the very near future.

Other activities undertaken by Tenant Services CRWs this quarter include leasing, processing move-ins and move-outs, unit transfers, tenant case management, responding to complaints, addressing related action items, and collecting and monitoring rent payments and arrears.

Housing Operations staff received identifying vests, for the purpose of ensuring that the tenants can identify staff from the Housing Operations and Service Management Department when they come to visit with greater certainty.



Housing Operations

Property Maintenance May 2025

Pest Control		3 Buildings are currently being monitored monthly for bedbugs. There are 7 active units.
Vacant Units	8	7 one-bedroom, 1- multiple bedrooms (asbestos abatement, and significant repair contributes to longer vacancy times)
Vacant Units - The Meadow View	6	5 market units available
After Hours Calls	7	Fire panel offline, monitoring station offline, building power loss, no heat, no hot water, OPP Wellness Check, front door on family home not latching, lock out
Work Orders	161	Work orders are created for our staff to complete routine maintenance repairs for all DSSAB/LHC Buildings
Purchase Orders	99	Purchase Orders are for services, and materials required outside of the Housing Operations Department scope of work for the LHC properties
Fire Inspections	1	Annual fire suppression inspection completed on a 6-storey seniors building
Annual Inspections		Annual inspections have been initiated across the District
Incident Reports		

Housing Operations

Property Maintenance June 2025

Pest Control		3 Buildings are currently being monitored monthly for bedbugs. There are 2 active units.
Vacant Units	8	7 one-bedroom, 1- multiple bedrooms (asbestos abatement, and significant repair contributes to longer vacancy times)
Vacant Units - The Meadow View	5	5 market units available
After Hours Calls	7	Monitoring station offline, building power loss, OPP access required, flooded basement, washing machine repairs required
Work Orders	100	Work orders are created for our staff to complete routine maintenance repairs for all DSSAB/LHC Buildings
Purchase Orders	65	Purchase Orders are for services, and materials required outside of the Housing Operations Department scope of work for the LHC properties
Fire Inspections	0	Annual fire suppression inspection completed on a 6-storey seniors building
Annual Inspections		Annual inspections have been initiated across the District
Incident Reports		

Housing Operations

Maintenance Update (April, May and June 2025)

In April, the Housing Maintenance Department commenced the annual inspections of all DSSAB-owned facilities, including The Meadowview – NOAH. These inspections have been meticulously documented using the Maintenance IQ portal within Yardi to ensure thoroughness and completeness. The inspections have also facilitated collaboration with other departments within Housing Operations and have provided opportunities to engage with tenants.

Additionally, the Maintenance Department has implemented a new inventory tracking system, developed by the DSSAB IT Department. This system is utilized to track and inventory all DSSAB-owned appliances within the DSSAB and NOAH properties. It allows for quick updates, extensive reporting, and features an efficient labeling system for the appliances.

The inspections have generated numerous work orders, which the Maintenance Department is diligently working to complete. Maintenance IQ is also being used to track and record work orders as they are created and completed.

Furthermore, all summer grounds contracts for the DSSAB and NOAH properties have been awarded to the successful bidder for a term of three years.

The Maintenance Department continues to collaborate with the Parry Sound Fire Department. This collaboration includes using DSSAB buildings for training purposes and familiarizing the fire department with DSSAB buildings to ensure efficient service delivery if required.



Housing Operations

Capital Projects Update (April, May and June 2025)

During the months of April, May and June, the Capital Program was busy with the following:

Hazardous Material Remediation: Asbestos-containing pipe wrap successfully removed from a daycare facility. Backflow preventers installation preparations completed, with installation scheduled for this summer, due to supply delay.

Asbestos Awareness Training was held June 17th. Pinchin Ltd. provided the one-day certificate session to all Housing Operations staff. This knowledge better prepares the staff to recognize and respond to asbestos disturbances.

Looking ahead; there are 4 units containing asbestos and mold along with 5 units with mold only scheduled for remediation in July,

Plumbing HVAC and Duct Maintenance: Duct cleaning scheduled district-wide started in May and will be fully completed by August. Multiple backflow preventors are scheduled to be installed this summer.

Exterior Doors and Flooring Projects: New exterior door installation scheduled for May, will now be completed sometime this summer due to manufacturing delays. Flooring replacements and unit turnovers completed, with several units ready for occupancy.

Water Damage Repairs: Repairs to water-damaged units are now fully complete.

Generator and Electrical Work: Generator procurement process initiated for a childcare center. Electrical panel replacement work is progressing; installations are expected to be completed by the end of summer.

Roofing and Eavestrough Projects: Eavestrough replacements completed. Partial roof replacements specifications prepared; tender awarded. Work will commence in August.

Infrastructure and Foundation Assessments: Asphalt replacement quotes being gathered district wide. Foundation and structural damage investigations completed; repair quotes obtained, with planning for execution underway.

Project Management Contracts Awarded: All necessary contracts for project management and consultancy on window and siding replacements were awarded and initiated.

Housing Operations

Capital Projects Update continued (April, May and June 2025)

Security Enhancements: Security upgrades, including new doors, lock changes, and access control systems, have been fully implemented at various facilities.

Structural Repairs and Remediation: Ice damming damage remediated at specific locations. Structural repair at one location awaiting retention of specialized general contractor.

Consulting and Engineering Contracts: Retaining wall project have been finalized; specifications and engineered drawings have been delivered. Engineering inspections conducted for damaged structural components.

Siding and Masonry Projects: Siding replacement contracts have been finalized; installation scheduled for summer 2025. Masonry repair projects were fully quoted, and work has commenced. Soffit and attic sealing inspection completed, with all necessary roofing inspections finalized. Additional siding work is actively progressing toward completion by 2025.

Housing Programs Update

We are looking forward to the province providing us with the 2025/2026 COHB (Canada Ontario Housing Benefit) allocation that provides funding to those living in private market units. This announcement will hopefully come soon, as the team responds to daily inquiries about this funding. Both community partners, and clients, are looking for anything that will help them live sustainably in the current housing market. While we wait, we have been able to utilize more funds allocated to our rent supplement program and are actively working with our IS&S team to fill those spots. Presently, we have been able to secure one rent supplement on the west side of the district, and are hoping to secure two to three more, between east and west Parry Sound.

Housing Programs wrapped up the Housing and Homelessness Plan Update at the end of May and hope to send it to our team leads at MMAH mid-June. This plan includes reports from Tenant Services, Maintenance and Capital, Housing Programs, Income Support & Stability, and Esprit and updates MMAH on what we've accomplished over the last year. It also speaks to targets that the ministry sets in place for our district to meet each year.

We saw 11 approved applications to the centralized waitlist in the month of May. There was only one cancelled application, and it was due to the applicant failing to continue making payments for social housing arrears. Two applicants were housed from the waitlist this month.

Housing Programs

Social Housing Centralized Waitlist Report May 2025

	East Parry Sound	West Parry Sound	Total
Seniors	48	131	179
Families	155	479	634
Individuals	478	156	634
Total	681	766	1447
Total Waitlist Unduplicated			404

Social Housing Centralized Waitlist Report June 2025

	East Parry Sound	West Parry Sound	Total
Seniors	51	135	186
Families	163	488	651
Individuals	542	166	708
Total	756	789	1545
Total Waitlist Unduplicated			421

SPP = Special Priority Applicant

Social Housing Centralized Waitlist (CWL) 2024 - 2025 Comparison Applications and Households Housing from the CWL

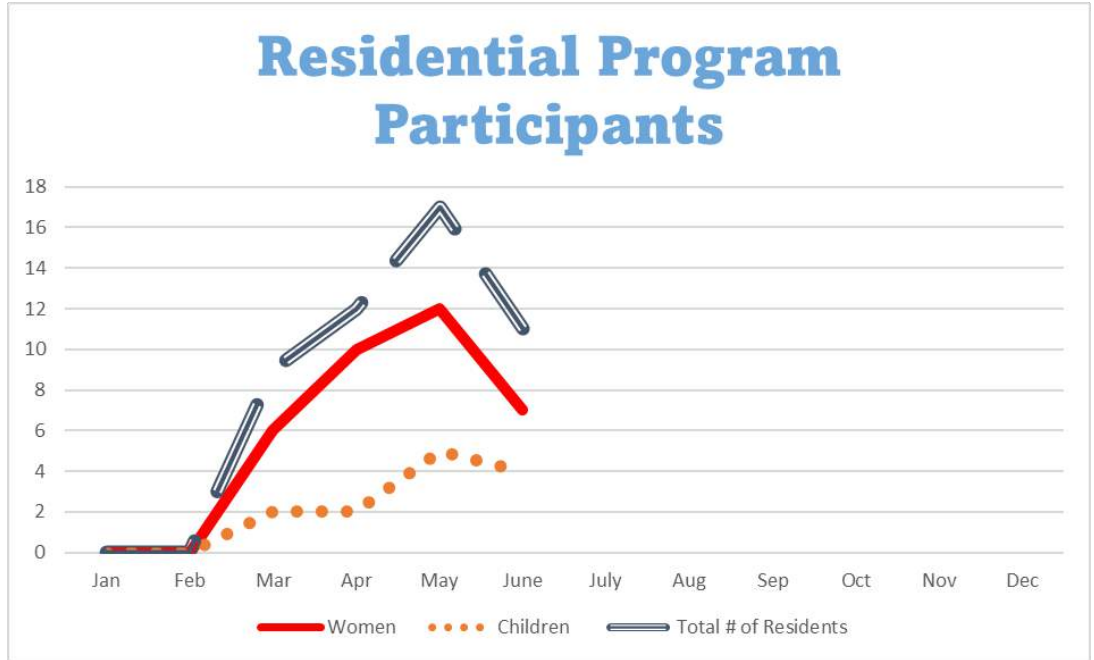
Month 2024	New App.	New SPP	Cancelled	Housed	SPP Housing	Month 2025	New App.	New SPP	Cancelled	Housed	SPP Housing
Jan	3		2	1		Jan	9	0	0	2	
Feb	5		11	1		Feb	8	0	2	3	
Mar	7		3	3		Mar	9	1	4	1	
Apr	10	1	7			Apr	6	1	10		
May	4	1	5	1		May	11		1	2	
June	1		15	3		June	12	2	1	2	
July	9	1	19			July					
Aug	9	1	21			Aug					
Sept	6		16	2		Sept					
Oct	6		9	4		Oct					
Nov	10	1	17	3		Nov					
Dec	11		6	3	2	Dec					
Total	81	5	131	21	2	Total	55	4	18	10	0

In the month of June, there were 12 applications approved and added to the Centralized Waitlist; 2 applications were approved for special priority placement; 1 application was cancelled as the applicant is deceased, and 2 applicants were housed from the waitlist.

Esprit Place Family Resource Centre

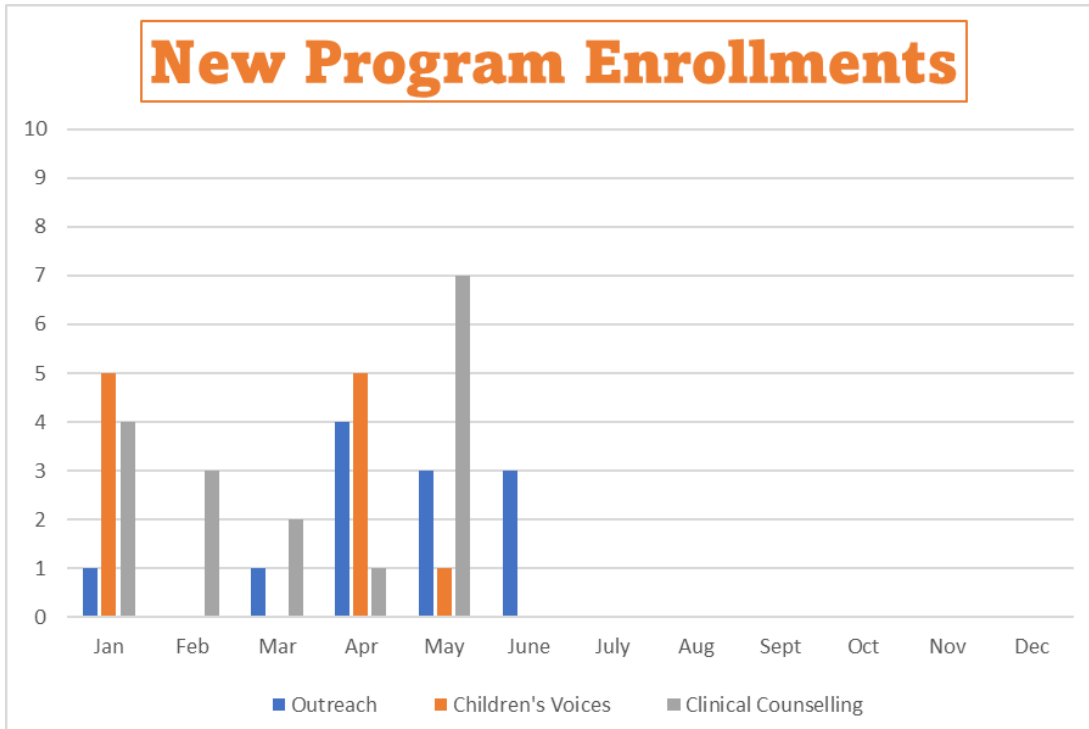


Esprit Place has been busy since its reopening in March. We spent most of May and June at 100% capacity in our residential program. Our revised programming has been fully implemented, and our new clinical counselling program is being well received by clients. Esprit Place and Income Support & Stability programs continue to strengthen their partnership to meet the diverse and changing needs of the clients that we serve. We have formalized joint protocols to strengthen the partnership and guide processes and procedures.



