

AGENDA

Thursday, July 9, 2026 at 6:30 p.m.

District of Parry Sound



Board Meeting Via Zoom Video Conference

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1. **CALL MEETING TO ORDER.**
 2. **TRADITIONAL LAND ACKNOWLEDGMENT.**
 3. **DISCLOSURE OF PECUNIARY INTEREST.**
 4. **APPROVAL OF AGENDA. ®**
 5. **APPROVAL OF MINUTES:**
 - 5.1 June 15, 2026 ®
 6. **DEPUTATIONS & PRESENTATIONS.**
 7. **REPORTS:**
 - 7.1 Chair
 - 7.2 Chief Administrative Officer
 - 7.3 Director of Finance
 8. **OUTSTANDING ISSUES.**
 9. **NEW BUSINESS:**
 - 9.1 HPP Investment Plan ®
 - 9.2 COCHI/OCHI Investment Plan ®
 - 9.3 TWOMO Election – Appointment of Returning Officer and Approval of Vote by Mail Process ®
 - 9.4 NOSDA AGM Resolutions ®
 10. **IN-CAMERA: 0**
 11. **CORRESPONDENCE:**
 - 11.1 Housing Operations – Summer 2026 Tenant Newsletter
 - 11.2 Northeastern Employment Ontario Network – Year End Impact Report
 - 11.3 NBPSDHU Overdose Report
 12. **ADJOURNMENT. ®**

MEETING MINUTES

Monday, June 15, 2026 at 6:30 PM



Board Meeting Location: 1 Beechwood Drive, Parry Sound, Ontario (Virtual)

Board Members Present:

Jerry Brandt (Chair) Jamie McGarvey
Sean Cotton Teri Brandt
Linda Alkins Peter McIsaac
Teresa Hunt Jon Kidd
Earl Manners Janice Bray
Gail Finnson Rick Zanussi
Joel Constable

Board Members Absent:

Ted Collins
Sharon Smith

Staff:

Tammy MacKenzie, *CAO*
JJ Blower, *Communications & Executive Secretary*
Sylvia Roy, *Director of Finance*
Meaghan Mullen, *Supervisor of Housing Programs*
Jeff Degagne, *Director of Income Support & Stability*
Oscar Poloni, *KPMG (Guest)*

1. CALL MEETING TO ORDER:

Chair Zanussi was present by telephone, but passed the chair to Vice-Chair Jerry Brandt who acted as Chair for this meeting. The meeting was called to order by the Acting Chair at 6:32 PM.

2. TRADITIONAL LAND ACKNOWLEDGMENT.

3. DISCLOSURE OF PECUNIARY INTEREST.

4. APPROVAL OF AGENDA

Resolution 26 06 01

CARRIED

Moved by Sean Cotton

Seconded Teresa Hunt

“THAT the agenda of the Regular Meeting of the Board held on June 15, 2026 be accepted as presented.as amended with New Business items 9.1 and 9.2 reversed in order.”

5. APPROVAL OF MINUTES:

5.1 May 14, 2026

Resolution 26 06 02

CARRIED

Moved by Joel Constable

Seconded by Linda Alkins

“THAT the Board meeting minutes of Thursday, May 14, 2026 be approved as presented.”

6. DEPUTATIONS & PRESENTATIONS.

7. REPORTS:

7.1 Chair

The Acting Chair noted his attendance at the NOSDA Conference and AGM in North Bay last week. Congratulations to our team who assisted Nipissing DSSAB with hosting the AGM.

7.2 Chief Administrative Officer

A written report was provided and Ms. MacKenzie was available to answer questions. The CAO highlighted the meeting with The Minister and Associate Minister of Municipal Affairs and Housing and the Housing Loss Prevention presentation that was delivered at the District of Parry Sound Municipal Association meeting. The CAO then welcomed Oscar Poloni from KPMG to the meeting.

7.3 Director of Finance

A written report was provided, and Ms. Roy was available to answer questions.

8. OUTSTANDING ISSUES.

9. NEW BUSINESS:

9.2 Annual Housing and Homelessness Report 2025/2026

A written report was prepared and presented by Ms. Mullen.

Resolution 26 06 03

CARRIED

Moved by Teri Brandt

Seconded by Sean Cotton

“THAT the board receives the District of Parry Sound 2025-2026 Housing & Homelessness Annual Report for information.”

9.1 Audited Financial Statements

The Audited Financial Statements were presented and reviewed by Oscar Poloni from KPMG and provided audit highlights.

Resolution 26 06 04

CARRIED

Moved by Jamie McGarvey

Seconded by Earl Manners

“THAT the Board approves the draft Audited Financial Statements for the DSSAB for the year ended December 31, 2025.”

Resolution 26 06 05

CARRIED

Moved by Janice Bray

Seconded by Jon Kidd

“THAT the Board approves the draft Audited Financial Statements for NOAH for the year ended December 31, 2025.”

9.3 Food Security Funding

A written report was prepared and presented by Ms. Blower.

Resolution 26 06 06

CARRIED

Moved by Gail Finnsen

Seconded by Peter McIsaac

“THAT the Board direct staff to continue administering food security funding in accordance with the approach laid out in report 9.3 Food Security Funding (June 15, 2026).”

10. IN-CAMERA: 0

11. CORRESPONDENCE.

11.1 NBPSDHU Overdose Report

11.2 Labour Market Group – Labour Focus Report May 2026

11.3 Labour Market Group – Jobs Report April 2026

12. ADJOURNMENT.

Resolution 26 06 07

CARRIED

Moved by Earl Manners

Seconded by Jamie McGarvey

“THAT the Board meeting now be adjourned at 7:36PM, and that the next Regular meeting be held Thursday, July 9, 2026 at the hour of 6:30 PM via Zoom Video Conference.”



Chief Administrative Officer's Report

July 2026

Mission Statement

To foster healthier communities by economically providing caring human services that empower and enable the people we serve to improve their quality of life.



Northern Ontario Service Deliverers Association (NOSDA) AGM & Conference (June 9-11, North Bay)

Several members of the Parry Sound DSSAB management team, along with Board Vice-Chair Brandt, attended the Northern Ontario Service Deliverers Association (NOSDA) Annual General Meeting and Conference, held in North Bay from June 9-11, 2026. The Parry Sound DSSAB was pleased to co-host this year's event in partnership with the District of Nipissing Social Services Administration Board.

The conference brought together municipal leaders, service system managers, ministry representatives, elected officials, and community partners from across Northern Ontario to discuss current and emerging issues affecting housing, homelessness, child care, employment services, and social assistance.



Highlights included an engaging keynote presentation by Walter Cecchini, who shared insights on leadership, community-building, and creating resilient organizations. Delegates also participated in discussions on the future of Employment Services transformation, provincial policy and funding priorities, and innovative approaches to addressing the housing crisis. A session by EllisDon Community Builders explored opportunities for strategic housing portfolio development and partnerships to accelerate the delivery of affordable housing in Northern Ontario.



The conference provided valuable opportunities to strengthen relationships with colleagues and provincial

partners, exchange best practices, and advocate for the unique needs and priorities of Northern Ontario communities. Feedback from attendees was overwhelmingly positive, reflecting the success of the event and the strong collaboration between the two host DSSABs.

'Everyday Impact'

While Jamie and Courtney were on their lunch break, they observed an elderly man riding a bicycle unsteadily along the roadway. He appeared very wobbly and suddenly lost control, veering off the road and into the ditch. Concerned for him, they quickly rushed over to check on him. The man stated he was alright. Jamie and Courtney carefully worked together to lift his bike out of the ditch. John was also near by and came over to assist him out of the ditch.

The man explained he had bought the bicycle 30 minutes earlier and was still getting used to riding it. He stated that the blackflies had become overwhelming and, while trying to keep away from them, he lost his balance and went into the ditch. They confirmed with the man that he was ok and he then continued on.

This demonstrated empathy, compassion, teamwork and a quick response in assisting a community member in need. They acted calmly to the situation and prioritized the man's safety and well being.



Human Resources Quarterly Update

The Human Resources Department remained actively engaged throughout the quarter in supporting employees as the organization transitioned into the summer months. Key efforts focused on promoting employee wellness, providing heat-stress training, and ensuring staff had access to the resources and supports needed to carry out their important work effectively and safely.

Recruitment & Staffing

2026 Job Postings (Apr 1 – June 30)

- non-union: 0
- union: 10

All job postings to date are for positions within the currently approved budget staffing complement. Most positions requested are for full-time roles (74%), with permanent status preferred (57%) over contract (43%). Posting requests have been spread across the district, with the West (48%) and East (45%), and Waubeek (23%) is the most common initial physical location.

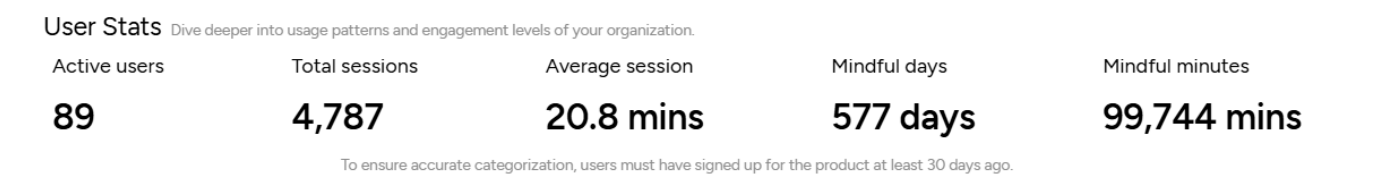
Recruitment of Early Childhood Educators continues to present a significant challenge, reflecting broader labour market pressures across the sector. Demand for qualified ECE professionals remains high, while the available pool of candidates is limited, creating increased competition among employers and extending recruitment timelines. As a result, attracting and retaining qualified ECE staff remains an ongoing priority and requires continued focus on recruitment strategies, workplace supports, and retention initiatives.

Current staffing complement: 169 employees

Employee Wellness

The DSSAB continues to provide employees with access to the Calm app as part of its commitment to supporting employee wellness and mental health. Calm is a digital wellness platform that offers guided meditation, sleep support, stress-management tools, relaxation exercises, and mindfulness resources designed to help individuals manage the demands of work and daily life. Providing access to this type of support is important in promoting resilience, reducing stress, and encouraging employees to take a proactive approach to their overall well-being. Employee uptake has been strong, with 61% of employees accessing the app, demonstrating clear interest in and value placed on accessible mental health and wellness supports.

Usage statistics for the Calm App:



Training and Development

From April through June, several staff training and development activities were completed across the organization. On April 1, Working from Heights training was completed for all the Facilities Maintenance Technicians. First Aid and CPR recertification was also provided in Parry Sound and South River throughout April.

On May 21, Supervisors and directors participated in Conflict Competence Training, which focused on strengthening leadership and culture through conflict competence and enhancing skills for having difficult conversations. In June, Heat and Cold Stress training was completed for the Facilities Maintenance Technicians.

In addition, Food Safety training was arranged for three staff members. Other training sessions assigned throughout this period included A Humanistic Approach to Civility in the Workplace, The Foundations of Collaboration, and Complete Guide to Conflict Management in the Workplace. Additionally, four Supervisor Health and Safety training sessions were scheduled.

HR News

A notable human resources and workplace safety issue in Ontario continues to be the increased focus on workplace violence prevention and employer due diligence in service-based environments. Provincial health and safety compliance activity has emphasized the need for employers to maintain effective violence prevention policies, risk assessments, reporting procedures, worker training, and follow-up processes. For organizations such as DSSABs, this is relevant not only from a legislative compliance perspective, but also as a workforce stability issue, as employee perceptions of safety can directly affect morale, attendance, retention, and recruitment.

This trend reinforces the importance of continuing to strengthen workplace safety practices as part of the organization's broader people strategy. DSSAB remains committed to workplace violence prevention and to exercising due diligence in protecting employees through clear policies, ongoing training, appropriate reporting and response mechanisms, and continuous review of workplace risks and safeguards

Licensed Child Care Programs

Total Children Utilizing Directly Operated Child Care in the District May 2026						
Age Group	Fairview ELCC	First Steps ELCC	Highlands ELCC	Waubeeek ELCC	HCCP	Total
Infant (0-18m)	2	1	0	1	9	113
Toddler (18-30m)	8	7	7	15	23	68
Preschool (30M-4y)	20	18	24	40	56	151
# of Active Children	30	26	31	56	88	232

School Age Programs

School Age Programs May 2026	
Location	Enrollment
Mapleridge After School	26
Mapleridge Before School	11
Home Child Care	24
# of Active Children	61



Directly operated childcare programs have increased overall enrollment by 10 children over this same reporting period in 2025. We continue to focus on increasing enrollment at First Steps Early Learning and Childcare Centre in South River, as well as recruiting Home Childcare Providers across West Parry Sound. We are anticipating the opening of a new home this summer.

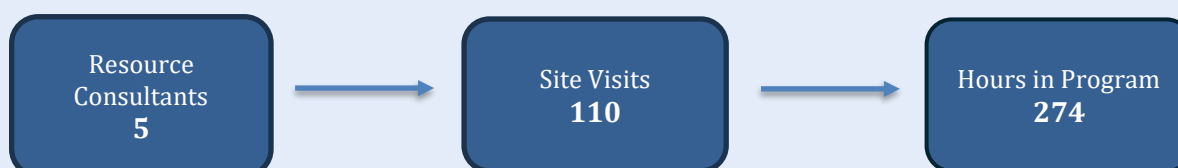
We are preparing for Mapleridge Summer Recreational program and have reached capacity for enrollment. Start date is Monday, June 29 and runs 9 weeks, ending Friday, August 28.

Inclusion Support Services – May 2026

Age Group	EarlyON	Licensed ELCC	Monthly Total	Discharges	Referrals	Waitlist
Infant (0–18 months)	0	1	1	0	0	0
Toddler (18–30 months)	2	5	7	0	1	0
Preschool (30–47 months)	8	43	51	0	3	0
JK/SK (48 months–6 years)	1	22	23	0	0	0
School Age (6 years+)	1	1	2	0	0	0
Monthly Total	12	72	84	0	4	0
Year to Date	15	77	94	6	25	0

Active Caseload: 84 Children

Referrals: 4 – 2 Speech and Language Delays, 2 Social Emotional/Self Regulation



Inclusion Support Services Update

A significant highlight this quarter was the participation of all Resource Consultants, the Program Supervisor, and the CCSM Director at the Early Childhood Resource Consultant Network of Ontario (ECRCNO) Conference in May. The annual provincial conference provides specialized professional learning opportunities for Resource Consultants working in early childhood settings across Ontario. The 2026 conference focused on evidence-informed practices, practical application, and reconnecting with the core values of early childhood resource consulting. Through engaging workshops, hands-on learning experiences, and networking opportunities, team members strengthened their knowledge and skills to further support inclusive practices throughout our service area.

In June, the ISS Supervisor facilitated a full day presentation and Resource Consultants led table discussions during a DOCC Communities of Practice Training Day. The session, "Living into the Four Foundations of "How Does Learning Happen?" Through Documentation," provided educators with opportunities to engage in reflective practice and collaborative learning. Through their leadership and facilitation, Resource Consultants demonstrated and strengthened the SNR Service Delivery Model principles of **Capacity Building** and **Foundational Conditions**, supporting educators in deepening their understanding of pedagogical documentation and responsive practice.

The principle of **Integrated Supports** was also evident throughout the quarter. Children and families benefit when educators and service providers collaborate intentionally and make timely referrals and connections to appropriate supports. Resource Consultants participated in numerous school transition meetings for children currently receiving support who will be entering Kindergarten in September. Through ongoing collaboration with families, educators, school board personnel, and community partners, Resource Consultants helped coordinate transition planning and promote continuity of support, helping children and families feel confident and prepared as they move into the school system.

Finally, the West Team collaborated with EarlyON staff to support the annual Earth Day community event in Parry Sound in April. Participation in this community initiative provided opportunities to connect with families, promote awareness of available services, and strengthen relationships with community partners while supporting a shared commitment to environmental stewardship and community engagement.

EarlyON Child and Family Centre Reporting Month: May 2026		
Activity	Monthly Total	Year to Date
Number of Child Visits	889	4168
Number of Unique Children - monthly	286	
Number of Adult Visits	644	3100
Number of Unique Adults - monthly	233	
Number of Professionals	33	141
Number of Virtual Programming Events	7	18
Number of engagements - social media	520	1825
Number of views - social media	25,550	106,472

EarlyON Update

May was a busy month attending the Journey into Learning and Carnival events. The EarlyON team participated in events at Quatre-Vents, Parry Sound Public, St. Peter's, McDougall, Evergreen, Magnetawan and Argyle.

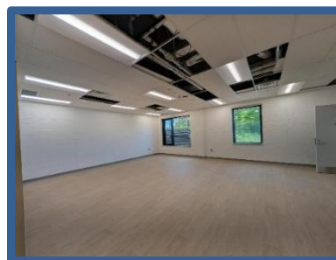
Transition to kindergarten is a key "bridge" period where EarlyON can help children and families feel connected, confident, and ready for the move into the school environment.

- It supports continuity of learning through consistent pedagogy and play-based experiences.
- It reduces the "stress" of transition by building relationships and familiarity with schools.
- It helps families navigate services and supports before school entry.

To support the school transition a kindergarten preparation program was held in Burk's Falls June 8, 9, 10, in Parry Sound June 3, 10 and in South River June 17, 18, 19. All programs were well attended and the team received positive feedback from the families. Parents were required to attend with their child and receive information on what they could be working on at home to better prepare their child as well as participate in the activities with the children. On June 4th, the Director, Supervisor and Resource Facilitator from EarlyON along with the Director of IT and IT Support Technician from the DSSAB, had the opportunity to tour the new EarlyON site that is collocated in the new school in Parry Sound. The anticipated occupancy date is scheduled for late August, early September. The new space will give us the opportunity to expand programming within the town of Parry Sound.



Entry from hallway/office



Main space



Kitchen space

Child Care Service Management
Total Children by Funding Source

ACTIVE		
Funding Source	# of Children	# of Families
CWELCC	47	45
CWELCC Full Fee	228	225
Extended Day Fee Subsidy	2	2
Fee Subsidy	19	17
Full Fee	18	16
Ontario Works	3	3
Total Active:	317	308

NEW		
Funding Source	# of Children	# of Families
CWELCC	2	2
CWELCC Full Fee	2	2
Extended Day Fee Subsidy	0	0
Fee Subsidy	2	2
Full Fee	0	0
Ontario Works	0	0
Total New:	6	6

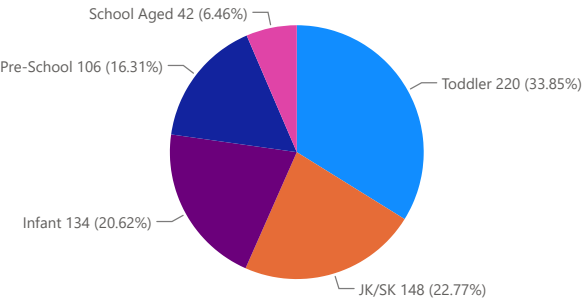
EXITS		
Funding Source	# of Children	# of Families
CWELCC	0	0
CWELCC Full Fee	0	0
Extended Day Fee Subsidy	0	0
Fee Subsidy	1	1
Full Fee	0	0
Ontario Works	0	0
Total Exits:	1	1

The District of Parry Sound Child Care Application Portal was launched on July 24, 2024. Since implementation, operators and child care service management staff have been working to "clean" the Application Portal by removing duplicates, training staff and assisting families with updating their profiles.

Data for May2026

Children Waiting for Primary Care	Additions to Application Portal
145	43
Unique Children Waiting for Care	
476	
Waiting for Care - This number represents the unique children who are currently applied for care. This includes children who may already be placed in a program and have applied to another. This also includes the number of children pre-registered for future care.	
Children Waiting for Future Care	
325	
Total Number of Children past preferred start date (Unique)	
148	

Waitlist by Age Category



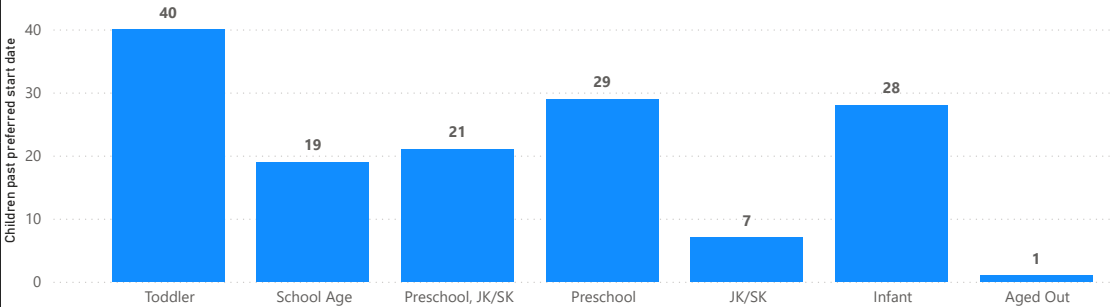
Year, Month

Multiple selections

Month

May

Number of Children past their preferred start date by age



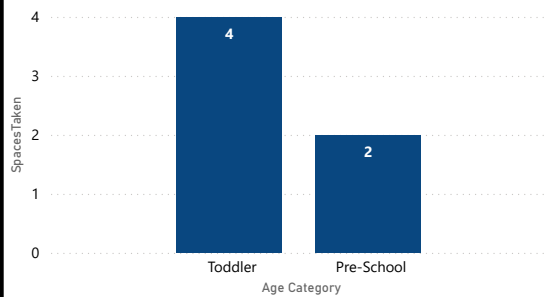
Year

2026

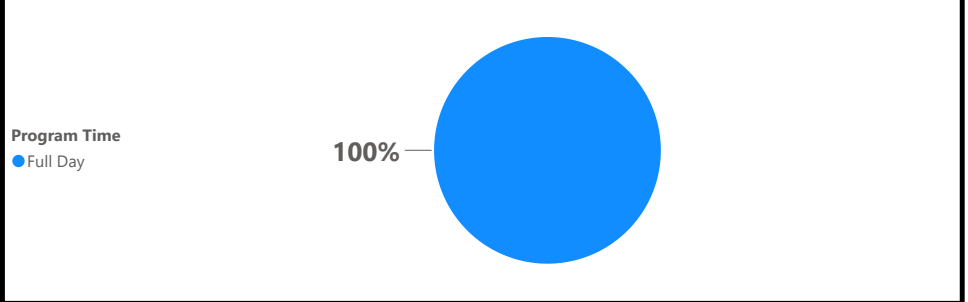
Month

May

Spaces Filled by Age Category



Spaces Filled by Program Time



Children Placed

6

Spaces Filled

6

Children Placed - The number of unique children placed in a program.

Spaces Filled - The number of spaces filled by a child. A child may be placed in more than one space, ie: before school space and after school space.

Expectation of Future Care

Number of children with a preferred start date within 1 month, 2-6 months, 6 months to a year, or more than a year.



Child Care Service Management Quarterly Update

Ontario's CWELCC cost-based funding model includes annual accountability steps that Child Care Service System Managers complete to support transparent stewardship of public funding and to ensure reported costs align with provincial eligibility rules. A key requirement is the year-end Standardized Financial Report (SFR) process, where each CWELCC-enrolled operator submits standardized operational/financial information (January to December) and an annual attestation for each eligible centre or home child care agency, and the DSSAB reviews the submissions for accuracy and compliance and completes year-end reconciliation activities. The Ministry uses the data collected and developed through this process to monitor trends and refine funding approaches over time, and DSSABs were required to submit their SFR-related data to the Ministry by June 1, 2026.

In addition to standardized reporting, Ontario required targeted Cost Reviews to support cost control within the cost-based funding model by focusing on a small subset of legacy/existing centres and agencies with disproportionately high top-up allocations. The results have been submitted to the Ministry.

Ontario also includes an independent compliance assurance step through Direct Engagement work that is tied to year-end reporting and reconciliation activities. From a local implementation perspective, the DSSAB complemented these province-wide requirements by conducting individual financial meetings with all child care operators across the district to discuss 2025 year-end reconciliation expectations, the Cost Review process, and SFR requirements. These conversations also initiated early planning for upcoming mid-year reconciliation activities, including anticipated mid-July/early-August submission timelines and related expectations, and the one-on-one engagement approach was well received by operators.

Quality Assurance

As we approach the summer of 2026, preparations are underway for the Pedagogical Lead to conduct visits across all summer recreation programs. These visits will focus on assessing the overall quality of programming for children throughout the summer months. A standardized assessment tool will be used to evaluate key areas, including:

- Leader-child interactions
- Supervision and safety practices
- Child-to-child interactions
- Leader behaviour and professionalism
- Program characteristics and available supports

This process will support continuous quality improvement and ensure that all programs are providing safe, engaging, and developmentally appropriate experiences for children.

Supporting Family Access to Affordable Care

With the start of summer vacation, the Fee Subsidy Program has intensified efforts to assist families in accessing affordable child care through summer recreation programs across the district.

Recognizing the ongoing impact of rising living costs and increasing recreation fees, the subsidy team is proactively working to connect with families in need.

Key strategies include:

- Distribution of social media outreach and informational flyers
- Strengthening partnerships with community agencies
- Targeted efforts to reach underserved or unaware families

Through these initiatives, the program aims to expand access and ensure more children can benefit from safe and enriching summer experiences.

Workforce Support and Quality Assurance

As the province continues to face challenges related to Early Childhood Educator (ECE) recruitment and retention, there remains a strong focus on supporting educators across all early years and child care settings, including:

- Licensed child care
- School-age care programs
- Recreation programs
- EarlyON centres
- Home child care providers

Ongoing Quality Assurance (QA) visits play a critical role in this effort. These visits allow for:

- Identification of individual program strengths and needs
- Direct support tailored to each program
- District-level insights to guide system-wide improvements

As of June 2026, the Pedagogical Lead has completed 68 visits across the district, supporting programs in delivering high-quality early learning experiences aligned with *How Does Learning Happen?*, Ontario's pedagogical framework. Insights gathered through observations and conversations during these visits have been instrumental in informing program-specific goals and continuous improvement strategies.

Professional Learning and Educator Well-Being

To further support educators, four Professional Development (PD) days have been offered to all operators, enabling:

- Access to meaningful professional learning opportunities
- Team building and collaboration within programs
- Time for reflection and skill development

Feedback from participants has been overwhelmingly positive, with educators indicating that these opportunities contribute significantly to feeling valued and supported within the sector. Looking ahead to Fall 2026, two full-day, district-wide training sessions are planned:

1. School-Age Educator Training, Focus Areas:

- Streamlining and simplifying program planning
- Strategies for effectively navigating and responding to challenging behaviours

2. District-Wide Educator Training, Focus Areas:

- The importance of outdoor play in children's development
- Environmental awareness and experiential learning
- Real-world examples and storytelling to enhance educator practice

This training will emphasize the significant benefits of outdoor environments and support educators in creating enriching, nature-based learning experiences for children.

Through coordinated efforts in program quality assessment, family access to subsidy, workforce support, and professional development, the district continues to strengthen its commitment to high-quality, inclusive, and sustainable child care and recreation services. These initiatives are essential in supporting both children's development and educator well-being across the system.

Income Support & Stability Quarterly Update

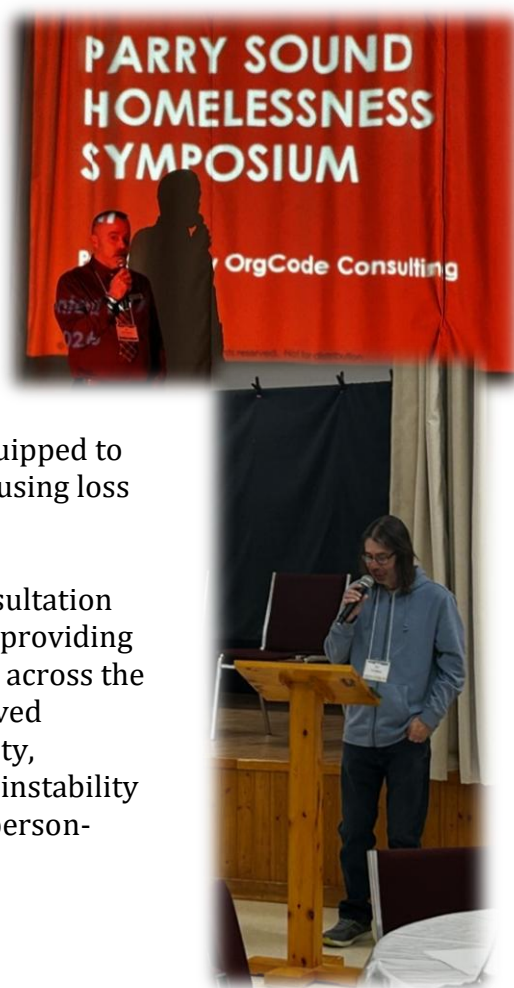
On April 1, 2026, staff were informed that our program had been accepted as a Built for Zero community, through the Canadian Alliance For Ending Homelessness. This achievement aligns closely with the work already underway to strengthen our Homelessness Prevention and Response System through the implementation of the Housing Loss Prevention Strategy and our commitment to making chronic homelessness rare, brief, and non-recurring.

Since then, Program Supervisors and Team Leads have been working closely with our Built for Zero Coach to collect data and complete the required scorecards. Once these scorecards are accepted by Built for Zero, we will receive a Quality By-Name List designation. We will also be eligible to apply for additional Homelessness Reduction Innovation Funding specifically aimed at supporting efforts to end homelessness across our District.

This is a significant undertaking for the program, but it also presents exciting opportunities. Throughout the remainder of 2026, we anticipate access to new resources, learning opportunities, and potential funding that will further strengthen our work and help us advance our goal of ending chronic homelessness.

On April 23rd 2026, our Income Support & Stability District Team hosted an event on our Housing Loss Strategy. This event brought together representatives from across the District of Parry Sound, including municipal leaders, by-law officers, community agencies, and other key partners to learn about our Housing Loss Prevention Strategy and the vital work of our Integrated Service Navigators (ISNs). The session provided an opportunity to strengthen collaboration, increase awareness of available supports, and highlight the proactive, community-based approaches being used to prevent homelessness. By fostering a shared understanding of housing challenges and the resources available, participants left better equipped to work together in supporting individuals and families at risk of housing loss throughout the District.

Nicole from OrgCode joined us to share the findings from the consultation process that helped shape our Housing Loss Prevention Strategy, providing valuable insight into the needs, gaps, and opportunities identified across the Parry Sound District. Attendees also heard from a speaker with lived expertise, who graciously shared his personal journey with honesty, resilience, and humour. His story brought the realities of housing instability to life, reminding everyone of the importance of compassionate, person-centered approaches to preventing homelessness



Outreach continues to build momentum through strong partnerships with community agencies and service providers across the district. Active collaboration is strengthening coordinated supports for individuals and families while enhancing the overall response to community needs. The program remains committed to building relationships that promote seamless service delivery, improve access to supports, and foster greater coordination among community partners.

Staff also continue to support local organizations by attending community events throughout the district. These events provide valuable opportunities to build relationships, increase awareness of available services, and connect with individuals where they are, helping to reduce barriers to engagement.



