

# MEETING MINUTES

Thursday, February 12, 2026 at 6:30 PM



Board Meeting Location: 1 Beechwood Drive, Parry Sound, Ontario (Virtual)

Board Members Present:

Jerry Brandt      Jamie McGarvey  
Gail Finsson      Teri Brandt  
Sharon Smith      Peter McIsaac  
Teresa Hunt      Rick Zanussi  
Joel Constable      Janice Bray

Board Members Absent:

Sean Cotton  
Ted Collins  
Tom Lundy

Staff:

Tammy MacKenzie, CAO  
JJ Blower, Communications Officer  
Sylvia Roy, Director of Finance

**1. CALL MEETING TO ORDER:**

The meeting was called to order by Rick Zanussi at 6:30 PM.

**2. TRADITIONAL LAND ACKNOWLEDGMENT.**

**3. DISCLOSURE OF PECUNIARY INTEREST.**

**4. APPROVAL OF AGENDA**

*Resolution 26 02 01*

**CARRIED**

*Moved by Teresa Hunt*

*Seconded by Jerry Brandt*

“THAT the agenda of the Regular Meeting of the Board held on February 12, 2026 be accepted as presented.”

**5. APPROVAL OF MINUTES:**

5.1 January 8, 2026

*Resolution 26 02 02*

**CARRIED**

*Moved by Janice Bray*

*Seconded by Sharon Smith*

“THAT the Board meeting minutes of Thursday, January 8, 2026 be approved as presented.”

**6. DEPUTATIONS & PRESENTATIONS.**

## 7. REPORTS:

### 7.1 Chair

The chair welcomed the Board.

### 7.2 Chief Administrative Officer

A written report was provided, and Ms. MacKenzie was available to answer any questions. The CAO highlighted that she had attended the ROMA conference in January and made some delegations on behalf of NOSDA with her NOSDA colleagues. DSSAB's are now allowed to apply for Infrastructure Ontario funding, as of a recent announcement, something that the NOSDA CAO's have been advocating for strongly.

### 7.3 Director of Finance

The Director of Finance reported that all program budgets have been imported into our software systems and Finance is planning to provide a financial budget vs actual variance analysis report at the March 12<sup>th</sup> meeting and then providing it monthly going forward. The Ontario Works budget submission has been completed in TPON (Transfer Payment Ontario Network). Our account payable cut-off for year-end is this Friday, February 13<sup>th</sup>. After this time, finance will be able to close off year-end and complete the working papers for the year-end audit for DSSAB, LHC and NOAH, which typically occurs in April for June Statements. Interim audit work was done the week of January 26<sup>th</sup> for the 2025 year-end, mapping any new accounts to help lessen the work in April.

## 8. OUTSTANDING ISSUES.

## 9. NEW BUSINESS:

### 9.1 Potential Housing Development

A written report was presented by the CAO.

## 10. IN-CAMERA: 2

### ***Resolution 26 02 03***

**CARRIED**

*Moved by Joel Constable*

*Seconded by Sharon Smith*

“THAT pursuant to Section 38 of the District of Parry Sound Social Services Administration Board's *Procedural Rules*, the Board moves to an In-Camera session in order to address matters pertaining to:

v) an opinion of the Board's solicitor, disclosure of which would not be in the public interest; or

vi) a decision concerning negotiations for an agreement or contract between the Board and a third party

### ***Resolution 26 02 04***

**CARRIED**

*Moved by Teri Brandt*

*Seconded by Gail Finnson*

“THAT the Board now rises out of In-Camera without report.”

***Resolution 26 02 05***

**CARRIED**

*Moved by Jerry Brandt*

*Seconded by Peter McIsaac*

“WHEREAS Northern Ontario Service Deliverers Association ("NOSDA Corp.") has developed a system (the "Pooling System") by which some or all District Social Services Administration Boards ("DSSABs") and the City of Greater Sudbury (each, a "Service Deliverer") may jointly pursue, obtain, and administer funding; and

The foundation of such system is proposed to be established through an Association Agreement, creating an unincorporated association having as its members each Service Deliverer and NOSDA Corp. (the "Association"), and establishing the terms and conditions upon which Service Deliverers may opt in to the Pooling System for specific programs from time to time.

NOW THEREFORE BE IT RESOLVED THAT:

1. The District of Parry Sound Social Services Administration Board enter into the Association Agreement with the other Service Deliverers.
2. The Chief Administrative Officer and any other signing officer of the corporation be and are hereby authorized to execute the Association Agreement in the form attached hereto, with such amendments thereto as may be agreed upon with the other Service Deliverers and as the signing officers may deem acceptable; and
3. The Chief Administrative Officer be and is hereby appointed as the corporation's Committee Representative for the Association.”

***Resolution 26 02 06***

**CARRIED**

*Moved by Teresa Hunt*

*Seconded by Janice Bray*

“WHEREAS The District of Parry Sound Social Services Administration Board has joined, or will join, the NOSDA Pooling Association (the "Association"), via an Association Agreement, having as its members the corporation known as Northern Ontario Service Deliverers Association ("NOSDA Corp."), each DSSAB, and the City of Greater Sudbury (together with each DSSAB, the "Service Deliverers"); and

The Association Agreement establishes the foundation for a system by which two or more Service Deliverers may pool their resources and capabilities to jointly pursue certain endeavours (the "Pooling System"); and

The District of Parry Sound Social Services Board recognizes its mandate under the Housing Services Act to devise a housing and homelessness plan, carry out measures to meet housing needs, establish, administer and fund housing and homelessness programs and services, and provide housing; and

The service area of the District of Parry Sound Social Services Board is in critical need of new housing supply, a need widely described as a housing crisis; and

The Association Agreement requires a Commitment Resolution to be passed by the governing body of each Member in respect of each endeavour undertaken through the Pooling System.

NOW THEREFORE BE IT RESOLVED THAT:

1. The District of Parry Sound Social Services Administration Board confirms its status as a Participating Member of the Affordable Housing Innovation Fund program and the Build Canada Homes program
2. The Chief Administrative Officer and any other signing officer of the corporation be and are hereby authorized to execute a Pooling Agreement in respect of the Affordable Housing Innovation Fund program and the Build Canada Homes program, in such form as the signing officers may deem acceptable; and
3. The Chief Administrative Officer be and is hereby appointed as the corporation's Committee Representative for the Association.”

## 11. CORRESPONDENCE.

11.1 Resolution - Municipality of Callander (Council/Board Vacancy)

11.2 Media Release - January 13, 2026 (One Year Later, New Data Confirms Homelessness in Northern Ontario Is Accelerating Faster Than Systems - and communities - Can Sustain)

11.3 Media Release - January 15, 2026 (Investing Pennies on the Dollar could Halt Rising Homelessness, Protect Northern Ontario's Economy: New Report)

11.4 NBPSDHU Overdose Report

## 12. ADJOURNMENT.

***Resolution 26 02 07***

**CARRIED**

*Moved by Teri Brandt*

*Seconded by Joel Constable*

“THAT the Board meeting now be adjourned at 7:03 PM, and that the next Regular meeting be held Thursday, March 12, 2026 at the hour of 6:30 PM via Zoom Video Conference.”