The Parry Sound Violence Against Women Coordinating Committee now has a strong, dedicated membership. The committee is planning a community event in the town of Parry Sound on Friday,

October 3rd, 2026. "Take Back the Night" is an event bringing people together to draw awareness to gender-based violence. Further details will be forthcoming.



Social Media Stats

Facebook –District of Parry Sound Social Services Administration Board	FEB 2025	MAR 2025	APR 2025	MAY 2025	JUNE 2025	JULY 2025
Total Page Followers	713	721	731	738	749	749
Post Reach this Period (# of people who saw post)	4923	7739	3660	3159	11,121	11,941
Post Engagement this Period (# of reactions, comments, shares)	697	788	40	501	77	75

Facebook -Esprit Place Family Resource Centre	FEB 2025	MAR 2025	APR 2025	MAY 2025	JUNE 2025	JULY 2025
Total Page Followers	214	217	220	225	225	225
Post Reach this Period (# of people who saw post)	608	998	1214	100	580	815
Post Engagement this Period (# of reactions, comments, shares)	12	65	94	22	10	0

DSSAB LinkedIn Stats https://bit.ly/2YyFHIE	FEB 2025	MAR 2025	APR 2025	MAY 2025	JUNE 2025	JULY 2025
Total Followers	519	525	537	548	551	558
Search Appearances (in last 7 days)	72	131	187	371	205	132
Total Page Views	46	34	37	52	35	22
Post Impressions	1030	632	843	650	660	715
Total Unique Visitors	22	19	21	29	20	12

Instagram - Esprit Place Family Resource Centre https://www.instagram.com/espritplace/	FEB 2025	MAR 2025	APR 2025	MAY 2025	JUNE 2025	JULY 2025
Total Followers	101	103	104	104	105	107
# of accumulated posts	63	64	65	65	65	66

*NOTE: Facebook has started reporting reach and engagement differently as of June 2025



Summer Newsletter

Unit Inspections

To help keep our homes safe and well-maintained, our maintenance team will be carrying out routine unit inspections over the coming weeks. These inspections allow us to identify and address any issues early, ensuring your home stays in good condition. You will receive advance notice of the date and time for your inspection. We appreciate your cooperation and understanding as we work together to maintain a safe and comfortable living environment for everyone.

*Please note, pictures will be taken.



Air conditioners

Reminder that the \$50 annual air conditioner fee is due by July 31, 2025. If you live at Belvedere, this year is exempt.





Garbage tags/transfer information

Garbage tags are \$5 each and can be purchased at the following locations:

- Parry Sound Town office – 52 Seguin St., Parry Sound
- Transfer Station – 57 MacFarlane St. (Debit only) Parry Sound
- Hillcrest grocery – 108 William St. Parry Sound
- Village of South River Town Office, 63 Marie St. South River
- Macher Transfer Station – 483 Forest Lake Rd., South River
- Sundridge requires a landfill access card which can be purchased at the Township of Strong office at 110 Main St. Sundridge

Specified items and how many tags are needed can be found online on each Town's website.

Garbage & Lawn Maintenance

It is very important that all tenants place their garbage out only on the designated collection days and ensure it is placed on their own lawn or property area—not on a neighbour's, even if their space appears empty. **Under no circumstances should you use another tenant's lawn for garbage unless you have had a direct conversation with them and they have clearly agreed to it.** Respecting each other's space helps maintain a clean and considerate community. Going forward, maintenance staff will be monitoring the upkeep of lawns and general outdoor cleanliness. If a lawn or yard area is found to be in poor condition, a notice will be issued with a deadline to clean it up. If the area is not addressed by the given date, maintenance will arrange for the clean-up to be completed, and the cost will be charged to the tenant responsible.

Housing Maintenance Trailer



The housing trailer can also be available upon request. Please keep in mind that there will be a fee attached. To reserve the housing trailer, please call Cheryl in Maintenance at (705) 746-7777 ext. 5258 in Parry Sound, or Debbie (705) 386-2358 Ext. 5412 in South River

Tips from the Landfill

- Please take lids off any containers that will hold air, this will take less space in the shipping bin and make compacting easier.
- Please rinse cans and jars. NO FULL cans or jars of food in the recycling bin.
- Please empty compost out of plastic bags.
- We now bale hard cardboard with our Corrugated Cardboard (such as cereal boxes, pop cases, Kraft dinner boxes).
- Please note when dumping construction rubble or shingles, DON'T DUMP on the driveway or on sand (less chance of a flat tire).
- Please sort metal from rubble.
- Please only put clean wood on the burn pile (no plastic or furniture).

Free Dump Items



- Electronic waste
- Re-cyclables
- Scrap metal (including kitchen items without freon)
- Tires (without rims)
- Yard waste

Dump hours

- Machar Landfill – South River
OPEN TUE–SUN 9:30 am – 4:30 pm
- Strong Township Landfill
Sundridge– open Wednesday and Thursday from 9:00 pm to 5:30 pm
- MacFarlane St. Transfer Station – Parry Sound
open Mon, Wed, Friday, Saturday
7:30 – 4pm
- Brooks Road Waste Transfer Station – Seguin
Open 24 hrs/day



What goes in the Blue Box

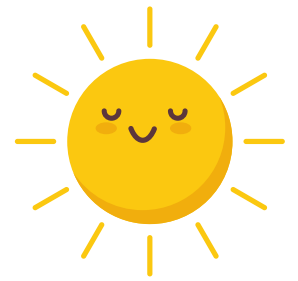
- Glass (Bottles/Jars)
- Metal Cans (food/drink)
- Plastic (pop bottles/detergent jugs etc.)
- Foil (trays/aluminum)
- Containers (margarine/peanut butter)

What goes in the Green Box

- Paper (bags/flyers)
- Cardboard (boxes/tubes)
- Cereal/Tissue boxes
- Newspapers
- Cartons (milk/juice/eggs)
- Magazines/ Phone books



HUGE



Word Search

AUGUST
 BARBECUE
 BASEBALL
 BEACH
 BIKE
 BOAT
 CAMP
 FAMILY
 FISHING
 FLIGHT
 FLIP FLOPS
 FLOWERS
 FRIENDS
 GARDEN
 HEAT
 HOLIDAYS
 HOT
 HUMID
 ICED TEA
 INSIDE
 JULY
 JUNE
 LEMONADE
 OUTSIDE
 PARK
 PICNIC
 PLAY
 POOL
 RELAX
 SANDALS
 SHORTS
 SKATEBOARD
 SOCCER
 SUNSCREEN
 SUNSET
 SWIMMING
 TAN
 TANK TOPS
 TENT
 THEMEPARK
 TOUR
 TRAVEL
 TRIP
 VACATION
 WATERPARK

F	R	I	E	N	D	S	O	C	C	E	R	U	I	F	F	L	S	L	T
C	H	O	T	D	K	F	A	M	I	L	Y	X	V	S	O	K	E	E	S
R	B	W	L	V	S	R	E	W	O	L	F	N	W	O	A	M	N	I	G
T	A	U	G	U	S	T	A	D	P	Y	P	I	P	T	O	T	P	A	K
A	S	V	S	E	O	D	Q	P	L	C	M	L	E	N	E	M	R	R	C
N	E	U	I	K	Y	G	I	U	E	M	Y	B	A	J	F	D	A	Z	B
K	B	I	C	I	I	N	J	M	I	M	O	D	V	Y	E	P	Z	H	W
T	A	T	E	B	N	I	G	N	U	A	E	R	Z	N	R	T	R	I	P
O	L	S	D	N	S	H	G	P	R	H	I	H	E	E	J	R	D	B	M
P	L	S	T	O	I	S	G	D	P	T	K	H	T	L	R	W	S	I	H
S	R	A	E	I	D	I	W	S	I	H	F	A	S	U	A	P	S	Q	O
T	E	T	A	T	E	F	Q	Y	C	P	W	U	B	A	O	X	T	T	L
H	A	E	O	A	R	T	Y	A	N	Y	N	A	E	L	F	F	R	A	I
K	B	S	T	C	A	J	E	Q	I	S	R	U	F	D	L	P	O	O	D
R	G	N	R	A	M	B	P	X	C	B	E	P	A	I	I	K	H	B	A
A	T	U	A	V	W	M	J	R	E	G	I	N	G	R	X	S	S	I	Y
P	A	S	V	H	A	X	E	C	X	L	D	H	U	Z	U	H	T	D	S
R	N	T	E	C	K	E	U	D	F	X	T	G	Q	J	I	O	K	U	Z
I	V	C	L	E	N	E	J	V	S	L	A	D	N	A	S	A	T	P	O

The words appear UP, DOWN, BACKWARDS, and DIAGONALLY. Find and circle each word.





Summer Squash Pasta Skillet

Yield: 2 to 4 people



Cook Time: 20minutes mins

Total Time: 20minutes mins

Ingredients

8 ounces of your favorite pasta

¼ cup pine nuts

5 tablespoons unsalted butter

2 garlic cloves, minced

1 small zucchini squash, sliced into rounds

1 small summer squash, sliced into rounds

kosher salt

freshly cracked black pepper

4 ounces goat or feta cheese, crumbled

¼ cup fresh basil leaves



Instructions

Bring a pot of salted water to a boil and cook the pasta according to the directions.

While the pasta is cooking, heat a skillet over medium-low heat. Add the pine nuts. Toss and stir them until they are golden and fragrant, about 5 to 6 minutes. Remove from the heat immediately.

Heat a skillet over medium heat and add the butter. Whisk it constantly until brown bits begin to form on the bottom and the butter is golden. When that happens, add the garlic and squash rounds and toss to coat, then cook for 5 minutes until the zucchini softens.

Sprinkle it with salt and pepper.

The pasta should be finished by now, so add it to the skillet with the zucchini. Turn the heat to low. Toss the pasta and squash well, making sure everything is combined and has a bit of butter on it. Crumble in the goat cheese and toss it well. Add in another few cracks of fresh black pepper. Toss in the pine nuts.

Stir in the fresh basil and serve immediately.



Summertime Reminders...



Pools

As per your lease agreement, only small kiddie pools are allowed on the property. These pools must be emptied each night and should not be left unattended. Larger pools are not permitted due to safety concerns and potential damage to the property. Pools must not be over 13 inches high and 60 inches wide.



Picking up pet waste

With the warmer weather, it's more important than ever to clean up after your dogs right away. Dog waste left on the ground can quickly attract flies, create unpleasant odours, and even pose health risks to people and other pets. In the summer heat, these issues get worse fast. Please do your part to keep our community clean, safe, and enjoyable for everyone by picking up after your dog every time.



Please don't feed the wildlife

Feeding wildlife may seem kind, but it can actually do more harm than good. It encourages animals to become dependent on humans for food, can lead to aggressive behaviour, and often results in unhealthy diets for the animals. It can also attract pests and create safety issues in our community. For everyone's well-being—including the animals—please avoid feeding any wildlife.



UPCOMING EVENTS



2ND ANNUAL SUMMER BARBEQUE!

COME JOIN US FOR...

PARRY SOUND

SOUND COMMUNITY HUB
JULY 17, 2025 FROM 12-2PM

& SUNDRIDGE

LION'S PARK
JULY 24, 2025 FROM 12-2PM



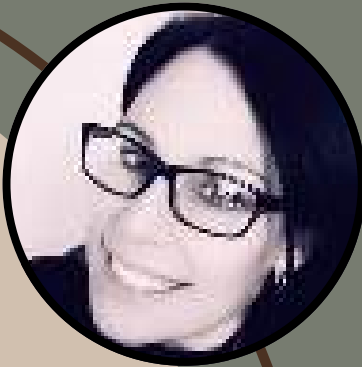
- food
- face painting
- fire truck water fun
- bracelet making
- rock painting
- community





Tahlia Holm - Supervisor

Please call either Amy, Paula
or Carrie regarding any
tenancy concerns or
complaints



Amy Eastaugh - South River,
Sundridge, Powassan & Callander
ext. 5423



Paula Collison - Parry Sound,
Magnetawan, & Burk's Falls ext.
5291



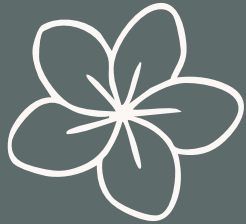
Martine Muzzi - Tenant Services
Support - First point of contact for
anything Tenant Services related



Carrie Holmes - All family
Units ext. 5283

Tenant Services Team





Maintenance Team



Brooks Smith - Maintenance Supervisor for all buildings



Cherryl - Maintenance Support Worker

Cherryl is the first point of contact for any maintenance issues in Parry Sound & Magnetawan.