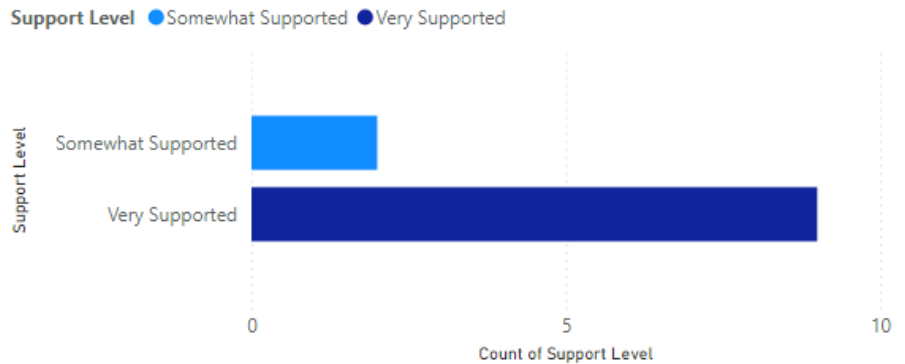
Community Connection Clinics were hosted in municipalities across the district to improve access to essential programs, services, and benefits. The clinics offered one-on-one assistance with services including income tax filing, the Canada Dental Care Plan (CDCP), the Ontario Electricity Support Program (OESP), Health Care Connect, and referrals to other community resources. By bringing these supports directly into local communities, the clinics reduced barriers to access, increased awareness of available programs, and helped ensure residents received the benefits and services for which they were eligible.

Over the past three months, Integrated System Navigators (ISNs) have been testing several enhancements to the FIIT program. These improvements were developed through ongoing collaboration with frontline staff, whose daily experience and expertise are critical to ensuring the system effectively supports both clients and case management practices. By actively seeking staff feedback and incorporating their recommendations, we are building a system that reflects the realities of frontline work and better aligns with program workflows. This collaborative approach not only strengthens staff engagement and ownership but also ensures that enhancements are practical, meaningful, and responsive to client needs. The changes being implemented will support the collection of additional data, improve the integration of information across services, and create a more organized and efficient system that aligns with the case management process. Ultimately, these enhancements are designed to provide staff with the tools they need to deliver coordinated, client-centered supports and improve outcomes for the people we serve.

Transitional Housing Update

This quarter, two individuals successfully transitioned from transitional housing units into permanent housing, marking an important milestone in their housing journey. Their move not only provided them with greater stability and independence but also created space for two individuals experiencing homelessness from our By-Name List to access transitional housing. This ongoing movement through the housing continuum demonstrates the impact of coordinated support and helps ensure that limited housing resources continue to serve those with the greatest need.

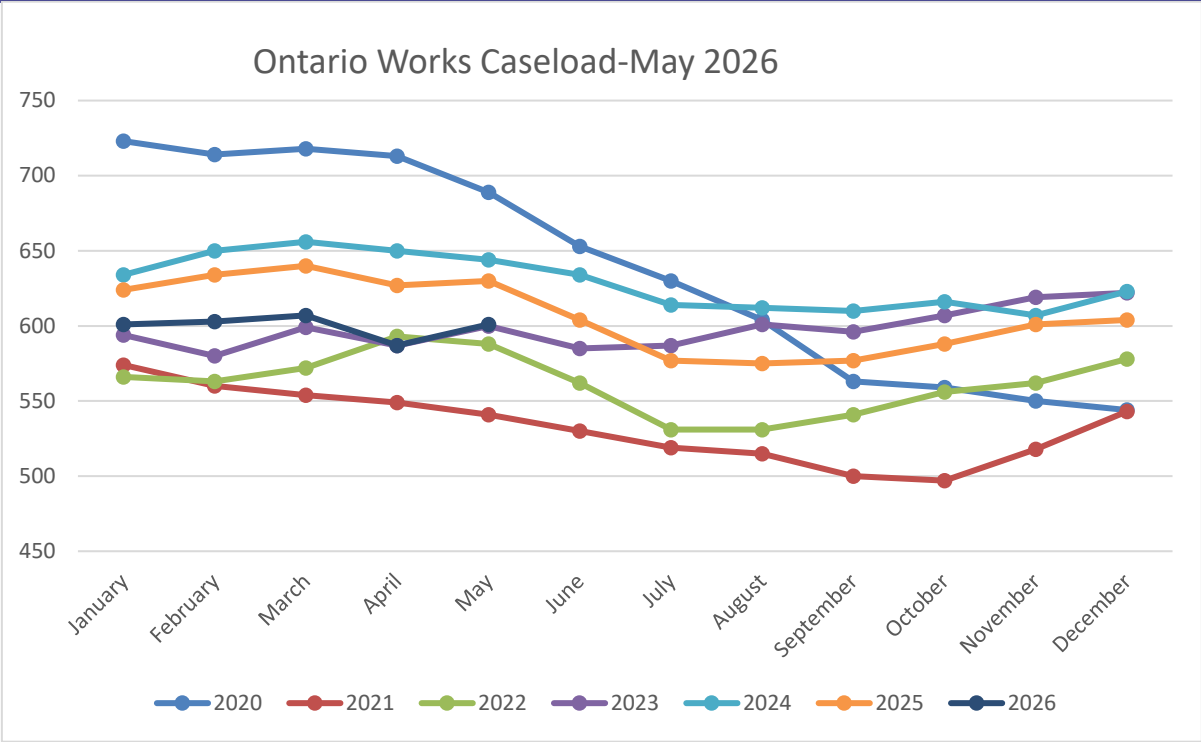
Support Level-Transitional Housing Program



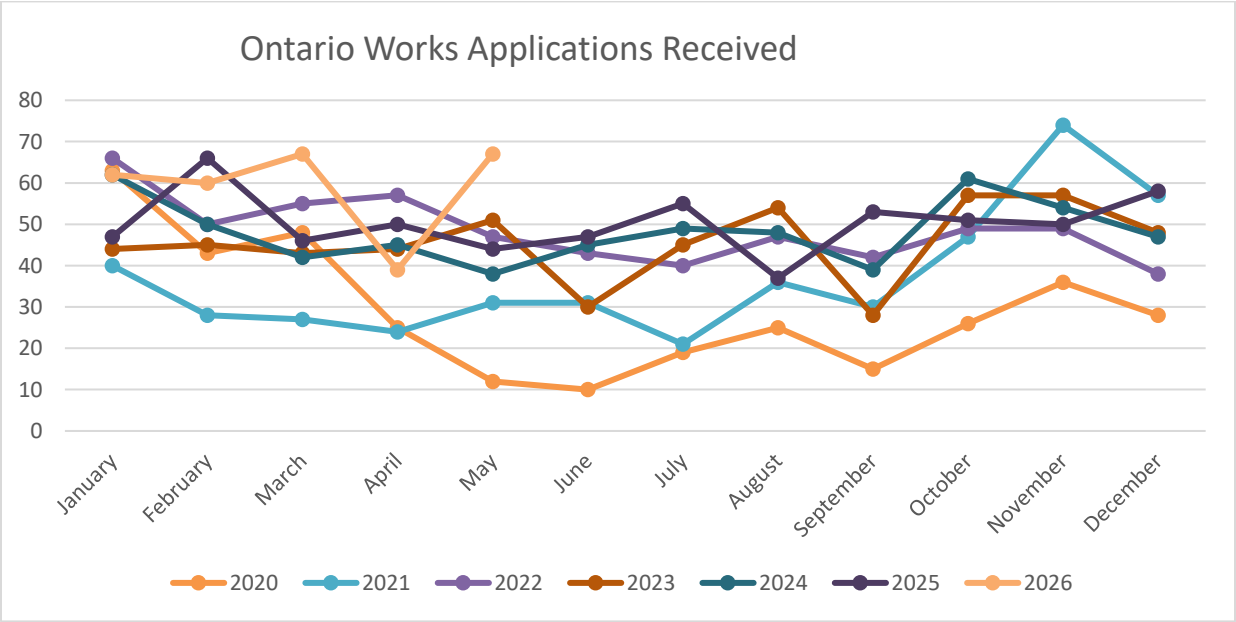
Anti-Stigma Homelessness Campaign



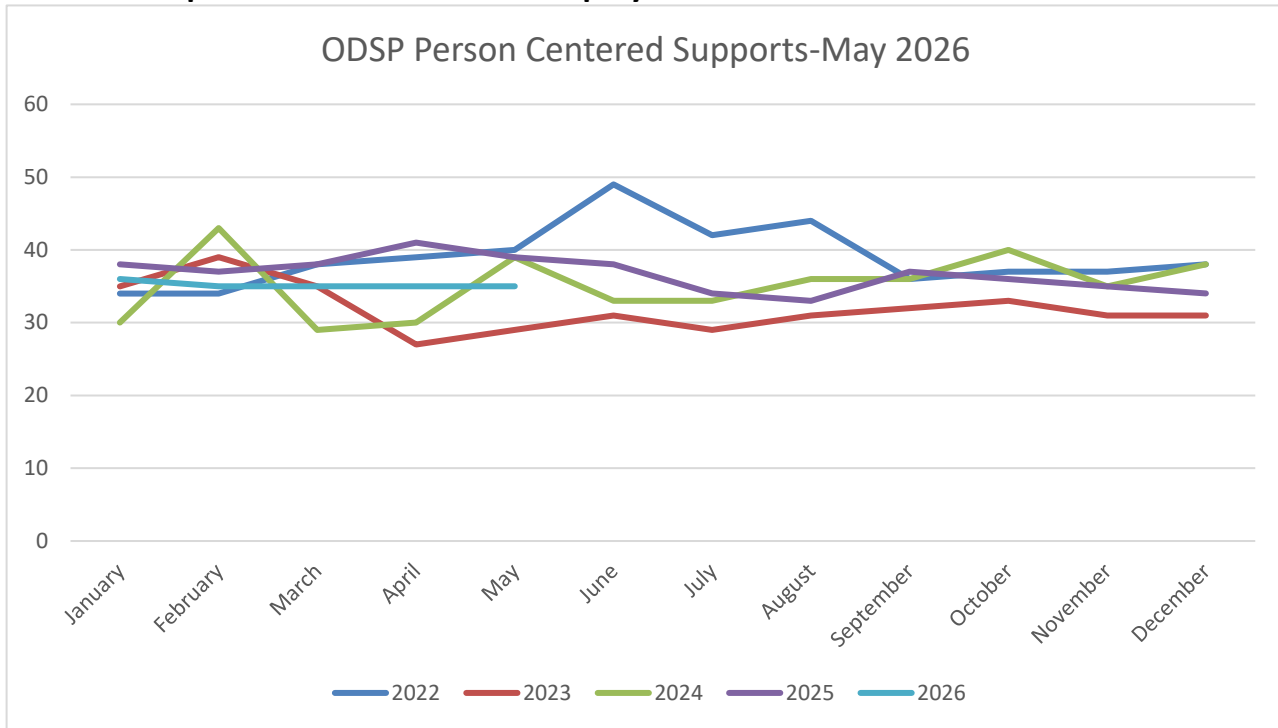
In June, Income Support and Stability began production on an educational video featuring individuals with lived expertise and Integrated System Navigators sharing how they support people in preventing homelessness and building life stabilization skills. It was a great day and a true team effort. Staff worked together to ensure everything ran smoothly, making the production a success from start to finish. Once the video is completed it will be featured on the DSSAB's social media accounts and website. The video will provide information on how to access help if you or someone you know are at risk of, or experiencing, homelessness. This project builds off the success of the Path Forward Event held in April of 2026.



Ontario Works Intake - Social Assistance Digital Application (SADA) & Local Office Ontario Works Applications Received

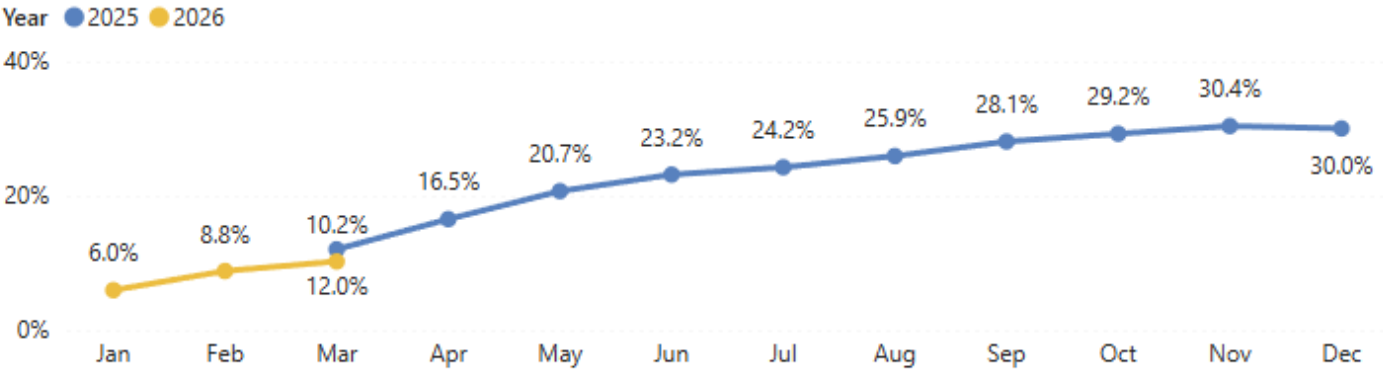


ODSP Participants in Ontario Works Employment Assistance



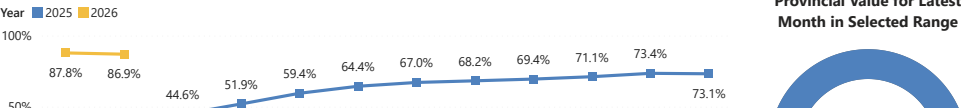
The OW Caseload continue to hold steady at **601** cases. We are providing **35** ODSP participants Person-Centred Supports. We also have **55** Temporary Care Assistance cases. **67** applications were received through the province's Ontario Works Intake Unit (OWIU).

Percentage of OW + NDA Members with mandatory participation requirements that have referred to EO (Cumulative Year-to-Date)

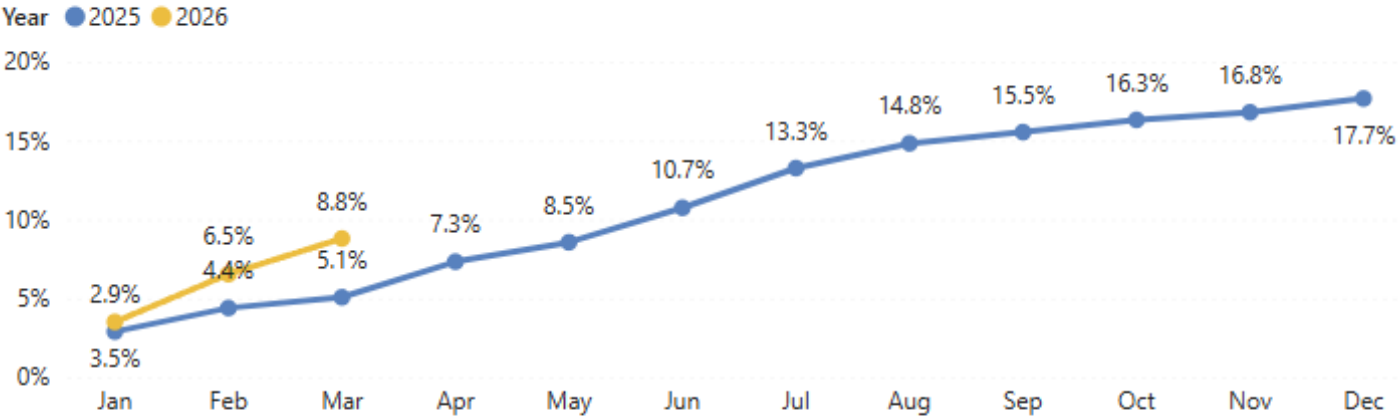


*NDA-Non-Disabled Adult

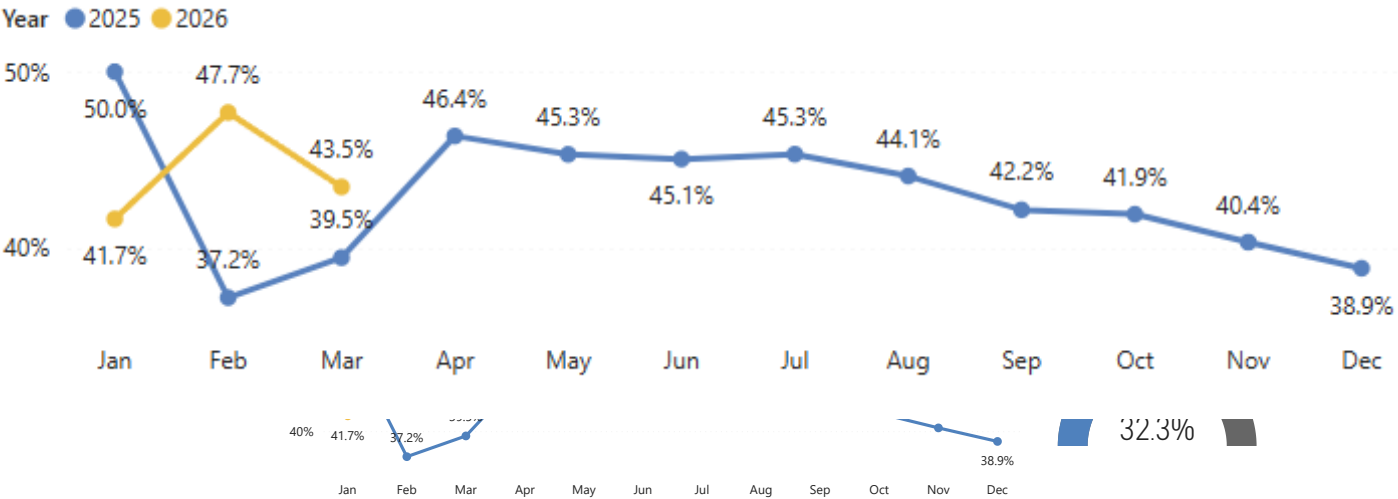
Percentage of OW + NDA Members with mandatory participation requirements that have created a Social Assistance Action Plan (Cumulative Year-to-Date)*



Percentage of Ontario Works cases exiting to employment (Cumulative Year-to-Date)

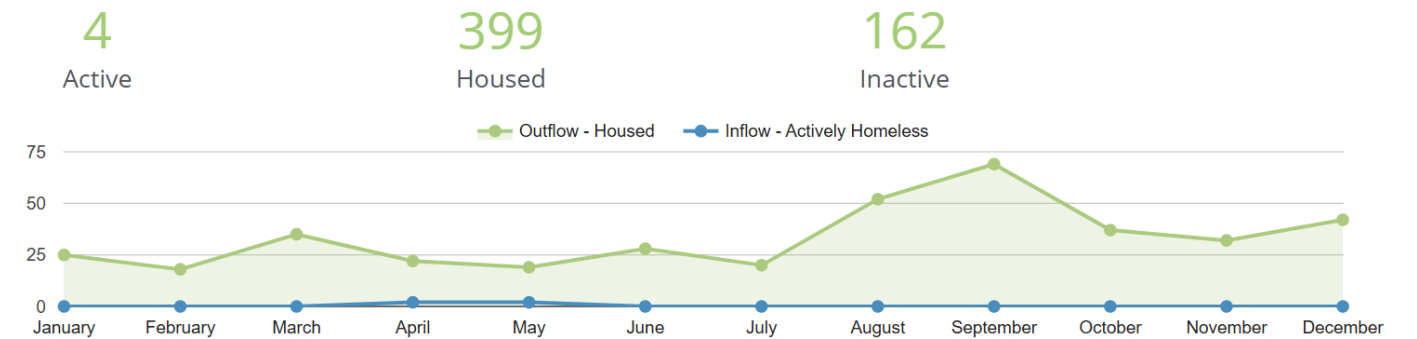


Percentage of Ontario Works cases who exit the program and return within one year (Cumulative Year-to-Date)

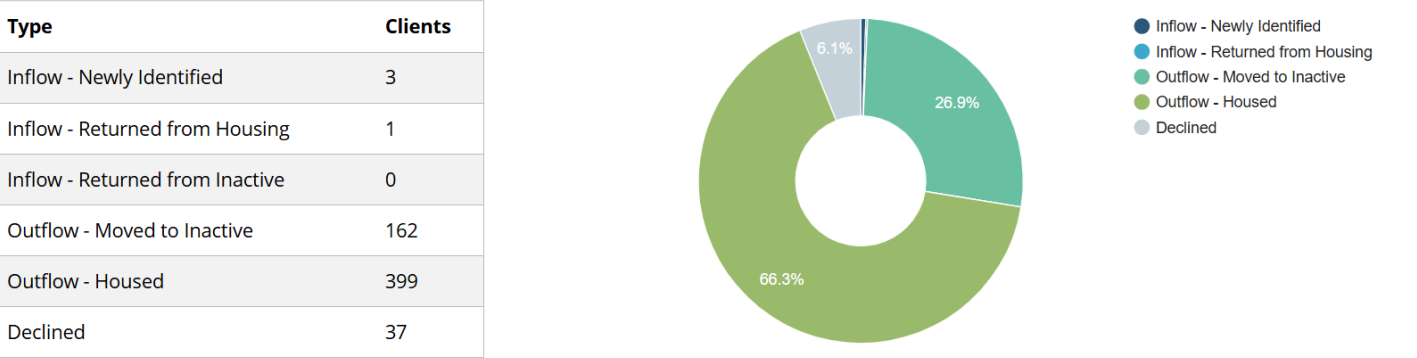


By Name List

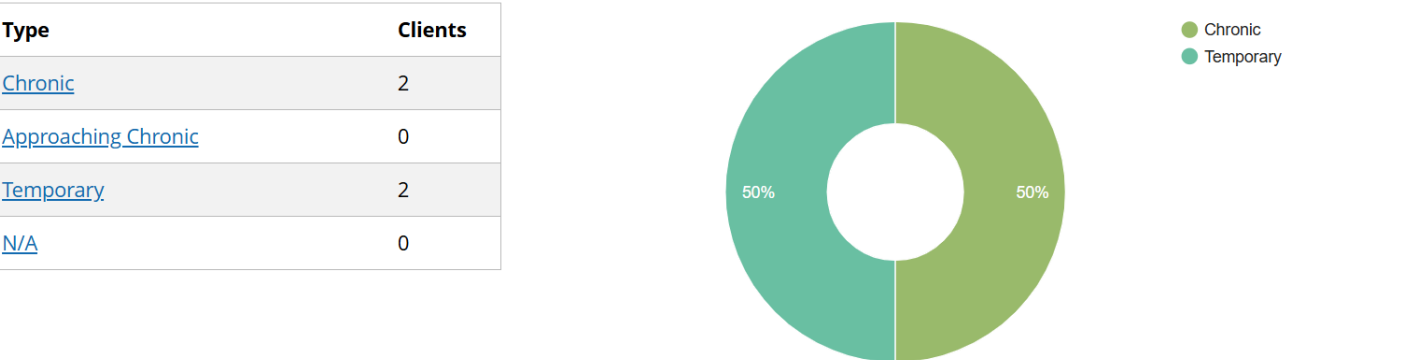
The By Name List is real-time list of all known people who are experiencing homelessness in our community that are willing to participate in being on the list and connecting with our agency for ongoing support to obtain affordable and sustainable housing. The individuals who are connected to this program are provided Intense Case Management supports with the foundations from Coordinated Access towards housing focused solutions.



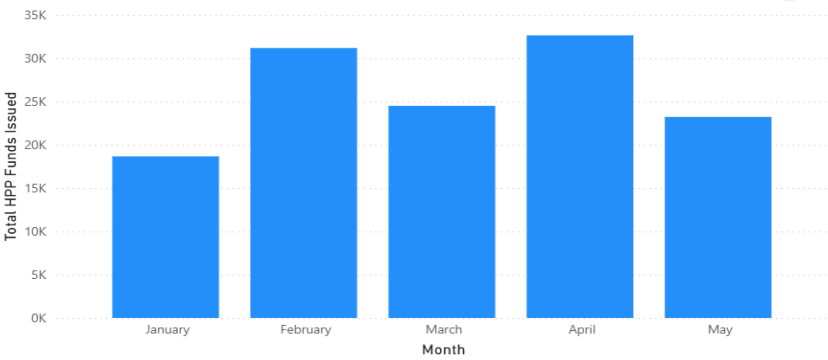
BNL INFLOW & OUTFLOW



ACTIVE CLIENTS BY HOMELESS PRIORITY



Total HPP Funds Issued by Month



Type of Assistance-HPP

All

Year, Month

Multiple selections

130,201.54

Total HPP Funds Issued

Provincial Priority Groups

Unique Households Served

Chronic Homelessness	9
Indigenous	8
Transitioning from Provincial Institution	3
Youth aged 16-25	12
Total	31

Income Source

Unique Households Served

Total HPP Funds Issued

OW	81	64,597.61
ODSP	52	47,017.31
Low Income Non Senior	43	6,953.94
Low Income Senior	32	11,632.68
Total	203	130,201.54

Housing Status

Unique Households Served

At Risk of Homelessness	181
Experiencing Homelessness (and not currently on BNL)	21
On BNL	10
Total	203

Has the client been issued HPP in the past?



Type of Assistance Provided

Low Income Non Senior

Low Income Senior

ODSP

OW

Total

Diversion	7	4	6	9	26
Eviction Prevention	1	1	2	1	5
Food Security	1		3	12	16
Prevention	72	56	87	23	232
Prevention with ongoing Case Management	23	18	62	174	271
Rapid Resolution	16	4	12	13	45
Total	120	83	172	230	593

Year, Month

All

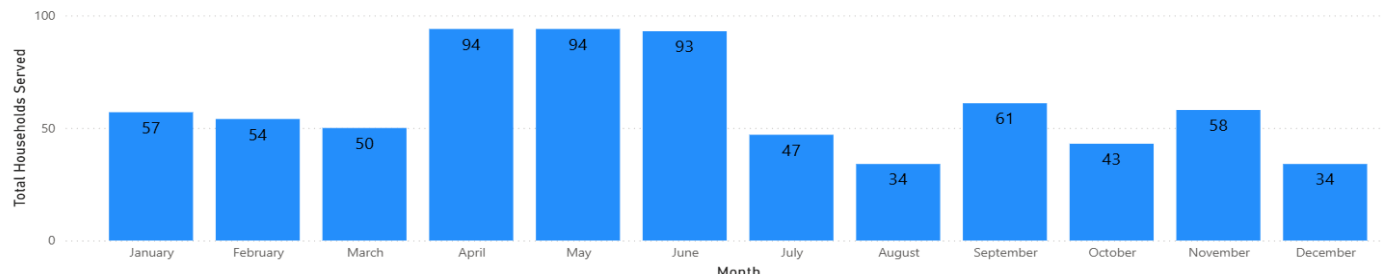
523

Unique Households Served

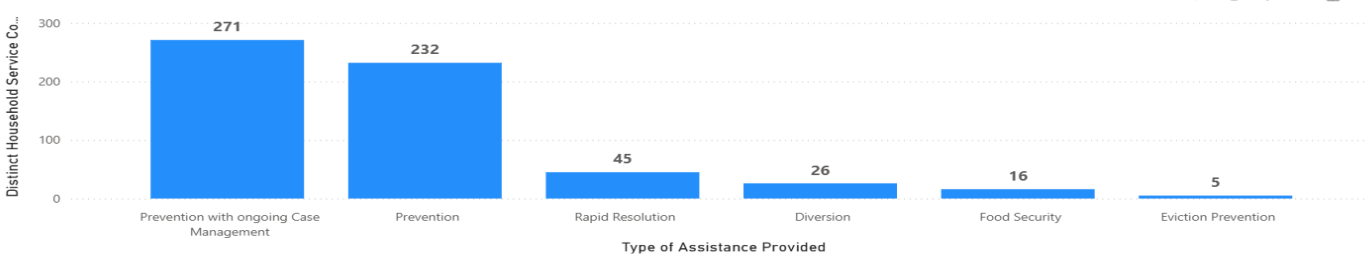
719

Total Households Served

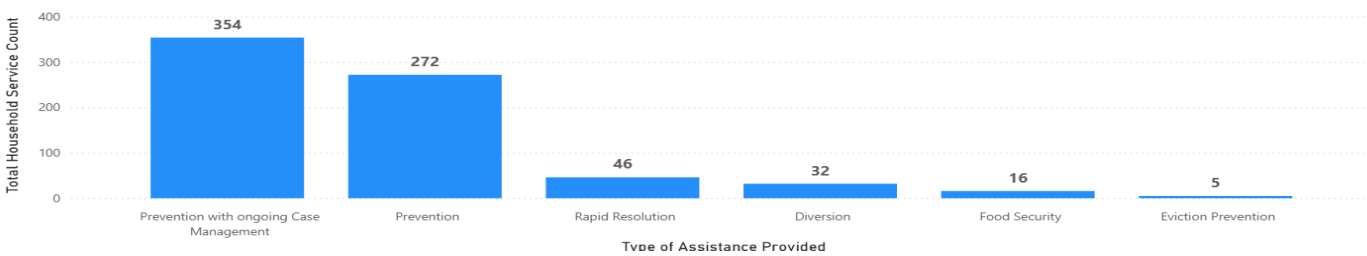
Total Households Supported through HPP by Month-All



Distinct Household Service Count by Type of Assistance Provided



Total Household Service Count by Type of Assistance Provided



Housing Programs Update—May 2026

Social Housing Centralized Wait List Report			
	East	West	TOTAL
	Parry Sound	Parry Sound	
April 2026			
Seniors	55	149	204
Families	190	538	725
Individuals	653	182	836
TOTAL	898	870	1768
Total Wait List Unduplicated			475

Social Housing Centralized Wait List (CWL) 2025-2026 Comparison Applications and Households Housed from the CWL												
Month 2025	New APP	New SPP	Cancelled	Housed	SPP Housed	Month 2026	New App	New SPP	Cancelled	Housed	SPP Housed	
Jan	9			2		Jan	6	0	9			
Feb	8		2	3		Feb	11	2	5	1		
Mar	9	1	4	1		Mar	9		5	3	1	
Apr	6	1	10			Apr	4			1	1	
May	11		1	2		May	21	1				
June	12	2	1	2		June						
Jul	14			2	1	Jul						
Aug	9	1	1	2	1	Aug						
Sept	7	4	1	2	2	Sept						
Oct	8		1	1		Oct						
Nov	1	1	1			Nov						
Dec	7		5	2	1	Dec						
Total	101	10	27	19	5	Total	51	3	19	4	1	
						SPP = Special Priority Placement						

HOUSING PROGRAMS UPDATE

The second quarter of 2026 was another busy period for the Housing Programs team, with continued progress on the rent-geared-to-income waitlist update, application processing, and rent supplement supports.

The team continued working toward completion of the rent-geared-to-income waitlist update. Fewer than half of current waitlist applicants have completed their updates to date, which means additional follow-up will be required over the coming weeks to help remaining applicants maintain their place on the waitlist. Many applicants who completed and returned their updates have also been able to log in to the applicant portal to review their waitlist application information. The goal is to launch the applicant portal to the public this fall.

In May alone, the team processed more than 40 applications for the centralized waitlist and affordable housing in the District of Parry Sound. Applications varied in eligibility status, with some determined eligible and others ineligible, but each required a detailed review to confirm that all necessary eligibility information had been received.

Of the applications received in May, 21 were new eligible applicants added to the centralized waitlist, with one of those being a new SPP. Our waitlist for Rent-Geared-to-Income housing sits at the highest we have seen since 2022, which increased due to online applications that have since come off due to not wanting to be in this area of the province. Previous to that, we had not seen such high numbers since 2012.

The team continues to work with rent supplement clients to ensure appropriate supports are in place. During the quarter, we successfully entered into an agreement with a landlord for one new rent supplement in the area and are working toward securing one additional agreement with another landlord.

The team continues to see an increase in special priority applications. In the last month, ten applications were requested, with several additional applications received. These applications require careful review and a sensitive, applicant-centred approach. The team is currently reviewing two applications that will require significant follow-up to ensure all necessary information is received, the applications can be assessed appropriately, and care for the applicant remains central throughout the process.

Over the months of May and June, the team completed an update to the existing Housing and Homelessness Plan. The update included program highlights, achievements, and ongoing challenges across several service areas, including Esprit Place, Income Supports and Stability, Housing Programs, Tenant Services, Maintenance, and Capital. Overall, the update demonstrated continued progress in prevention, housing stability, and asset preservation. It also reflected the ongoing pressures experienced by teams and clients across the district.

HOUSING OPERATIONS AND SERVICE MANAGEMENT

April 2026 Statistical Information

Activity for Tenant Services

	CURRENT MONTH	YEAR TO DATE
Move-Outs	4	14
Move In (Centralized Waitlist along with Internal transfers)	1	8
L1/L2 Hearings	0	4
N4 Delivered to tenant or filed with the LTB– Notice of eviction for non-payment of rent	2	4
N5 Filed with the LTB– notice of eviction disturbing the quiet enjoyment of the other occupants	1	11
N6 Filed with the LTB –notice of eviction for illegal acts or misrepresenting income for RGI housing	0	1
N7 Filed with the LTB – notice of eviction for willful damage to unit	0	0
Repayment Agreements (new) (Formal & informal)	1	3
No Trespass Order	0	0
Mediation/Negotiation/Referrals	25	176
Tenant Home Visits/Wellness checks	32	194
Tenant Engagements/Education	7	43

TENANT SERVICES UPDATE

Spring kicked off for Tenant Services with our seed planting educational at each building, and then we began our rounds of inspections with the Maintenance Department. Tenant Services joins maintenance for these in order to discuss any issues they find pressing in units, such as cleanliness, wellness concerns, potential referrals, and any lease violations they encounter such as smoking in non-smoking units, hoarding, or unauthorized occupants.

These inspections will continue into summertime in order to get into each and every unit across the District. This summer we will be going live with a new module in our Yardi database called Case Manager. This module will allow us to enter situations as “cases” to have a formalized work flow to follow and keep everyone on track with, as well as keeping record of these situations in order to use for LTB proceedings where needed, or for reporting purposes, training, etc. Case types that we have developed include:

- Unit Transfer requests
- Accommodation requests (ex. Grab bars installed or bathtub modifications for mobility)
- Tenant complaints
- Eviction action – N4 (arrears)
- Eviction action – N5 (lease violations)
- Rent calculation appeal request
- Pest Control
- Capital Asbestos Management

Staff training will begin mid-July with a go live date at the end of July. We hope that it rolls out smoothly and staff find it helpful for tracking processes!

We will be hosting 2 BBQs for tenants again this summer, featuring face painting, craft activities, and the local fire department with a fire truck sprinkler for the children.

Tenant Services have prepared the Summer Newsletter for tenants, included in this agenda package as Board Correspondence item 11.1.



Activity for Property Maintenance

Pest Control		Monthly pest control inspections were completed at 9 buildings. 35 units were inspected. Of the 35 units, 3 units required treatment.
Vacant LHC units	9	Vacancy includes units requiring capital repairs
Vacant units: TMV	1	
After Hours Calls	10	monitoring station offline, leak, power outage, OPP requesting information, elevator out of service
Work Orders	198	Work orders are created for our staff to complete routine maintenance repairs for all DSSAB/LHC Buildings
Purchase Orders	230	Purchase Orders are for services, and materials required outside of the Housing Operations Department scope of work for the LHC/DSSAB properties
Fire Inspections	5	9 Fire inspections completed on properties in May with Huronia Alarms/FPO's. Monthly inspections continue at every building.
Annual Inspections	10	Annual inspections initiated in May.
Inspections (Other)	26	Housing keeping, Fire Prevention Officer follow up, pests, and preconstruction/postconstruction
Incident Reports	0	

PROPERTY MAINTENANCE UPDATE

Over the past several months, the Maintenance Department has focused on preparing the properties and grounds for the summer season. This has included coordinating and completing spring clean-up, addressing winter-related damage, and carrying out any necessary repairs to ensure the properties remain safe, well-maintained, and presentable.

Unit turnovers in both the apartment buildings and family housing units have continued to be a significant priority due to ongoing tenant movement. Staff have remained focused on completing unit flips efficiently, cost-effectively, and within appropriate timelines to minimize vacancy periods and ensure new and existing tenants can be housed as quickly as possible.

The Maintenance department has also begun the annual inspection program for all housing units, which will continue throughout the year. In addition, inspections involving local Fire Prevention Officers (FPOs), pest control contractors, and other required regulatory or preventative inspections have continued to be completed on an ongoing basis to maintain compliance and support the overall condition of the housing portfolio.

CAPITAL PROJECTS UPDATE

This quarterly report provides an overview of capital project activities undertaken between April and June 2026. The quarter focused on continued advancement of the approved 2026 capital program through active procurement, consultant coordination, contractor scheduling, quotation review, tender close-out, and completion of several priority repair and renewal scopes. Work progressed across building envelope renewal, remediation, plumbing and mechanical repairs, electrical and generator follow-up, paving, driveway work, masonry, structural repairs, and broader capital planning. The quarter also marked a shift from early-year planning into more active implementation, with several scopes moving from preparation, quotation, and tendering into commencement, completion, manufacturing approval, or next-phase coordination.

Hazardous Material Remediation and Water Damage Repairs

Remediation and water-damage-related activity continued throughout the quarter, with work progressing through investigation, abatement planning, quotation review, repair coordination, completion, and follow-up. Several remediation scopes remained active where ceiling, flooring, attic, kitchen, roofing, and exterior repair components required further coordination before full close-out could be achieved. During the quarter, one remediation and repair scope was completed, while other locations remained under review for repair following prior investigation or removal work. Attic-related remediation continued to require roofing review, including confirmation of decking and re-shingling requirements before the remaining associated repair path could proceed. Additional remediation-related work remained subject to quotation, scope confirmation, budget review, and final direction before implementation.

Plumbing, HVAC, and Duct Maintenance

Plumbing and mechanical work advanced through completion, award-stage coordination, quotation, and future planning during the quarter. One backflow preventor installation was completed, while additional backflow preventor scopes remained pending quotation or further coordination. Domestic hot water heater replacements also progressed, with one unit replaced earlier in the quarter and another completed by quarter end following award-stage coordination. Additional domestic hot water heater work advanced through quotation and purchase-order coordination. Duct insulation replacement was carried through close-out activity, and a district-wide heat-loss investigation was scheduled to support future building-performance review, mechanical efficiency analysis, and capital planning across the portfolio. No major new district-wide HVAC replacement program was otherwise mobilized during the reporting period.

Doors, Siding, Painting, and Cosmetic Upgrades

Exterior finish-related scopes continued to advance through quotation, tendering, consultant procurement, approval, scheduling, and construction start-up. Consultant tenders were posted during the quarter for major exterior renewal work, including siding and combined siding, window, and eavestrough scopes. By quarter end, these consultant tenders had closed, supporting the next phase of review and procurement sequencing. One siding scope advanced from quotation and approval into construction start-up, while another siding scope moved through quote recommendation approval and remained scheduled for later implementation. Exterior door quotation activity continued at one site, while several exterior wall repair, sealant, beam-refinishing, and kitchen replacement items remained pending quotation, budget direction, or final scope confirmation. These items continue to form part of the broader exterior and interior repair program and will require coordinated pricing, funding confirmation, and procurement sequencing before implementation.

Generator and Electrical Work

Generator and electrical activity progressed through completion, inspection follow-up, deficiency tracking, and continued quotation review during the quarter. One electrical panel replacement was completed earlier in the quarter. Generator-related work also advanced, with one repair passing inspection and a minor exhaust extension remaining outstanding before final close-out. One childcare facility generator backup connection became operational, with final electrical inspection still pending at quarter end. Lighting and ceiling-related scopes remained active across the portfolio, with some work previously completed, some work partially completed, and other items requiring quotation review or final direction. Electrical and generator scopes will continue to be tracked through inspection, deficiency correction, quotation, approval, scheduling, and final close-out as required.

Roofing and Eavestrough Projects

Roofing and eavestrough activity remained active through coordination, quotation, re-quotation, and connection to broader remediation and exterior renewal requirements. No major roof replacement project was completed during the quarter; however, roofing review remained important where attic remediation required confirmation of decking and re-shingling requirements before associated repairs could proceed. Additional roofing and smaller abatement follow-up also remained outstanding. Shed shingling work remained pending quotation. Eavestrough work continued through updated pricing and re-quotation after prior pricing required refresh or exceeded available budget. One additional eavestrough item advanced through emergency quote request during the quarter. These scopes remain connected to broader building envelope planning, particularly where exterior renewal, remediation, drainage, and budget pressure intersect.

Structural Repairs, Infrastructure and Foundation Assessments

Structural and site infrastructure work advanced significantly during the quarter through preparation, quotation, scheduling, commencement, completion, and project close-out. Larger paving work progressed from preparation and coordination into completion by quarter end. Driveway, asphalt, and concrete work continued to be reviewed across the portfolio, with quotes received for several locations and other locations remaining pending quotation or further review. One larger driveway project commenced during the quarter, while additional driveway and concrete items continued to be tracked through district-wide review. Structural repair activity advanced from preparation into close-out, representing a significant completion milestone for the quarter. Masonry activity also progressed, with one larger masonry scope completed and additional masonry work commencing following award coordination. Remaining infrastructure priorities, including sealants, beams, exterior wall repairs, concrete-related work, and other paving locations, continued to require quotation, review, or final direction.

Security Enhancements

No new security enhancement projects were undertaken during the quarter. Existing measures remained in place and operational, with ongoing monitoring continuing to support building safety and access control across the portfolio. Any future security-related work will continue to be coordinated through the approved capital plan and reported as procurement, scheduling, or implementation milestones occur.

Consulting and Engineering Contracts

Consultant and engineering coordination remained a significant component of the capital program throughout the quarter. Consultant activity supported remediation, siding, windows, paving, driveways, roofing, eavestroughs, masonry, structural repairs, exterior renewal, and broader capital planning. Major exterior renewal consultant tenders were posted during the quarter and closed by quarter end, supporting progression of larger scopes into the next phase of procurement and technical review. A major window replacement project also advanced from construction kick-off and start-up coordination into approval to manufacture, moving the project from design and coordination into manufacturing readiness. The new build progressed into the next phase of planning, representing continued movement through the broader development process. The district-wide heat-loss investigation was also scheduled, supporting future technical review of building performance and long-term capital planning requirements.

Childcare Capital Acceleration

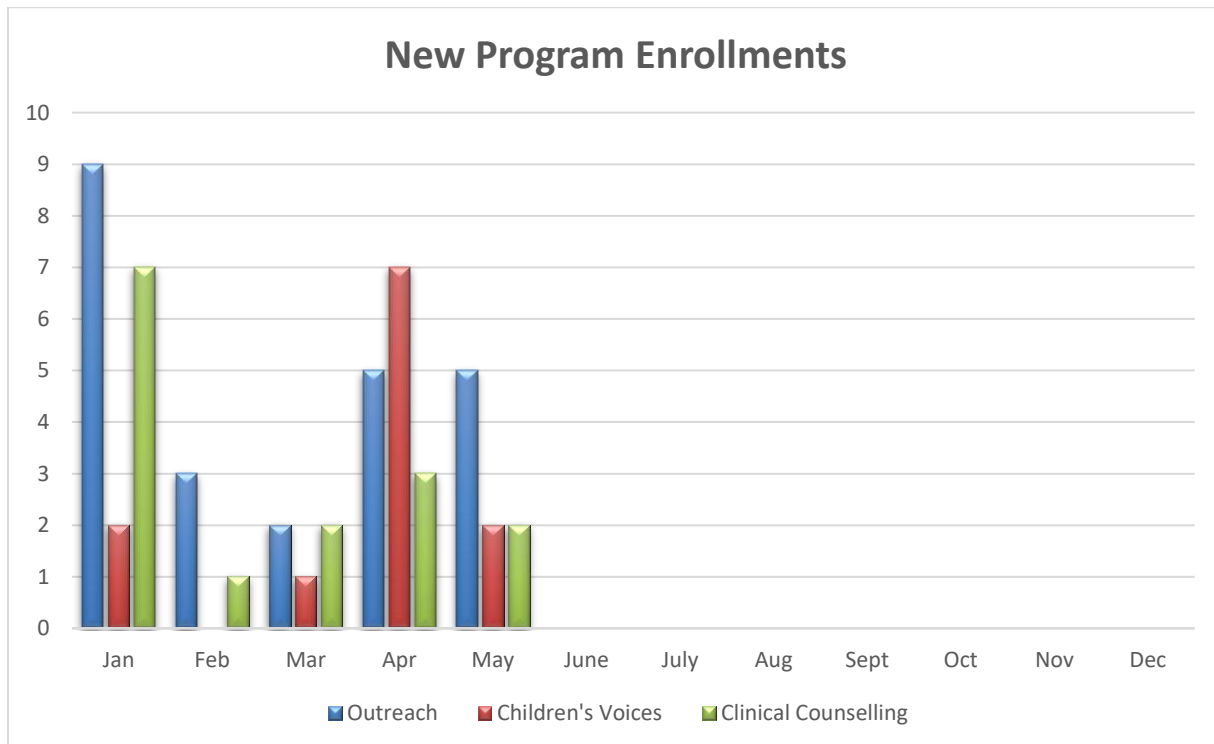
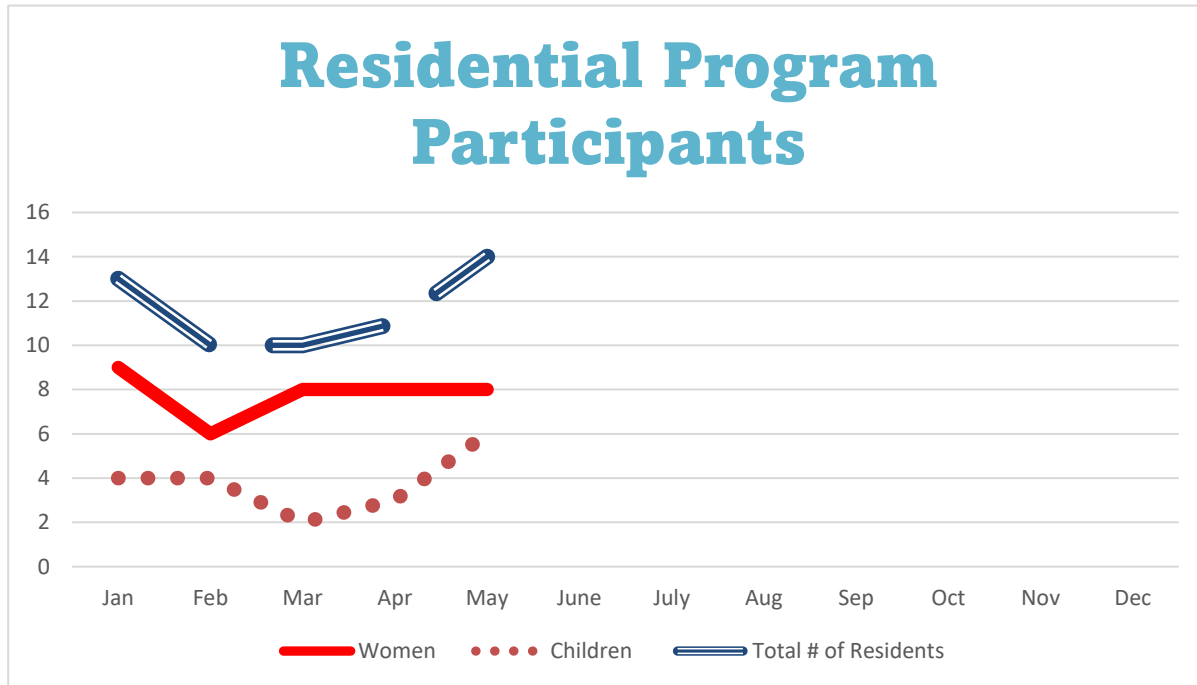
Childcare-related capital activity remained selective during the quarter. Priority window replacement work advanced materially, moving from kick-off and start-up coordination into approval to manufacture windows. This work will continue to be monitored where it intersects with childcare operations, building access, scheduling, communication, and building envelope coordination. One childcare facility generator backup connection also became operational, with final electrical inspection still pending before full close-out. Other childcare-related capital priorities remained subject to the approved capital plan and will continue to be reported as procurement, scheduling, inspection, or implementation milestones occur.

Completion Highlights (April-June 2026)

The second quarter of 2026 was defined by continued movement of the approved capital program from planning and procurement into active implementation, completion, tender close-out, manufacturing approval, and next-phase coordination. Key accomplishments included completion of larger paving work, completion of one structural repair project, completion of one remediation and repair scope, completion of one electrical panel replacement, completion of plumbing and mechanical repair items, completion of one backflow preventor installation, completion and coordination of domestic hot water heater replacements, completion of one larger masonry scope, commencement of additional masonry work, commencement of a larger driveway project, start-up of one siding scope, posting and closing of consultant tenders for major exterior renewal work, approval to manufacture windows for a major window replacement project, progression of the new build into the next phase, generator inspection follow-up, and scheduling of the district-wide heat-loss investigation. At the same time, the quarter clarified several items requiring continued quotation, re-quotation, repair coordination, inspection, budget review, or final direction, including roofing and abatement follow-up, attic remediation, eavestroughs, shed shingling, exterior wall repairs, sealants, beams, lighting and ceiling work, kitchen replacement, and remaining district-wide asphalt and concrete locations.

In summary, the quarter demonstrated meaningful progress across the approved 2026 capital program. Several larger scopes advanced from preparation into completion, commencement, tender close-out, manufacturing approval, or next-phase planning. Procurement, consultant coordination, contractor scheduling, quotation review, and technical investigation continued to support responsible sequencing of capital work across the portfolio. The upcoming reporting period will focus on follow-up from closed consultant tenders, continued coordination of the window replacement manufacturing process, ongoing driveway work, remaining paving and concrete quotation review, generator inspection close-out, heat-loss investigation coordination, remediation and roofing follow-up, updated eavestrough pricing, and continued implementation of exterior, mechanical, electrical, structural, and infrastructure priorities.

Esprit Place Family Resource Centre Update – May 2026



Social Media Stats

Facebook –District of Parry Sound Social Services Administration	DEC 2025	JAN 2026	FEB 2026	MAR 2026	APR 2026	MAY 2026
Total Page Followers	797	819	837	841	849	859
Views this Period	5332	26,803	56,115	16,807	9473	16,669
Post Engagement this Period (# of reactions, comments, shares)	132	913	1,760	847	261	86

Facebook -Esprit Place Family Resource Centre	DEC 2025	JAN 2026	FEB 2026	MAR 2026	APR 2026	MAY 2026
Total Page Followers	249	250	251	251	251	252
Post Views this period	2136	884	308	1972	275	201

DSSAB LinkedIN Stats https://bit.ly/2YyFHIE	DEC 2025	JAN 2026	FEB 2026	MAR 2026	APR 2026	MAY 2026
Total Followers	585	594	598	601	604	607
Search Appearances (in last 7 days)	147	154	80	60	35	45
Total Page Views	23	44	50	33	9	32
Post Impressions	1124	1521	1735	1465	666	1282
Total Unique Visitors	16	21	20	16	7	12

Instagram - Esprit Place Family Resource Centre https://www.instagram.com/espritplace/	DEC 2025	JAN 2026	FEB 2026	MAR 2026	APR 2026	MAY 2026
Total Followers	115	117	120	122	122	123
# of accumulated posts	81	81	81	82	82	82



REPORT TO THE BOARD OF DIRECTORS

DATE PREPARED: June 29, 2026	PROGRAM: income Support & Stability
MEETING DATE: July 9, 2026	REPORT NO: 9.1
PREPARED BY: Jeff Degagne, Director of Income Support & Stability	PRESENTED BY: Jeff Degagne, Director of Income Support & Stability
SUBJECT: Approval of Homelessness Prevention Program Investment Plan 2026-27	

Proposed Resolution:

That the Board approve, as presented, the 2026-27 Homelessness Prevention Program Investment Plan for submission to the Ministry of Municipal Affairs and Housing (MMAH).

Introduction:

To provide an overview on the 2026-27 Homelessness Prevention Plan Investment Plan

Background:

In June 2026, the Ministry of Municipal Affairs and Housing released allocation amounts to DSSAB's and CMSM's for the 2026-27 year. The District of Parry Sound Social Services Administration Board received an allocation of \$1,557,400.

Comments:

This funding will be used to maintain current Housing Stability Program operations, (which includes case management and outreach, our encampment response strategy, housing loss prevention, diversion and rapid resolution, as well as maintenance of the By-Name List) and reduce the use of reserves in the program budget. The funding will also be used to fund 3 ongoing program initiatives:

1. Transitional Housing

HPP Funding will be used to fund operations of our 6 transitional housing units in the district, in partnership with our LHC

2. Mental Health & Addictions Worker

We will also use this funding to maintain our partnership with the West Parry Sound Health Centre. The Mental Health and Addictions Worker will provide clinical support and enhanced system navigation to mental health and addiction services and health care supports for our DSSAB programs (Housing Stability, Ontario Works, Community Housing, Esprit) as well as our transitional housing program participants. This worker's involvement will continue to bolster the support required for the most vulnerable homeless or at risk of homelessness individuals. The continued ability to fund this worker will also allow the Housing Stability Program increased flexibility to provide short term financial assistance to eligible individuals and families at risk of homelessness or on our By Name List

The Mental Health and Addictions Worker carries a caseload of approximately 35-40 people and between 250-300 client contacts per month.

3. Housing Loss Prevention Strategy

The funding will be used to continue work on our Housing Loss Prevention Strategy. This will be shown through Long Term Housing Assistance like Rent Supplements, short term and emergency housing assistance, like Short Term Housing Allowances, support for rental and utility arrears as well as diversion activities. It also supports the Case Management and Outreach work of the staff

This supports our goal of ending chronic homelessness in the district and make homelessness rare, brief and one-time.

Financial Considerations:

Not Applicable-We received no increase to our base funding for the fiscal year.

Strategic Initiatives:

The IP is in alignment with the DSSAB's high-level strategic goals of:

- Modernize Service System Planning
- Strengthen Collaboration
- Holistic Approach to Human Services
- Achieve Organizational Excellence

Legislative/Risk Analysis:

The HPP Investment Plan is due to MMAH upon approval by the Board

Recommendation/Conclusion:

Staff recommend approval of the 2026-27 Homelessness Prevention Program Investment Plan for submission to MMAH.

Case Number #: 2026-04-1-3604986377

Parry Sound DSSAB-AIMS

Fields marked with an asterisk (*) are mandatory.

Introduction

Service Managers are required to submit an annual Investment Plan for review and approval by the Ministry.

This Investment Plan must be approved by the Service Managers local Council, District Social Services Administration Board, or a delegated authority.

For further information, please consult the HPP Program Guidelines.

Section A - Proposed Plan

1. Please provide a strategic overview of what you intend to achieve with HPP funding. Describe how the services and activities that you plan to fund under HPP in this fiscal year are aligned with your Housing and Homelessness Plan, including:
 - a) How does your proposed plan support people who are at risk of homelessness and provide housing stability for those experiencing homelessness?

In alignment with our Housing and Homelessness Plan

1. Focus on prevention through financial assistance and the coordination of housing focused health and social service supports.
2. Continue operation of 6 transitional units throughout district. Prioritize low-medium acuity individuals on the By Name List.
3. Continued allocation of \$143,000 towards the creation of Rent Supplements to support the achievement of NHS targets.
4. Continued transitional housing support and operational support for Esprit Family Resource Centre
5. Integrated System Navigators provide housing case management, outreach, encampment response in communities
6. Continue the use of Short Term Housing Allowances to provide a temporary bridge for individuals moving into sustainable housing and for example, transitioning from OW to ODSP, or OW to Employment or graduating from our transitional housing program.
7. With no permanent emergency shelter, utilizing funding for rapid resolution and diversion activities through our voucher system with the OPP and the West Parry Sound Health Centre.
8. Continue and enhance partnerships like with WPSHC for a Mental Health and Addiction Social Worker.

Case Number #: 2026-04-1-3604986377

Parry Sound DSSAB-AIMS

b) How does your plan contribute to a reduction in chronic homelessness?

Our goal is to end chronic homelessness in the district and make homelessness rare, brief and one-time. We prioritize individuals on the By Name List experiencing chronic homelessness for supports and services including our transitional program. We supported nearly 500 at risk households stay housed, moved 125 individuals on our BNL to housing and supported 55 households through diversion and rapid resolution stay out of crisis and the homelessness system through a focus on housing focused solutions.

c) How will your plan support priority populations (e.g., youth, Indigenous Peoples, people transitioning from provincial institutions)?

As indicated in our Housing and Homelessness Plan, community partnerships are vital to ending chronic homelessness. We maintain strong partnership with our local CAS to support at-risk youth. Our OW program also has a Service Agreement with The Elizabeth Fry Society of Simcoe-Muskoka to support Under 18 participants. We will look continue to engage with the local Friendship Centre to support at risk Indigenous people in community. We have good relationships with local probation and parole officers and work to divert individuals released from correctional facilities to from the homelessness system.

2. How will your use of HPP funding support cost avoidance (e.g., help avoid the use of high-cost systems by helping people achieve housing stability)?

Our Housing Loss Prevention Strategy focuses on prevention. Our goal is to keep people housed. We support households with short term financial assistance to deal with rental or utility arrears, start up costs and other short term supports. Our team provides diversion support to keep people out of temporary or permanent shelter. Our transitional units support individuals to find safe and stable housing while developing the skills to maintain it. We work closely with the West Parry Sound Health Centre and Community Paramedicine to support safe discharges from hospital or to avoid hospital admissions altogether and have strengthened our MOU's with these organizations over the course of the last year.

3. Are you adjusting your uses of HPP funding when compared to the previous year? Please provide details and rationale on the programs and/or activities that you propose to enhance and those that you will scale back on.

Some changes to Emergency Shelter costs for Q4 due to staffing allocation changes, moving to cover increased costs in Case Management and Outreach for Q4 and to Long Term Housing Assistance.

4. Do you plan to use HPP funding towards on-going operations or supports in federally-funded housing projects (e.g., projects funded through the Rapid Housing Initiative)? If yes, please

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provide details.

NA

5. Please outline how you plan to use your By-Name List in this fiscal year to:

- Help connect people to services and supports;
- Track progress in addressing homelessness.

Please describe any planned changes to service delivery in this fiscal year that are being implemented to support the use of By-Name Lists to connect people to services and supports.

As of April 2026, we have become a Built For Zero community through the Canadian Alliance for Ending Homelessness. This work will enhance our system coordination and data analysis for those on the BNL. Our team meets bi-weekly to care conference and prioritize individuals and households on the BNL to appropriate supports and resources. The team also meets weekly with Esprit Family Resource Centre to support transitions from the shelter in a safe and trauma informed way.

6. Supportive Housing Capital

To create new Supportive Housing Capital units through HPP, please provide evidence of local need and how you plan to fund the ongoing operational requirements.

NA

7. Emergency Shelter Solutions Capital (i.e., New Facilities and Retrofits)

If you plan to use HPP funding towards Emergency Shelter Solutions **Capital**, please provide **evidence of local need** and why this should be prioritized for funding.

NA

8. Administration

Please provide details on your proposed use of HPP funding to support the **administration of homelessness prevention programs** (e.g., staffing, general office expense, professional services etc.).

HR, Legal, IT, Financial and Communications staffing and services.

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9. Residential Services Homes Framework

a) Will you be using HPP funds for Residential Services Homes covered under the Standards Framework (e.g., housing formerly known as domiciliary hostels)? If yes, please attach a copy of your local standards via Transfer Payment Ontario.

☐ Yes ☒ No

b) Did you make significant changes to your Standards? If yes, please provide a brief summary of the changes.

☐ Yes ☐ No ☒ N/A (We do not propose to use HPP funds for Residential Services Homes)

c) Comments

NA

Section B - Contact Information

Service Manager Contact Information

*First Name: Jeff	*Last Name: Degagne
*Contact Email: jdegagne@psdssab.org	*Contact Phone Number: (705) 386-2358 X5414

Section C - Planned Commitments by Quarters

For the HPP Operating Service Category Activities, enter the projected spending in each quarter of the program year and projected total number of individuals to be assisted.

For the Capital HPP Service Category Activities (i.e., New Facilities and Retrofits), enter the estimated amount of HPP funding to be committed in each quarter of the program year and the projected total number of units to be funded in the program year.

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Details on the Service Category Activities are outlined in the Program Guidelines.

Service Category		Planned Financial Commitment by Quarter				\$1,557,400.00
Operating	Projected Unique Households Assisted (Annual)	Quarter 1	Quarter 2	Quarter 3	Quarter 4	TOTAL
		Apr - Jun	Jul - Sep	Oct - Dec	Jan - Mar	
Community Outreach and Support Services	600	189,860.50	189,860.50	189,860.50	199,860.50	769,442.00
Emergency Shelter Solutions	600	32,500.00	32,500.00	32,500.00	7,500.00	105,000.00
Housing Assistance	650	103,772.00	103,772.00	103,772.00	118,772.00	430,088.00
Supportive Housing	12	43,750.00	43,750.00	43,750.00	43,750.00	175,000.00
Total Operating		369,882.50	369,882.50	369,882.50	369,882.50	1,479,530.00
Capital	Projected Units Funded (Annual)	Quarter 1	Quarter 2	Quarter 3	Quarter 4	TOTAL
		Apr - Jun	Jul - Sep	Oct - Dec	Jan - Mar	
Emergency Shelter - New Facilities	0	0.00	0.00	0.00		0.00
Emergency Shelter - Retrofits	0	0.00	0.00	0.00		0.00
Supportive Housing - New Facilities	0	0.00	0.00	0.00		0.00
Supportive Housing - Retrofits	0	0.00	0.00	0.00		0.00
Total Capital	0	0.00	0.00	0.00		0.00
Administration	%	Quarter 1	Quarter 2	Quarter 3	Quarter 4	TOTAL
		Apr - Jun	Jul - Sep	Oct - Dec	Jan - Mar	
Administration Fees	5	19,467.50	19,467.50	19,467.50	19,467.50	77,870.00
Grand Total		389,350.00	389,350.00	389,350.00	389,350.00	1,557,400.00
Variance						0.00

Section D - Planned Commitments by Activities

Please complete the charts below detailing the projected number of households assisted and funding by each of the categories' activity:

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Community Outreach and Support Services		\$769,442.00
Activities	Projected # Households Assisted	Projected Funding
Mental Health and Addictions Supports	300	120,000.00
Other Health-Related Supports	50	5,000.00
Life Skills Development / Daily Living Supports	500	60,000.00
Food Security	300	15,000.00
Employment / Education / Training Supports	350	160,000.00
Case Management and Outreach	500	340,000.00
Culturally-Relevant Supports for Indigenous Peoples	25	29,442.00
By-Name List Activities	N/A	40,000.00
Total		769,442.00
Variance		0.00

Housing Assistance		\$430,088.00
Activities	Projected # Households Assisted	Projected Funding
Long-Term Housing Assistance	50	143,000.00
Short-Term / Emergency Assistance	525	272,088.00
Non-Financial Assistance	75	15,000.00
Total		430,088.00
Variance		0.00

Supportive Housing		\$175,000.00
Activities	Projected # Households Assisted	Projected Funding
Rental Assistance	12	95,000.00
Mental Health and Addictions Supports	12	30,000.00

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Other Health-Related Supports	4	5,000.00
Life Skills Development / Daily Living Supports	12	10,000.00
Culturally-Relevant Supports for Indigenous Peoples	2	5,000.00
Other Supports Not Captured Above	6	10,000.00
Minor Repairs	N/A	20,000.00
Residential Services Homes**	0	0.00
Total		175,000.00
Variance		0.00

Projected Households Assisted and Projected Funding for the **Residential Services Homes activity should not be included in the other Supportive Housing activities.