She is also the contact for new keys or Fobs in Parry Sound and Magnetawan. You can reach her at ext. 5258

Debbie - Maintenance Support Worker/ Tenant Services Support

Debbie is the first point of contact for any maintenance issues in Burk's Falls, Sundridge, South River, Powassan & Callander. She is also the contact for new keys or Fobs in Burk's Falls, Sundridge, South River, Powassan & Callander. You can reach her at ext. 5412



Stephanie - Community Relations Worker

Stephanie (Steph) is responsible for various maintenance projects, unit flips, move-in and move-out inspections as well as annual inspections for Parry Sound & Magnetawan. You can reach her at ext. 5271

Jennifer - Community Relations Worker

Jennifer is responsible for various maintenance projects, unit flips, move-in and move-out inspections, as well as annual inspections for Burk's Falls, Sundridge, South River, Powassan & Callander. You can reach her at ext. 5429



TRAILERS and other vehicles



Did you Know?

Trailers—including utility, camper, or recreational trailers—are **not** permitted to be parked in driveways or anywhere on the property at any time. In addition, any vehicles that are not insured or do not have valid license plates are strictly prohibited on the premises. These rules are in place to maintain safety, accessibility, and the overall appearance of our communities. If you currently have a trailer or an unplatd/uninsured vehicle on-site, please remove it immediately to avoid further action. We appreciate your understanding and cooperation.



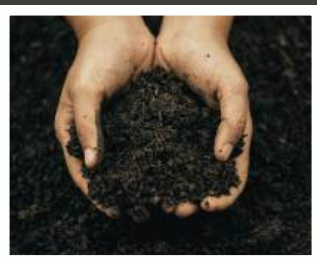
Garden Spotlight



One of our talented tenants recently built beautiful raised garden beds for his wife—and they're already thriving with fresh veggies and flowers! It's a great reminder how a little creativity and elbow grease can turn outdoor space into something special. If you've been thinking about starting a garden of your own, raised beds are a great, low-maintenance option!



Tips for raised garden beds:



Start with Great Soil

A mix of topsoil, compost, and potting soil gives plants a healthy start.



Pick a Sunny Spot

Most veggies and flowers love at least 6-8 hours of sunlight a day.



Water regularly

Raised beds can dry out faster than in-ground gardens, so check soil moisture often.



REPORT TO THE BOARD OF DIRECTORS

DATE PREPARED: August 6, 2025	PROGRAM: Housing Operations and Service Management
MEETING DATE: August 14, 2025	REPORT NO: 9.2
PREPARED BY: Sharon Davis, Director HOSM	PRESENTED BY: Sylvia Roy, Director of Finance
SUBJECT: Tender: Retaining Wall Replacement at 22A Belvedere Avenue, Parry Sound	

Proposed Resolution:

THAT the Board direct staff to proceed with awarding the tender for the demolition and replacement of the retaining wall at 22A Belvedere Avenue, Parry Sound, ON, to Kenalex Construction Company Limited, according to the outlined specifications and requirements detailed in ITT #25-535-24 in the amount of \$262,400.00 plus HST for a total of \$296,512.00.

Introduction:

The District of Parry Sound Social Services Administration Board (DSSAB), with assistance from Housing Services Corporation, has prepared a comprehensive tender to address the necessary demolition and reconstruction of the existing concrete retaining wall located at 22A Belvedere Avenue, Parry Sound. The project is required to ensure structural safety, site grading functionality, and to prevent further deterioration of the surrounding infrastructure.

Background:

The existing wall has reached the end of its serviceable life, with significant structural deterioration including cracking, spalling, and corrosion of embedded steel. These conditions pose potential safety risks and impede proper site drainage. Based on CDCD Engineering's assessment (Geotechnical Report No. 2310-S056, February 2024), a full replacement is required.

The scope includes demolition of the existing structure, excavation, temporary removal and reinstatement of utility supports, construction of a new cast-in-place concrete retaining wall, installation of steel railings, asphalt and curbing reinstatement, and improvements to drainage. All work will conform to the Ontario Building Code and municipal by-laws.

Comments:***Tender Timeline:***

TASK	TARGET DATE
Posting of tender	Wednesday, July 9, 2025
Mandatory site meeting location: 22A Belvedere Ave. Parry Sound, ON P2A 2A1	Thursday, July 17, 2025 @ 11:00 a.m. EDT
Deadline for questions	Monday July 21, 2025 2:00 p.m. EDT
Answers to questions and distribution of addenda, as required	Thursday July 24, 2025
Tender Closing Date	Thursday, July 31, 2025 by 2:00 p.m. EDT
Tender Opening	Thursday, July 31, 2025 by 3:30 p.m. EDT
Evaluation of Bids	Thursday, July 31, 2025 to week of August 4, 2025
Tentative Award of Contract	Week of August 11, 2025
Agreement to Take Effect	Week of August 11, 2025
Completion of Work	November 30, 2025

Mandatory Site Visits:

A mandatory site meeting was held at 22A Belvedere Avenue, Parry Sound, on Thursday, July 17, 2025, at 11:00 a.m. EDT. Attendance was required to submit a valid tender. Nine (9) construction companies attended the mandatory site visit.

Tender Submission:

Received five (3) tender submissions

CONTRACTOR	BID	HST	TOTAL
Kenalex Construction Company Limited	\$262,400.00	\$34,112.00	\$296,512.00
Barné Building and Construction Inc.	\$351,568.87	\$45,703.95	\$397,272.82
Bradanic Construction Services Inc.	\$438,885.00	\$57,055.05	\$495,940.05

Financial Considerations:

Class 'C' Cost Estimate from CDCD (+/- 15% to 20%) for construction services: \$381,926.82

Canada-Ontario Community Housing Initiative (COCHI) funding: \$346,530.00

2025 Capital budget projection: Belvedere asphalt replacements = \$50,000.

2025 Capital budget projection: Belvedere New Parking Lot/ Retaining wall repair = \$500,000 (to include soft costs)

Kenalex Construction submitted the lowest bid for the project. Their bid appears lower in part because they are minimizing the use of subcontractors, unlike Bradanic Construction, which relies heavily on them and submitted the highest bid. While Kenalex specializes in civil construction, the other two main bidders—Bradanic Construction and Barné Building are more focused on building construction.

Strategic Initiatives:

The project supports PSDSSAB's strategic priority of ensuring the safety, longevity, and functionality of critical infrastructure.

Legislative/Risk Analysis:

The retaining wall work involves excavation, demolition, concrete placement, and railings. WHMIS regulations will be followed for all materials on-site, and contractor compliance with the Occupational Health and Safety Act (OHSA) requirements is mandatory. Tenants will be required to park their vehicle elsewhere for the duration of the project.

Recommendation/Conclusion:

Staff recommend awarding the tender to Kenalex Construction Company Limited, who submitted the lowest compliant bid and demonstrated capability to deliver the project on time and within scope. Total contract value is \$296,512.00 (inclusive of HST). Construction is anticipated to begin September 2nd, 2025, and be completed by November 30, 2025.



REPORT TO THE BOARD OF DIRECTORS

DATE PREPARED: July 31, 2025	PROGRAM: Child Care Service Management
MEETING DATE: August 14, 2025	REPORT NO: 9.3
PREPARED BY: Pam Nelson, Director of Child Care Service Management	PRESENTED BY: Pam Nelson, Director of Child Care Service Management
SUBJECT: Revised Directed Growth Plan	

Proposed Resolution:

For Information Only

Introduction:

The intent of this report is to provide the Board of Directors with an update to the Directed Growth Plan.

Background:

Ontario's vision for the CWELCC system is that more families in Ontario have access to high quality, affordable, flexible, and inclusive early learning and child care no matter where they live. Under the CWELCC agreement with the Government of Canada, Ontario has been funded to support the creation of 86,000 new licensed child care spaces by December 2026. Since 2019, 33,000 new spaces have become operational, with another 53,000 spaces to be created.

Under the Access and Inclusion Framework, the ministry has developed a model to allocate funding for new spaces for children age 0-5 across CMSMs and DSSABs, with a focus on improving equity of access by working toward a common provincial access ratio of 37%. The allocation model is based on available data and incorporates existing child care capacity, demographics, socio-economic indicators, official language minorities and capacity for growth.

Comments:

In January 2023, the DSSAB developed a five-year directed growth plan that aligned with the Provincial directives. The DSSAB had been allocated 131 spaces to create in the district by the end of December 2026. The allocation included 25 spaces that were committed to school-based programs, which is the new school project in the Town of Parry Sound, and the remaining 106 spaces were to be committed to community-based programs. As of July 2025, 52 community-based net new spaces have opened within the district, 8 community-based net new spaces and 25 school-based net new spaces have been committed to open in September 2025.

In March 2025, the Ministry of Education completed the Space Target Recalibration process. The recalibration exercise was completed to position Ontario to achieve its space creation target of 86,000 net new CWELCC spaces by the end of 2026 and ensure support for more children and families. This was accomplished by providing all CMSMs/DSSABs with more achievable targets and moving related operating funding to areas where capacity to grow the CWELCC system is demonstrably more acute. The recalibration was based on information received from CMSMs/DSSABs in October 2024. The District of Parry Sound was fortunate to only see a reduction of 3 spaces total.

Financial Considerations:

Funding from the Ministry of Education is determined by several factors, including licensed capacity within child care programs. At year-end, a financial reconciliation is conducted, which may result in funding reductions for some child care operators if licensed capacity requirements are not met. Additionally, with a decrease of three net new spaces, there is potential for the DSSAB to experience a minimal reduction in funding in the following year.

Strategic Initiatives:

The project has the potential to help the PSDSSAB achieve its high-level strategic goal of:

- Strengthen Collaboration
- Holistic Approach to Human Services

Legislative/Risk Analysis: The Ministry of Education completed the Space Target Recalibration exercise in fall 2024. The report submitted by the DSSAB provided estimated utilization, indicating that the remaining spaces were projected to be created through home child care programs to address the needs of smaller communities. The formula used to calculate space creation within home child care is restricted to a specific number. Based on the formula, the DSSAB had 3 net new spaces remaining that could not be used in other programs – due to legislation pertaining to ratios (educator: child) within programs. Given that the DSSAB has until December 2026 to create the remaining net new spaces, there is a possibility that circumstances could change, and the direction changes from home child care to centre based. In the event the MEDU performs another recalibration exercise, the DSSAB could see a further reduction in spaces.

Recommendation/Conclusion:

For Your Information

June 2025 Directed Growth Update

Ontario's vision for the CWELCC system is that more families in Ontario have access to high quality, affordable, flexible, and inclusive early learning and child care no matter where they live. Under the CWELCC agreement with the Government of Canada, Ontario has been funded to support the creation of 86,000 new licensed child care spaces (relative to 2019) by December 2026. Since 2019, 33,000 new spaces have become operational, with another 53,000 spaces to be created.

Principles for Access

The ministry's CWELCC space allocation approach will support child care access as follows:

1. Access Equity:

CMSMs and DSSABs will be allocated CWELCC spaces for children age 0-5 improving access across the province to bring the provincial average access rate to 37% by 2026.

2. Directed Growth to support Underserved and Vulnerable Populations:

The province will allocate to each SSM a target number of CWELCC spaces that will be determined based on a formula that takes into consideration socio-economic indicators to support child care for underserved and vulnerable populations.

3. Francophone Spaces:

Meet or exceed the proportion of French language spaces for ages 0 to 5, proportional to the population of Francophone people in Ontario.



ACCESS & INCLUSION

Under the Access and Inclusion Framework, the ministry has developed a model to allocate funding for new spaces for children age 0-5 across CMSMs and DSSABs, with a focus on improving equity of access by working toward a common provincial access ratio of 37%. The allocation model is based on available data and incorporates existing child care capacity, demographics, socio-economic indicators, official language minorities and capacity for growth, and provides the enclosed notional space targets in each CMSM or DSSAB for the period 2022 through 2026. Total space targets include spaces to be created in schools and those in communities. These notional targets are subject to the agreement with service system managers and ongoing monitoring.

In identifying priority neighbourhoods for space creation and updating service plans, CMSMs and DSSABs are asked to consider the degree to which new affordable child care spaces in those neighbourhoods will support access to licensed child care spaces for:

- Low-income families
- Vulnerable communities
- Diverse communities
- Children with special needs
- Francophone families
- Indigenous families
- Families needing more flexible models of care, including evening, weekend, and overnight care.