Section E - Attestation

- ☒ *I declare that, to the best of my knowledge and belief, the information provided in this report for the Homelessness Prevention Program is true and correct. I certify that I have the delegated authority to approve this report.
- ☒ *I certify that Funds for Administration Fees are to be used in accordance with Homelessness Prevention Program Guidelines and as outlined in Section A - Proposed Plan.

*Prepared By (Name and Title): Jeff Degagne, Director of Income Support & Stability	*Date: 06/24/2026
*Approved By (Delegated Service Manager Authority):	*Date:

REPORT TO THE BOARD OF DIRECTORS

DATE PREPARED: July 2, 2026	PROGRAM: Housing Programs, Housing Operations & Service Management
MEETING DATE: July 9, 2026	REPORT NO: 9.2
PREPARED BY: Sharon Davis, Director, Housing Operations, and Service Management	PRESENTED BY: Sharon Davis, Director, Housing Operations, and Service Management
SUBJECT: COCHI-OPHI Investment Plan 2026-2027	

Proposed Resolution:

THAT the Board approves the attached 2026-2027 Investment Plan for the Canada-Ontario Community Housing Initiative (COCHI), the Ontario Priorities Housing Initiative (OPHI), and the Rent-Assisted Forecast Report as presented.

Introduction:

Ontario's Community Housing Renewal Strategy was introduced as a multi-year plan to stabilize and grow Ontario's community housing (including social and affordable housing) sector, with the aim of achieving the following outcomes and measures of success:

Strategic Outcomes	Desired Intermediate Outcomes
 Increased supply and appropriate mix of affordable and adequate housing	- Increased non-profit, co-op and municipal affordable rental supply - Housing stock is in better state of repair and meets the housing needs of the people of Ontario - Greater involvement of the private sector to support more opportunities for affordable and mixed-income buildings
 People have improved access to affordable housing and supports that meet their needs to achieve housing stability	- People are better connected to housing assistance and supports that are responsive to their complex and changing needs - People live in safe and well-maintained housing - People have more choice about their housing and opportunities to participate in the economy and their community - People experiencing homelessness obtain and retain housing
 Improved efficiency of the community housing system to ensure value for money and long-term sustainability	- Improved system and inter-ministerial coordination to better identify and respond to people's needs - Improved system management and provider sustainability to better provide a range of housing options - Increased administrative efficiency - Reduced pressure on other service systems including health, social services, emergency, criminal justice

Background:

On April 30, 2018, Ontario and the Canada Mortgage and Housing Corporation (CMHC) signed a Bilateral Agreement regarding the National Housing Strategy (NHS).

The Bilateral Agreement defines community housing as:

- Community-based housing that is owned and operated by non-profit housing corporations and housing co-operatives or housing owned directly or indirectly by provincial, territorial, or municipal governments or district social services administration boards and includes Social Housing.

For the purposes of these programs, in Ontario, social housing is defined as follows:

- A project administered within a “Transferred Housing Program” as prescribed in Schedule 1 to Ontario Regulation 367/112 under the Housing Services Act, 2011.

The nine-year National Housing Strategy investments are structured into three, three-year funding phases consistent with the Community Housing Renewal Strategy:

- Phase I - (2019-20 through 2021-22)
- Phase II - (2022-23 through 2024-25)
- Phase III - (2025-26 through 2027-28)

Phase III of the National Housing Strategy bilateral agreement continues the delivery of the following funding streams under these Program Guidelines:

- Canada-Ontario Community Housing Initiative (COCHI) - to protect affordability for households in social housing, to support the repair and renewal of existing social housing supply, and to expand the supply of community housing over time.
- Ontario Priorities Housing Initiative (OPHI) - to address local housing priorities, including affordability, repair, and new construction.

To support this commitment, the Ministry of Municipal Affairs and Housing (MMAH) is assigning rent-assisted unit targets to each Service Manager for the 2026-27 program year.

The Ministry has requested the Service Manager to continue with 6 new rent-assisted unit targets in 2026-27 to ensure Ontario remains on track to meet its Expansion Target. However, targets for 2027-28 may be reviewed and assigned based on 2026-27 program outcomes.

Comments:

COCHI/OPHI Funding Allocations – Parry Sound DSSAB

PROGRAM	2025-26 CONFIRMED ALLOCATION	2026-27 CONFIRMED ALLOCATION	2027-28 PLANNED ALLOCATION
Canada-Ontario Community Housing Initiative (COCHI)	\$579,900	\$690,100	\$478,400
Ontario Priorities Housing Initiative (OPHI)	\$263,300	\$196,000	\$73,600

OPHI Household Impact:

Senior	Indigenous Peoples	Unspecified (Could include people who are impacted by mental health concerns, addiction, Persons with disabilities, racialized groups, young adults, Veterans, homeless, unknown Indigenous peoples)	Survivors of Domestic Violence
185	44	423	3

COCHI Household Impact:

Senior	Indigenous Peoples	Persons with Disabilities	Survivors of Domestic Violence	Unspecified Could include people who are impacted by mental health concerns, addiction, Persons with disabilities, racialized groups, young adults, Veterans, homeless, unknown Indigenous peoples)
75	19	2	8	34

Rent-assisted Unit Target – Parry Sound DSSAB

2026-27	6 Rent-Assisted Units Eligible rent-assisted units include newly built or acquired affordable housing, reactivated community housing, and new rent supplements (provided they meet specific criteria detailed in the NHS Eligibility Guide).
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There is 1 new Homelessness Prevention Program funded Rent Supplement currently eligible to be included in the Rent-Assisted Unit Target. 5 additional rent assisted units are included in the COCHI allocation.

Financial Considerations:

COCHI FUNDING ALLOCATION	\$690,100	OPHI FUNDING ALLOCATION	\$196,000
Repair funding: Urban Native Housing, Non-Profit, Community Housing (walkways, generator, concrete work and stair replacement, interior repairs and updates) Total: \$605,595		Ontario Renovates funding: Community Housing priority repairs \$146,600 Housing Allowance Direct \$20,000 Total: \$166,000	
Rent-Assisted Units (Rent Supplement) Total: \$50,000		Support Services Total: \$19,600	
Administration Fee (5%) Total: \$34,505		Administration Fee (5%) Total \$9,800	

Strategic Initiatives:

The project has the potential to help the PSDSSAB achieve its high-level strategic goal of:

- Strengthen Collaboration
- Effective Infrastructure Renewal

Legislative/Risk Analysis:

Staff will be working with Housing providers to ensure projects are completed on time, therefore, mitigating the risk for returning funds to the province. Staff will work closely with landlords to ensure the success of the rent supplements as per the Rent-Assisted Forecast Report.

Recommendation/Conclusion:

Staff recommend the Board approves the proposed 2026-2027 COCH/OPHI Investment Plan, to include the Rent Assisted Forecast as presented.

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Fields marked with an asterisk (*) are mandatory.

Introduction

Section A - Proposed Plan

This section is for you to describe how you intend to use your COCHI and OPHI funding allocation to address the housing needs of your community. The proposed program delivery plan should align with your Housing and Homelessness Plan and the Province's Community Housing Renewal Strategy. Please respond to the following questions in the space provided below.

Please make best efforts to respond to every part of each question.

1. What are the current and projected housing needs in your community? Please make direct reference (including page references) to your Housing and Homelessness Plan.

Our agency is currently finalizing a housing needs assessment for the District of Parry Sound. This assessment will identify both current and projected housing needs across the district and help highlight where the pressures are greatest. Based on previous census data, the district has experienced population growth, and when combined with rising inflation, this has continued to place significant strain on the housing market. Market rents have increased substantially, while incomes have not kept pace, resulting in more residents inquiring about rent assistance and rent-geared-to-income housing (p. 25). The rent-geared-to-income waitlist has grown significantly, as has the number of residents applying for affordable housing units throughout the district. We have also seen an increase in the number of seniors seeking affordable housing. This aligns with the district's growing senior population, many of whom are living on lower fixed incomes (p. 13 & 29). At the same time, the needs of community housing tenants continue to increase. However, enhanced supports from both our agency and our community partners have proven beneficial, resulting in improved engagement and stronger connections to services.

2. What is your planned approach to use COCHI and OPHI funding? Please provide details on whether any supportive housing projects will be submitted for COCHI and/or OPHI funding.

We will utilize COCHI funding to assist us in meeting the NHS rent supplement target of 6. We have already created 1 new rent supplement agreement (new tenant) in the 2026-27 year (June 1, 2026) using HPP funding, and will utilize COCHI funds to assist another 5 new rent supplement agreements (new tenants). We will also continue to support 2 existing COCHI rent supplement agreements from the 2025-26 year. COCHI repair funding will be used to prioritize repairs to the UNH stock under Georgian Bay Native Non-Profit. This funding will assist 19 units with repairs that include walkway repairs, flooring and interior unit repairs. This investment in UNH will enhance co-

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ordination with our Indigenous partners. We will also utilize COCHI repair to help 3 other non-profit housing providers within our district - Golden Sunshine Municipal Non-Profit, the Non-Profit Organization for Almaguin Housing, and Parry Sound Non-Profit. These buildings have a mix of family and seniors units, and require repairs such as a building generator to provide power for life saving devices and heat, concrete work and stair replacement. OPHI Ontario Renovates funding will be utilized for priority repairs within our LHC buildings, such as electrical upgrades, unit repairs and interior building repairs and updates. Some of this work will be for whole buildings, as well as interior finishes within units. The funding will be utilized in family units, as well as single, and seniors units. OPHI funding will only be used for Ontario Renovates projects within the LHC portfolio, there will be no home repair component. We plan to assist those waiting on our RGI waitlist who are currently paying rents that are not sustainable to their income with OPHI Housing Allowance - Direct Delivery funds. This funding will be offered to 5 clients and we'll work in collaboration with community partners connected to the clients to utilize OPHI Housing Allowance - Direct Delivery. Through OPHI Support Services we will be assisting all tenants and landlords of Community Housing, Non-Profit Housing, as well as rent supplements. This could total upwards of 506 households across all providers, and rent supplements. Housing Support services are being prioritized to existing community housing tenants most in need of enhanced supports. This can be done by attendance at education events, referrals to community partners to gain access to a variety of services such as counselling or skills training, case management, maintaining rental tenancy, and landlord engagements. It may also include supports to connect peers and strengthen relationships.

3. How does your plan address the current and projected housing needs in your community?

By investing in our current non-profit and community housing stock, and extending the life span of the structures, we are ensuring sustainability of affordable homes for individuals who are in need. We will continue to invest in support services provided to the Non-Profit and Community Housing landlords, along with tenants by way of education, and referrals utilizing OPHI Support Services Component. We will also support 13 households currently paying rents that are not sustainable to their income by utilizing HPP funding, COCHI Rent Supplement and OPHI Housing Allowance- Direct Delivery- 1 new HPP RS agreement, 5 new COCHI RS agreements, and 5 OPHI Housing Allowances, while continuing to support 2 existing COCHI rent supplement agreements from 2025-26. This fits in well with our larger goal of focusing on the development and maintenance of relationships with community partners and services across the district. The support services component will support housing retention for tenants, as well as assist with greater self reliance and social inclusion.

4. What are the priorities and how were the target client groups selected?

Priorities are to continue to provide funding towards repairs to existing social housing stock, as well as support to those living in community and Non-Profit housing. Repairs to UNH and senior units, as well as outreach provided by the Housing Support Services Component of OPHI will help us serve both target groups. Many of our non-profit housing units are occupied by people with disabilities and/

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or mental health and addiction challenges, but we do not know the specific numbers, we hope to capture that with our unspecified numbers below. Due to a limited supply of affordable rentals in our district, we have seen an increase to our waitlist, specifically one bedroom units. Those in need on our waitlist could be eligible to receive OPHI housing allowances, however it's hard to pre-determine what target group they may fall in. This will add to our unspecified numbers.

5. Leveraging the COCHI and OPHI initiatives is a key means to achieving the goals and outcomes outlined in the Province's Community Housing Renewal Strategy. Please indicate how your planned spending under COCHI and OPHI will lead to:
- a) Increased supply and appropriate mix of affordable and adequate housing;
 - b) People having improved access to affordable housing and supports that meet their needs to achieve housing stability;
 - c) Improved efficiency of the community housing system to ensure value for money and long-term sustainability.

Due to limited COCHI-OPHI funding, we will focus on initiative c) and use these resources to enhance the efficiency and sustainability of current community housing units. We will also utilize support services to focus on b) by providing supports to rent supplements to meets their needs to achieve housing stability.

6. How does your plan contribute to the allocated NHS targets? Please also indicate how your plan helps ensure the targets will be met?

Our plan contributes to the NHS by utilizing both HPP and COCHI funding to ensure we meet our target of 6. As mentioned above, we have already entered into 1 new HPP funded Rent Supplement agreement in the 2026/27 year, which started June 1, 2026, and have 5 new COCHI rent supplement agreements targeted to start August 1, 2026, which will allow us to enter into 6 new agreements.

7. **To be answered by Service Managers with Urban Native Social Housing (UNH) units only.**
The Ontario-CMHC Bilateral Agreement requires the preservation of Urban Native Social Housing units to ensure that there is no net loss of units and that retained units will be improved through repair, capital replacement, and rent affordability support.
- a) How many UNH units do you currently have in your service area?

Our Service Area currently has a mix portfolio of RGI and Market for a total of 44 UNH units.

- b) How many UNH units currently have operating agreements that have expired?

0

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c) How many of these UNH units with expired operating agreements continue to receive housing subsidy support through COCHI funding?

0

d) Please indicate how the COCHI funding you receive will maintain these units and help the Province meet this commitment?

Using COCHI funds from 2026-27 will allow the UNH provider, Georgian Bay Native Non-Profit, to complete priority capital repairs on their buildings, which house a total of 44 units. Of the 44 units, 19 will receive COCHI funds. This will continue to preserve the stock without reducing unit numbers.

8. To be answered by Service Managers who plan to utilize COCHI/OPHI funding for Rent Supplements. If you plan to enter into COCHI/OPHI-funded Rent Supplement Agreements with housing providers that have matured Operating Agreements and mortgages, please provide the following details:

a) How many Rent Supplement Agreements do you plan to enter into over the reporting period?

N/A

b) How many units would continue to operate as community housing as a result of Rent Supplement Agreements?

N/A

c) How many new rent-assisted units will be created?

N/A

d) How many RGI units would be provided?

N/A

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e) What would be the average rent supplement amount (\$ per unit per month)?

N/A

9. **To be answered by Service Managers who plan to utilize COCHI/OPHI funding for Rent Supplements and Housing Allowance.** Please provide a breakdown of the estimated number of unique households to be assisted under the following components:

- **COCHI Rent Supplements**
- **OPHI Rent Supplements**
- **OPHI Housing Allowance - Direct Delivery**
- **OPHI Housing Allowance - Shared Delivery**

COCHI Rent Supplements will be utilized to assist 5 new households, and 2 existing rent supplement agreements. We also plan to utilize OPHI Housing Allowance- Direct Delivery to assist 5 households.

10. If applicable, please provide details on your proposed uses for Transitional Operating and/or administration fee funding. Please describe what activities will be funded and what outcomes will be achieved.

We will not be using transitional operating funding, but will use the administration fee funding to provide direct staffing from Housing Programs, as well as utilize support from Finance, Human Resources, and Information Technology departments.

11. Please indicate any potential risks anticipated during the implementation of the planned approach (e.g., risks of underspending, project withdrawals, etc.)? Please also provide details on how the potential risks will be managed.

Housing providers have sought quotes prior to their requests; however, in this current climate the quotes may vary, and could expire after a set period of time. This could be due to material shortages, lack of construction labour, and fluctuating costs through supply chains. The housing providers will utilize their capital reserves to cover any variance to ensure work is completed. Another potential risk is the weather dependent projects. Some of the planned work will be dependent on fluctuating weather conditions, and shorter construction seasons.

12. Additional Comments:

Please accept this as our interim report until such time as our Board can meet and approve the Investment Plan in July.

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Section B - COCHI Projected Take-Up (Units/Households)

Complete the following table by entering the number of households for each target group to be served in your area. Please report each household only once for each component.

**Young Adults are Youths aged 16 to 24 years*

Projected Target Group	New Build	Repair	Rent Supplement	Transitional Operating	TOTAL
Homeless	0	0	0	0	0
Indigenous Peoples	0	19	0	0	19
Mental Health/Addiction Issues	0	0	0	0	0
Persons with Disabilities	0	0	2	0	2
Racialized Groups	0	0	0	0	0
Recent Immigrants	0	0	0	0	0
Seniors	0	70	5	0	75
Survivors of Domestic Violence	0	8	0	0	8
Veterans	0	0	0	0	0
Young Adults	0	0	0	0	0
Unspecified	0	34	0	0	34
Total COCHI	0	131	7	0	138

Section C - COCHI Quarterly Commitments

For the Capital Components, enter the estimated amount of COCHI funding to be taken-up by component in each quarter of the 2026-27 program year. Documentation required for a commitment is outlined in the Program Guidelines. Commitments for New Build projects must be made no later than the end of Quarter 3 and commitments for Repair projects in Quarter 4 cannot be more than 10% of the allocation.

The total quarterly commitments must equal the Planned Financial Commitment amount.

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For the Operating Components, enter the projected commitments in each quarter of the 2026-27 program year.

COCHI	Planned Financial Commitment by Quarter				\$690,100
	Quarter 1	Quarter 2	Quarter 3	Quarter 4	TOTAL
	Apr - Jun	Jul - Sep	Oct - Dec	Jan - Mar	
New Build	0	0	0	0	0
Repair	178,862	178,862	187,311.5	60,559.5	605,595
Total Capital	178,862	178,862	187,311.5	60,559.5	605,595
Rent Supplement	5,718	10,682	16,800	16,800	50,000
Transitional Operating	0	0	0	0	0
Total Operating	5,718	10,682	16,800	16,800	50,000
Administration Fee	9,252	9,253	9,000	7,000	34,505
Total COCHI	193,832	198,797	213,111.5	84,359.5	690,100
Variance					0

Section D - OPHI Projected Take-Up (Units/Households)

Complete the following table by entering the number of households for each target group to be served in your area. Please report each household only once for each component.

**Under column "Rental Assistance" please combine households receiving any Rent Supplement and Housing Allowance (Direct & Shared).*

***Young Adults are Youths aged 16 to 24 years*

Projected Target Group	Homeowner-ship	Ontario Renovates	Rental Housing	*Rental Assistance	Housing Support Services	TOTAL
Homeless	0	0	0	0	0	0
Indigenous Peoples	0	0	0	0	44	44
Mental Health/Addiction Issues	0	0	0	0	0	0

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Persons with Disabilities	0	0	0	0	0	0
Racialized Groups	0	0	0	0	0	0
Recent Immigrants	0	0	0	0	0	0
Seniors	0	50	0	0	135	185
Survivors of Domestic Violence	0	1	0	2	0	3
Veterans	0	0	0	0	0	0
Young Adults	0	0	0	0	0	0
Unspecified	0	93	0	3	327	423
Total OPHI	0	144	0	5	506	655

Section E - OPHI Quarterly Commitments

For the Capital Components, enter the estimated amount of OPHI funding to be taken-up by component in each quarter of the 2026-27 program year. Documentation required for a commitment is outlined in the Program Guidelines. Commitments for Rental Housing projects must be made no later than the end of Quarter 3 and commitments for Homeownership and Ontario Renovates projects in Quarter 4 cannot be more than 10% of that component's allocation.

For the Operating Components, enter the projected disbursements in each quarter of the 2026-27 program year.

OPHI	Planned Financial Commitment by Quarter				\$196,000
	Quarter 1	Quarter 2	Quarter 3	Quarter 4	TOTAL
	Apr - Jun	Jul - Sep	Oct - Dec	Jan - Mar	
Homeownership	0	0	0	0	0
Ontario Renovates	44,000	44,000	44,000	14,600	146,600
Rental Housing	0	0	0	0	0
Total Capital	44,000	44,000	44,000	14,600	146,600
Housing Allowance-Direct	5,000	5,000	5,000	5,000	20,000
Housing Allowance-Shared	0	0	0	0	0

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Housing Support Services	4,900	4,900	4,900	4,900	19,600
Rent Supplement	0	0	0	0	0
Total Operating	9,900	9,900	9,900	9,900	39,600
Administration Fee	3,000	3,000	2,800	1,000	9,800
Total OPHI	56,900	56,900	56,700	25,500	196,000
Variance					0

Section F - Attestation

- ☒ *I certify to the best of my knowledge that this report has been accurately populated in accordance with the instructions provided by the Province with approvals by the local Council/ Board or their delegated authority.
- ☒ *I certify that Funds for Administration Fees are to be used in accordance with the COCHI and OPHI Program Guidelines.

*Prepared By (Name and Title): Meaghan Mullen, Supervisor of Housing Programs	*Date: 06/19/2026
*Approved By (Delegated Service Manager/Indigenous Program Administrator Authority): Sharon Davis, Director of Housing Operations & Service Management	*Date: 06/19/2026



REPORT TO THE BOARD OF DIRECTORS

DATE PREPARED: June 30, 2026	PROGRAM: Administration
MEETING DATE: July 9, 2026	REPORT NO: 9.3
PREPARED BY: JJ Blower	PRESENTED BY: JJ Blower
SUBJECT: 2026 Territories Without Municipal Organization (TWOMO) Election – Appointment of Returning Officer and Approval of Vote by Mail Process	

Proposed Resolution:

THAT the Board of Directors appoint JJ Blower, Communications & Executive Secretary, as the Returning Officer for the 2026 Territories Without Municipal Organization (TWOMO) election;

AND THAT the Board authorize the use of Vote by Mail as the alternative voting method for the 2026 TWOMO election;

AND THAT all eligible electors shall vote by mail in accordance with the procedures established by the Returning Officer and the Ministry of Children, Community and Social Services TWOMO Election Resource Guide;

AND THAT there shall be no advance voting for the 2026 TWOMO election;

AND THAT proxy voting shall not be permitted for the 2026 TWOMO election;

AND FURTHER THAT the Returning Officer be authorized to establish all necessary election procedures, forms, timelines and administrative practices required to conduct the 2026 TWOMO election in accordance with the District Social Services Administration Boards Act, Ontario Regulation 278/98, and any applicable guidance issued by the Ministry of Children, Community and Social Services.

AND FURTHER THAT the Ministry of Children, Community and Social Services 2026 TWOMO Election Resource Guide, attached to the staff report, be received by the Board for information.

Background:

The District of Parry Sound Social Services Administration Board (DSSAB) is responsible for administering the election of Board members representing Territories Without Municipal Organization (TWOMO). Elections for TWOMO representatives are held in conjunction with Ontario's municipal election cycle, with the next election scheduled for October 26, 2026.

The Ministry of Children, Community and Social Services has released the **2026 TWOMO Election Resource Guide**, which provides comprehensive guidance respecting the administration of TWOMO elections, including election timelines, nomination procedures, voter eligibility, election forms, Returning Officer responsibilities, and recommended election practices. A copy of the 2026 TWOMO Election Resource Guide is attached to this report for the Board's information and consideration.

Historically, Ontario DSSABs have utilized alternative voting methods to improve accessibility for electors residing across large and geographically dispersed unorganized territories.

Current Considerations:

The District of Parry Sound's TWOMO electoral areas encompass a large geographic region with residents located across numerous unorganized communities. Conducting traditional polling stations throughout the territory would present significant logistical and financial challenges while providing limited accessibility for many electors.

Vote by Mail provides a practical, accessible and cost-effective method of conducting the election while ensuring that all eligible electors have an equal opportunity to participate regardless of their location.

Staff are recommending that the 2026 TWOMO election be conducted exclusively by Vote by Mail. Under this approach:

- all eligible electors will receive voting packages by mail;
- completed ballots will be returned by mail or by any approved return method established by the Returning Officer;
- there will be no advance voting period separate from the Vote by Mail process;
- proxy voting will not be permitted; and
- the Returning Officer will establish all administrative procedures necessary to conduct the election in accordance with provincial guidance.

This approach reflects the practices used successfully by numerous DSSABs across Ontario and aligns with the recommendations contained within the MCCSS TWOMO Election Resource Guide.

Discussion:

Staff are recommending that the Board formally appoint JJ Blower, Communications & Executive Secretary, as Returning Officer for the 2026 TWOMO election.

The Returning Officer will be responsible for administering all aspects of the election, including:

- management of the voters' list;
- receiving and certifying nominations;
- establishing election procedures and timelines;
- issuing voting packages;
- administering the Vote by Mail process;
- receiving and counting ballots;
- certifying election results; and
- ensuring compliance with applicable legislation and Ministry guidance.

Conducting the election entirely by Vote by Mail provides a consistent and accessible voting process while reducing the administrative complexity and costs associated with establishing polling locations across geographically dispersed territories.

Staff believe this approach represents the most efficient and practical method of conducting the 2026 TWOMO election.

Financial Considerations:

Funding associated with administering the TWOMO election is anticipated to be supported through provincial funding provided by the Ministry of Children, Community and Social Services together with approved operational resources.

Conducting the election by Vote by Mail is expected to be the most cost-effective approach when compared to establishing and staffing multiple polling locations throughout the District.

Any expenditures associated with the administration of the election will be managed within the approved election budget or reported to the Board should additional funding requirements arise.

Strategic Initiatives:

This recommendation supports the DSSAB Strategic Plan by advancing the following strategic objective:

- Achieve Organizational Excellence

The recommended approach promotes effective governance, responsible stewardship of public resources and accessible public participation.

Legislative/Risk Analysis:

The proposed election process is consistent with the *District Social Services Administration Boards Act*, Ontario Regulation 278/98, and the Ministry of Children, Community and Social Services TWOMO Election Resource Guide.

Recommendation/Conclusion:

Staff recommend that the Board appoint JJ Blower, Communications & Executive Secretary, as Returning Officer for the 2026 Territories Without Municipal Organization (TWOMO) election and approve the use of Vote by Mail as the sole voting method.

Staff further recommend that no advance voting and no proxy voting be permitted for the 2026 TWOMO election, and that the Returning Officer be authorized to establish the procedures, forms, timelines and administrative practices necessary to conduct the election in accordance with the *District Social Services Administration Boards Act*, Ontario Regulation 278/98, and the Ministry of Children, Community and Social Services 2026 TWOMO Election Resource Guide.

A copy of the Ministry's 2026 TWOMO Election Resource Guide is attached to this report for the Board's information. Approval of the recommendations contained within this report will authorize staff to proceed with administering the 2026 TWOMO election in accordance with the process outlined in the Guide.

TWOMO ELECTION RESOURCE GUIDE

FALL 2026

**For the Fall 2026 Election of District Social Services Administration Board (DSSAB)
Members to Represent Territory Without Municipal Organization (TWOMO)**

Ministry of Children, Community and Social Services

May 2026

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1. CONTEXT

Social services in Northern Ontario are delivered by 10 District Social Services Administration Boards (DSSABs). DSSABs were created in 1998 and are responsible for delivering a range of social services including Ontario Works, childcare, and social housing. Eight DSSABs also deliver land ambulance services.

The *DSSAB Act* and its regulation provide for the DSSAB's structure, board member qualifications, chairs of boards, and the terms of office of members. The Regulation also identifies the number of members for each Board, the areas they represent and the manner of their appointment.

While DSSAB members representing municipal jurisdictions within the District are appointed by the municipal councils of those municipalities, DSSAB members representing areas within Territory Without Municipal Organization (TWOMO) are selected by the residents of that territory through an election.

Elections in TWOMO are held on the same day that municipal elections are held. This year's municipal and TWOMO elections will be held on **October 26, 2026**. DSSABs are responsible for administering the TWOMO elections.

The regulation under the *DSSAB Act* does not define the election process for members representing a territory without a municipal organization. This resource guide will assist DSSABs in administering the TWOMO election process by:

- providing guidance to DSSABs for running elections in a territory without municipal organization,
- identifying the ministry's key requirements for running elections,
- describing the roles and responsibilities of election officials, and
- providing templates of forms that can be adapted

WHAT'S NEW FOR THE OCTOBER 26, 2026 ELECTIONS?

The TWOMO Election Resource Guide has been revised and updated, using as references the Ministry of Municipal Affairs and Housing (MMAH) **2026 Voters' Guide - Ontario Municipal Council and School Board Elections** and the **2026 Candidates' Guide - Ontario Municipal Council and School Board Elections**.

New for 2026:

1. Election day is **October 26, 2026**, and the close of nominations is **August 21, 2026** (Nominations may be submitted beginning May 1, 2026). Both of these dates are the same dates for municipal elections determined under the *Municipal Elections Act, 1996*.

Representation of TWOMO

The following summary chart shows for each DSSAB, the number of members representing a TWOMO and the area(s) they represent. (Refer to the regulation under the *DSSAB Act* in Appendix "O" for a more detailed description of each area).

DSSAB	Territory Without Municipal Organization
Algoma	1 member represents Area 7
Cochrane	1 member represents Area 8
Kenora	1 member represents Area 12 1 member represents Area 13 1 member represents Area 14 1 member represents Area 15
Manitoulin-Sudbury	3 members represent Area 7
Nipissing	1 member represents Area 7
Parry Sound	2 members represents Area 7
Rainy River	1 member represents Area 11 1 member represents Area 12 1 member represents Area 13
Sault Ste. Marie	2 members represent Area 3
Thunder Bay	1 member represents Area 7
Timiskaming	1 member represents Area 6 1 member represents Area 7

2. MCCSS's KEY REQUIREMENTS FOR RUNNING ELECTIONS IN A TERRITORY WITHOUT MUNICIPAL ORGANIZATION

The key requirements of the Ministry of Children, Community and Social Services (MCCSS) for running elections in TWOMOs are as follows:

- Elections will be held on the same day that municipal elections are held: **October 26, 2026.**
- The nomination period will end on the same day that nominations end for municipal elections: **August 21, 2026.**
- The public will be notified (e.g. ads in local newspapers, radio, social media etc.) of the dates and locations of nomination meetings.
- Legally constituted parties/bodies (e.g. local services boards, cottager associations, local roads boards) in the District will be notified of the election (see Appendix "C").
- Nomination Papers will be mailed to interested parties and will be accepted by mail, courier or fax up to a pre-determined date prior to the election (see Appendix "E").
- A Notice of Election will be prepared and submitted to local newspapers to advise the public of the location, time and date of voting (see Appendix "J").
- Voting places will be established to permit, within reason, easy access for electors.
- Proxy voting will not be permitted.

3. ELECTION PLANNING TIMEFRAME

As per the ministry's key requirements, the election of members representing TWOMOs must take place on **October 26, 2026**.

The nomination period will end **August 21, 2026** (Nominations may be submitted beginning May 1, 2026).

The following timetable is provided as a guide for the staging of major election activities. It is not intended to be an exhaustive list of all the activities that are required to be carried out.

Activity	Timeframe
Advertise to local media (e.g. newspapers, radio) to inform the public about the upcoming election and nomination process.	May 1 – Aug 15
Deputize a Returning Officer, as appropriate, to run the election in a Territory Without Municipal Organization.	14-17 weeks prior to the election date: June 29 - July 20
Receive nominations and determine whether they will be accepted or rejected.	Nomination period is May 1, 2026, to August 21, 2026 . Acceptance or Rejection of nomination is by August 24, 2026
Where Nomination Papers are rejected, complete the Notice of Rejection of Nomination Papers (see Appendix "F") and mail it to the individual.	As soon as possible after nomination is rejected
Prepare the List of Certified Candidates (see Appendix "G"); or announce Acclamation to Office (see Appendix "I").	By August 24, 2026 if all nominations are received by nomination day; By August 24, 2026 if a nomination is received on nomination day.
Select poll personnel (Deputy Returning Officers and poll clerks), as may be required, and have them complete the oath (see Appendices "A" and "B").	8-10 weeks prior to election date: August 17 – 31
Adapt the forms provided in this Resource Guide, as required.	8-10 weeks prior to election date: August 17 – 31
Alternative voting methods: Deadline for the passage of a By-law for use of alternative voting methods, establishing of the forms and processes and providing candidates with the forms and processes.	August 24, 2026

Activity	Timeframe
Finalize Voters List [Preliminary List of Electors (PLE)] received from Elections Ontario	August 14
Notify legally constituted parties/bodies in the District about the election and provide a supply of Nomination Papers (see Appendix “C”). (Examples of legally constituted parties/bodies include local services boards, cottager associations, local roads boards, volunteer fire departments, and statute labour boards.)	: Nomination period is May 1, – August 21,
Mail out Nominations Papers to interested parties (see Appendix “E”).	Upon request
Confirm the number and location of voting places.	3-4 weeks prior to election date: September 28 – October 5
Prepare the Notice of Election and submit it to the appropriate local media (see Appendix “J”).	3-4 weeks prior to election date: September 28 – October 5
Prepare ballots and Voter's Lists (see Appendices “J” and “L”).	3-4 weeks prior to election date: September 28 – October 5
Provide an information session for election personnel, as may be required.	2-3 weeks prior to election date: October 5 – 12
Deliver ballots and other voting material to Deputy Returning Officers.	1-2 weeks prior to election date: October 12 – 19
Advertise to the public, via the appropriate media, the location of polling places, hours, etc.	Friday, Saturday and Sunday before election day, and day of election: October 23- 26
At the close of election day, tabulate returns and inform the Board of the results.	October 26, 2026
Review Ballots and Ballot Tabulations and provide the Board with the certification of results.	October 28, 2026

4. ELECTION PROCESS FOR TERRITORY WITHOUT MUNICIPAL ORGANIZATION

The DSSAB regulation requires that residents of TWOMOs select the DSSAB board members who will be their representatives. TWOMO elections take place on the same day as the municipal elections, this year the elections are held on October 26, 2026.

DSSAB members representing municipal jurisdictions within the District are appointed by the municipal councils of those municipalities as set out in the Regulation. Council members are elected under the *Municipal Elections Act, 1996*. The term of all DSSAB members begins on January 1 following the municipal election.

DSSABs are responsible for administering the TWOMO elections. The election process includes obtaining the Preliminary List of Electors, selecting personnel and Returning Officers, adapting the forms provided in this Resource Guide as needed, notifying the public of the nomination process and the polling process, receiving nominations and determining eligibility, establishing the location of polls, training elections personnel, preparing the voters lists, conducting polling, and tabulating and certifying results.

Alternative Processes for Administering the Election

A DSSAB may contract with a third party to administer the election. This could include a contract with a municipality.

The expertise in election administration often resides with municipal clerks in Ontario. The use of an outside expert, namely a municipal clerk, as the board's election clerk may be cost-effective and will best assure the board, the ministry and the public that the election process is fair and is being conducted with integrity. The costs incurred by the member municipality for the conduct of the DSSAB election are the responsibility of the board.

The clerk of the largest municipality is the clerk for school board elections under the *Education Act, 1990*. Often the municipal clerk of the largest member municipality will be in the best position to oversee the DSSAB election. However, there may be a better choice of municipality to conduct the election for a particular board. For example, there are synergies possible by having an adjacent municipality take on the responsibilities.

The DSSAB in each instance would sit in the place of the municipal council for making those decisions that a municipal council would normally make during the elections process. The municipal clerk, as the election clerk for the DSSAB would be required to make the necessary reports to the board for direction on those matters.

Subject to approval of municipal council, the clerk of a member municipality may be appointed the DSSAB Election clerk.

Qualifications of Electors

An elector must be:

- a Canadian citizen;
- at least 18 years old; and
- residing in the Territory Without Municipal Organization or an owner or tenant of land there, or the spouse of such owner or tenant.

Regulations made under the *District Social Services Administration Boards Act* state that Board members representing a territory without municipal organization are to be selected by the residents of that territory.

According to information from Statistics Canada from the 2021 census, there are approximately 34,500 residents in TWOMOs who are represented by DSSABs.

An elector should show identification confirming their identity in order to receive a ballot. Photo ID is not required (please see the list on the next page for acceptable documents that show names).

Identification to establish place of residence is only required if the elector is not already on the voters' list.

Acceptable documents that show a name and qualifying address are:

1. An Ontario driver's licence
2. An Ontario Health Card (photo card)
3. An Ontario photo card
4. An Ontario motor vehicle permit (vehicle portion)
5. A cancelled personalized cheque
6. A mortgage statement, lease or rental agreement relating to property in Ontario
7. An insurance policy or insurance statement
8. A loan or financial agreement with a financial institution
9. A document issued or certified by a court in Ontario
10. Any other document from the government of Canada, Ontario or a municipality in Ontario or from an agency of such a government.\
11. Any document from a Band Council in Ontario established under the *Indian Act* (Canada)
12. An income tax assessment notice
13. A Canada Child Benefit Statement
14. A Statement of Employment Insurance Benefits Paid T4E

15. A Statement of Old Age Security T4A (OAS)
16. A Statement of Canada Pension Plan Benefits T4A (P)
17. A Canada Pension Plan Statement of Contributions
18. A Statement of Direct Deposit for Ontario Works
19. A Statement of Direct Deposit for Ontario Disability Support Program
20. A Workplace Safety and Insurance Board Statement of Benefits T5007
21. A property tax assessment
22. A credit card statement, bank account statement, RRSP, RRIF, RHOSP or T5 statement
23. A CNIB Card or a card from another registered charitable organization which provides services to persons with disabilities
24. A hospital card or record
25. A document showing campus residence issued by the office or officials responsible for student residence at a post-secondary institution
26. A utility bill for hydro, water, gas, telephone or cable TV or a bill from a public utilities commission
27. A cheque stub, T4 statement or pay receipt issued by an employer
28. A transcript or report card from a post-secondary school
29. A document showing residence in a long-term care home under the *Fixing Long-Term Care Act, 2021* issued by the Administrator for the home

Acceptable documents that show a name:

1. An Ontario driver's licence
2. An Ontario Health Card
3. An Ontario motor vehicle permit (plate portion)
4. A Canadian passport
5. A Certificate of Canadian Citizenship
6. A Certificate of Indian Status
7. A Veterans Affairs Canada Health Card
8. A social insurance number card
9. An Old Age Security Card
10. A credit card
11. A debit card
12. An employee identification card

13. A student identification card issued by a post-secondary institution
14. A union identification card or a professional licence card
15. A cancelled personalized cheque
16. A mortgage, lease or rental agreement for property in Ontario
17. An insurance policy
18. A document issued or certified by a court in Ontario
19. Any other document from the government of Canada, Ontario or a municipality in Ontario or from an agency of such a government
20. Any document from a Band Council in Ontario established under the *Indian Act* (Canada)

If an elector does not have acceptable identification, they may make a statutory declaration that they are eligible to vote in order to receive a ballot.

Qualifications of Members Elected to Represent Territory Without Municipal Organization

The Regulation made under the *DSSAB Act* outlines the qualifications of members and the term of office.

Section 3.1(2) of the Regulation provides that:

“A member of a board ... who represents a territory without municipal organization shall be a Canadian citizen who is at least 18 years of age, and

- (a) a permanent resident of the territory without municipal organization*;
- (b) an owner or tenant of property in the territory without municipal organization; or
- (c) the spouse of an owner or tenant of property in the territory without municipal organization.”

*Note that this should be read as if ‘or’ follows section (a).

Term of Office of Members Elected to Represent Territories Without Municipal Organization

The term of office for DSSAB TWOMO board members is four years. The term of office for a board member commences on January 1, 2027.

There is no authority for boards to use alternate members. If a member becomes ineligible, the board appoints a new member to serve that territory for the remainder of the term. Boards decide how to appoint a new member.

The Nomination Process

DSSABs must appoint/deputize a Returning Officer to conduct the election in the TWOMO. DSSABs must also appoint Deputy Returning Officers, and may appoint Poll Clerks and any other election officials that are considered necessary, for each voting place. All election administration personnel must complete the oath (see Appendices “A” and “B”).

A person may be nominated by submitting a nomination form (see Appendix "E") to the Returning Officer, or his or her designate, in person or by an agent. Where the DSSAB requires nominees to submit their form in person, Returning Officers may wish to designate in different areas of the DSSAB officials to whom nomination forms may be returned. DSSABs may also organize nomination meetings if appropriate.

Note that the form in Appendix "E" allows for self-nomination.

The last day for nomination, Nomination Day, is the same as that for municipalities August 21., 2026 by 2pm. Prior to 4:00 p.m. on the Monday following Nomination Day (August 24, 2026) the Returning Officer shall examine each nomination filed and, if satisfied the person is qualified to be nominated and should the nomination comply with the DSSAB Act and Regulation, the Returning Officer shall certify as such on the nomination filed. If not satisfied, the Returning Officer shall reject the nomination and as soon as possible give notice to the person who sought to be nominated and all other candidates for that office. The Returning Officer's decision is final.

Those disqualified from seeking to represent a TWOMO include:

- An employee of the DSSAB.
- Except during a leave of absence under Section 30 of the *Municipal Elections Act, 1996*, an employee of a municipality within the DSSAB service area and as defined in the *Municipal Affairs Act, 1990*. An employee must be on leave as of the day they are nominated. If elected to office, the employee is deemed to have resigned from employment.
- A judge of any court.
- A member of the Assembly (Ontario Legislature).
- A member of the House of Commons.
- A member of the Senate.
- Anyone who holds one or more office(s), election of which is governed by the *Municipal Elections Act, 1996* and/or the *District Social Services Administration Boards Act*.
- A Crown Employee within the meaning of the *Public Service Act* who is a Deputy Minister or who is in a position or classification designated in the regulations made under that Act for the purposes of Section 11 thereof.
- A person who is serving a sentence of imprisonment in a penal or correctional institution, including a sentence being served in the evenings or on weekends.
- A corporation.

- A person who was convicted of the corrupt practice described in Subsection 90(3) of the *Municipal Elections Act, 1996* if Voting Day in the current election is less than four years after Voting Day in the election in respect of which he or she was convicted.
- A person who was convicted of the corrupt practice described in Subsection 91(1) of the *Municipal Elections Act, 1996* if Voting Day in the current election is less than six years after Voting Day in the election in respect of which he or she was convicted.
- A person disqualified for violations of financial requirements or violations of requirements for filing financial information.
- Otherwise ineligible or disqualified under the *Municipal Act, 2001* or any other Act.

The Returning Officer will inform a nominee that his or her nomination papers have been rejected (see Appendix "F", "Notice of Rejection of Nomination Papers"). Note that a candidate who is running for municipal office may run as a member to represent a DSSAB, but if elected to both positions, is permitted to hold only one office.

Notification of Nomination Process

The Returning Officer should establish early on in the process, the method of giving notice regarding offices for which persons may be nominated and the nomination procedures.

Legally constituted parties/bodies in the District as well as residents of the territory without municipal organization should be notified about the nomination process and that an election is taking place for a representative on the DSSAB and that eligible nominees should come forward.

DSSABs will need to reach residents using some of the approaches outlined below. Since each territory without municipal organization is distinct, some approaches will likely need to be modified to meet different communities' needs.

Nomination Papers should be reasonably accessible to allow interested parties the opportunity to participate in the election process.

Ways of Notifying the Public

Suggested ways to notify the public about the nomination process and election date, location of voting places, etc., include the following:

- A. Local newspapers
- B. Local radio stations
- C. Social media ads
- D. Mail notices to residents
- E. Notify legally constituted parties such as (1) Incorporated Municipalities, (2) Post Offices, (3) Local Services Boards, (4) Local Roads Boards, (5) Cottager Associations, (6) Volunteer Fire Departments, and (7) Statute Labour Boards

- F. Place notices in establishments open to the public, community centres, etc.
- G. Posting on DSSAB internet site
- H. Consider hosting a candidate info night (in person or virtually) to answer questions

Acclamation

If the number of candidates nominated is equal to the number of members that are required, the candidate or candidates will be declared duly elected by acclamation. See Appendix "I", "Declaration of Acclamation to Office".

Insufficient Number of Nominees

Candidates who have filed their nomination papers by the deadline will be declared duly elected by acclamation.

Where there are fewer eligible nominees than members required to represent the TWOMO, the Returning Officer will extend the deadline for nominations. Additional efforts should be made to circulate the Notice of Nominations more broadly.

Preliminary Lists of Electors (PLE) for Elections in a Territory Without Municipal Organization

The Municipal Property Assessment Corporation (MPAC) conducts an enumeration of the inhabitants in a municipality, locality and non-municipal territory. Elections Ontario provides a Preliminary List of Electors (PLE) which is delivered August 14, 2026. The PLE may only be used for election purposes. The PLE cannot be made available to the public. The PLE is used by a municipality/electing school board or DSSAB to create the final Voters' List. The Voters' List may only be made available to the public as prescribed in the *Municipal Elections Act, 1996*.

In accordance with Section 15 (1) and (2) of the *Assessment Act, 1990*:

- (1) For the purposes of the Municipal Elections Act, 1996, the assessment corporation shall conduct an enumeration of the inhabitants of a municipality and locality at the times and in the manner prescribed by the Minister. 2016, c. 15, s. 72 (2).

Same, non-municipal territory

- (2) For the purposes of elections to boards constituted under the *District Social Services Administration Boards Act* or under other provincial statutes, the assessment corporation shall conduct an enumeration of the inhabitants of all or part of the non-municipal territory at the times and in the manner prescribed by the Minister. 2016, c. 15, s. 72 (2).

Elections Ontario will deliver all PLEs on August 14, 2026, and will not be providing Exceptions files.

Once the Returning Officer has corrected any obvious errors on the PLE, it becomes the Voters' List and should be certified as revised. The Voters' List is subject to revisions¹ up to and including Election Day. Elections Ontario should be notified of any revisions which are to be submitted to Elections Ontario within 30 days following a regular election.

5. VOTING PROCESS

Access

Voting place means the area designated by the Returning Officer in which the facilities for the conduct of the vote are located.

Typically, the voting places for local elections are open from 10:00 a.m. to 8:00 p.m. on voting day. Electors who are in the voting place at 8:00 p.m. are entitled to vote. This timeframe is used throughout the resource guide. If local circumstances warrant, these hours may be extended through earlier opening of the voting place.

Each election area should have at least one voting place. Voting places should be located in a central area that provides reasonable access to residents. Interpretation of "reasonable access" will vary across the DSSABs, depending on local conditions.

Note that all voting places be accessible to electors with disabilities, and the Returning Officer shall have regard to the needs of electors with disabilities in choosing voting places.

For The Vote

DSSABs must make a concerted effort to communicate to all residents the election date, locations of voting places and relevant processes.

Prior to voting day, the Returning Officer shall prepare and certify the Voters' List for use in each voting place.

No campaign material or literature of any nature relating to any candidate in the election shall be displayed within the voting place on voting day.

Every person who is present in the voting place or at the counting of the votes shall help to maintain the secrecy of the voting. No person shall interfere with an elector, obtain or attempt to obtain at a voting place information about how an elector intends to vote or

¹ A person can now only apply to remove another person's name from the voters' list in the case of a voter who is deceased. (Rules for adding a name or changing information have not changed.)

has voted, or communicate any information obtained at a voting place about how an elector intends to vote or has voted².

Emergency Vote Procedures

The vote will be postponed for a particular voting place by the Returning Officer in the event of adverse weather or other unforeseen circumstances that would unduly hinder qualified electors from voting.

In areas where one or more poll (but not all) needs to be postponed, those polls that do not need to be postponed will proceed normally. The ballot boxes for these polls will be sealed and remain closed until all polls for the area have been completed.

An effort should be made by the Returning Officer to ensure that any poll that needs to be postponed is rescheduled as soon as possible.

Forms

Clear, consistent forms should be utilized for the nomination and election process.

The Returning Officer shall prepare and cause to be printed a sufficient number of ballots for use in the election.

Sample forms provided for use can be found in the Appendices to the Resource Guide.

Ballot Boxes

Ballot Boxes should be provided to each Deputy Returning Officer in advance of the poll.

Ballot boxes should be made of a durable material and constructed so that the ballots can be deposited and cannot be withdrawn without the box being unsealed or being unsealed and unlocked.

Specific details concerning maintaining the integrity of the ballot box and the poll are discussed in Appendix "H".

The Returning Officer may require that three envelopes be included in the Ballot Box to be used after the Poll Count. One envelope could be labeled for "USED BALLOTS", a second for "UNUSED BALLOTS" and a third for "REJECTED, CANCELLED AND DECLINED BALLOTS".

The Ballot Box should also be sent with seals to close the box before the vote and with seals to be used after the Vote for its transport to the Returning Officer.

² This includes photography or video of a marked ballot which is expressly prohibited.

Voting Procedures

Ballots will be given to persons whose name appears on the Voter's List. Identification may be requested to verify the name. It is recommended that the elector's name then be crossed off the Voter's List or marked to show that the elector has received a ballot.

On attendance of a qualified elector whose name does not appear on the Voter's List, the Deputy Returning Officer must complete the Application to Amend Voter's List information required (name, qualifying address, mailing address) and then require the elector to sign the Voter's List (see Appendix "K" for a sample Application to Amend Voter's List).

Once the Returning Officer has approved the application and the elector has signed the amended Voter's List, he/she should be given a ballot and directed to the Voting Booth.

On receiving the ballot from the voter, the Deputy Returning Officer shall immediately deposit it in the ballot box, in the full view of the voter and any persons authorized to be in the voting place.

If an elector returns a ballot to the Deputy Returning Officer and indicates that the elector is declining to vote, the elector is no longer entitled to vote and the Deputy Returning Officer shall immediately write the word "declined" upon the ballot.

The Deputy Returning Officer shall keep a record of the number of electors who indicate that they are declining to vote.

Ballot Counting

After the close of the voting place, the Deputy Returning Officer counts the ballots and records the results on an Election Results Form (see Appendix "N").

The Deputy Returning Officer then notifies the Returning Officer of the results. The ballot boxes will then be sealed and sent to the Returning Officer.

The Returning Officer shall check the election results forms from the Deputy Returning Officers for the Official Totals. The Returning Officer may open the ballot box if he or she considers it necessary in order to interpret the election results form. The Deputy Returning Officer shall be present.

A scrutineer or a certified candidate is entitled to receive a copy of the election results form from the Returning Officer but not from the Deputy Returning Officer.

The Returning Officer conducts all recounts for the elections for which he or she is responsible. Recounts can be required when there is a tied vote where both or all candidates cannot be declared elected or by resolution of the DSSAB board. The

Deputy Returning Officer, any other election official appointed to assist with the recount, certified candidates for the office involved, counsel for the certified candidate, or any other person may be present with the Returning Officer's permission.

Alternative Voting Methods

Recently, a number of municipalities have chosen to use alternative voting methods. DSSABs may wish to look at using alternative voting methods when planning for elections for members from TWOMOs. These methods may provide improved convenience, greater accessibility and the opportunity for increased voter turnout.

The DSSAB must pass a by-law for alternative voting/counting methods and the by-law must be passed at least sixty (60) days prior to the election (by August 26, 2026) and remain in force until repealed.

If DSSABs are interested in seeing sample procedure information as a reference for any of these alternative voting methods, they may contact the Ministry for a copy. Previously, the Ministry obtained the information from the Association of Municipal Clerks and Treasurers of Ontario (AMCTO) and the sample procedures have not been tested or proven by AMCTO or by the Ministry and are merely provided for reference:

- automated vote equipment – poll count tabulators (City of London);
- vote by mail-in ballot (Municipality of Clarington);
- internet voting (Town of Markham);
- touch screen voting (none available);
- voting by telephone

The municipalities noted in brackets above have drafted the sample procedure materials. Since the materials are just samples, if DSSABs wish to pursue the alternative voting methods or wish for more information after reviewing the samples, DSSABs are encouraged to directly contact the municipality who drafted the procedure or another municipality who also conducts their elections using the same or similar method.

DSSABs may contact: Delta Sween, Manager, MCCSS, Social Assistance Program Policy Branch, at Delta.Sween2@ontario.ca for copies of the sample procedures.

Transition Period Following the Election

During the period following the election and prior to the beginning of the new Term of Office (January 1), the existing Board continues to govern. However, some restrictions to the Board's actions will apply. The following activities should not be undertaken by the Board during this period:

- appointment or removal from office of any member of the board;
- hiring or dismissal of any employee of the board;

- disposition of any real or personal property of the DSSAB which had a value exceeding \$50,000 when it was acquired by the DSSAB (unless the disposition was included in the most recent budget adopted by the DSSAB before nomination day);
- making any expenditures or incurring any other liability which exceeds \$50,000 (unless the liability was included in the most recent budget adopted by the DSSAB before nomination day), excluding normal day to day business expenditures e.g. Ontario Works.

6. FUNDING

Base Funding Allocation

The 2026 TWOMO Election allocations were developed using a multi-step methodology that builds from historical funding, incorporates inflationary adjustments, and accounts for relative costs/requests made by DSSABs.

Management of TWOMO Election Costs through TPON

Beginning 2026, all TWOMO election costs will be managed through Transfer Payment Ontario (TPON). TPON is the Ontario government's enterprise-wide online system used to administer transfer payment (TP) funding, including planning, contracting, budgeting, reporting, and reconciliation of publicly funded programs.

TWOMO election costs will be subject to the same service contracting timelines that apply to other TP related activities.

Why TPON Matters for TWOMO Election Costs

Using TPON ensures that TWOMO election costs:

- Follow standard provincial service contracting timelines
- Are reported consistently using approved template
- Are monitored and reconciled against approved funding

Reporting Requirements

DSSABs are required to report actual TWOMO election expenditures in accordance with Schedule E of the agreement. When submitting actual expenditures using the TPON Budget template, DSSABs must:

- Combine TWOMO election costs and TWOMO administration costs in the main budget template; and
- Complete the supplementary TWOMO election template to allow the ministry to clearly identify the portion of funding related specifically to TWOMO election costs

Reconciling to Actuals

In-year adjustments will be completed to realign DSSABs over/under-spending. The ministry would require actual expenditure information from DSSABs by early February 2027 to allow for any necessary adjustments to be processed within the 2026-27 fiscal year. Year-end reconciliation will continue as standard practice to recover any underspending.

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APPENDICES

APPENDIX “A”**Appointment and Oath of Deputy Returning Officer****District Social Services Administration Board**

Name of Person Appointed

The person named above is hereby appointed Deputy Returning Officer for the above-named DSSAB and delegated the following duties and responsibilities:

Returning Officer

Date

I, the person named above, swear solemnly that I will:

- act faithfully in the capacity set out in my appointment and perform all duties required without partiality, fear or affection,
- maintain and aid in maintaining the secrecy of the voting, and
- not interfere nor attempt to interfere with an elector when she/he is marking her/his ballot, obtain or communicate any information as to how an elector is about to vote or has voted, or directly or indirectly induce an elector to show her/his marked ballot to any person.

(Signature of Person making Affidavit)

Date

Declared before me

At the _____ of _____

In the District of _____

this _____ day of _____, 2026.

Returning Officer

APPENDIX “B”**Appointment and Oath of Poll Clerk**

District Social Services Administration Board

Name of Person Appointed

The person named above is hereby appointed Poll Clerk for the above-named DSSAB and delegated the following duties and responsibilities:

Returning Officer

Date

I, the person named above, swear solemnly that I will:

- act faithfully in the capacity set out in my appointment and perform all duties required without partiality, fear or affection,
- maintain and aid in maintaining the secrecy of the voting, and
- not interfere nor attempt to interfere with an elector when she/he is marking her/his ballot, obtain or communicate any information as to how an elector is about to vote or has voted, or directly or indirectly induce an elector to show her/his marked ballot to any person.

(Signature of Person making Affidavit)

Date

Declared before me

At the _____ of _____

In the District of _____

this _____ day of _____, 2026.

Returning Officer

APPENDIX “C”

Letter of Notification

District Social Services Administration Board

Letter to be sent to legally constituted parties/bodies (e.g. local services boards, cottager associations) in the District

Dear,

As you may know, an election will be held on **(insert date of election)** to vote for **(insert number of members to be elected)** to represent territory without municipal organization on the **(insert appropriate DSSAB name)** District Social Services Administration Board.

In order to proceed with the election of an individual **(if more than 1 member insert the number to be elected)** to represent territory without municipal organization in the District, the **(insert name of DSSAB)** is seeking the assistance of local services boards, local roads boards, volunteer fire departments and other interested organizations in the District.

Enclosed is the Notice of Election, as advertised in the local papers, along with a supply of Nomination Papers which we ask you to post in a conspicuous area to the advantage of the electors in territory without municipal organization.

Section 3.1(2) of the Regulations made under the *District Social Services Administration Boards Act* provides that:

“A member of a board ... who represents territory without municipal organization shall be a Canadian citizen who is at least 18 years of age, and

- (a) a permanent resident of the territory without municipal organization;
- (b) an owner or tenant of property in the territory without municipal organization; or
- (c) the spouse or partner of an owner or tenant of property in the territory without municipal organization.”

Those disqualified from seeking to represent TWOMO include:

- An employee of the DSSAB.
- Except during a leave of absence under Section 30 of the *Municipal Elections Act, 1996*, an employee of a municipality or a local Board as defined in the *Municipal Affairs Act*. An employee must be on leave as of the day they are nominated.

- A judge of any court.
- A member of the Assembly (Ontario Legislature).
- A member of the House of Commons.
- A member of the Senate.
- Anyone who holds more than one office, election of which is governed by the *Municipal Elections Act, 1996* and/or the *District Social Services Administration Boards Act, 1990*.
- A Crown Employee within the meaning of the *Public Service Act, 2006* who is a Deputy Minister or who is in a position or classification designated in the regulations made under that Act for the purposes of Section 11 thereof.
- A person who is serving a sentence of imprisonment in a penal or correctional institution, including a sentence being served in the evenings or on weekends.
- A corporation.
- A person who was convicted of the corrupt practice described in Subsection 90(3) of the *Municipal Elections Act, 1996* if Voting Day in the current election is less than four years after Voting Day in the election in respect of which he or she was convicted.
- A person who was convicted of the corrupt practice described in Subsection 91(1) of the *Municipal Elections Act, 1996* if Voting Day in the current election is less than six years after Voting Day in the election in respect of which he or she was convicted.
- A person disqualified for violations of financial requirements or violations of requirements for filing financial information.
- Otherwise ineligible or disqualified under the *Municipal Act, 2001* or any other Act.

Completed Nomination Papers are to be forwarded to the undersigned by **(date)**.

Voting will take place on **(insert date)** between the hours of **(insert hours)**.

[If alternative voting method is chosen provide details]

All persons who are entitled to vote (Canadian citizens, 18 years of age or older, and residents of the territory) are required to register with Election Officials at the Poll prior to receiving a Ballot. Proxy voting is not permitted.

Any inquiry may be addressed to the undersigned.

Thank you for your assistance.

Sincerely,

Name, address, phone and fax numbers of Returning Officer

APPENDIX "D"

Notice of Nominations

****IMPORTANT NOTICE****

TO: **All residents of the territory without municipal organization within the District of _____**

Pursuant to Section 3.1(2) of Ontario regulation 278/98, under the *District Social Services Administration Boards Act*, there will be an election for _____ () representative(s) on the _____ District Social Services Administration Board. _____ () representative(s) shall represent _____.

The District Social Services Administration Board for the District of _____ Is seeking **Nominations for Representation** of the territory without municipal organization to represent Area _____.

Nominee Qualifications

A person is eligible to be a DSSAB member representing territory without municipal organization if he or she is:

- a permanent resident of the territory without municipal organization; or
- an owner or tenant of property in the territory without municipal organization; or
- the spouse or partner of an owner or tenant of property in the territory without municipal organization.

The Position

- To represent the territory without municipal organization of _____, effective _____, 20____. The number of meetings, meeting dates and remuneration will be established by the Board.

Territory without municipal organization includes the following geographic townships:

*List geographic townships as in the appropriate Schedule of the Regulations made under the *District Social Services Administration Boards Act**

Please contact, _____, the Deputy Returning Officer for a copy of the Nomination Papers at _____.

Nomination Papers must be in by no later than August 21, 2026.

APPENDIX “E”

Nomination Papers

District Social Services Administration Board

I, _____, of _____,
 (Name of Candidate/Nominee) (Qualifying Address)

and _____, _____ hereby put forward
 (Mailing Address) (Postal Code)

- my name as a candidate for the office of DSSAB member representing Territory Without Municipal Organization (TWOMO) and I further declare that I am legally qualified to hold office for which I have been nominated.

 Signature of Candidate/Nominee

 Date

Business Phone: _____

Home Phone: _____

Cell Phone: _____

Fax #: _____

E-Mail: _____

Note: A person who has been nominated may withdraw his/her nomination by filing a written withdrawal with the Returning Officer by 2:00 p.m. on August 21, 2026.

A candidate who is running for municipal office may run as a member to represent DSSAB but, if elected to both positions, is permitted to hold only one office.