CMSMs and DSSABs have been provided with school-based space creation targets in line with the ministry's capital planning and are asked to work together with school boards on the planning and timing of these spaces, as well as ensuring that licensees occupying purpose-built child care spaces in schools are funded as part of the CWELCC system.

DIRECTED GROWTH

“Directed Growth” means the province’s plan to target child care space growth to areas of high need. In alignment with the Province’s CWELCC Access and Inclusion Framework to support better access to child care for communities that have traditionally faced barriers, CMSMs/DSSABs have an approved target number of new spaces to create, supported by CWELCC funds

DIRECTED GROWTH 2022 – 2026

The DSSAB's growth plan includes support for child care operators to enhance access for various groups, including low-income families, vulnerable children, those with special needs, diverse communities, Indigenous and Francophone families, newcomers, and those requiring more flexible care models. The DSSAB strives to create 128 new licensed child care spaces by March 2026, including 25 spaces in schools and 103 community-based spaces (centre and home child care). In 2022, the DSSAB conducted a survey with child care operators to assess their waitlist needs and compared the results with a previous child care scan from 2019. The findings from 2019 were consistent with those from 2022, indicating that the Town of Parry Sound, North East Parry Sound, and West Parry Sound required additional child care spaces.

RECALIBRATION 2025

In early 2025, the ministry of Education completed a recalibration exercise. The recalibration was based on information submitted by CMSMs/DSSABs in October 2024. The recalibration exercise resulted in adjusted auspice targets by CMSM/DSSAB to support Ontario in achieving the overall space creation target of 86,000 spaces while working towards the 70% (or higher) proportion of not-for-profit licensed child care spaces for children aged 0 to 5 by the end of the current CWELCC Agreement. During the recalibration process, the District of Parry Sound Social Services Administration board had a reduction of **3 spaces** overall. The current **access ratio** in the district is approximately **30%**.

TARGETED SPACES

CWELCC Space Targets by Setting – Revised 2023 The table below shows the total number of child care spaces created each year from 2022 to 2026. The data is broken down into school-based spaces and community-based spaces. Most of the spaces are community-based, with only 25 school-based spaces created in 2024.

Total Spaces 131					School – Based Spaces 25					Community-Based Spaces 106				
2022	2023	2024	2025	2026	2022	2023	2024	2025	2026	2022	2023	2024	2025	2026
1	16	55	28	31	0	0	25	0	0	1	16	30	28	31

Revised CWELLC Space Targets by Setting – May 2025 This table provides the revised targets for the creation of child care spaces from 2024 to 2026, following a recalibration exercise. (*recalibration exercise only included a 3-year time frame of 2024-2026)

Total Spaces 119			School – Based Spaces 25			Community-Based Spaces 94		
2024	2025	2026	2024	2025	2026	2024	2025	2026
56	25	38	0	25	0	56	0	38

Achievements as of March 2025

This table outlines the achievements in creating new child care spaces as of March 2025. It includes the number of spaces approved, committed, and pending each year.

Year	Action	Details	Number of Spaces
2022	Approved	1 new space to an existing program	1
2023	Committed	Addition of 8 new spaces to an existing program to expand by 2025	8
2024	Approved	Addition of 2 home child care providers, creating 12 new spaces	12
2024	Approved	New licensed child care provider, creating 26 new spaces	26
2024	Approved	Addition of 13 new spaces to an existing provider to provide after school	13
2025	Committed	Addition of 25 new spaces to an existing provider– school based	25
2025/2026	Pending	Expression of interest with the addition of 30 new centre-based spaces	30
		Additional spaces to promote expansion with Home Child Care Program	13



REPORT TO THE BOARD OF DIRECTORS

DATE PREPARED: July 17, 2025	PROGRAM: Child Care Service Management
MEETING DATE: August 14, 2025	REPORT NO: 9.4
PREPARED BY: Pam Nelson, Director of Child Care Service Management	PRESENTED BY: Pam Nelson, Director of Child Care Service Management
SUBJECT: Early Learning Child Care (ELCC) Infrastructure Funding	

Proposed Resolution:

That the board approve the staff recommendation to award the Early Learning Child Care (ELCC) Infrastructure Fund, up to \$1,500,000, to the YMCA of Northeastern Ontario based on their submission, to expand child care, by 30 new spaces for children aged 0-4, in the Municipality of Callander.

Introduction:

The intention of this report is to provide the Board of Directors with a summary of the Early Learning Child Care (ELCC) Infrastructure Fund and the application process.

Background:

In February 2025, Ontario and Canada finalized the 2024-2025 Early Learning and Child Care Infrastructure Fund Action Plan. The ELCC Infrastructure Fund supports infrastructure projects with a goal of increasing inclusion in child care for underserved communities through the creation of new, licensed child care spaces. The ELCC Infrastructure Fund supports not-for-profit licensed child care centres in alignment with Ontario's Access and Inclusion Framework and will complement the Start-up Grant. In order to be eligible for the funding, it must be used to support the creation of new, licensed child care spaces that meet the following criteria:

- Provided by a not-for-profit licensee or directly operated by a CMSM/DSSAB
- Centre-based.
- Community-based.
- Approved for enrolment in the Canada-wide Early Learning and Child Care (CWELCC) system.
- Aligned with CMSM's/DSSAB's Directed Growth Plan.
- Supports children aged 0 to 4 (excluding children eligible to attend junior kindergarten).
- Supportive of inclusion for underserved communities.

To access ELCC Infrastructure Fund funding, CMSMs/DSSABs must require a commitment from the licensed child care centre to:

- Continue operating in the facility for at least 7 years after opening the new child care spaces

- Participate in the CWELCC system for at least 7 years after opening the new child care spaces,
- Spend the ELCC Infrastructure Fund funding from the date the service agreement between the licensee and CMSM/DSSAB is executed to December 31, 2026 (that is, the licensee must spend the funding by December 31, 2026).
- Prioritize the creation of new licensed, full-day child care spaces that support inclusion in the following underserved communities:
 - rural and remote regions,
 - high-cost urban areas,
 - low-income households,
 - communities with barriers to access (for example, Black and other racialized communities.
 - Indigenous communities.
 - communities with newcomers.
 - communities with parents, caregivers and children with disabilities.
 - official language minority communities including Francophone children),
 - communities requiring child care during non-standard hours.
- Support infrastructure projects for children 0 to 4 years (excluding children eligible to attend junior kindergarten), and
- Have a purchase of service agreement with the CMSM/DSSAB and be eligible to receive fee subsidy payments from the CMSM/DSSAB.

Comments:

The DSSAB posted an Expression of Interest for the ELCC Infrastructure Fund on May 5, 2025, closing May 23, 2025. Only one proposal was received, from the YMCA of Northeastern Ontario. Staff reviewed it using the criteria outlined in the Expression of Interest and confirmed all requirements were met. The YMCA has proposed to increase the child care capacity in the Municipality of Callander by adding 30 new spaces for children aged 0-4. Discussions are ongoing between the YMCA and the Municipality regarding potential locations for this expansion. After confirming a location, the YMCA will begin the planning and development of the new program. The DSSAB will allocate ELCC Infrastructure funding based on milestone completion and will monitor the project's progress.

Financial Considerations:

The YMCA will pay any costs not covered by the ELCC Infrastructure Fund or exceeding the \$1,500,000 limit. If the project is not completed or all funds are not needed, any unused amount must be returned to the Ministry of Education.

Strategic Initiatives:

The project has the potential to help the PSDSSAB achieve its high-level strategic goal of:

- Strengthen Collaboration
- Holistic Approach to Human Services
- Effective Infrastructure Renewal

Legislative/Risk Analysis:

As per the ministry space target allocation, the DSSAB is permitted to expand child care within the district by 128 new CWELCC spaces, for children 0-4. At the time of this report, 93 spaces have been created

and/or committed to open by September 2025. The YMCA project is set to create 30 additional CWELCC spaces. If the YMCA project does not proceed as planned, the DSSAB has until December 2026 to repurpose and open these spaces. However, if there is no committed and signed service agreement for the ELCC Infrastructure Fund by December 2025, the DSSAB will be unable to access these funds.

Recommendation/Conclusion:

That the board approve the staff recommendation to award the Early Learning Child Care (ELCC) Infrastructure Fund, up to \$1,500,000, to the YMCA of Northeastern Ontario based on their submission, to expand child care in the Municipality of Callander.



MUNICIPALITY OF CALLANDER

Tuesday, July 15, 2025

Moved by Councillor ___ Carr ___ Dell ✓ McMartin ___ Smit

Seconded by Councillor ___ Carr ___ Dell ___ McMartin ✓ Smit

RESOLUTION NO. 2025/07/ 240

That Council acknowledge receipt of Report No. 2025-054 ADMIN: Childcare Facility in Callander,

That Council endorse, in principle, the proposal to construct a new licensed childcare facility in the Municipality of Callander in partnership with the YMCA of Northeastern Ontario; and

(Potentially a Library)

Further that staff be directed to retain a qualified developer to support evaluation of preferred locations for the childcare facility, in consultation with YMCA, and to bring back a refined proposal for Council consideration no later than September 2025.


Chair

CARRIED / DEFEATED / AMENDED / DEFERRED

Recorded Vote (Upon Request of Councillor _____)

PECUNIARY INTEREST		RECORDED VOTE	
MEMBER OF COUNCIL	<input checked="" type="checkbox"/>	YEA	NAY
Mayor Noon			
Councillor Carr			
Councillor Dell			
Councillor McMartin			
Councillor Smit			

Four Seasons of Reasons



REPORT TO THE BOARD OF DIRECTORS

DATE PREPARED: July 15, 2025	PROGRAM: Administration
MEETING DATE: August 14, 2025	REPORT NO: 9.5
PREPARED BY: Danielle Villeneuve, Director of Human Resources	PRESENTED BY: Danielle Villeneuve, Director of Human Resources
SUBJECT: Municipal Employer Pension Centre of Ontario (MEPCO) Membership	

Proposed Resolution:

THAT the Board supports the annual contribution to MEPCO in the amount of \$824.62 and recognizes the value of continued participation in the MEPCO organization to support the long-term interests of municipal employers and employees in the OMERS pension plan.

Introduction:

The intent of this report is to provide information to the board on the MEPCO non-profit corporation.

Background:

MEPCO is a non-profit corporation that provides expert advice and resources to AMO's appointees on the OMERS Sponsors Corporation (SC) and Administration Corporation (AC) Boards.

MEPCO's top priority is to make sure the OMERS Plan is affordable, sustainable, and meaningful.

As many employee members are represented by labour unions and other employee organizations on OMERS governing Boards, MEPCO provides the opportunity for municipal employers to pool resources and speak with one strong, well-informed voice.

What does MEPCO do?

MEPCO brings the municipal employer perspective to OMERS-related decisions by:

- Analyzing the impact of pension issues on municipal employers.
- Evaluating every proposed Plan change.
- Providing AMO's appointees to OMERS with advice, tools, professional actuarial and legal advice on Plan design, funding, growth and other matters.
- Keeping MEPCO members informed by issuing regular updates.
- Taking part in the selection process for AMO's SC and AC appointees.
- Recruiting a strong MEPCO Board membership with a broad spectrum of expertise, including a mix of public and private sector experts and municipal officials.

[About Us | Municipal Employer Pension Centre of Ontario \(MEPCO\)](#)

Financial Considerations:

The annual contribution cost is \$824.62

Recommendation/Conclusion:

As an OMERS participating employer, our DSSAB employees would benefit from the work being done by MEPCO, giving them a voice of influence for the governance and administration of the OMERS plan.



REPORT TO THE BOARD OF DIRECTORS

DATE PREPARED: August 6 th , 2025	PROGRAM: Income Support & Stability
MEETING DATE: August 14 th , 2025	REPORT NO: 9.6
PREPARED BY: Jeff Degagne, Income Support & Stability	PRESENTED BY: Jeff Degagne, Income Support & Stability
SUBJECT: Housing Loss Prevention and Encampment Response Strategy	

Proposed Resolution:

For Information Only.

Introduction:

To provide information to the Board on the Housing Loss Prevention and Encampment Response Strategy

Background:

As reported to the Board in April, we contracted with OrgCode to provide the DSSAB with an Encampment Response Strategy. After the engagement period in April, the scope was adjusted to include the entire housing loss prevention system. The final report is being submitted and presented to the Board for information purposes.

Comments:

Please see attached report 'District of Parry Sound Social Services Administration Board Housing Loss Prevention and Encampment Response Strategy' prepared by OrgCode Consulting.

Financial Considerations:

This work was funded through the Housing Stability Program 2025 Budget.

Strategic Initiatives:

The project has the potential to help the PSDSSAB achieve its high-level strategic goal of:

Please select from the following:

- Modernize Service System Planning
- Strengthen Collaboration
- Holistic Approach to Human Services
- Achieve Organizational Excellence

Legislative/Risk Analysis:

N/A

Recommendation/Conclusion:

For Information Only.