APPENDIX “F”**Notice of Rejection of Nomination Papers**

District Social Services Administration Board

TO:

(Candidate Name)

(Address)

(Postal Code)

FROM:

Returning Officer:

(Name of Returning Officer)

(District Social Services Administration Board)

Take notice that your nomination filed with me has been examined and the same has been **REJECTED** as you do not meet the eligibility requirements to hold office:

Signature of Returning Officer

Date

APPENDIX “G”**List of Certified Candidates**

District Social Services Administration Board
NAME OF CANDIDATE**QUALIFYING ADDRESS**

Dated at _____
 This ____ day of _____, 2026.

 Name of Returning Officer,

 District Social Services
 Administration Board

APPENDIX “H”

Instructions for Deputy Returning Officers and Poll Clerks

The following is a brief description of the duties and responsibilities of election personnel.

General

- The poll is to be open to voters from 10:00 a.m. until 8:00 p.m. [NOTE THAT POLLS MAY OPEN EARLIER AT THE DISCRETION OF THE RETURNING OFFICER]
- Election personnel should attend at their respective Poll in order to be “open for business” at 10:00 a.m. Election personnel should be present at the Poll 15-20 minutes early to set-up.
- Personnel should take any food or drink they may require during the day.

Voting Procedures

- Empty the ballot box of all materials as provided.
- On the attendance of a qualified elector, the Deputy Returning Officer (DRO) shall complete the Voter's List with the information required (name, qualifying address, mailing address) and then require the elector to sign the Voter's List.
- Ballots are to be folded. The outside of the Ballot is to be initialed by the DRO.
- Once the elector has signed the Voter's List, he/she is to be handed a ballot and directed to the Voting Booth or area.
- The elector is requested to bring the completed Ballot back to the DRO, folded in a manner that the DRO's initials are visible and the Ballot is then deposited in the Ballot Box by the elector. For clarity, Ballots are folded to ensure that the DRO cannot see the mark on the ballot.

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Counting Procedures

- At 8:00 p.m. the Poll shall be closed. Any person, eligible to vote, who is in attendance at the Poll before 8:00 p.m. shall be permitted to vote. In effect should an elector be in the Poll before 8:00 p.m. he/she will be allowed to vote though the Poll has been effectively closed.
- When everyone has voted, the DRO will open the Ballot Box and sort the ballots in those marked for each candidate.
- The DRO will then take a count of each sort and complete the "Statement of Elections Results" accordingly.
- All UNUSED Ballots will be placed in the envelope provided with the Ballot Box. The number of USED ballots will be noted on the envelope.
- All REJECTED, CANCELLED, and DECLINED Ballots will be placed in the envelope provided with the Ballot Box. The number of REJECTED, CANCELLED, and DECLINED ballots will be noted on the envelope.

Place all envelopes in the Ballot Box. Seal the Ballot Box and return it to the Returning Officer.

APPENDIX "I"**Declaration of Acclamation to Office**

District Social Services Administration Board

Member to Represent _____ Territory Without Municipal Organization

I hereby declare the certified candidates listed below to be acclaimed to the District Social Services Administration Board as members representing territory without municipal organization:

NAME OF CERTIFIED CANDIDATE

Dated this _____ day of _____, 2026

Name of Returning Officer

Chair of District Social Services Administration Board

APPENDIX “J”**Notice of Election******IMPORTANT NOTICE****

TO: All residents of the Territory Without Municipal Organization within the District of _____

The _____ District Social Services Administration Board will hold an election to select a member who will represent the Territory Without Municipal Organization for Area _____ to the District Social Services Administration Board.

____ () Member to represent the Territory Without Municipal Organization of Area _____

NOTE: If there are 2 or more members on a DSSAB representing territory without municipal organization, adapt this form accordingly.

Voting will take place in the listed Poll Centre(s) on _____
Between 10:00 a.m. and 8:00 p.m.

All persons who are entitled to vote are required to register with Election Officials at the Poll prior to receiving a Ballot.

Proxy Voting is **not** permitted.

Qualified Electors

- a Canadian citizen;
- at least 18 years old; and
- residing in the territory without municipal organization or an owner or tenant of land there, or the spouse of such owner or tenant.

Names of Candidates

Candidate's Name

Candidate's Name

Qualifying Address

_____ Township

_____ Township

Polls

#1 – Name of Centre

Address

#2 – Name of Centre

Address

Date of Notice
Returning Officer Name
DSSAB

Appendix “K”

Application to Amend Voters' List

Check only one

- ☐ Add applicant's name to list.
- ☐ Correct applicant's information on list
- ☐ Delete applicant's or family member's name from list (note: family members name can only be removed if they are deceased):
 - ☐ deceased ☐ moved ☐ other

Name of applicant		Date of birth: / /
Last	First	Middle

Qualifying address on voting day				
Street Number and Name	Apt.	Roll number	City/Township	Postal Code

I, the undersigned, hereby declare that I am a Canadian citizen, that I have attained the age of eighteen (18) on or before Voting Day, and that on Voting Day I am entitled to be an elector in accordance with the facts or information submitted on this form, and that I understand the effect thereof. I hereby apply to have my name included or amendments made on the Voters' List in accordance with such facts or information.

Signature of applicant	Date

Certificate of Approval

- | | |
|--------------------------------|--|
| ☐ Approved | ☐ Refused (state reason) |
| | |
| | |
| | |

Signature of returning officer or designate	Date

APPENDIX "L"**Ballot**

District of _____ Social Services Administration Board

Ballot

Member to represent Territory Without Municipal Organization for Area _____
of the Board.

You can vote for ONE (1) candidate for this Office:

Name of Candidate _____ ☐

Name of Candidate _____ ☐

Name of Candidate _____ ☐

APPENDIX "M"**Certificate and Receipt for Ballots**

Poll # _____ _____ District Social Services Administration Board

Ballot for Member to Represent Territory Without Municipal Organization on the DSSAB Quantity (as delivered by Returning Officer) _____ Corrected Quantity (as verified by D.R.O.) _____
--

I, the undersigned Returning Officer, do hereby declare that I have supplied to the Deputy Returning Officer of the said polling subdivision, the quantities of ballots listed.

Returning Officer		Date

I, the undersigned Deputy Returning Officer for the said polling subdivision, do hereby declare that I have received from the Returning Officer, the quantities of ballots delivered to me or, if different, as verified by me.

Deputy Returning Officer		Date

APPENDIX "N"**Election Results**

_____ District Social Services Administration Board

Office of DSSAB Member to Represent

_____ Territory Without Municipal Organization

Date: _____

I hereby certify that during the election held on _____ for the Office listed above, the certified candidates received the votes that follow their respective name:

Candidate	Total Votes
_____	_____
_____	_____
_____	_____
_____	_____

I further certify the following candidate **ELECTED** as a result of the vote taken on

Date

Candidate	Total Votes
_____	_____

Initials of Returning Officer	Date
_____	_____

APPENDIX “N”**Election Results (cont’d)**

Ballot Count

Total Ballots Received from the Returning Officer

Counted Ballots

Rejected Ballots

Cancelled Ballots

Declined Ballots

Unused Ballots

Total Ballots

Returning Officer

Date

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APPENDIX “O”

District Social Services Administration Boards Act Loi sur les conseils d'administration de district des services sociaux

ONTARIO REGULATION 278/98

GENERAL

Consolidation Period: From December 20, 2018 to the e-Laws currency date.

Last amendment: 520/18.

Legislative History: 37/99, 112/99, 608/99, 40/00, 620/00, 131/01, 355/02, 422/03, 298/04, 288/05, 501/05, 410/06, 164/07, 123/09, 210/10, 383/10, 462/10, 109/17, 472/17, 520/18.

This Regulation is made in English only.

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SOCIAL SERVICES PRESCRIBED

1. (1) For the purpose of the definition of “social services” in subsection 1 (1) of the Act, social services include,

- (a) services with respect to assistance under the *Ontario Works Act, 1997*;
- (b) services with respect to income support under the *Ontario Disability Support Program Act, 1997*;
- (c) services set out in subsection 6 (1) of Ontario Regulation 138/15 (Funding, Cost Sharing and Financial Assistance) made under the *Child Care and Early Years Act, 2014*; and
- (d) REVOKED: O. Reg. 131/01, s. 1 (1).
- (e) services with respect to benefits under the *Family Benefits Act*. O. Reg. 278/98, s. 1; O. Reg. 131/01, s. 1 (1); O. Reg. 472/17, s. 1.

(2) Despite Ontario Regulation 131/01, this section, as it read immediately before that regulation came into force, continues to apply to expenditures with respect to provincial social housing costs under the *Social Housing Funding Act, 1997* in respect of billing periods ending before January 1, 2001. O. Reg. 131/01, s. 1 (2).

GRANTS UNDER SECTION 10 OF THE ACT

2. The amount of a grant under section 10 of the Act shall be,

- (a) 50 per cent of the board’s reasonable costs of administration during its first year, as estimated by the board and approved by the Director under the *Ontario Works Act, 1997*; and
- (b) the board’s reasonable start up costs, as estimated by the board and approved by the Director under the *Ontario Works Act, 1997*. O. Reg. 278/98, s. 2.

DESIGNATION OF DISTRICTS FOR BOARDS AND MEMBERSHIP OF BOARD

3. (1) The district for each of the boards established by the Minister is set out in section 1 of the corresponding Schedule to this Regulation. O. Reg. 278/98, s. 3 (1).

(2) The number of members of each of the boards, the areas that those members represent and the manner of their appointment are set out in section 2 of the corresponding Schedule to this Regulation. O. Reg. 278/98, s. 3 (2).

QUALIFICATIONS OF MEMBERS

3.1 (1) A member of a board who is not a member at large and who represents one or more municipalities shall be a member of a municipal council. O. Reg. 37/99, s. 1.

(2) A member of a board who is not a member at large and who represents territory without municipal organization shall be a Canadian citizen who is at least 18 years of age and,

- (a) a permanent resident of the territory without municipal organization;
- (b) an owner or tenant of property in the territory without municipal organization; or
- (c) the spouse of an owner or tenant of property in the territory without municipal organization. O. Reg. 37/99, s. 1; O. Reg. 40/00, s. 1 (1); O. Reg. 288/05, s. 1 (1).

(3) A member of a board shall not be an employee of the board. O. Reg. 37/99, s. 1.

(4) In this section,

“spouse” means,

- (a) a spouse as defined in section 1 of the *Family Law Act*, or
- (b) either of two persons who live together in a conjugal relationship outside marriage. O. Reg. 288/05, s. 1 (2).

TERM OF OFFICE OF MEMBERS

4. (1) A member of a board appointed as a member at large shall hold office for a term not exceeding four years. O. Reg. 278/98, s. 4 (1); O. Reg. 410/06, s. 1 (1).

(2) The term of office of a member of a board who is not a member at large shall commence on January 1 next following the commencement of the term of office of the council that the member represents or January 1 in any subsequent year of the term of office of that council and shall not exceed four years. O. Reg. 278/98, s. 4 (2); O. Reg. 410/06, s. 1 (2).

(2.1) Despite subsection (2), if there is a vacancy created by an increase to the number of members of the Board who are not members at large, the term of office of the member filling the vacancy may commence at any time. O. Reg. 109/17 s. 1.

(3) A member of a board may be re-appointed when his or her term ends. O. Reg. 278/98, s. 4 (3).

(4) If a member who was appointed by one or more municipalities becomes ineligible to hold office as a board member, fails to attend three consecutive board meetings without the board’s authorization, resigns or dies before the end of his or her term, the council or councils that appointed the member shall appoint a new member to serve for the remainder of the term. O. Reg. 37/99, s. 2.

(5) If a member of a board represents an area set out in the Schedule for that board that is comprised of territory without municipal organization and that member becomes ineligible to hold office as a board member, fails to attend three consecutive board meetings without

the board's authorization, resigns or dies before the end of his or her term, the board shall appoint a new member to serve that territory for the remainder of the term. O. Reg. 37/99, s. 2.

(6) If the residents of a territory without municipal organization fail to select a member of a board, the board shall appoint a member to serve that territory and the member shall serve his or her term of office as if he or she were selected by the residents. O. Reg. 462/10, s. 1.

CHAIRS OF BOARDS

5. (1) A board shall, at its first meeting after January 1 in each year, appoint one of its members as chair of the board. O. Reg. 278/98, s. 5 (1).

(2) The member of the board who is appointed as chair shall serve as chair until the December 31 following the appointment. O. Reg. 383/10, s. 1.

(3) For as long as the person is a member of the board, he or she may be re-appointed as chair in one or more subsequent years. O. Reg. 383/10, s. 1.

(4) If the chair resigns or dies while serving as chair, the board shall appoint another member of the board as chair to serve for the balance of the year. O. Reg. 383/10, s. 1.

APPORTIONMENT OF COSTS

6. (1) In this section and in section 7,

“tax ratio”, with respect to a property, means the tax ratio established under section 308 of the *Municipal Act, 2001* for the property class it is in;

“weighted assessment” means,

(a) with respect to property that is in a subclass to which section 313 of the *Municipal Act, 2001* applies, the taxable assessment for the property, as reduced by the percentage reduction that applies with respect to that assessment under section 313 of the *Municipal Act, 2001* and multiplied by the tax ratio of the property class that the property is in, and

(b) in all other cases, the taxable assessment for a property multiplied by the tax ratio of the property class that the property is in. O. Reg. 37/99, s. 3; O. Reg. 112/99, s. 1 (1); O. Reg. 355/02, s. 1 (1, 2).

(2) For the purposes of this section, if the area of jurisdiction of a board includes territory without municipal organization,

- (a) the costs of social services attributable to the areas of the board comprised of municipalities are the actual costs of social services for all of those areas, including the costs of administration with respect to those costs; and
- (b) the costs of social services attributable to the areas of the board comprised of territory without municipal organization are the actual costs of those social services for that territory, including the costs of administration with respect to those costs. O. Reg. 37/99, s. 3.

(2.1) The costs of social services attributable to the areas of the board under subsection (2) include only those costs for which the board is responsible. O. Reg. 112/99, s. 1 (2).

(3) The attribution of costs between municipalities and territory without municipal organization in accordance with subsection (2) must be approved by the Director under the *Ontario Works Act, 1997*. O. Reg. 37/99, s. 3.

(4) Subject to subsections (5) and (6), the amount determined under clause (2) (a) shall be apportioned among the municipalities in the board's district as follows:

1. When the assessment rolls of the municipalities in the district are returned to the clerks under section 36 of the *Assessment Act*, they shall also be provided to the board.
2. Each municipality shall provide the board with a copy of its by-law setting its tax ratios on or before the date it is required under section 308 of the *Municipal Act, 2001* to make the by-law.
3. The board shall determine, for each municipality, the amount to be apportioned to the municipality in accordance with the following formula:

$$A = B \times (C \div D)$$

where,

A = the amount to be apportioned to the municipality,

B = the amount determined under clause (2) (a),

C = the sum of the weighted assessments for all of the properties in the municipality,

D = the sum of the weighted assessments for all of the properties in all of the municipalities.

O. Reg. 37/99, s. 3; O. Reg. 355/02, s. 1 (3).

(5) The board may agree to apportion costs of social services in its district, including the costs of administration, in a way other than that provided in subsections (2) and (4) if,

- (a) a majority of the municipalities and members representing territory without municipal organization consent to that apportionment; and

(b) those municipalities and members who have consented represent a majority of the electors in the board's district. O. Reg. 37/99, s. 3.

(6) Each of the municipalities set out in an area of a board set out in the Schedule for that board and each of the members of that board representing territory without municipal organization is entitled to one vote under clause (5) (a). O. Reg. 37/99, s. 3.

(7) For the purposes of clause (5) (b), if two or more members of the board represent an area set out in the Schedule for the board that is comprised of territory without municipal organization, a member who represents the area shall be deemed to represent the total number of electors in the area divided by the total number of board members who represent the area. O. Reg. 37/99, s. 3.

(8) A resolution of the municipal council is required for a municipality to consent under subsection (5) and a signed consent of a member representing territory without municipal organization is required for the member to consent under subsection (5). O. Reg. 37/99, s. 3.

(8.1) Despite subsections (4) and (5), for the period beginning on December 11, 2017 and ending on December 31, 2019, the board shall use the method of cost apportionment for social services in its district that the board was using on December 10, 2017. O. Reg. 472/17, s. 2; O. Reg. 520/18, s. 1.

(9) Each board whose area of jurisdiction includes territory without municipal organization shall inform the Minister responsible for each social service of the costs of that social service attributable to territory without municipal organization forthwith after determining those costs. O. Reg. 37/99, s. 3.

6.1 The interest that a board may impose on a municipality under subsection 6 (3) of the Act shall not exceed 1 per cent per month. O. Reg. 37/99, s. 4.

ESTIMATES AND RESERVES

7. (1) Each board shall in each year apportion among the jurisdictions in its district, in accordance with section 6, the amounts that it estimates will be required to defray the expenditures for social services for that year and shall on or before March 31 of that year notify,

- (a) the clerk of each municipality of the amount to be provided by that municipality;
and
- (b) the Minister responsible for each social service of the amount to be provided by the Minister with respect to that social service under section 8 of the Act. O. Reg. 37/99, s. 5 (1).

(2) If a board that has given notice of its estimated expenditures incurs additional costs for social services that were not anticipated at the time the notice was given, the additional costs shall be apportioned and notification given in accordance with subsection (1). O. Reg. 278/98, s. 7 (2); O. Reg. 37/99, s. 5 (2).

(3) In preparing the estimates, the board may provide for a reserve for working funds in a year not to exceed 15 per cent of the total estimates of the board for the year. O. Reg. 278/98, s. 7 (3).

(4) If the actual expenditures of a board for a year are greater or less than the estimated expenditures for that year, the board shall, in preparing the estimates of the amount required to defray its expenditures for the following year,

(a) make due allowance for any surplus that will be available from the preceding year;
or

(b) provide for any deficit of the preceding year. O. Reg. 278/98, s. 7 (4).

8. For the purposes of sections 6, 6.1 and 7, the costs of social services attributable to the Town of Moosonee shall be considered as if they were attributable to the areas of a board comprised of territory without municipal organization and the Town shall not participate in the apportionment of the costs of social services required by subsection 6 (4). O. Reg. 620/00, s. 1.

SCHEDULE 1

ALGOMA DISTRICT SERVICES ADMINISTRATION BOARD

1. The district for the Algoma District Services Administration Board is the District of Algoma, excluding the part of the District of Algoma that is part of the district for the District of Sault Ste. Marie Social Services Administration Board.

2. The Algoma District Services Administration Board shall consist of 12 members and the areas they represent and the manner of their appointment shall be as follows:

1. Area 1 is the area of jurisdiction of the following municipalities and one member shall be appointed jointly by the municipal councils of those municipalities to represent Area 1:

- i. The Corporation of the Township of Hornepayne.
- ii. The Corporation of the Township of White River.
- iii. The Corporation of the Township of Dubreuilville.

2. Area 2 is the area of jurisdiction of The Corporation of the Township of Michipicoten and one member shall be appointed by its municipal council to represent Area 2.

3. Area 3 is the area of jurisdiction of the following municipalities and two members shall be appointed jointly by the municipal councils of those municipalities to represent Area 3:

- i. The Corporation of the Township of MacDonald, Meredith and Aberdeen Additional.
- ii. The Corporation of the Township of Laird.
- iii. The Corporation of the Township of Tarbutt and Tarbutt Additional.
- iv. The Corporation of the Township of St. Joseph.
- v. The Corporation of the Township of Jocelyn.
- vi. The Corporation of the Township of Hilton.
- vii. The Corporation of the Village of Hilton Beach.
- viii. The Corporation of the Township of Johnson.

4. Area 4 is the area of jurisdiction of the following municipalities and two members shall be appointed jointly by the municipal councils of those municipalities to represent Area 4:

- i. The Corporation of the Township of Plummer Additional.
- ii. The Corporation of the Town of Bruce Mines.
- iii. The Corporation of the Town of Thessalon.
- iv. The Corporation of the Municipality of Huron Shores.
- v. The Corporation of the Township of the North Shore.
- vi. The Corporation of the Township of Shedden.

5. Area 5 is the area of jurisdiction of The Corporation of the Town of Blind River and one member shall be appointed by its municipal council to represent Area 5.

6. Area 6 is the area of jurisdiction of The Corporation of the City of Elliot Lake and four members shall be appointed by its municipal council to represent Area 6.

7. Area 7 is the territory without municipal organization within the district for the Algoma District Services Administration Board and one member shall be selected by the residents of that territory to represent Area 7.

O. Reg. 37/99, s. 6; O. Reg. 620/00, s. 2.

SCHEDULE 2

THE DISTRICT OF COCHRANE SOCIAL SERVICES ADMINISTRATION BOARD

1. The district for the District of Cochrane Social Services Administration Board is the District of Cochrane.

2. The District of Cochrane Social Services Administration Board shall consist of 14 members and the areas they represent and the manner of their appointment shall be as follows:

1. REVOKED: O. Reg. 501/05, s. 1 (2).

2. Area 1 is the area of jurisdiction of The Corporation of the City of Timmins and seven members shall be appointed by its municipal council to represent Area 1.

3. Area 2 is the area of jurisdiction of the following municipalities and one member shall be appointed jointly by the municipal councils of those municipalities to represent Area 2:

- i. The Corporation of the Town of Hearst.

- ii. The Corporation of the Township of Mattice-Val Côté.

4. Area 3 is the area of jurisdiction of the following municipalities and one member shall be appointed jointly by the municipal councils of those municipalities to represent Area 3:

- i. The Corporation of the Township of Fauquier-Strickland.

- ii. The Corporation of the Township of Moonbeam.

- iii. The Corporation of the Town of Smooth Rock Falls.

- iv. The Corporation of the Township of Opasatika.

- v. The Corporation of the Township of Val Rita-Harty.

5. Area 4 is the area of jurisdiction of The Corporation of the Town of Kapuskasing and one member shall be appointed by its municipal council to represent Area 4.

6. Area 5 is the area of jurisdiction of The Corporation of the Town of Cochrane and The Corporation of the Town of Moosonee and one member shall be appointed by the municipal council of The Corporation of the Town of Cochrane to represent Area 5.
 7. Area 6 is the area of jurisdiction of the Corporation of the Town of Iroquois Falls and one member shall be appointed by its municipal council to represent Area 6.
 8. Area 7 is the area of jurisdiction of the Corporation of the Township of Black River-Matheson and one member shall be appointed by its municipal council to represent Area 7.
 9. Area 8 is the territory without municipal organization within the district for the District of Cochrane Social Services Administration Board and one member shall be selected by the residents of that territory to represent Area 8.
- O. Reg. 37/99, s. 6; O. Reg. 608/99, s. 1; O. Reg. 620/00, s. 3; O. Reg. 501/05, s. 1; O. Reg. 123/09, s. 1.

SCHEDULE 2.1 KENORA DISTRICT SERVICES BOARD

1. The district for the Kenora District Services Board is the District of Kenora including the geographic townships of Mathieu, Croome and Claxton that are annexed to The Corporation of the Township of Sioux Narrows-Nestor Falls.
2. The Kenora District Services Board shall consist of 13 members and the areas they represent and the manner of their appointment shall be as follows:
 1. Area 1 is the area of jurisdiction of The Corporation of the City of Dryden and one member shall be appointed by its municipal council to represent Area 1.
 - 2., 3. REVOKED: O. Reg. 608/99, s. 2 (2).
 4. Area 4 is the area of jurisdiction of The Corporation of the City of Kenora and one member shall be appointed by its municipal council to represent Area 4.
 5. Area 5 is the area of jurisdiction of The Corporation of the Town of Sioux Lookout and one member shall be appointed by its municipal council to represent Area 5.
 6. Area 6 is the area of jurisdiction of The Corporation of the Township of Ear Falls and one member shall be appointed by its municipal council to represent Area 6.
 7. Area 7 is the area of jurisdiction of The Corporation of the Township of Ignace and one member shall be appointed by its municipal council to represent Area 7.
 8. Area 8 is the area of jurisdiction of The Corporation of the Township of Machin and one member shall be appointed by its municipal council to represent Area 8.
 9. Area 9 is the area of jurisdiction of The Corporation of the Township of Pickle Lake and one member shall be appointed by its municipal council to represent Area 9.

10. Area 10 is the area of jurisdiction of The Corporation of the Municipality of Red Lake and one member shall be appointed by its municipal council to represent Area 10.
11. Area 11 is the area of jurisdiction of The Corporation of the Township of Sioux Narrows-Nestor Falls and one member shall be appointed by its municipal council to represent Area 11.
12. Area 12 is that part of the territory without municipal organization within the district for the Kenora District Services Board that is described as follows and one member shall be selected jointly by the residents of that area to represent Area 12:
Lac Seul Electoral Area which takes in all the unincorporated area easterly from the western intersection of the 11th baseline and the Manitoba border to the intersection of the Thunder Bay District; thence, southerly along the Thunder Bay District western boundary until the intersection of a line of latitude drawn across the northern border of Grand Trunk Block 10; thence, westerly along the line of latitude drawn across the northern border of Grand Trunk Block 10 to the Manitoba border; thence, northerly along the Manitoba border to the intersection of the 11th baseline.
13. Area 13 is that part of the territory without municipal organization within the district for the Kenora District Services Board that is described as follows and one member shall be selected jointly by the residents of that area to represent Area 13:
Oxdrift Electoral Area which takes in all the unincorporated area southerly from the intersection of the southern border of the Lac Seul Area and the western boundary of the Thunder Bay District to the northern boundary of the Rainy River District; thence, westerly along the northern boundary of the Rainy River District to the intersection of a line of longitude drawn to travel along the western boundary of Bridges Township; thence, northerly along the line of longitude drawn to travel along the western boundary of Bridges Township to the intersection of the southern boundary of the Lac Seul Area; thence, easterly along the southern boundary of the Lac Seul Area to the intersection of the western boundary of the Thunder Bay District.
14. Area 14 is that part of the territory without municipal organization within the district for the Kenora District Services Board that is described as follows and one member shall be selected jointly by the residents of that area to represent Area 14:
Lake of the Woods North Area which takes in all the unincorporated area easterly from the Manitoba border along the southern boundary of the Lac Seul Area to the intersection of the western boundary of the Oxdrift Area; thence, southerly along the western boundary of the Oxdrift Area to the intersection of the north side of Highway 17; thence, westerly along the north side of Highway 17 to the intersection of the Manitoba border; thence, northerly along the Manitoba border to the intersection of the southern boundary of the Lac Seul Area.

15. Area 15 is that part of the territory without municipal organization within the district for the Kenora District Services Board that is described as follows and one member shall be selected jointly by the residents of that area to represent Area 15:

Lake of the Woods South Area which takes in all the unincorporated area easterly from the Manitoba border along the south side of Highway 17 to the intersection of the western boundary of the Oxdrift Area; thence, southerly along the western boundary of the Oxdrift Area to the intersection of the northern boundary of the Rainy River District; thence, westerly along the northern boundary of the Rainy River District to the Manitoba border; thence, northerly along the Manitoba border to the intersection of the south side of Highway 17, excluding areas annexed to The Corporation of the Township of Lake of the Woods.

O. Reg. 112/99, s. 2 (1); O. Reg. 608/99, s. 2; O. Reg. 620/00, s. 4; O. Reg. 422/03, s. 1.

SCHEDULE 2.2 MANITOULIN-SUDBURY DISTRICT SERVICES BOARD

1. The district for the Manitoulin-Sudbury District Services Board is the District of Manitoulin and that part of the District of Sudbury that does not include the area of jurisdiction of City of Greater Sudbury.

2. The Manitoulin-Sudbury District Services Board shall consist of 14 members and the areas they represent and the manner of their appointment shall be as follows:

1. Area 1 is the area of jurisdiction of The Corporation of the Town of Espanola and two members shall be appointed by its municipal council to represent Area 1.
2. Area 2 is the area of jurisdiction of the following municipalities and two members shall be appointed jointly by the municipal councils of those municipalities to represent Area 2:

i. The Corporation of the Township of Sables-Spanish Rivers.

ii. The Corporation of the Township of Baldwin.

iii. The Corporation of the Township of Nairn and Hyman.

3. Area 3 is the area of jurisdiction of the following municipalities and three members shall be appointed jointly by the municipal councils of those municipalities to represent Area 3:

i. The Corporation of the Municipality of Markstay-Warren.

ii. The Corporation of the Municipality of St.-Charles.

iii. The Corporation of the Municipality of French River.

iv. The Corporation of the Municipality of Killarney.

4. Area 4 is the area of jurisdiction of The Corporation of the Township of Chapleau and one member shall be appointed by its municipal council to represent Area 4.

5. Area 5 is the area of jurisdiction of the following municipalities and one member shall be appointed jointly by the municipal councils of those municipalities to represent Area 5:

i. The Corporation of the Township of Cockburn Island.

ii. The Corporation of the Municipality of Gordon/Barrie Island.

iii. The Corporation of the Township of Burpee and Mills.

iv. REVOKED: O. Reg. 210/10, s. 1 (5).

v. The Corporation of the Town of Gore Bay.

vi. The Corporation of the Township of Billings.

6. Area 6 is the area of jurisdiction of the following municipalities and two members shall be appointed jointly by the municipal councils of those municipalities to represent Area 6:

i. The Corporation of the Township of Central Manitoulin.

ii. The Corporation of the Township of Tehkummah.

iii. The Corporation of the Town of Northeastern Manitoulin and the Islands.

iv. The Corporation of the Township of Assiginack.

7. Area 7 is the territory without municipal organization within the district for the Manitoulin-Sudbury District Services Board and three members shall be selected by the residents of that territory to represent Area 7.

O. Reg. 112/99, s. 2 (1); O. Reg. 608/99, s. 3; O. Reg. 620/00, s. 5; O. Reg. 210/10, s. 1.

SCHEDULE 3 THE DISTRICT OF NIPISSING SOCIAL SERVICES ADMINISTRATION BOARD

1. The district for the District of Nipissing Social Services Administration Board is the District of Nipissing and the part of the District of Sudbury that is within the area of jurisdiction of The Corporation of the Municipality of West Nipissing.

2. The District of Nipissing Social Services Administration Board shall consist of 12 members and the areas they represent and the manner of their appointment shall be as follows:

1. Area 1 is the area of jurisdiction of The Corporation of the City of North Bay and six members shall be appointed by its municipal council to represent Area 1.
2. Area 2 is the area of jurisdiction of The Corporation of the Municipality of West Nipissing and one member shall be appointed by its municipal council to represent Area 2.
3. Area 3 is the area of jurisdiction of the following municipalities and one member shall be appointed jointly by the municipal councils of those municipalities to represent Area 3:

- i. The Corporation of the Township of Bonfield.
- ii. The Corporation of the Township of Calvin.
- iii. The Corporation of the Township of Chisholm.
- iv. The Corporation of the Town of Mattawa.
- v. The Corporation of the Township of Mattawan.
- vi. The Corporation of the Township of Papineau-Cameron.

4. Area 4 is the area of jurisdiction of The Corporation of Township of South Algonquin and one member shall be appointed by its municipal council to represent Area 4.
5. Area 5 is the area of jurisdiction of The Corporation of the Municipality of Temagami and one member shall be appointed by its municipal council to represent Area 5.
6. Area 6 is the area of jurisdiction of The Corporation of the Township of East Ferris and one member shall be appointed by its municipal council to represent Area 6.
7. Area 7 is the territory without municipal organization within the district for the District of Nipissing Social Services Administration Board and one member shall be selected by the residents of that territory to represent Area 7.