District of Parry Sound Social Services Administration Board Housing Loss Prevention and Encampment Response Strategy

Prepared By:

ORGCODE CONSULTING INC.

June 2025



LAND ACKNOWLEDGEMENT

OrgCode Consulting Inc.'s main office is located on the treaty lands and traditional territory of the Mississaugas, Neutral, Huron-Wendat and Haudenosaunee. This land is covered by the Dish With One Spoon Wampum Belt Covenant, an agreement between the Haudenosaunee and Anishinaabek to share and care for the resources around the Great Lakes. We acknowledge the Indigenous Peoples whose footsteps have marked this land for time immemorial.

1. Introduction and Background Information

In February 2025, the District of Parry Sound Social Services Administration Board contracted with OrgCode Consulting Inc. to assist with an Encampment Response Strategy focused on an assessment of unsheltered realities in the District, current strategies and approaches to address housing crisis and homelessness as well as a chance to identify opportunities for continuous service enhancements. OrgCode spent time with local staff, assessing unsheltered homelessness and identifying the scope and realities facing homelessness prevention and response efforts.

During the OrgCode time in the District, unsheltered homelessness within encampments was not as prominent an issue as expected. However, it was evident that people living in severe economic poverty and limited, unaffordable housing options are increasing the literal homelessness risk for local households. As the District of Parry Sound face increasing pressures from rising housing costs, insufficient housing supply, and widening income and health disparities, a structured and integrated strategy becomes crucial. Like many Canadian communities, the District and its community partners are working to respond to increasing requests for eviction prevention supports and demands for emergency housing. In the midst of high living costs and limited affordable housing, homelessness prevention for vulnerable households and a focus on ensuring that any homelessness episodes are rare, brief and non-recurring remains a primary focus for the District moving forward.

Housing loss prevention to households at the greatest risk of entering sheltered and unsheltered homelessness (not just those with eviction notices) and strategic responses to prevent and assess unsheltered homelessness are essential components of a compassionate, effective, and housing-focused approach to addressing homelessness. This strategy offers a comprehensive framework for preventing housing loss, reducing the inflow into homelessness, and responding to unsheltered homelessness with dignity, empathy, and a human rights-based lens. By promoting early intervention, cross-sectoral partnerships, and evidence-informed action, the plan aims to ensure that homelessness is rare, brief, and non-recurring.

2. A Strategic Response Reducing Homelessness, with a Focus on Preventing Unsheltered Homelessness

With the incorporation of evidence-informed homelessness prevention and homelessness resolution approaches, OrgCode believes that the District of Parry Sound is a community where homelessness can be rare, brief, and non-recurring. This includes the prevention of unsheltered homelessness and proactive responses to encampments that are coordinated, housing focused and aligned with human rights-based responses. The below principles are recommended for all homelessness response activities and programming in the District:

Evidence-Informed and Strengths-Based:

- Programs and policies are guided by current research, best practices, and real-time system data to ensure interventions are effective and responsive to community needs.

Evidence-Driven and Data-Informed:

- Solutions to homelessness are most effective when developed and implemented collaboratively with service users, local agencies, Indigenous partners, health services, and people with lived experience.

Housing Focused and Human Rights-Based:

- A rights-based approach ensures that all individuals have access to adequate housing, food, water, and services, in accordance with international human rights standards.

Culturally Safe and Inclusive:

- Cultural safety requires awareness of power imbalances, systemic racism, and historical trauma. Services must be respectful of and responsive to the cultural identities of those served, particularly Indigenous Peoples.

Community-Led and Partnership-Based:

- Transparency includes clear communication about goals, challenges, and progress. Accountability ensures that services meet standards, achieve outcomes, and responsibly use public resources.

Transparent and Accountable Commitment to Ending Homelessness:

- Housing First is a philosophy and approach that prioritizes access to permanent housing without preconditions such as sobriety, treatment, or service participation. It is grounded in the belief that housing is a basic human right and serves as a stable foundation for recovery and community reintegration. Prevention-focused systems aim to reduce inflow into homelessness through early identification, diversion, eviction prevention, and rapid problem-solving.

3. Definitions

To support local collaboration and coordinated efforts in addressing housing crises and homelessness across the District, it is essential to use shared definitions grounded in evidence and national best practices. The following definitions are adapted from the Diversion and Housing Loss Prevention Guide (OrgCode & CAEH, 2022), the Reaching Home Glossary for Communities (Government of Canada, 2024), and the Canadian Observatory on Homelessness.

Homelessness

Homelessness is the situation of an individual or family without stable, safe, permanent, and appropriate housing, or the immediate ability to acquire it. It includes those staying in emergency shelters, living unsheltered in public or private spaces not meant for habitation, provisionally accommodated (e.g., couch surfing), or discharged from institutions with no housing to return to.¹ Homelessness exists on a spectrum from hidden and episodic to chronic and unsheltered, shaped by structural inequities and system gaps.²

Prevention

Homelessness prevention includes a range of evidence-informed policies and interventions aimed at stopping housing loss before it occurs. This includes:

- Assistance with rental or utility arrears
- Conflict resolution and mediation services

- Legal aid and eviction prevention supports
- Safety planning and relocation for survivors of violence
- Housing-focused discharge planning from hospitals, corrections, or care systems

Prevention efforts require early identification, coordinated assessment, and individualized, housing-focused support.³

Encampments

Encampments are outdoor locations with a group of tents, makeshift shelters, or other informal structures where two or more individuals reside for extended periods.⁴ Often located in parks, wooded areas, riverbanks, or urban underpasses, encampments form when people experiencing unsheltered homelessness are unable to access safe, appropriate, or low-barrier alternatives.

Effective responses must be grounded in trauma-informed practice, uphold human rights, and avoid punitive or enforcement-led approaches.⁵ Responses should prioritize trust-building, voluntary engagement, and pathways to permanent housing.

Progressive Engagement:

An approach that starts with the least intensive services and scales up based on participant needs and preferences. It prioritizes relationship-building, participant autonomy, and housing-focused outcomes while avoiding unnecessary barriers to services.

Diversion

Diversion activities occur once an individual/couple/family has lost their housing, but prior to shelter entry or first night sleeping outside. Explore safe, appropriate options in community or mediation.

Rapid Resolution

Rapid Resolution activities occur within the first few weeks of a shelter stay (the shorter stay the better) or time on the street when an individual/couple/family cannot be diverted.

OrgCode & CAEH. *Diversion and Housing Loss Prevention: A Practice Guide for Communities*. Canadian Alliance to End Homelessness, 2022. Canadian Observatory on Homelessness. *Canadian Definition of Homelessness*, 2012. OrgCode & CAEH. *Diversion and Housing Loss Prevention: A Practice Guide for Communities*, 2022. Government of Canada. *Homelessness Glossary for Communities*, July 2024, p. 10. Available at: <https://homelessnesslearninghub.ca/wp-content/uploads/2024/04/HPD-HomelessnessGlossaryForCommunities-July2024-EN.pdf>

Defining Homelessness Further in the Local Context

Living in Motel	Status	Living with Family & Friends	Status	Living in a room	Status	Living in a trailer	Status
Are they living there with support of an agency (example: OPP voucher)	Homeless	Have they been living there for over 6 months	Housed	Is there a transaction for use of the space (paying a monthly fee)	Housed	Is there access to water and hydro	Housed
Are they living there of their own self determination and able to reasonably afford it	Housed	Do they pay rent or contribute to the household	Housed	Do they have use of a kitchen and washroom	Housed	Do they have a right to the land they are on	Housed
Do they want to continue living there long term, with or without financial assistance	Housed	Are they actively being asked to leave but are able to stay until they find new accommodation	Housing loss prevention	Do they want to continue living there long term	Housed	No hydro and water	Homeless
Are they ok living there for now without the assistance of a voucher, but eventually would like to move	Housing loss prevention	Do they need to leave today	Diversion	Are they ok living there in the short term but would eventually like to move	Housing loss prevention	Is the trailer in a grouping of other trailers, tents and shacks	Encampment

4. Coordinated System Response

A robust homelessness response system requires defined roles, shared protocols, and seamless integration across partners. Coordination ensures that no individual falls through the cracks and that services are not duplicated.

- Maintain a clear protocol for sheltered as well as unsheltered homelessness and encampment response, case conferencing, and housing prioritization.
- Establish Terms of Reference for joint tables like Impact Tables and Coordinated Access working groups.
- Ensure data sharing and privacy agreements allow for timely referrals and collaboration.
- Embed roles for Indigenous organizations, health partners, and housing providers.

5. Data-Informed Decision Making and Practices

A homelessness response system must be rooted in accurate, timely, and actionable data to drive continuous improvement, align resources, and support strategic decision-making. Data helps identify trends, target interventions, and assess the impact of programs and policies over time.

- Use of shared data platform (FIIT) to monitor inflow/outflow from homelessness.
- Regular care conferencing to adjust interventions for supported households.
- Outcome tracking: housing stability rates, returns to homelessness, landlord partnerships.
- Use a By-Name List to maintain real-time awareness of who is experiencing homelessness and their status.
- Analyze inflow and outflow data to monitor the system's ability to prevent and resolve homelessness.
- Establish dashboards to track key indicators such as housing placements, returns to homelessness, service engagement, and length of time homeless.
- Embed data discussions into regular team meetings and system planning tables to foster a culture of learning and adaptation.
- Ensure all staff understand the value of documentation, how it informs system change, and how to use data ethically and effectively.

- Share anonymized, aggregated data with the public and stakeholders to build transparency and advocate for policy changes.

When data is embedded in every layer of the system—from frontline decision-making to executive-level policy—it enables responsive, targeted, and efficient solutions that are aligned with real community needs.

6. Progressive Engagement Model

Progressive Engagement is a service philosophy where minimal assistance is offered at initial engagement, with more intensive services provided over time based on client readiness and demonstrated need. This model builds trust, reduces service resistance, and promotes sustained housing outcomes.

- Initial Light Touch: Assist with ID, benefits, and basic needs.
- Trust-Building: Consistent, judgment-free outreach and follow-up.
- Escalated Support: Based on participant goals, barriers, and timelines.
- Flexibility: Allow disengagement/re-engagement without penalty.
- Accountability: Track goals and progress through housing plans and case notes.

7. Homelessness Prevention Framework

Effective housing loss prevention requires a multi-pronged approach that combines early detection of risk, coordinated intervention, and strategic resource allocation. It must be recognized that poverty reduction and homelessness prevention are very different strategies and the focus here is on the prevention of homelessness for people with the greatest risk of entering the homelessness response system. Prevention efforts focus on individuals and families who are housed (with or without a formal tenancy or lease agreement) but at imminent risk of becoming sheltered or unsheltered homeless due to eviction, family breakdown, income loss, or system discharge.

7.1 Early Intervention & Upstream Strategies

- Systematic risk screening in community services (e.g., income assistance, health care, schools) to ensure that households with multiple factors increasing the risk of sheltered and unsheltered homelessness are identified and supported proactively.

- The recognition that prevention of eviction protocols for households with a formal lease must integrate legal clinics and tenant support programs.
- Collaboration with landlords to mediate disputes, mediation with family and friends to secure safe and appropriate places to stay in community as well as flexible resources to address arrears before eviction notices are issued and/or contribute to the expenses of host homes for those that have no formal housing options.

7.2 Targeted Supports for Households with the Greatest Risk of Entering/Re-Entering Homelessness

- Personalized housing retention plans with actionable goals and timelines.
- Flexible financial support for rent, utilities, and moving costs.
- Connections to benefits, employment programs, and identification services.

8. Emergency Sheltering Response Protocol

The entry point to the homelessness response system must be coordinated, housing-focused and person-centered. All emergency accommodations are focused on starting with thorough, resourced and consistent diversion practices and, when diversion is not possible, a process of rapidly and actively re-housing individuals.

- Create clear and actionable processes in the case of emergency housing response, across all options (shelter, hotel, motel, etc.).
- Include communication and collaboration protocols between any community partners that may be booking participants into these options such as by-law, emergency services, etc.
- Utilize consistent diversion, housing plan and case management templates across all emergency shelter options.
- Define consistent data collection processes for shelter, hotel and motel users that allows for specific information on the outcomes of emergency housing responses to actively adjust practices.

9. Unsheltered Response Protocol, including Encampment Prevention and/or Resolution

It is recognized that unsheltered homelessness does not happen by accident and is highly preventable in communities that maintain a focus on prevention and

early homelessness responses and a commitment to housing resolutions. When unsheltered homelessness and encampments occur, they must be addressed with a balance of compassion, rights-based practice, and housing-focused interventions. A well-coordinated unsheltered response strategy can build trust with individuals staying outside, connect them to needed services (problem solving that considers safe, appropriate – even temporary - housing options in community, indoor emergency housing options and access to basic needs), and facilitate permanent housing solutions while minimizing harm.

9.1 Ethical Engagement

- Recognize unsheltered homelessness, including encampments, as a housing systems failure, not personal failure.
- Approach individuals respectfully, acknowledging their right to privacy and autonomy.
- Since homelessness is a housing problem, communities should remain focused on housing solutions, not just the provision of basic needs.
- Avoid enforcement-led displacement unless immediate health/safety risks are present.

9.2 Outreach and Relationship Building

- Designate specialized outreach workers/teams with trauma-informed training.
- Conduct regular visits with supplies, referrals, and rapport-building goals.
- Integrate outreach with Coordinated Access and By-Name List management with a focus on ensuring that unsheltered households are incorporated into the community prioritization processes.

9.3 Housing Transitions and Case Management

- Develop individualized housing plans upon first contact.
- Employ progressive engagement to escalate supports appropriately.
- Coordinate warm transfers to shelter, transitional, or permanent housing with wraparound services.

9.4 Data Management

- Formalize encampment response data collection to ensure dependable, up to date and accurate information regarding the number of encampments and the number of people in encampments.
- Include real-time data entry and updates as part of data and documentation protocols.
- Utilize consistent definitions of encampment and unsheltered homelessness that have been socialized with staff when collecting data.

9.5 When diversion efforts and emergency shelter options are not possible, address immediate needs for people experiencing unsheltered homelessness, including encampments

- Ensure access to clean water, hygiene products, blankets, food, and waste disposal.
- Provide harm reduction materials such as naloxone and safe-use kits.
- Respect self-determination in relocation decisions when shelter, temporary safe locations or permanent housing options are not immediately available.

10. Community Engagement and Messaging

Communities play a key role in shaping perceptions, reducing stigma, and contributing to solutions. Proactive public education is essential to maintain public trust, prevent misinformation, and support advocacy.

- Develop messaging strategies that highlight strengths-based narratives and data-informed realities.
- Create 'What To Do If You See...' guides for the public to support compassionate responses.
- Host regular town halls, share newsletters, and celebrate housing successes.
- Train BIAs and community associations on homelessness support and referral protocols.

11. Implementation and Performance Monitoring

Successful implementation depends on clear timelines, ownership, and performance metrics. Progress should be monitored regularly to ensure continuous quality improvement.

- Identify milestones (e.g., full encampment protocol rollout, outreach training completion).
- Establish key performance indicators (e.g., # housed, length of time homeless, housing retention rates).
- Conduct quarterly reviews with internal and external stakeholders.
- Adjust policies based on feedback, outcomes, and system capacity.

12. Monitoring Progress and Striving for Service Excellence

Ongoing monitoring is critical for ensuring continuous improvement and achieving excellence in the community's housing loss prevention and encampment response efforts. A culture of evaluation, reflection, and learning helps align practices with emerging needs, best practices, and evolving community expectations.

- Establish a community dashboard to publicly report key metrics (e.g.: number of households stabilized, time to housing, housing retention rates).
- Use feedback loops, including client satisfaction surveys, staff debriefs, and community consultations, to identify areas for improvement.
- Maintain regular performance reviews of service contracts and frontline operations.
- Recognize and celebrate achievements, innovative practices, and exemplary partnerships to promote morale and excellence.
- Encourage peer learning and capacity building through cross-agency collaboration, training, and shared practice models.

12. Implementation Plan

The following implementation plan outlines key activities, responsible parties, and target timelines to operationalize the District of Parry Sound's Homelessness Prevention and Resolution Strategy. It reflects a phased, adaptable approach aligned with community capacity, seasonal realities, and available resources.

Strategic Activity	Responsible Parties	Timeline	Key Outputs/Indicators
Establish strategy oversight and community advisory group	DSSAB leadership, municipal reps, Indigenous partners	Months 1–2	Steering committee formed, TOR approved
Deliver staff training on diversion, harm reduction, housing-based case management, trauma-informed outreach and housing loss prevention	Training leads, partner agencies	Months 1–3	90% staff trained; post-training survey results
Launch coordinated unsheltered response protocol, including encampment prevention and resolution	Outreach teams, CA staff, housing navigators	Months 2–4	Protocols in place; 100% staff equipped with response tools
Strengthen landlord engagement and tenancy support tools	Housing workers, landlords, DSSAB housing team	Months 3–6	Increase in landlord partnerships; toolkit distributed
Implement shared documentation tools and housing plan templates	ISNs, data team, community partners	Months 4–6	Templates used consistently; case reviews documented

Develop and publish community data dashboard	Policy and data teams	Months 5–7	Live dashboard; quarterly updates
Evaluate strategy and adjust implementation roadmap	Steering committee, evaluation consultant	Bi-annually	Lessons learned; revisions adopted

Conclusion

Ending homelessness requires intentional, strategic, and coordinated action from all levels of government, community partners, and local residents. This strategy outlines a comprehensive roadmap to prevent housing loss (not just traditional eviction prevention), strengthen homelessness resolution as well as respond to unsheltered homelessness (including encampments) with compassion, and drive system change using data, collaboration, and innovation.

By centering housing as a human right, integrating trauma-informed care, and fostering a culture of continuous improvement, communities can significantly reduce homelessness and enhance wellbeing for all. Success will depend on sustained leadership, transparent communication, and a shared commitment to ensure every person has a safe and permanent place to call home. Housing First is an approach that provides immediate access to permanent housing without preconditions. A prevention-focused system identifies risks early, intervenes before homelessness occurs and aligns local goals with national and provincial standards of service excellence and housing outcomes.

As the system matures, excellence will be measured not only by efficiency and outcomes, but also by how equitably and respectfully services are delivered. Monitoring must be participatory, transparent, and future-focused—fostering a system where learning is continual and excellence is shared.



REPORT TO THE BOARD OF DIRECTORS

DATE PREPARED: July 28, 2025	PROGRAM: Income Support & Stability
MEETING DATE: August 14, 2025	REPORT NO: 9.7
PREPARED BY: Jeff Degagne	PRESENTED BY: Jeff Degagne
SUBJECT: Approval of Homelessness Prevention Program Investment Plan 2025-26	

Proposed Resolution:

That the Board approve, as presented, the 2025-26 Homelessness Prevention Program Investment Plan for submission to the Ministry of Municipal Affairs and Housing (MMAH).

Introduction:

To provide an overview on the 2025-26 Homelessness Prevention Plan Investment Plan

Background:

In July 2025, the Ministry of Municipal Affairs and Housing released allocation amounts to DSSAB's and CMSM's for the 2025-26 year. The District of Parry Sound Social Services Administration Board received an allocation of \$1,557,400.

Comments:

This funding will be used to maintain current Housing Stability Program operations, (which includes case management and outreach, our encampment response strategy, housing loss prevention, diversion and rapid resolution, as well as maintenance of the By-Name List) and reduce the use of reserves in the program budget. The funding will also be used to fund 3 ongoing program initiatives:

1. Transitional Housing

HPP Funding will be used to fund operations of our 6 transitional housing units in the district, in partnership with our LHC.

2. Mental Health & Addictions Worker

We will also use this funding to maintain our partnership with the West Parry Sound Health Centre. The Mental Health and Addictions Worker will provide clinical support and enhanced system navigation to mental health and addiction services and health care supports for our DSSAB programs (Housing Stability, Ontario Works, Community Housing, Esprit) as well as our transitional housing program participants. This worker's involvement will continue to bolster the support required for the most vulnerable homeless or at risk of homelessness individuals. The continued ability to fund this worker will also allow the Housing Stability Program increased flexibility to provide short term financial assistance to eligible individuals and families at risk of homelessness or on our By Name List

The Mental Health and Addictions Worker carries a caseload of approximately 35-40 people and between 250-300 client contacts per month.

3. Housing Loss Prevention and Encampment Response Strategy

This funding will be used to support our partnership with Org Code who has assisted with the development of our Housing Loss Prevention and Encampment Response Strategy. They have also provided staff training support and are providing support to our By Name List and data collection and analysis. This partnership will assist in providing an accurate reflection of the work the staff do and celebrating their success, as well as educating the community and our partners on the work we do to make homelessness rare, brief and non-reoccurring.

Financial Considerations:

Not Applicable. We received no increase to our base funding for the fiscal year.

Strategic Initiatives:

The project has the potential to help the PSDSSAB achieve its high-level strategic goals of:

- Modernize Service System Planning
- Strengthen Collaboration
- Holistic Approach to Human Services
- Achieve Organizational Excellence

Legislative/Risk Analysis:

The HPP Investment Plan is due to MMAH by August 18, 2025

Recommendation/Conclusion:

Staff recommend approval of the 2025-26 Homelessness Prevention Program Investment Plan for submission to MMAH.

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto (Ontario) M7A 2J3
Tél. : 416 585-7000



234-2025-2423

July 18, 2025

Board Chair Rick Zanussi

Parry Sound DSSAB

rick@canadiancontractingservices.com

Dear Board Chair Zanussi:

Re: 2025-26 Confirmed Funding Allocation for the Homelessness Prevention Program (HPP)

I am writing to confirm your 2025-26 funding allocation for the Homelessness Prevention Program (HPP) is **\$1,557,400**. This funding reflects our government's ongoing investment in supporting Indigenous Program Administrators (IPAs), Service Managers (SMs) and municipalities in helping vulnerable Ontarians and includes the \$202 million annual increase to HPP and the Indigenous Supportive Housing Program (ISHP) in the 2023 provincial budget, raising total annual funding to close to \$700 million.

Your HPP funding allocation for 2025-26 is consistent with planning allocations communicated to you in 2023. The HPP Transfer Payment Agreement and Program Guidelines are current and continue to apply.

To receive HPP funding, SMs are required to complete and submit an Investment Plan (IP) outlining how the funding allocation would be used to meet program objectives and outcomes. The IP template is available in the Transfer Payments Ontario (TPON) online system where completed plans must also be submitted. Please submit your IP in TPON no later than August 18, 2025.

To support stronger financial accountability, risk management and transparency, starting in 2025-26, SMs are required to submit to the Ministry signed copies of all service agreements entered into with service providers as well as detailed breakdowns of administrative expenses by eligible funding category. The ministry will be providing further information on these new program reporting requirements over the course of the year. Additional financial accountability measures are also being developed for the 2026-27 fiscal year.

Please reach out to your appropriate program-level contact on my team if you have any questions about these requirements.

To help support effective oversight and risk management of HPP by the ministry, beginning in fiscal 2025-26, SMs will be required to report:

On a monthly basis, aggregate information about the number of individuals moved from encampments to emergency shelters; the number moved into housing, and the number of new emergency shelter spaces created.

This reporting is in addition to the previously communicated HPP reporting requirements and supplements the existing monthly HPP Shelter and Encampment Survey that SMs are already required to complete. Further details will be included as part of the monthly survey process. As before, updates will be required monthly by the 15th of each following month.

Again, we sincerely appreciate your efforts to support vulnerable individuals in your communities and to keep people safe. I look forward to collaborating with you as we continue to deliver this important program.

Sincerely,



Hon. Robert J. Flack
Minister of Municipal Affairs and Housing

- c. Tammy MacKenzie, Chief Administrative Officer, Parry Sound DSSAB
- Robert Dodd, Chief of Staff, Minister's Office, Municipal Affairs and Housing (MMAH)
- Martha Greenberg, Deputy Minister (MMAH)
- Sean Fraser, Assistant Deputy Minister, Municipal and Housing Operations (MMAH)
- Tanisha Lewis, Director, Housing Programs Branch (MMAH)

Case Number #: 2025-05-1-3195732302

Parry Sound DSSAB-AIMS

Fields marked with an asterisk (*) are mandatory.

Introduction

Service Managers are required to submit an annual Investment Plan for review and approval by the Ministry.

This Investment Plan must be approved by the Service Managers local Council, District Social Services Administration Board, or a delegated authority.

For further information, please consult the HPP Program Guidelines.

Section A - Proposed Plan

1. Please provide a strategic overview of what you intend to achieve with HPP funding. Describe how the services and activities that you plan to fund under HPP in this fiscal year are aligned with your Housing and Homelessness Plan, including:
 - a) How does your proposed plan support people who are at risk of homelessness and provide housing stability for those experiencing homelessness?

Our main work and success is in Housing Loss Prevention, diversion and rapid resolution, keeping people from accessing the homelessness system. We provide a range of prevention supports like support for rental/utility arrears, emergency home repairs, last month's rent deposits, referrals to mental health and health care supports and other life skills programs to support housing stability. Our Integrated System Navigators(ISN's)provide income support through OW and work to refer individuals to employment supports as well.

We directly deliver 6 transitional units throughout the district in partnership with our LHC. This program provides intensive case management for participants on our BNL, supporting them to develop the skills and supports necessary to obtain and maintain safe and stable housing.