O. Reg. 37/99, s. 6; O. Reg. 422/03, s. 2.

SCHEDULE 4

THE DISTRICT OF PARRY SOUND SOCIAL SERVICES ADMINISTRATION BOARD

1. The district for the District of Parry Sound Social Services Administration Board is the District of Parry Sound, excluding the area of jurisdiction of The Corporation of the Municipality of Killarney.

2. The District of Parry Sound Social Services Administration Board shall consist of 15 members and the areas they represent and the manner of their appointment shall be as follows:

1. Area 1 is the area of jurisdiction of The Corporation of the Township of Seguin and two members shall be appointed by its municipal council to represent Area 1.

2. Area 2 is the area of jurisdiction of the following municipalities and three members shall be appointed jointly by the municipal councils of those municipalities to represent Area 2:

i. The Corporation of the Township of Archipelago.

ii. The Corporation of the Town of Parry Sound.

3. Area 3 is the area of jurisdiction of the following municipalities and two members shall be appointed jointly by the municipal councils of those municipalities to represent Area 3:

i. The Corporation of the Township of Carling.

ii. The Corporation of the Municipality of Whitestone.

iii. The Corporation of the Township of McDougall.

iv. The Corporation of the Township of McKellar.

4. Area 4 is the area of jurisdiction of the following municipalities and two members shall be appointed jointly by the municipal councils of those municipalities to represent Area 4:

i. The Corporation of the Town of Kearney.

ii. The Corporation of the Village of Burk's Falls.

iii. The Corporation of the Township of Armour.

iv. The Corporation of the Township of Perry.

v. The Corporation of the Township of Ryerson.

vi. The Corporation of the Township of McMurrich-Monteith.

5. Area 5 is the area of jurisdiction of the following municipalities and two members shall be appointed jointly by the municipal councils of those municipalities to represent Area 5:

- i. The Corporation of the Village of South River.
- ii. The Corporation of the Village of Sundridge.
- iii. The Corporation of the Township of Joly.
- iv. The Corporation of the Township of Machar.
- v. The Corporation of the Township of Strong.
- vi. The Corporation of the Municipality of Magnetawan.

6. Area 6 is the area of jurisdiction of the following municipalities and two members shall be appointed jointly by the municipal councils of those municipalities to represent Area 6:

- i. The Corporation of the Municipality of Powassan.
- ii. REVOKED: O. Reg. 620/00, s. 6 (2).
- iii. The Corporation of the Township of Himsworth North.
- iv. REVOKED: O. Reg. 620/00, s. 6 (2).
- v. The Corporation of the Township of Nipissing.

7. Area 7 is the territory without municipal organization within the district for the District of Parry Sound Social Services Administration Board and two members shall be selected by the residents of that territory to represent Area 7.

O. Reg. 37/99, s. 6; O. Reg. 608/99, s. 4; O. Reg. 620/00, s. 6.

SCHEDULE 5

RAINY RIVER DISTRICT SOCIAL SERVICES ADMINISTRATION BOARD

1. The district for Rainy River District Social Services Administration Board is the District of Rainy River, the area of jurisdiction of The Corporation of the Township of Lake of the Woods excluding the geographic townships of Mathieu, Croome and Claxton that are annexed to The Corporation of the Township of Sioux Narrows-Nestor Falls.

2. Rainy River District Social Services Administration Board shall consist of 13 members and the areas they represent and the manner of their appointment shall be as follows:

1. Area 1 is the area of jurisdiction of The Corporation of the Town of Fort Frances and one member shall be appointed by its municipal council to represent Area 1.
2. Area 2 is the area of jurisdiction of The Corporation of the Town of Atikokan and one member shall be appointed by its municipal council to represent Area 2.
3. Area 3 is the area of jurisdiction of The Corporation of the Township of Emo and one member shall be appointed by its municipal council to represent Area 3.
4. Area 4 is the area of jurisdiction of The Corporation of the Township of La Vallée and one member shall be appointed by its municipal council to represent Area 4.
5. Area 5 is the area of jurisdiction of The Corporation of the Town of Rainy River and one member shall be appointed by its municipal council to represent Area 5.
6. Area 6 is the area of jurisdiction of The Corporation of the Township of Alberton and one member shall be appointed by its municipal council to represent Area 6.
7. Area 7 is the area of jurisdiction of The Corporation of the Township of Chapple and one member shall be appointed by its municipal council to represent Area 7.
8. Area 8 is the area of jurisdiction of The Corporation of the Township of Dawson and one member shall be appointed by its municipal council to represent Area 8.
9. Area 9 is the area of jurisdiction of The Corporation of the Township of Morley and one member shall be appointed by its municipal council to represent Area 9.
10. Area 10 is the area of jurisdiction of The Corporation of the Township of Lake of the Woods and one member shall be appointed by its municipal council to represent Area 10.
11. Area 11 is the territory without municipal organization that is located westerly from the northwest corner of Indian Reserve 16D on a line projected northward astronomically to the point of intersection with the District of Kenora to the westerly boundary of the District of Rainy River and one member shall be selected by the residents of those territories to represent Area 11.
12. Area 12 is the territory without municipal organization that is located easterly from the northwest corner of Indian Reserve 16D on a line projected northward astronomically to the point of intersection with the District of Kenora and easterly to the 5th Meridian Line and one member shall be selected by the residents of that territory to represent Area 12.
13. Area 13 is the territory without municipal organization that is located from the easterly boundary of the District of Rainy River northward until it intersects with the District of Kenora, westerly until the 5th Meridian Line which lies on the west boundary of the unincorporated area of Bennett and one member shall be selected by the residents of that territory to represent Area 13.

O. Reg. 37/99, s. 6; O. Reg. 620/00, s. 7; O. Reg. 422/03, s. 3; O. Reg. 298/04, s. 1; O. Reg. 210/10, s. 2.

SCHEDULE 5.1

THE DISTRICT OF SAULT STE. MARIE SOCIAL SERVICES ADMINISTRATION BOARD

1. The district for the District of Sault Ste. Marie Social Services Administration Board is the area of jurisdiction of The Corporation of the City of Sault Ste. Marie, the area of jurisdiction of The Corporation of the Township of Prince and the territory without municipal organization that is within the planning area for the Sault North Planning Board.
2. The District of Sault Ste. Marie Social Services Administration Board shall consist of nine members and the areas they represent and the manner of their appointment shall be as follows:
 1. Area 1 is the area of jurisdiction of The Corporation of the City of Sault Ste. Marie and six members shall be appointed by its municipal council to represent Area 1.
 2. Area 2 is the area of jurisdiction of The Corporation of the Township of Prince and one member shall be appointed by its municipal council to represent Area 2.
 3. Area 3 is the territory without municipal organization that is within the planning area for the Sault North Planning Board and two members shall be selected by the residents of that territory to represent Area 3.

O. Reg. 37/99, s. 6.

SCHEDULE 6

THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD

1. The district for the Thunder Bay Social Services Administration Board is the District of Thunder Bay.
2. The District of the Thunder Bay Social Services Administration Board shall consist of 14 members and the areas they represent and the manner of their appointment shall be as follows:
 1. REVOKED: O. Reg. 164/07, s. 1 (2).
 2. Area 1 is the area of jurisdiction of the following municipalities and 3 members shall be appointed jointly by the municipal councils of those municipalities to represent Area 1:
 - i. The Corporation of the Municipality of Oliver Paipoonge.
 - ii. The Corporation of the Township of Shuniah.

- iii. The Corporation of the Township of O'Connor.
- iv. The Corporation of the Municipality of Neebing.
- v. The Corporation of the Township of Conmee.
- vi. The Corporation of the Township of Gillies.

3. Area 2 is the area of jurisdiction of the following municipalities and one member shall be appointed jointly by the municipal councils of those municipalities to represent Area 2:

- i. The Corporation of the Township of Nipigon.
- ii. The Corporation of the Township of Red Rock.
- iii. The Corporation of the Township of Dorion.

4. Area 3 is the area of the jurisdiction of The Corporation of the Municipality of Greenstone and one member shall be appointed by its municipal council to represent Area 3.

5. Area 4 is the area of jurisdiction of the following municipalities and one member shall be appointed jointly by the municipal councils of those municipalities to represent Area 4:

- i. The Corporation of the Township of Terrace Bay.
- ii. The Corporation of the Township of Schreiber.

6. Area 5 is the area of jurisdiction of the following municipalities and one member shall be appointed jointly by the municipal councils of those municipalities to represent Area 5:

- i. The Corporation of the Town of Marathon.
- ii. The Corporation of the Township of Manitouwadge.

7. Area 6 is the area of jurisdiction of The Corporation of the City of Thunder Bay and six members shall be appointed by the municipal council of The Corporation of the City of Thunder Bay to represent Area 6.

8. Area 7 is the territory without municipal organization within the district for the District of Thunder Bay Social Services Administration Board and one member shall be selected by the residents of that territory to represent Area 7.

O. Reg. 112/99, s. 2 (2); O. Reg. 620/00, s. 8; O. Reg. 164/07, s. 1; O. Reg. 109/17, s. 2.

SCHEDULE 7

THE DISTRICT OF TIMISKAMING SOCIAL SERVICES ADMINISTRATION BOARD

1. The district for the District of Timiskaming Social Services Administration Board is the District of Timiskaming.

2. The District of Timiskaming Social Services Administration Board shall consist of nine members and the areas they represent and the manner of their appointment shall be as follows:

1. Area 1 is the area of jurisdiction of The Corporation of the Town of Kirkland Lake and two members shall be appointed by its municipal council to represent Area 1.
2. Area 2 is the area of jurisdiction of the following municipalities and one member shall be appointed jointly by the municipal councils of those municipalities to represent Area 2:

- i. The Corporation of the Town of Englehart.
- ii. The Corporation of the Township of McGarry.
- iii. The Corporation of the Township of Larder Lake.
- iv. The Corporation of the Township of Gauthier.
- v. The Corporation of the Township of Chamberlain.
- vi. The Corporation of the Municipality of Charlton and Dack.
- vii. The Corporation of the Township of Evanturel.

3. Area 3 is the area of jurisdiction of the Corporation of the Municipality of Timiskaming Shores and two members shall be appointed by its municipal council to represent Area 3.

4. Area 4 is the area of jurisdiction of the following municipalities, and one member shall be appointed jointly by the municipal councils of those municipalities to represent Area 4:

- i. The Corporation of the Township of Hudson.
- ii. The Corporation of the Township of Kerns.
- iii. The Corporation of the Town of Latchford.
- iv. The Corporation of the Township of Coleman.

v. The Corporation of the Town of Cobalt.

vi. The Corporation of the Township of Harris.

vii. REVOKED: O. Reg. 123/09, s. 2 (3).

5. Area 5 is the area of jurisdiction of the following municipalities, and one member shall be appointed jointly by the municipal councils of those municipalities to represent Area 5:

i. The Corporation of the Township of James.

ii. The Corporation of the Township of Matachewan.

iii. The Corporation of the Township of Armstrong.

iv. The Corporation of the Township of Hilliard.

v. The Corporation of the Township of Brethour.

vi. The Corporation of the Village of Thornloe.

vii. REVOKED: O. Reg. 123/09, s. 2 (4).

viii. The Corporation of the Township of Harley.

ix. The Corporation of the Township of Casey.

6. REVOKED: O. Reg. 123/09, s. 2 (5).

7. Area 6 is the territory without municipal organization consisting of the following geographic townships and one member shall be selected jointly by the residents of those geographic townships to represent Area 6:

Hillary, Reynolds, McKeown, Fripp, McArthur, Douglas, Fallon, Fasken, Michie, Nordica, Terry, Lee, Maisonville, Arnold, Katrine, Ossian, Pharand, Childerhouse, Doyle, Musgrove, Bartlett, Geikie, Cleaver, McNeil, Robertson, Sheba, Dunmore, Bompas, Grenfell, Lebel, Hincks, Argule, Baden, Alma, Holmes, Burt, Eby, Otto, Boston, McElroy, McFadden, Montrose, Bannockburn, Flavelle, Gross, Blain, Marquis, Pacaud, Catharine, Rattray, Willison, Davidson, Sharpe, Savard, Marter, Bayly, Mulligan.

8. Area 7 is the territory without municipal organization consisting of the following geographic townships and one member shall be selected jointly by the residents of those geographic townships to represent Area 7:

Raymond, Rankin, Morel, Shillington, Farr, Smyth, Truax, Robillard, Ingram, Pense, Knight, Van Hise, Haultain, Chown, Mickle, Tudhope, Bryce, Beauchamp, Tyrrell,

Milner, Nicol, Lawson, Roadhouse, Willet, Barber, Cane, Henwood, Leonard, Leith, Charters, Corkill, Wallis, Banks, Speight, Auld, Lundy, North Williams, Ray, Donovan, Brewster, Trethewey, Whitson, van Nostrand, Klock, Barr, Firstbrook, Dufferin, Leckie, Corley, Gamble, McGriffin, Rorke, Leo, Dane, Kittson, Medina, Cole, Brigstocke, Gillies Limit, Lorrain, South Lorrain.

O. Reg. 37/99, s. 7; O. Reg. 123/09, s. 2.



REPORT TO THE BOARD OF DIRECTORS

DATE PREPARED: June 23, 2026	PROGRAM: Administration
MEETING DATE: July 9, 2026	REPORT NO: 9.4
PREPARED BY: JJ Blower, Communications and Administration Officer	PRESENTED BY: JJ Blower, Communications and Administration Officer
SUBJECT: NOSDA 2026 AGM Resolutions	

Proposed Resolution:

THAT the Board endorses the 2026 NOSDA AGM resolutions as attached.

Introduction:

The Northern Ontario Service Delivers Association (NOSDA) held their 2026 Annual General Meeting in North Bay from June 9-11, 2026. At this meeting the attached resolutions were discussed and approved by the voting members of NOSDA.

Background:

As part of NOSDA's ongoing efforts to strengthen health and human services delivery in the North, member DSSAB's - including ours - are working together to identify shared challenges and advance common priorities through coordinated advocacy. This collaborative strategic initiative enables northern DSSABs to speak with a unified voice to the provincial government and other stakeholders.

At the recent NOSDA AGM, our Board representative participated in discussions and voted in support of key advocacy resolutions. These resolutions reflect collective concerns across the North, such as workforce shortages, housing, child care access, and equitable funding, and are aimed at influencing provincial policy and program decisions that directly impact our communities. This united approach amplifies our influence and ensures that northern realities are better understood and addressed at the provincial level.

Financial Considerations:

The preparation of this report did not involve any direct costs, other than the use of staff time.

Strategic Initiatives:

This work directly supports the DSSAB's Strategic Initiative of Strengthen Collaboration.

This collaborative strategic initiative enables northern DSSABs to speak with a unified voice to the provincial government and other stakeholders.

Legislative/Risk Analysis:

Potential Risks

1. Divergence from Local Priorities

While collaboration strengthens collective advocacy, NOSDA priorities may not always fully align with local board-specific issues. There could be a risk of supporting broader positions that don't reflect localized needs or perspectives.

2. Reputational Risk or Political Sensitivity

If a NOSDA position becomes politically sensitive or controversial (e.g., public criticism of a ministry decision), supporting it could create tensions with funders or local partners.

3. Limited Control over Messaging or Timing

NOSDA-led initiatives are coordinated regionally, which may limit an individual DSSAB's ability to influence specific communications, timelines, or strategies.

Mitigation Strategy

To manage these risks:

- Voting NOSDA members can vote selectively on resolutions to ensure alignment with local priorities.
- Staff can monitor NOSDA initiatives and provide analysis before committing to advocacy efforts.

Recommendation/Conclusion:

THAT the Board endorses the 2026 NOSDA AGM resolutions as attached.



2026 Annual General Meeting
North Bay

Resolution # **2026 – 01**

Date: June 11, 2026

Subject: **Call to Order**

Moved By: **Lynn Watson**

Seconded By: **Debbie Ewald**

BE IT RESOLVED that the 2026 NOSDA Business Meeting be called to order and the agenda is approved as presented.

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Michelle Boileau, NOSDA Chair



2026 Annual General Meeting
North Bay

Resolution # **2026 – 02**

Date: June 11, 2026

Subject: **2025 NOSDA Proceedings Document**

Moved By: **Kathleen Lynch** Seconded By: **John Curley**

BE IT RESOLVED that the [2025 NOSDA Proceeding Document](#) be approved as presented.

Carried

A handwritten signature in black ink, appearing to read 'mboileau', is positioned above a horizontal line.

Michelle Boileau, NOSDA Chair



2026 Annual General Meeting
North Bay

Resolution # 2026 – 03

Date: June 11, 2026

Subject: **Approval of 2025 NOSDA Financial Statements**

Moved By: **Ian MacPherson** Seconded By: **Jim Vezina**

BE IT RESOLVED that the [2025 NOSDA Financial Statements](#) be approved as presented.

Carried

A handwritten signature in black ink, appearing to read 'mboileau', is written above a horizontal line.

Michelle Boileau, NOSDA Chair



Resolution #	2026 – 04
Date:	June 11, 2026
Subject:	Amend Articles

**RESOLUTION OF THE MEMBERS OF
NORTHERN ONTARIO SERVICE DELIVERERS' ASSOCIATION
(the "Corporation")**

Moved by: Ian MacPherson Seconded: John Curley

WHEREAS the Corporation wishes to amend its articles as hereinafter set forth, to, among other things, enable the Corporation to serve as "Facilitating Agent" for the NOSDA Pooling Association, as such role is contemplated in an Association Agreement, and two (2) distinct Pooling Agreements, each dated April 16, 2026, to which the Corporation is a party, and as such agreements may be amended, substituted, or replaced, from time to time, or as such role may be further defined in other agreements entered into by the Corporation in connection with the Association Agreement from time to time;

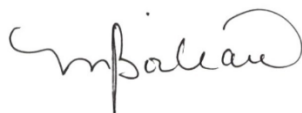
NOWTHEREFORE be it resolved, by and with a special resolution of the members of the Corporation, or by a "Super Majority" of members, as such term is defined in the by-laws of the Corporation, that:

- (1) The Corporation amend or cause to be amended, its articles:
 - (a) To confirm that the membership of the Corporation is comprised of a single class of members, each of which must be a municipal councilor or elected official serving as a member of a District Social Services Administration Board ("DSSAB") formed under and existing under the District of Social Services Administration Boards Act, or as a councilor or other elected official of the City of Greater Sudbury (each such DSSAB, together with the City of Greater Sudbury, which for the purposes of the Corporation, is deemed to be a DSSAB, are hereinafter referred to individually as a "DSSAB" or the "DSSABS");
 - (b) To confirm that each member of the Corporation has one (1) vote at any meeting of the members of the Corporation, with the Chair or Vice-Chair having a casting vote in the event of an equality of votes;
 - (c) To confirm that the Board of Directors of the Corporation ("Directors") shall be comprised of not less than six (6), and not more than eleven (11) Directors;
 - (d) To confirm that the Corporation is intended to hold the status of "Public Benefit Corporation", as such term is defined under Ontario's Not-for-Profit Corporations Act, 2010, c 15, as the same may be amended from time to time (the "Act");

- (e) To confirm that upon the wind up or dissolution of the Corporation, and subject always to the Act, the property of the Corporation, its profits, and accretions to the value of the property shall not be distributed to any member, director, or officer of the Corporation, but to DSSABs, in such proportion as may be agreed upon by agreement among the DSSABs, or in such other proportion reflective of the rights and interests of each DSSAB in such property, as determined by unanimous agreement of the members, and failing any such agreement, as determined by a court or tribunal of competent jurisdiction or other governmental authority exercising proper jurisdiction;
- (f) To confirm that the purposes of the Corporation shall be deleted and substituted in their entirety with the following:
 - (a) To promote and foster a co-operative and collaborative approach between DSSABs and other municipal organizations to facilitate the effective and efficient delivery of services within the region commonly known as “Northern Ontario”;
 - (b) To create a forum to consider program delivery issues, and to review and develop policies of common interest, having regard to the particularities of and conditions existing in Northern Ontario;
 - (c) To organize and conduct training and collaborative approaches for the improvement of service delivery; and
 - (d) To facilitate the collective efforts of District Social Services Administration Boards (“DSSABS”) existing under the District Social Services Administration Act (as such act may be amended from time to time, the “DSSAB Act”) to develop, redevelop, and operate, housing.
- (2) That any two (2) officers of the Corporation be authorized to make such minor and non-substantive amendments to the articles of the Corporation (as contemplated above) for the purpose of gaining compliance with the Act or the requirements of relevant governmental authorities and be authorized to making any such filings as may be necessary to give effect to the same.

THIS RESOLUTION IS MADE and given effect on, and as of, this **11th of June, 2026**, by a **“*Super Majority”** of Members, as such term is contemplated in the Amended and Restate NOSDA By-Laws.

Carried



Michelle Boileau, NOSDA Chair

***All 15 NOSDA members present voted in favor, 22 total members so 68% approval.**



Resolution #	2026 - 05
Date:	June 11, 2026
Subject:	Association Agreement

**RESOLUTION OF THE MEMBERS OF
NORTHERN ONTARIO SERVICE DELIVERERS' ASSOCIATION
(the "Corporation")**

Moved by: Kevin Burke Seconded: Jeff Lafferiére

WHEREAS the Corporation executed an Association Agreement dated April 16, 2026 (the "Association Agreement"), and the Association established thereunder, the "Association");

WHEREAS the Corporation executed a Pooling Agreement dated April 16, 2026 ("AHIF Pooling Agreement"), in respect of an application made by the Corporation on behalf of certain members of the Association to the Affordable Housing Innovation Fund (the "Pool Members");

WHEREAS the Corporation executed a Pooling Agreement dated April 16, 2026 ("BCH Pooling Agreement"), in respect of an application made or intended to be made by the Corporation on behalf of the Pool Members to Build Canada Homes;

WHEREAS the Agreements contemplate the Corporation acting as "Facilitating Agent" (as such term is defined in the Agreements) to act as agent representative of, and to facilitate, the collective efforts of the Pool Members to construct, develop, re-develop, fund, finance, and securitize, housing, within the districts of such Pool Members, and to execute such documents and to do all such other things as may be deemed necessary or desirable from time to time to facilitate such collective efforts (collectively, the "Facilitating Functions");

NOWTHEREFORE be it resolved, by and with a special resolution of the members of the Corporation, or by a "Super Majority" of members, as such term is defined in the by-laws of the Corporation, that:

- (a) The members ratify the Corporation's execution and entering into of the Association Agreement, AHIF Pooling Agreement, and BCH Pooling Agreement (the "Agreements");

- (b) The members ratify and confirm that the Corporation accepts its role as Facilitating Agent (as such term is defined in the Agreements); and
- (c) The members authorize the Corporation to execute all such documents and do all such other things as may reasonably be required or desirable to serve as and fulfill its role as Facilitating Agent and perform the Facilitating Functions.

THIS RESOLUTION IS MADE and given effect on, and as of, this **11th of June 2026**, by a **“*Super Majority”** of members, as such terms is contemplated in the Amended and Restate NOSDA By- Laws.

Carried



Michelle Boileau, NOSDA Chair

***All 15 NOSDA members present voted in favor, 22 total members so 68% approval**



2026 Annual General Meeting
North Bay

Resolution #	2026 - 06
Date:	June 11, 2026
Subject:	Northern Social Infrastructure and Economic Growth
Lead Ministry:	Northern Economic Development and Growth

Moved By: **Kevin Burke**

Seconded By: **Robert Ferguson**

WHEREAS Northern Ontario is central to Ontario's economic priorities, including critical minerals, forestry, energy, housing growth, workforce development, health system capacity, child care access, and community stability;

AND WHEREAS NOSDA members deliver provincially mandated human services across 144 municipalities and territories without municipal organization, and these services are foundational to the ability of northern communities to attract, retain and support workers and families;

AND WHEREAS economic development investments will not reach their intended value if housing, child care, emergency health services, transportation, employment supports, mental health and addictions support, and income stability do not keep pace with growth;

THEREFORE BE IT RESOLVED THAT NOSDA calls on the Province of Ontario to work with NOSDA and northern partners to develop a Northern Social Infrastructure Action Plan linked to provincial economic development, housing, workforce, and community stability priorities;

FURTHER BE IT RESOLVED THAT housing, child care, paramedic services, mental health and addictions support, transportation, income supports and employment pathways be recognized as critical economic infrastructure in Northern Ontario;

FURTHER BE IT RESOLVED THAT the Province aligns economic development planning, timelines, and investment decisions with local service system capacity, so growth does not outpace the ability of northern communities to house, support and retain workers and families;

FURTHER BE IT RESOLVED THAT NOSDA, FONOM, NOMA, Indigenous partners, municipal service managers, and relevant ministries be included in implementation planning for northern economic and social infrastructure priorities;

FURTHER BE IT RESOLVED THAT NOSDA representatives communicate this resolution with the Minister of Northern Economic Development and Growth, and others as appropriate and relevant.

Carried

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Michelle Boileau, NOSDA Chair



2026 Annual General Meeting
North Bay

Resolution #	2026 - 07
Date:	June 11, 2026
Subject:	Northern Housing and Homelessness Stabilization
Lead Ministry:	Municipal Affairs and Housing

Moved By: **John Curley**

Seconded By: **Jim Vezina**

WHEREAS homelessness in Northern Ontario is increasing rapidly and is now a housing, health, mental health and addictions, paramedic, policing, community safety, Indigenous housing, and municipal fiscal issue;

AND WHEREAS northern communities are experiencing growing visible homelessness, encampments and system cycling between shelters, hospitals, policing, paramedic services, justice systems, and unstable housing, with Indigenous people disproportionately affected and many residents moving between rural, remote, and urban service systems to access supports;

AND WHEREAS current homelessness funding models do not adequately reflect northern geography, service migration, transportation barriers, limited local service markets, rising complexity, smaller municipal tax bases, or the true cost of supportive and culturally appropriate housing;

AND WHEREAS supportive housing with mental health and addictions supports, including partnerships with HART Hubs and Indigenous-led providers where appropriate, can reduce downstream costs in health, justice, emergency response, and municipal systems when funded as part of an integrated response;

THEREFORE BE IT RESOLVED THAT NOSDA calls on the Province of Ontario to revise the Homelessness Prevention Program funding formula and broader homelessness funding approach to reflect the scale, growth, and cost drivers of homelessness in Northern Ontario;

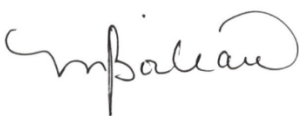
FURTHER BE IT RESOLVED THAT the Province establish a Northern Housing Stabilization approach that integrates homelessness prevention, rent supports, supportive housing capital and

operating funding, mental health and addictions services, HART Hub alignment, and Indigenous-led solutions;

FURTHER BE IT RESOLVED THAT homelessness prevention and supportive housing investments be evaluated as cost avoidance across hospitals, paramedic services, policing, shelters, justice systems, and municipal budgets;

FURTHER BE IT RESOLVED THAT NOSDA representatives communicate this resolution with the Minister of Municipal Affairs and Housing, and others as appropriate and relevant.

Carried

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Michelle Boileau, NOSDA Chair



2026 Annual General Meeting
North Bay

Resolution #	2026 - 08
Date:	June 11, 2026
Subject:	Community Housing Renewal and Northern Build Capacity
Lead Ministry:	Municipal Affairs and Housing

Moved By: **Debbie Ewald**

Seconded By: **Kevin Burke**

WHEREAS Northern Ontario is being asked to increase housing supply while existing deeply affordable community, supportive and Urban Native Housing stock is aging, underfunded and at risk of deterioration or loss;

AND WHEREAS if existing deeply affordable units are lost, new housing investments will be offset by losses in the current housing stock and pressure on homelessness systems will continue to grow;

AND WHEREAS NOSDA members face rising construction costs, labour shortages, geographic cost pressures, growing demand for smaller affordable units and unstable or declining federal-provincial funding streams while relying on small municipal tax bases;

AND WHEREAS federal capital programs increasingly require confirmed operating funding, and without provincial operating commitments Northern Ontario risks missing opportunities to access federal housing capital;

THEREFORE BE IT RESOLVED THAT NOSDA calls on the Province of Ontario to establish a Northern Community Housing Renewal and Build Fund to protect existing deeply affordable housing and support strategic housing portfolio growth in Northern Ontario;

FURTHER BE IT RESOLVED THAT the Province restore and protect COCHI and OPHI funding using 2019 as the base year and address identified funding erosion affecting NOSDA members, including funding used for repairs, renewal, rent supplements and preservation of legacy Urban Native Housing;

FURTHER BE IT RESOLVED THAT a dedicated northern capital renewal envelope and northern

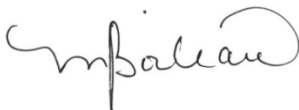
construction cost factor be applied to community housing repair, renewal, accessibility, supportive housing, and affordable housing development programs;

FURTHER BE IT RESOLVED THAT the Province provide operating commitments that enable NOSDA members to access federal capital programs, including Build Canada Homes and successor initiatives;

FURTHER BE IT RESOLVED THAT the Province support NOSDA's portfolio-build model as a practical demonstration approach for rural and northern housing development;

FURTHER BE IT RESOLVED THAT NOSDA representatives communicate this resolution with the Minister of Municipal Affairs and Housing, and others as appropriate and relevant.

Carried

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Michelle Boileau, NOSDA Chair



2026 Annual General Meeting
North Bay

Resolution #	2026 - 09
Date:	June 11, 2026
Subject:	Ontario Works Modernization and Workforce Participation
Lead Ministry:	Children, Community and Social Services

Moved By: **Kathleen Lynch** Seconded By: **Jeff Lafferiére**

WHEREAS Ontario Works is both a social assistance program and a potential pathway to stabilization, training, employment experience, and workforce participation;

AND WHEREAS current Ontario Works rates and earnings exemption rules are insufficient to support basic stability for many people, particularly in Northern Ontario where housing, food, heating, transportation, and service access costs are higher and more variable;

AND WHEREAS DSSABs continue to manage complex local delivery work, including emergency assistance, homelessness risk, ODSP transitions, life stabilization, digital access barriers, and clients who are not yet employment ready;

AND WHEREAS when people cannot stabilize, costs are shifted into homelessness prevention, food banks, community housing, paramedic services, hospitals, policing, and municipal levies;

THEREFORE BE IT RESOLVED THAT NOSDA calls on the Province of Ontario to work with NOSDA, OMSSA and municipal service managers to review Ontario Works rate adequacy, administration funding, performance measures, earnings exemptions, and ODSP transition processes;

FURTHER BE IT RESOLVED THAT Ontario Works rates be reviewed, increased, and indexed so they better reflect the actual cost of basic needs and housing and do not continue to lose value over time;

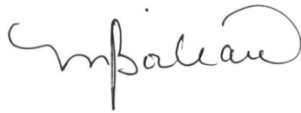
FURTHER BE IT RESOLVED THAT the Province review and amend Ontario Works Directive 5.1 to introduce a more meaningful earnings exemption, including consideration of a flat \$1,000 monthly exemption, so employment is not discouraged by immediate benefit reductions;

FURTHER BE IT RESOLVED THAT the Ontario Works administration funding model be reviewed to reflect the full cost of local delivery, including life stabilization, emergency assistance, ODSP transition support and complex case management;

FURTHER BE IT RESOLVED THAT performance measures be adjusted so delivery partners are not penalized for systemic factors outside their control, including ODSP adjudication delays, client readiness barriers and employment access barriers related to transportation, child care, and local labour market conditions;

FURTHER BE IT RESOLVED THAT NOSDA representatives communicate this resolution with the Minister of Children, Community and Social Services, and others as appropriate and relevant.