Our ISN's provide Transitional Housing Support to Esprit Place Family Resource Centre, our Women's Shelter. These women are placed on our By Name List and are provided coordinated access and are matched to wraparound supports. To further support vulnerable women and families experiencing homelessness, gender based violence or surviving Human Trafficking, we will also be providing operational resources to the shelter to continue strong linkages with our team and ensure transitions from the shelter system are thoughtful and trauma informed.

We will continue our ongoing partnership with the West Parry Sound Health Centre and fund a Mental Health and Addictions Worker that will provide clinical support and enhanced system navigation to mental health and addiction services and health care supports for our DSSAB programs(Housing Stability, Ontario Works, Community Housing, Esprit) as well as our Transitional

Case Number #: 2025-05-1-3195732302

Parry Sound DSSAB-AIMS

Housing Program participants. This worker's involvement will further bolster the support required to serve most vulnerable homeless or at risk of homelessness individuals. This worker maintains a caseload of roughly 30-40 people at any given point and makes between 250-300 client contacts monthly.

As we have no community service providers that provide street or encampment outreach in the district, HPP Funding will continue to support Outreach and Community Supports for our program staffing and activities. This includes our work with Org Code on our Encampment Response Strategy, home visits, visits at community services organizations, Food Banks or Biindigen, operated by the Parry Sound Friendship Centre. Our ISN's provide a wide range of case management and coordination to support those at risk or experiencing homeless in our district. It will also maintain short term housing assistance for rental/mortgage arrears, utility arrears and other needs. This will be stacked with Ontario Works Discretionary Benefits and Emergency Assistance funds where appropriate to enhance sustainability planning and coordination. Our integration with Ontario Works supports this initiative.

We will also maintain SCRP Rent Supplements and team members will continue to support those receiving these supplements to find and maintain stable housing. Additionally we will continue to provide our Short Term Housing Allowances to provide a bridge for those that may need support to maintain housing and, for example, may be transitioning from OW to ODSP or returning to employment. We will also explore a portable housing benefit for those graduating from our transitional housing program and other priority groups

Also as the district also does not have an emergency shelter for homelessness, we will utilize funding to continue to provide short term hotel stays for those that require emergency accommodations. We have a voucher system in place with the OPP and WPSHC that should they encounter someone in need after hours, they can issue this voucher to support a hotel stay, food, or a bus ticket to their home

b) How does your plan contribute to a reduction in chronic homelessness?

Our work with Org Code and improvement on our BNL and data collection and analysis will ensure we are capturing those who are truly homeless and prioritize and match them to supports, services and resources quickly and efficiently. They will be prioritized for transitional housing spaces when available as well as financial assistance. We will utilize our Mental Health and Addiction Worker and other community partners to address barriers and provide supports to those experiencing chronic homelessness.

Our encampment response strategy will take a rights based approach to dealing with those living in encampments and support them in connecting to housing supports.

Case Number #: 2025-05-1-3195732302

Parry Sound DSSAB-AIMS

Our goal is to make homelessness rare, brief and non-re-occurring in the District of Parry Sound.

c) How will your plan support priority populations (e.g., youth, Indigenous Peoples, people transitioning from provincial institutions)?

We have relationships with a variety of organizations and partners that support these groups. Our team attends Biindigen, operated by the Parry Sound Friendship Centre and we have also included our First Nation partners in our case coordination when appropriate. We have also worked with some of our First Nations partners on case coordination and we utilize B'saanibamaadsiwin ~ Aboriginal Mental Health services where appropriate.

All staff have received Indigenous Cultural Competency and Safety training in 2022 and further training on Allyship took place in 2024

We have provided and trained all of our staff in Motivational Interviewing and Trauma Informed Care, expanding our skill set in supporting these priority populations. All new staff are enrolled in this training.

In 2024, we have provided our staff with Transformational Case Management training along with Bridges Out of Poverty.

We have a partnership with the Elizabeth Fry Society of Simcoe/Muskoka that provides Youth Trustee Services to our Under 18 youth in Ontario Works.

We also maintain relationships with Hospital Discharge Planners, Children's Aid Society, Probation and Parole, By Law, OPP. We also support those that have been or will be discharged from Waypoint.

2. How will your use of HPP funding support cost avoidance (e.g., help avoid the use of high-cost systems by helping people achieve housing stability)?

Our partnership with the hospital for our Mental Health & Addiction Worker in conjunction with the Safe Justice Bed program acts a diversion for those that require mental health and addiction support and in turn diverts them from the Justice System. Also by working with our community based mental health programs like Canadian Mental Health Association Muskoka-Parry Sound, it is anticipated people requiring mental health support will receive it and avoid costly hospital visits and admissions.

Our Transitional Housing program will help ensure participants from our By Name List, acquire and develop the skills(budgeting, cooking, housekeeping, employment skills) to obtain and maintain safe and stable housing and avoid the use of emergency hotel rooms, hospital beds and jail cells.

Case Number #: 2025-05-1-3195732302

Parry Sound DSSAB-AIMS

Our integration with Ontario Works aligns with the philosophy of connecting and providing 'warm transfers' for service users to the appropriate stability supports so that they may achieve self-sustainability, and supports the stacking of benefits to better support individuals.

We continue working closely with vulnerable women in our Women's Shelter, Esprit Place Family Resource Centre. Connecting them to appropriate supports and services quickly and in an integrated manner will support them to maintain safe and stable housing and avoid re-admission to the shelter system.

Our Nurse Practitioner-Led Clinics provide orphan clinics to DSSAB participants that are without primary health care. These appointments are conducted virtually or in-person and our staff provide support to clients to attend these appointments.

We have also maintained our MOU with the Community Paramedicine program to support medically vulnerable people to stay housed and avoid the hospital. They also support our Encampment Response Strategy. We continue to explore avenues to expand this partnership.

3. Are you adjusting your uses of HPP funding when compared to the previous year? Please provide details and rationale on the programs and/or activities that you propose to enhance and those that you will scale back on.

There will be a slight adjustment in Supportive Housing as we have 6 units for transitional housing. Additionally, there will be an increase in BNL area due to our work with Org Code and data base management

4. Do you plan to use HPP funding towards on-going operations or supports in federally-funded housing projects (e.g., projects funded through the Rapid Housing Initiative)? If yes, please provide details.

NA

5. Please outline how you plan to use your By-Name List in this fiscal year to:

- Help connect people to services and supports;
- Track progress in addressing homelessness.

Please describe any planned changes to service delivery in this fiscal year that are being implemented to support the use of By-Name Lists to connect people to services and supports.

We have been working with Org Code Consulting on the development of our Encampment Response Plan and our Housing Loss Prevention system. As part of this partnership, they will be providing

Case Number #: 2025-05-1-3195732302

Parry Sound DSSAB-AIMS

support to ensure data collected for those on our BNL is reflective of the true definition of homelessness and assist our team to prioritize and match individuals to appropriate supports and services to promote housing stability. We will be creating dashboards to highlight homelessness in the district as well as celebrate success through Housing Loss Prevention etc:

The By Name List list is reviewed monthly with community partners, ad hoc as needed. More community engagement will take place. As well as the creation of dashboards, to educate the public on the scope of homelessness in the district

Internally, the By Name List is fully accessible by our Income Support & Stability team, which includes staff in Ontario Works, the Housing Stability Program, and the Transitional Housing Support Program. This allows us to case conference regularly, flag items for follow-up, create tasks for staff, and provides real time data to track homelessness in our District.

Ontario Works/Housing Stability Program/Esprit Place Women's Shelter meet on a bi-weekly basis in an internal forum, based on the Coordinated Access model to discuss those that are experiencing chronic homelessness to ensure they are prioritized and connected to community supports and services and to discuss goals and progress.

We will continue to advocate for priority status for Transitional Housing participants(taken from our By Name List) and promoting change with our centralized wait list for housing - as the current model only recognizes Special Priority Program (SPP).

We will utilize By Name List data to discuss homelessness with community partners and key stakeholders (attending in-services with community partners, best practices, community input).

6. Supportive Housing Capital

To create new Supportive Housing Capital units through HPP, please provide evidence of local need and how you plan to fund the ongoing operational requirements.

NA

7. Emergency Shelter Solutions Capital (i.e., New Facilities and Retrofits)

If you plan to use HPP funding towards Emergency Shelter Solutions **Capital**, please provide **evidence of local need** and why this should be prioritized for funding.

NA

Case Number #: 2025-05-1-3195732302

Parry Sound DSSAB-AIMS

8. Administration

Please provide details on your proposed use of HPP funding to support the **administration of homelessness prevention programs** (e.g., staffing, general office expense, professional services etc.).

Our administration portion goes to support our professional services such as IT, HR, Finance and Legal

9. Residential Services Homes Framework

a) Will you be using HPP funds for Residential Services Homes covered under the Standards Framework (e.g., housing formerly known as domiciliary hostels)? If yes, please attach a copy of your local standards via Transfer Payment Ontario.

☐ Yes ☒ No

b) Did you make significant changes to your Standards? If yes, please provide a brief summary of the changes.

☐ Yes ☐ No ☒ N/A (We do not propose to use HPP funds for Residential Services Homes)

c) Comments

NA

Section B - Contact Information

Service Manager Contact Information

*First Name: Jeff	*Last Name: Degagne
*Contact Email: jdegagne@psdssab.org	*Contact Phone Number: (705) 386-2358 X5414

Section C - Planned Commitments by Quarters

Case Number #: 2025-05-1-3195732302

Parry Sound DSSAB-AIMS

For the HPP Operating Service Category Activities, enter the projected spending in each quarter of the program year and projected total number of individuals to be assisted.

For the Capital HPP Service Category Activities (i.e., New Facilities and Retrofits), enter the estimated amount of HPP funding to be committed in each quarter of the program year and the projected total number of units to be funded in the program year.

Details on the Service Category Activities are outlined in the Program Guidelines.

Service Category		Planned Financial Commitment by Quarter				\$1,557,400.00
Operating	Projected Unique Households Assisted (Annual)	Quarter 1	Quarter 2	Quarter 3	Quarter 4	TOTAL
		Apr - Jun	Jul - Sep	Oct - Dec	Jan - Mar	
Community Outreach and Support Services	400	152,320.50	152,320.50	152,320.50	280,570.50	737,532.00
Emergency Shelter Solutions	600	47,500.00	47,500.00	47,500.00	47,500.00	190,000.00
Housing Assistance	580	93,000.00	93,000.00	93,000.00	93,000.00	372,000.00
Supportive Housing	12	37,500.00	37,500.00	37,500.00	67,500.00	180,000.00
Total Operating		330,320.50	330,320.50	330,320.50	488,570.50	1,479,532.00
Capital	Projected Units Funded (Annual)	Quarter 1	Quarter 2	Quarter 3	Quarter 4	TOTAL
		Apr - Jun	Jul - Sep	Oct - Dec	Jan - Mar	
Emergency Shelter - New Facilities	0	0.00	0.00	0.00		0.00
Emergency Shelter - Retrofits	0	0.00	0.00	0.00		0.00
Supportive Housing - New Facilities	0	0.00	0.00	0.00		0.00
Supportive Housing - Retrofits	0	0.00	0.00	0.00		0.00
Total Capital		0.00	0.00	0.00		0.00
Administration	%	Quarter 1	Quarter 2	Quarter 3	Quarter 4	TOTAL
		Apr - Jun	Jul - Sep	Oct - Dec	Jan - Mar	
Administration Fees	5	19,467.00	19,467.00	19,467.00	19,467.00	77,868.00
Grand Total		349,787.50	349,787.50	349,787.50	508,037.50	1,557,400.00

Case Number #: 2025-05-1-3195732302

Parry Sound DSSAB-AIMS

Variance	0.00
-----------------	------

Section D - Planned Commitments by Activities

Please complete the charts below detailing the projected number of households assisted and funding by each of the categories' activity:

Community Outreach and Support Services		\$737,532.00
Activities	Projected # Households Assisted	Projected Funding
Mental Health and Addictions Supports	300	120,000.00
Other Health-Related Supports	50	10,000.00
Life Skills Development / Daily Living Supports	400	50,000.00
Food Security	275	22,000.00
Employment / Education / Training Supports	300	150,000.00
Case Management and Outreach	400	320,000.00
Culturally-Relevant Supports for Indigenous Peoples	25	5,532.00
By-Name List Activities	N/A	60,000.00
Total		737,532.00
Variance		0.00

Housing Assistance		\$372,000.00
Activities	Projected # Households Assisted	Projected Funding
Long-Term Housing Assistance	50	170,000.00
Short-Term / Emergency Assistance	500	187,000.00
Non-Financial Assistance	30	15,000.00
Total		372,000.00
Variance		0.00

Case Number #: 2025-05-1-3195732302

Parry Sound DSSAB-AIMS

Supportive Housing		\$180,000.00
Activities	Projected # Households Assisted	Projected Funding
Rental Assistance	12	95,000.00
Mental Health and Addictions Supports	12	30,000.00
Other Health-Related Supports	6	10,000.00
Life Skills Development / Daily Living Supports	12	5,000.00
Culturally-Relevant Supports for Indigenous Peoples	2	5,000.00
Other Supports Not Captured Above	2	10,000.00
Minor Repairs	N/A	25,000.00
Residential Services Homes**	0	0.00
Total		180,000.00
Variance		0.00

Projected Households Assisted and Projected Funding for the **Residential Services Homes activity should not be included in the other Supportive Housing activities.

Section E - Attestation

- ☒ *I declare that, to the best of my knowledge and belief, the information provided in this report for the Homelessness Prevention Program is true and correct. I certify that I have the delegated authority to approve this report.
- ☒ *I certify that Funds for Administration Fees are to be used in accordance with Homelessness Prevention Program Guidelines and as outlined in Section A - Proposed Plan.

*Prepared By (Name and Title): Jeff Degagne, Director of Income Support & Stability	*Date:
*Approved By (Delegated Service Manager Authority):	*Date:



REPORT TO THE BOARD OF DIRECTORS

DATE PREPARED: July 18, 2025	PROGRAM: Administration
MEETING DATE: August 14, 2025	REPORT NO: 9.8
PREPARED BY: JJ Blower	PRESENTED BY: JJ Blower
SUBJECT: Adjustment to LHC Board for 2025	

Proposed Resolution:

THAT the Board approve the amendment of Resolution 25 01 05 to remove Ryan Baptiste as a Director from the Parry Sound District Housing Corporation.

Introduction:

Effective June 12, 2025, as per Resolution No. 25 06 06, Ryan Baptiste was deemed to have forfeited his position as a Member of the DSSAB Board. Therefore, it is recommended by staff that Mr. Baptiste be removed as a Director from the Parry Sound District Housing Corporation.

Background:

The Parry Sound District Housing Corporation (the Local Housing Corporation or LHC) is a wholly owned subsidiary of the District of Parry Sound Social Services Administration Board (the DSSAB). It was incorporated under the Business Corporations Act and as such must appoint Officers and Directors, appoint auditors, approve financial statements, file tax returns, etc. each year. At the time of formation of the LHC and transfer of social housing to the DSSAB in 2000, the initial Board members were appointed by the Ministry of Municipal Affairs and Housing. Shortly thereafter, for efficiency of operations and also to reflect the reality of the ownership and responsibility for the LHC, the DSSAB Board started the process of appointing all DSSAB Board Members and relevant staff as Officers and Directors of the Corporation.

Operationally, this has allowed us to act on the business of the Corporation at our regular Board meetings. All activities related to the business of social housing are conducted by the DSSAB. The LHC holds title to the social housing property. Relevant minutes are transferred to the Parry Sound District Housing Corporation minute books and files.

Financial Considerations:

No financial impact.

Strategic Initiatives:

The project has the potential to help the PSDSSAB achieve its high-level strategic goal of:

- Achieve Organizational Excellence

Legislative/Risk Analysis:

Governance Risk: Retaining a Director who is no longer affiliated with the parent Board (DSSAB) may create confusion regarding governance accountability and could raise concerns about the legitimacy of Board decisions if challenged.

Reputational Risk: Failing to formally update the LHC Board composition to reflect DSSAB membership changes may appear as poor oversight or a lack of due diligence.

Mitigation: These risks are mitigated by proceeding with the proposed resolution, aligning the corporate governance of the LHC with the DSSAB's established structure and practices.

Recommendation/Conclusion:

THAT the Board approve the amendment of Resolution 25 01 05 to remove Ryan Baptiste as a Director from the Parry Sound District Housing Corporation.



REPORT TO THE BOARD OF DIRECTORS

DATE PREPARED: July 18, 2025	PROGRAM: Administration
MEETING DATE: August 14, 2025	REPORT NO: 9.9
PREPARED BY: JJ Blower	PRESENTED BY: JJ Blower
SUBJECT: Adjustment to NOAH Board for 2025	

Proposed Resolution:

THAT the Board approve the amendment of Resolution 25 01 06 to remove Ryan Baptiste as a Director from the Non-Profit Organization for Almaguin Housing Inc. (NOAH) Board.

Introduction:

Effective June 12, 2025, as per Resolution No. 25 06 06, Ryan Baptiste was deemed to have forfeited his position as a Member of the DSSAB Board. Therefore, it is recommended by staff that Mr. Baptiste be removed as a Director from the Non-Profit Organization for Almaguin Housing Inc. (NOAH) Board.

Background:

NOAH is a wholly owned subsidiary of the District of Parry Sound Social Services Administration Board (the DSSAB). It was incorporated under the Business Corporations Act and as such must appoint Officers and Directors, appoint auditors, approve financial statements, file tax returns, etc. each year. The DSSAB Board annually appoints all DSSAB Board Members and relevant staff as Officers and Directors of the Corporation on an annual basis in January each year. Operationally, this has allowed us to act on the business of NOAH at our regular Board meetings. All activities related to the business of NOAH are conducted by the DSSAB. Relevant minutes are transferred to the NOAH minute books and files.

Financial Considerations:

No financial impact.

Strategic Initiatives:

The project has the potential to help the PSDSSAB achieve its high-level strategic goal of:

- Achieve Organizational Excellence

Legislative/Risk Analysis:

Governance Risk: Retaining a Director who is no longer affiliated with the parent Board (DSSAB) may create confusion regarding governance accountability and could raise concerns about the legitimacy of Board decisions if challenged.

Reputational Risk: Failing to formally update the NOAH Board composition to reflect DSSAB membership changes may appear as poor oversight or a lack of due diligence.

Mitigation: These risks are mitigated by proceeding with the proposed resolution, aligning the corporate governance of NOAH with the DSSAB's established structure and practices.

Recommendation/Conclusion:

THAT the Board approve the amendment of Resolution 25 01 06 to remove Ryan Baptiste as a Director from the Non-Profit Organization for Almaguin Housing Inc. (NOAH) Board.

Nipissing Parry Sound Overdose Incident Report

This report will be updated and sent weekly, every Monday, to inform community organizations and first responders of overdoses and/or negative drug reactions within our community.

	Overdoses or Negative Reactions Reported	Deaths Reported	Date	Number of Times 911 Called	Location	Substances Involved
Week 11: July 28 th , to August 3 rd , 2025	3	0	August 2 nd , 2025(3)	3	Parry Sound (2) South River	Crack Fentanyl Unknown Opioid
Week 10: July 21 st , to July 27 th , 2025	9	1	July 21 st , 2025 July 23 rd , 2025 (3) July 24 th , 2025 July 25 th , 2025 (2) July 26 th , 2025 (2)	9	Armour Nipissing First Nation North Bay (4) Parry Sound (2) West Nipissing	Alcohol Fentanyl (3) Polypharmacy Unknown Opioid (5)
Week 9: July 14 th , to July 20 th , 2025	4	1	July 8 th , 2025 July 14 th , 2025 July 19 th , 2025 July 20 th , 2025	3	North Bay (3) Parry Sound	Benzodiazepines Fentanyl (2) Marijuana/Cannabis Unknown Opioid
Week 8: July 7 th , to July 13 th , 2025	0	0	N/A	N/A	N/A	N/A
Week 7: June 30 th to July 6 th , 2025	2	1	July 2 nd , 2025 (2)	2	North Bay Parry Sound	Amphetamines Benzodiazepines Cocaine Fentanyl (2)
	1	1	June 29 th , 2025	1	North Bay	Unknow Opiod

Week 6: June 23 rd , to June 29 th , 2025						
Week 5: June 16 th , to June 22 nd , 2025	0	0	N/A	N/A	N/A	N/A
Week 4: June 9 th , to June 15 th , 2025	1	0	June 10 th , 2025	1	North Bay	Unknown Opioid
Week 3: June 2 nd , to June 8 th , 2025	5	2	June 3 rd , 2025 June 5 th , 2025 June 6 th , 2025 (2) June 7 th , 2025	5	North Bay (2) Powassan (2) Ryerson	Cocaine Crystal Meth Don't Know Fentanyl (3) Hallucinogens/Party Drugs
Week 2: May 26 th , to June 1 st , 2025	5	2	May 26 th , 2025 May 27 th , 2025 May 28 th , 2025 (2) May 30 th , 2025	5	Mattawa North Bay (2) Parry Sound (2)	Cocaine (2) Fentanyl (3) Unknown Opioid
Week 1: May 19 th , to May 25 th , 2025	2	0	May 22 nd , 2025 (2)	1	Nipissing First Nation North Bay	Cocaine Crystal Meth Fentanyl (2)
Week 52: May 12 th , to May 18 ^h , 2025	8	0	May 5 th , 2025 May 6 th , 2025 May 12 th , 2025 May 14 th , 2025 May 15 th , 2025 (2)	8	Armour North Bay (4) Parry Sound, Unorganized, Centre Part Powassan West Nipissing	Alcohol Cocaine (2) Crack Fentanyl Polypharmacy Unknown Opioid (4)

May 16th, 2025 (2)

Week 51: May 5 th , to May 11 ^h , 2025	2	1	May 1 st , 2025 May 7 th , 2025	2	North Bay West Nipissing	Fentanyl Unknown Opioid
Week 50: April 28 th , to May 4 th , 2025	1	0	May 1 st , 2025	1	North Bay	Benzodiazepines
Week 49: April 21 st , to April 27 th , 2025	0	0	N/A	N/A	N/A	N/A
Week 48: April 14 th , to April 20 th , 2025	1	0	April 19 th , 2025	1	North Bay	Unknown Opioid
Week 47: April 7 th , to April 13 th , 2025	3	0	April 7 th , 2025 April 12 th , 2025 (2)	3	North Bay (2) On Reserve (Name Suppressed) Powassan	Cocaine (2) Fentanyl (2)
Week 46: March 31 st , to April 6 th , 2025	3	0	April 1 st , 2025 (5) April 6 th , 2025	6	North Bay (2) On Reserve (Name Suppressed) Sundridge Parry Sound	Cocaine (4) Don't Know Unknown Opioid
Week 45: March 24 th to	3	0	March 28 th , 2025 (2) March 29 th , 2025	3	North Bay (2) Strong	Alcohol Crystal Meth

March 30 th , 2025						Don't Know Unknown Opioid
Week 44: March 17 th to March 23 rd , 2025	2	1	March 14 th , 2025 March 19 th , 2025	2	Nipissing First Nation Sundridge	Crystal Meth Fentanyl Prescription Opioids Unknown Opioid (2)
Week 43: March 10 th to March 16 th , 2025	4	1	February 27 th , 2025 March 1 st , 2025 March 3 rd , 2025 March 8 th , 2025	4	Nipissing First Nation North Bay (3)	Fentanyl (2) Unknown Opioid (2)
Week 42: March 3 rd to March 9 th , 2025	4	0	March 4 th , 2025 March 6 th , 2025 (2) March 8 th , 2025	4	Carling Parry Sound (2) Perry	Crack (3) Cocaine (2) Fentanyl (2) Non-Opioid Pharmaceutical
Week 41: February 24 th to March 2 nd , 2025	3	1	February 27 th , 2025 March 1 st , 2025 (2)	3	North Bay (3)	Fentanyl Unknown Opioid (2)
Week 40: February 17 th to February 23 rd , 2025	2	1	February 17 th , 2025 February 23 rd , 2025	2	Burk's Falls North Bay	Alcohol Don't Know Fentanyl
Week 39: February 10 th	0	0	N/A	N/A	N/A	N/A

to February 16 th , 2025						
Week 38: February 3 rd to February 9 th , 2025	4	0	February 1 st , 2025 February 2 nd , 2025 February 5 th , 2025 (2)	4	Callander North Bay Parry Sound (2)	Alcohol Don't Know Fentanyl Non-Opioid Pharmaceutical
Week 37: January 27 th to February 2 nd , 2025	1	0	February 1 st , 2025	1	North Bay	Fentanyl
Week 36: January 20 th to January 26 th , 2025	5	0	January 15 th , 2025 (2) January 16 th , 2025 January 23 rd , 2025 January 26 th , 2025	5	North Bay Parry Sound (3) Whitestone	Cocaine Don't Know Fentanyl (3) Prescription Opioids
Week 35: January 13 th to January 19 th , 2025	2	0	January 15 th , 2025 January 16 th , 2025	2	Parry Sound (2)	Crack Cocaine (2) Fentanyl (2)
Week 34: January 6 th to January 12 th , 2025	3	0	January 2 nd , 2025 (2) January 6 th , 2025	2	North Bay On Reserve (Name Suppressed) Parry Sound	Crack Don't Know Unknown Opioid (2)
Week 33: December 30 th , 2024 to	2	0	December 31 st , 2024 January 1 st , 2025	2	North Bay (2)	Fentanyl Unknown Opioid