Carried

A handwritten signature in cursive script, appearing to read 'mboileau', is positioned above a horizontal line.

Michelle Boileau, NOSDA Chair



2026 Annual General Meeting
North Bay

Resolution #	2026 - 10
Date:	June 11, 2026
Subject:	Paramedic Services and Community Paramedicine
Lead Ministry:	Health

Moved By: **Jim Vezina**

Seconded By: **Ian MacPherson**

WHEREAS Paramedic Services are core health system infrastructure in Northern Ontario and, in many communities, are the health system door that is open when other services are not available;

AND WHEREAS northern paramedic services face pressures related to geography, long travel times, staffing, fuel costs, offload delays, low service density and limited alternative health and social service infrastructure;

AND WHEREAS Community Paramedicine programs support people in their homes, help divert people from hospitals and long-term care, and can support seniors, people with complex needs, people experiencing homelessness and people without stable primary care access;

AND WHEREAS with Community Paramedicine now aligned with the Ministry of Health, there is an opportunity to build a coordinated northern approach that supports provincial health system priorities;

THEREFORE BE IT RESOLVED THAT NOSDA calls on the Province of Ontario to develop and fund a Northern Paramedic Services and Community Paramedicine Stabilization Strategy that recognizes the value of paramedic services in reducing emergency department visits, hospital admissions, and pressure on long-term care;

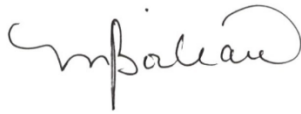
FURTHER BE IT RESOLVED THAT Community Paramedicine be expanded for priority populations, including seniors at risk of long-term care placement, people experiencing homelessness, people leaving hospital, people with mental health and addictions needs and people without stable primary care access;

FURTHER BE IT RESOLVED THAT the Province fund Indigenous lens reviews of 911 emergency response and Community Paramedicine programs in partnership with Indigenous communities and organizations where they wish to participate;

FURTHER BE IT RESOLVED THAT northern paramedic workforce capacity, training pathways, and extraordinary cost pressures, including travel and fuel, be recognized in provincial planning and funding;

FURTHER BE IT RESOLVED THAT NOSDA representatives communicate this resolution with the Minister of Health, and others as appropriate and relevant.

Carried



Michelle Boileau, NOSDA Chair



2026 Annual General Meeting
North Bay

Resolution #	2026 - 11
Date:	June 11, 2026
Subject:	Northern Child Care, EarlyON and Workforce Infrastructure
Lead Ministry:	Education

Moved By: **Jim Vezina**

Seconded By: **Robert Ferguson**

WHEREAS child care is a family affordability program and a critical component of workforce and economic infrastructure in Northern Ontario;

AND WHEREAS CWELCC has improved affordability, but affordability does not create access where communities lack spaces, staff, capital, transportation, viable operators, or home-based child care options;

AND WHEREAS rural and remote child care and EarlyON programs face higher delivery costs, workforce shortages, lower population density, travel requirements, and capital barriers that are not consistently reflected in program design;

AND WHEREAS without reliable child care, parents cannot accept work or training, employers cannot recruit and retain workers, and northern communities cannot fully participate in Ontario's economic growth;

THEREFORE BE IT RESOLVED THAT NOSDA calls on the Province of Ontario to establish a Northern Early Years and Child Care Access Strategy that addresses operating sustainability, workforce capacity, capital investment, and access in rural, remote, and Indigenous communities;

FURTHER BE IT RESOLVED THAT EarlyON funding be stabilized with a northern and rural cost adjustment;

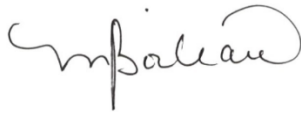
FURTHER BE IT RESOLVED THAT CWELCC funding formula gaps be addressed, including funding based on licensed capacity where staffing shortages limit full utilization;

FURTHER BE IT RESOLVED THAT the Province reintroduce flexible capital funding for child care expansion, renovation and renewal and apply a northern capital cost factor to infrastructure investments;

FURTHER BE IT RESOLVED THAT the Province support home-based child care, simplify school-based expansion approvals, include early childhood educators in the Ontario Learn and Stay Grant and adequately fund Indigenous-led child care programs;

FURTHER BE IT RESOLVED THAT NOSDA representatives communicate this resolution with the Minister of Education, and others as appropriate and relevant.

Carried



Michelle Boileau, NOSDA Chair



2026 Annual General Meeting
North Bay

Resolution #	2026 - 12
Date:	June 11, 2026
Subject:	DSSAB Modernization and Northern Cost Recognition
Lead Ministry:	Finance

Moved By: **Debbie Ewald**

Seconded By: **Kevin Burke**

WHEREAS District Social Services Administration Boards (DSSABs) are a unique service delivery model responsible for delivering multiple provincially mandated programs across large geographic areas, small and dispersed populations, limited labour markets, small municipal tax bases, and territories without municipal organization (TWOMO);

AND WHEREAS provincial funding formulas, accountability frameworks and implementation timelines do not consistently reflect fixed costs, travel requirements, low population density, limited service markets, construction realities or TWOMO responsibilities;

AND WHEREAS programs designed around average or southern delivery assumptions can appear efficient on paper while shifting costs and implementation risk to municipalities, DSSABs and other provincial systems;

AND WHEREAS many challenges raised by NOSDA across housing, homelessness, paramedic services, child care, and social assistance are connected to the lack of a consistent northern delivery lens;

THEREFORE BE IT RESOLVED THAT NOSDA calls on the Province of Ontario to establish a Northern Cost Recognition Framework for provincially mandated services delivered by DSSABs and the City of Greater Sudbury;

FURTHER BE IT RESOLVED THAT ministries be required to apply a formal northern delivery lens when designing, costing, approving, and evaluating programs delivered through DSSABs;

FURTHER BE IT RESOLVED THAT funding formulas reflect fixed costs, travel, low population density, limited service markets, small municipal tax bases and TWOMO governance obligations;

FURTHER BE IT RESOLVED THAT administrative cost-sharing and provincial implementation responsibilities be reviewed to prevent unintended downloading to local delivery agents;

FURTHER BE IT RESOLVED THAT a cross-ministry implementation protocol be established for major reforms affecting DSSAB-delivered services and avoided costs be measured across health, justice, housing, and social services;

FURTHER BE IT RESOLVED THAT NOSDA representatives communicate this resolution with the Minister of Finance, and others as appropriate and relevant.

Carried

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Michelle Boileau, NOSDA Chair



2026 Annual General Meeting
North Bay

Resolution #	2026 - 13
Date:	June 11, 2026
Subject:	Housing and Services for Justice-Involved Individuals
Lead Ministry:	Solicitor General

Moved By: **Kathleen Lynch**

Seconded By: **John Curley**

WHEREAS Northern Ontario communities are experiencing increasing system cycling involving individuals who move between homelessness, emergency departments, policing, paramedic services, shelters, courts, and correctional systems;

AND WHEREAS many justice-involved individuals have complex needs related to mental health, addictions, trauma, acquired brain injury, poverty, and housing instability;

AND WHEREAS in northern and rural communities, limited housing, treatment, transportation, and support options mean people may be released from correctional, remand or court-related settings directly into homelessness or instability;

AND WHEREAS without coordinated discharge planning, housing supports and case management, costs and risks are shifted into municipal, DSSAB, health, emergency response, and justice systems;

THEREFORE BE IT RESOLVED THAT NOSDA calls on the Province of Ontario to establish a Northern Justice, Housing and Community Stabilization Initiative for justice-involved individuals who are homeless or at risk of homelessness;

FURTHER BE IT RESOLVED THAT the initiative support transitional, supportive, and deeply affordable housing options, coordinated discharge planning and housing-based supports;

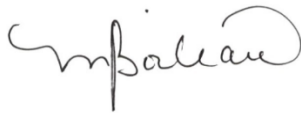
FURTHER BE IT RESOLVED THAT DSSABs, Indigenous organizations, probation and parole, correctional services, health providers, and community partners be included in local planning and implementation;

FURTHER BE IT RESOLVED THAT a northern justice-to-housing transition protocol be developed to reduce discharge into homelessness from correctional and court systems;

FURTHER BE IT RESOLVED THAT justice-related costs not be downloaded to municipal property taxpayers and avoided costs across policing, corrections, hospitals, paramedic services, and shelters be measured;

FURTHER BE IT RESOLVED THAT NOSDA representatives communicate this resolution with the Solicitor General, Attorney General, and others are appropriate and relevant.

Carried

A handwritten signature in cursive script, appearing to read 'mBoileau', positioned above a horizontal line.

Michelle Boileau, NOSDA Chair



2026 Annual General Meeting
North Bay

Resolution #	2026 - 14
Date:	June 11, 2026
Subject:	Municipal-Indigenous Partnership Infrastructure
Lead Ministry:	Indigenous Affairs and First Nations Economic Reconciliation

Moved By: **Lana Mitchell**

Seconded By: **Jeff Lafferiére**

WHEREAS DSSABs operate where municipal, provincial, federal, First Nation and Indigenous organization responsibilities intersect across housing, homelessness prevention, child care, Ontario Works and paramedic services, including urban, rural, and remote service pathways;

AND WHEREAS many people served by DSSAB systems are Indigenous, and better outcomes require culturally safe, locally informed, relationship-based planning, Indigenous-led housing and service pathways, and respectful recognition of migration between First Nation communities and urban service centres;

AND WHEREAS DSSABs and municipalities are not asking to speak for First Nations or Indigenous organizations, but seek provincial support to build partnership infrastructure needed where responsibilities intersect;

AND WHEREAS meaningful partnership requires time, capacity, travel, facilitation, respectful data governance, and trust-building that are not consistently supported through existing program structures;

THEREFORE BE IT RESOLVED THAT NOSDA calls on the Province of Ontario to support a Northern Municipal-DSSAB-Indigenous Partnership Framework or Table to enable coordinated, relationship-based planning where responsibilities intersect, including housing and homelessness solutions for Indigenous people living in urban, rural, and remote communities;

FURTHER BE IT RESOLVED THAT the Province support regional partnership tables where DSSABs, municipalities, First Nations, Indigenous organizations, and ministries identify shared priorities and coordinate responses, including opportunities to align infrastructure and housing funding with Indigenous-led solutions;

FURTHER BE IT RESOLVED THAT joint planning be supported for service pathways where people move between municipal, Indigenous, health, justice, housing, and homelessness systems;

FURTHER BE IT RESOLVED THAT dedicated capacity funding be provided for relationship-based planning, travel, facilitation, data governance, trust-building and co-development of culturally appropriate housing and support models;

FURTHER BE IT RESOLVED THAT all provincial program design processes be informed by Indigenous communities and local service providers where programs intersect with DSSAB-delivered services;

FURTHER BE IT RESOLVED THAT NOSDA representatives communicate this resolution with the Minister of Indigenous Affairs and First Nations Economic Reconciliation, and others as appropriate and relevant.

Carried



Michelle Boileau, NOSDA Chair



2026 Annual General Meeting
North Bay

Resolution #	2026 - 15
Date:	June 11, 2026
Subject:	Landlord and Tenant Board Reform for Community Housing
Lead Ministry:	Attorney General

Moved By: **Debbie Ewald**

Seconded By: **John Curley**

WHEREAS the Landlord and Tenant Board system does not fully reflect the statutory role of DSSABs, CMSMs and Local Housing Corporations as community housing service managers and public service delivery agents;

AND WHEREAS unlike private landlords, service managers are responsible for delivering integrated housing and human services and are often responsible for supporting individuals if tenancies fail;

AND WHEREAS delays, inconsistent processes and limited flexibility create costs including arrears, legal expenses, unit damage, vacancy loss, staff time, tenant instability, and community safety concerns;

AND WHEREAS public resources are being used across housing, legal, health, justice, and emergency systems in ways that may not support timely resolution, prevention, or housing stability;

THEREFORE BE IT RESOLVED THAT NOSDA calls on the Province of Ontario to work with NOSDA and partner ministries to develop a specialized community housing tenancy process for matters involving DSSABs, CMSMs and Local Housing Corporations;

FURTHER BE IT RESOLVED THAT the Province conduct a targeted review of the LTB's role in community housing matters and consider a specialized stream, alternative process, or Northern Ontario pilot;

FURTHER BE IT RESOLVED THAT any specialized process protect tenant rights, procedural fairness and appeal mechanisms while supporting timely and consistent decision-making;

FURTHER BE IT RESOLVED THAT multiple related applications involving the same tenancy be allowed to be heard together and adjudicators with relevant community housing and northern service delivery expertise be assigned where appropriate;

FURTHER BE IT RESOLVED THAT the Province review the full public cost of the current process and work with Legal Aid Ontario and legal clinics to better align resources toward prevention, early resolution, and housing stabilization;

FURTHER BE IT RESOLVED THAT NOSDA representatives communicate this resolution with the Attorney General, and others as appropriate and relevant.

Carried

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Michelle Boileau, NOSDA Chair



2026 Annual General Meeting
North Bay

Resolution #	2026 - 16
Date:	June 11, 2026
Subject:	Northern Workforce Development
Lead Ministry:	Labour, Immigration, Training and Skills Development

Moved By: **Kathleen Lynch**

Seconded By: **Jeff Lafferiére**

WHEREAS Northern Ontario's economic growth priorities, including critical minerals, forestry, energy, housing construction, health care, child care and community services, depend on a stable and skilled local workforce;

AND WHEREAS NOSDA data identifies a significant number of non-disabled adults receiving social assistance in Northern Ontario, including individuals participating in Ontario Works Employment Assistance who could contribute to the regional workforce with the right supports and incentives;

AND WHEREAS many Ontario Works recipients and underemployed residents face barriers including mental health and addictions challenges, housing instability, transportation barriers, limited child care, limited local training options, earnings disincentives, and lack of nearby employment pathways;

AND WHEREAS frontline Ontario Works and human services staff increasingly require advanced training to provide trauma-informed, employment-focused, mental health and addictions-informed case management aligned with regional labour market needs;

THEREFORE BE IT RESOLVED THAT NOSDA calls on the Province of Ontario to establish a dedicated Northern Ontario stream within the Skills Development Fund for DSSAB-led and locally tailored workforce development initiatives;

FURTHER BE IT RESOLVED THAT the stream support employment pathways for Ontario Works recipients, underemployed residents and individuals facing barriers to employment in priority northern sectors;

FURTHER BE IT RESOLVED THAT eligible supports include transportation, child care, work readiness, mental health, and addictions supports, stabilization supports and employment incentives where necessary for successful participation;

FURTHER BE IT RESOLVED THAT programs be delivered in partnership with employers, Indigenous partners, colleges, training providers, municipalities, and community agencies;

FURTHER BE IT RESOLVED THAT annualized funding be provided for frontline Ontario Works and human services staff training across Northern Ontario, aligned with Ontario Works modernization and provincial workforce planning;

FURTHER BE IT RESOLVED THAT NOSDA communicate this resolution with the Minister of Labour, Immigration, Training and Skills Development, and others as appropriate and relevant.

Carried



Michelle Boileau, NOSDA Chair



2026 Annual General Meeting
North Bay

Resolution #	2026 - 17
Date:	June 11, 2026
Subject:	Northern Seniors Housing, Accessibility and Aging in Place
Lead Ministry:	Seniors and Accessibility

Moved By: **Ian MacPherson**

Seconded By: **Lana Mitchell**

WHEREAS Northern Ontario has an aging population and DSSAB community housing portfolios increasingly house seniors who are aging in place, often in units not originally designed for accessibility or complex support needs;

AND WHEREAS many seniors in community housing experience mobility challenges, chronic health conditions, cognitive decline, isolation and increasing mental health and addictions needs;

AND WHEREAS access to home care, mental health services, transportation, personal supports, and accessible housing options is limited or uneven across northern communities;

AND WHEREAS without coordinated housing, accessibility and support investments, seniors face increased risk of falls, hospitalizations, long-term care placement, and emergency response, while community housing and health systems experience growing pressure;

THEREFORE BE IT RESOLVED THAT NOSDA calls on the Province of Ontario to work with NOSDA, municipalities and community partners to develop a Northern Seniors Housing, Accessibility and Aging in Place Strategy;

FURTHER BE IT RESOLVED THAT the Province create a dedicated funding stream to retrofit DSSAB community housing units for accessibility, mobility, safety, and age-friendly design;

FURTHER BE IT RESOLVED THAT the Province support accessible and supportive housing options, including smaller-scale models appropriate for rural and remote communities;

FURTHER BE IT RESOLVED THAT access to mental health and addictions supports, transportation, home care and community supports for seniors in community housing be improved and aligned with local housing portfolios;

FURTHER BE IT RESOLVED THAT DSSABs be recognized as key partners in aging in place and avoided costs in health care, long-term care, paramedic services, and emergency response be measured;

FURTHER BE IT RESOLVED THAT NOSDA communicate this resolution with the Minister for Seniors and Accessibility, and others as appropriate and relevant.

Carried

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Michelle Boileau, NOSDA Chair



2026 Annual General Meeting
North Bay

Resolution # **2026 – 18**

Date: June 11, 2026

Subject: **Adjournment**

Moved By: **Jim Vezina**

Seconded By: **Jerry Brandt**

BE IT RESOLVED THAT the 2026 NOSDA Business Meeting be adjourned.

Carried

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Michelle Boileau, NOSDA Chair



SUMMER 2026 NEWSLETTER



Summer gardens at 251 Yonge St. Burk's Falls



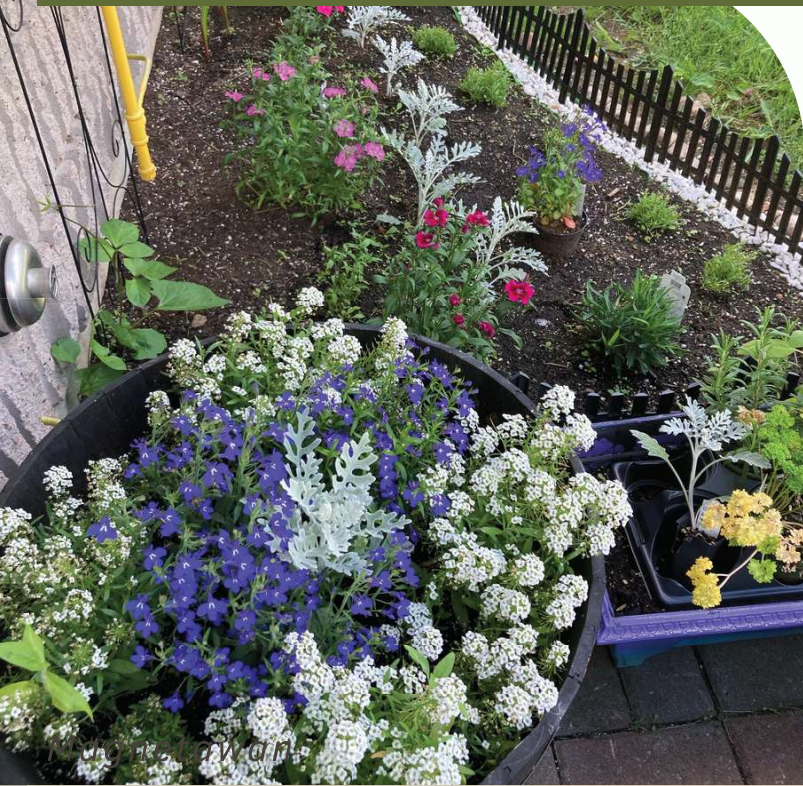
705-746-7777



www.psdssab.org



District of Parry Sound
Social Services
Administration Board

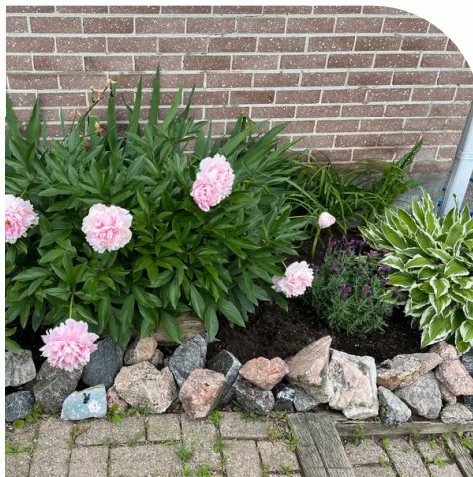


Roselawn

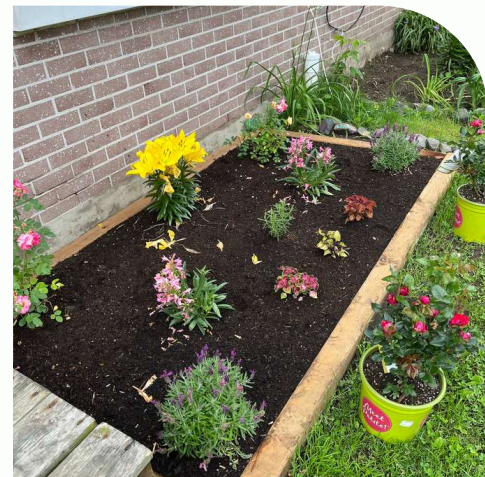


Callander

GARDENS ACROSS THE DISTRICT



Addie St. Parry Sound



William St. Parry Sound



Magnetawan



Queen St. Burk's Falls



Sundridge



One-Pan “Marry Me” Chicken Orzo

Instructions

1. To make this recipe, start by preparing the chicken. Pat the chicken breasts dry with a paper towel and slice them into cubes. Set them aside while you prepare the skillet.
2. Heat a skillet, on the stove, over medium-high heat, and add in the oil.
3. Once the oil is hot, add in the chicken and cook for 2-3 minutes, until the edges start to cook.
4. Then, add in the sun-dried tomatoes, garlic, italian seasoning, paprika, sea salt, and black pepper, and cook for 3-4 more minutes.
5. Then, add in the orzo and broth and stir well.
6. Reduce the heat to medium, then cover the pan and allow it to cook for 12 minutes. Remove the cover every few minutes and stir, to ensure that the orzo doesn't stick to the bottom of the pan.
7. Once the orzo is cooked through, add in the coconut milk or heavy cream and spinach and stir until the spinach is wilted.
8. Finally, add in the freshly-grated parmesan cheese and stir one last time.
9. Once it's done, remove it from the heat, serve it immediately, and enjoy!

Ingredients

- 1.5 Pounds Boneless, Skinless Chicken breast, cut into cubes
- 2 Tablespoons Olive Oil
- 4-5 Cloves Garlic, mashed
- $\frac{3}{4}$ Cup Sun-Dried Tomatoes, packed in oil and drained
- 2 Teaspoons Italian seasoning
- 2 Teaspoons Paprika
- $\frac{1}{2}$ Teaspoon Kosher Salt
- 1 Teaspoon Ground Black Pepper
- 1 Cup Orzo
- 2 $\frac{3}{4}$ Cups Chicken Broth or Water
- $\frac{3}{4}$ Cup Full-Fat Coconut Milk or Heavy Cream
- 2 Large Handfuls Fresh Spinach
- $\frac{3}{4}$ Cup Parmesan Cheese, freshly grated





Short term, Long term, and
Commercial properties



SOME OF WHAT WE DO...

- ✓ Ensuring you have the necessities
- ✓ Excessive clutter/ Hoarding decluttering
- ✓ Errand runs
- ✓ Property Clean Up
- ✓ Housekeeping/Cleaning
- ✓ Pest control preparation
- ✓ Item/Furniture removal

LAURA

705-952-0440

buildingbridgespmcs@gmail.com

See Something? Let Us Know!

Reporting

Maintenance Issues

If something in your unit isn't working properly, please let us know as soon as possible.

Whether it's a leaking faucet, running toilet, damaged flooring, electrical concern, or another maintenance issue, reporting problems early helps prevent further damage and can often result in faster, simpler repairs.

Small issues can quickly become larger and more costly problems if left unattended. By reporting concerns promptly, you help us keep your home safe, comfortable, and in good condition.



Pest Prevention and Treatment

If you notice signs of pests in your unit, please contact us right away. Early reporting is one of the most effective ways to prevent pests from spreading and allows us to take action before the issue becomes more difficult to resolve. Our staff can arrange for professional pest control treatments when needed, and addressing concerns early often results in faster and more effective treatment. Signs of pests may include droppings, unusual odours, nesting materials, damage to food packaging, or seeing insects or rodents in your unit.



GARBAGE AND LARGE ITEM DISPOSAL



Keeping our communities clean and safe is everyone's responsibility. Tenants are responsible for the proper disposal of household garbage, recycling, and unwanted items. Please do not leave furniture, mattresses, appliances, or other large items in the garbage areas, in common areas, in driveways, or on Housing property.

In previous years, Housing was able to provide community disposal bins in the spring; however, due to the significant cost of this program, bins will not be provided this year. Tenants are encouraged to make use of local landfill and waste disposal sites for large item removal.

For tenants who require assistance transporting items, the Housing trailer may be available to borrow. Please note that there will be a charge to cover disposal fees and staff time required to transport and dispose of the items.

To inquire about booking the trailer, please contact:



*Cheryl (705) 746-7777
ext. 5258*

*Parry Sound & Magnetawan
residents*



*Debbie (705) 386-2358
ext. 5412*

*Burk's Falls, Sundridge,
South River, Powassan,
& Callander residents*

What Can Be Washed in Building Laundry Machines?

Our laundry machines are designed for regular household laundry, including:

- Clothing and undergarments
- Towels and facecloths
- Bed sheets and pillowcases
- Light blankets and comforters that fit comfortably in the machine
- Small washable rugs with rubber backing removed (if applicable)

Items That Should Be Taken to a Laundromat

Large or heavy items can overload machines, cause breakdowns, and result in costly repairs. Please take the following items to a commercial laundromat:

- Large comforters, duvets, and sleeping bags
- Multiple blankets washed together
- Large area rugs or mats
- Pet beds
- Heavy winter coats or coveralls
- Excessively muddy or heavily soiled items

Avoid Overloading Machines

Please do not overfill washers or dryers. Laundry should be able to move freely inside the machine. Overloading can damage equipment, lead to poor washing and drying results, and may cause service interruptions for other residents.

Laundry Room Tips & Etiquette

Our laundry rooms are provided for the convenience of residents only. Following a few simple guidelines can help keep the machines in good working order and ensure everyone has fair access.

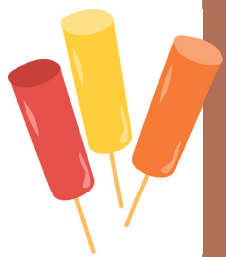


Laundry Room Etiquette

Help keep the laundry room clean, respectful, and available for everyone by:

- Removing laundry promptly when cycles are complete.
- Cleaning up any spills, lint, or detergent residue.
- Respecting any posted laundry schedules.
- Not leaving personal items unattended for extended periods.
- Treating fellow residents with courtesy and respect.

When everyone follows these guidelines, we can reduce machine breakdowns, minimize repair costs, and help ensure the laundry facilities remain available and enjoyable for all residents.



July 14th, 2026

Lion's Park

91 Water St,
Sundridge, ON
12-2pm

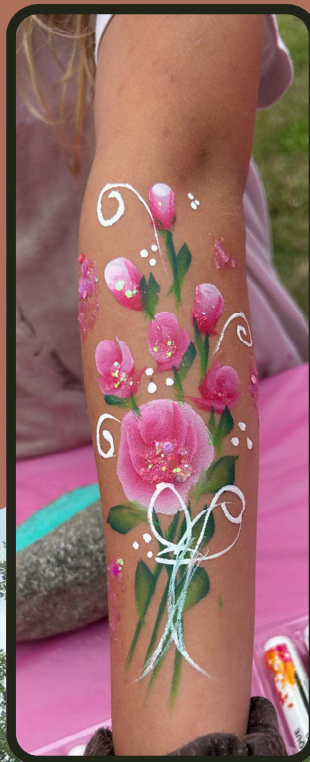
&

July 16th, 2026

The Sound Community Hub

86 Gibson St.
Parry Sound, ON
12-2pm

3rd ANNUAL SUMMER BARBEQUE!



DSSAB Child Care Centres

Waubeeek Child Care - Parry Sound

Lynn Crespi, Supervisor | lcrespi@psdssab.org | 705-746-8332 ext. 3210

First Steps Child Care - South River

Valene Lambert, Supervisor | Valene.lambert@psdssab.org | 705-386-2358 ext. 5437

Fairview Child Care - Powassan

Connie McCaig, Supervisor | cmccaig@psdssab.org | 705-724-5462

Highlands Child Care - Emsdale

Jennifer Leggett, Supervisor | jleggett@psdssab.org | 705-636-0202

Home Child Care

Valene Lambert, Supervisor | Valene.lambert@psdssab.org | 705-386-2358 ext. 5437

Julie Quinn, Home Child Care Visitor West | jquinn@psdssab.org | 705-938-4059

Shilo Middlebrook, Home Child Care Visitor East | smiddlebrook@psdssab.org | 705-386-2358 ext. 5431

Director of Children Services - Jennifer Bouwmeester | jbouwmeester@psdssab.org | 705-746-7777 ext. 5120

For all billing inquiries, please contact the supervisor of the centre your child attends.

Melaney Kerley, Billing Program Support Worker | mkerley@psdssab.org |

Julie May, Billing Program Support Worker | jmay@psdssab.org

EarlyON Child and Family Centres

Drop-in programs for children 0-6 yrs, parents and caregivers. Open to all families across the District of Parry Sound.

EarlyON Parry Sound Hub

Lana Whetham, Supervisor | Lwhetham@psdssab.org | 705-746-9522 ext. 4350

EarlyON Burks Falls

Carolann Moore, Resource Facilitator | cmoore@psdssab.org | 705-472-7015 ext. 6318

EarlyON South River

Mickayla Malloch & Emma Cook | mmalloch@psdssab.org / ecook@psdssab.org | 705-386-2358 ext. 5471

Inclusion Support Services (ISS)

Services designed to support children with physical, cognitive, behavioral, or developmental needs participate fully in regular educational, recreational, and childcare settings.

Corinna Krockner, Supervisor | corinna.krockner@psdssab.org | 705-746-9522 ext. 4361

Fee Subsidy

Financial assistance to help eligible families cover or reduce the cost of licensed child care.

Lori Murray - Program Support Worker | lmurray@psdssab.org | 705-746-7777 ext. 5277

Child Care Service Management

Planning and funding for operators throughout the District of Parry Sound.

Pam Nelson, Director of Child Care Service Management | pnelson@psdssab.org | 705-746-7777 ext. 5213

Jennifer Griffiths, Team Lead, EY Pedagogy | jgriffiths@psdssab.org | 705-386-2358 ext. 5453

April Gagnon, Supervisor Quality Assurance | agagnon@psdssab.org | 705-746-7777 ext. 5281

Stephanie Horsman, Financial Analyst | shorsman@psdssab.org | 705-746-7777 ext. 5251



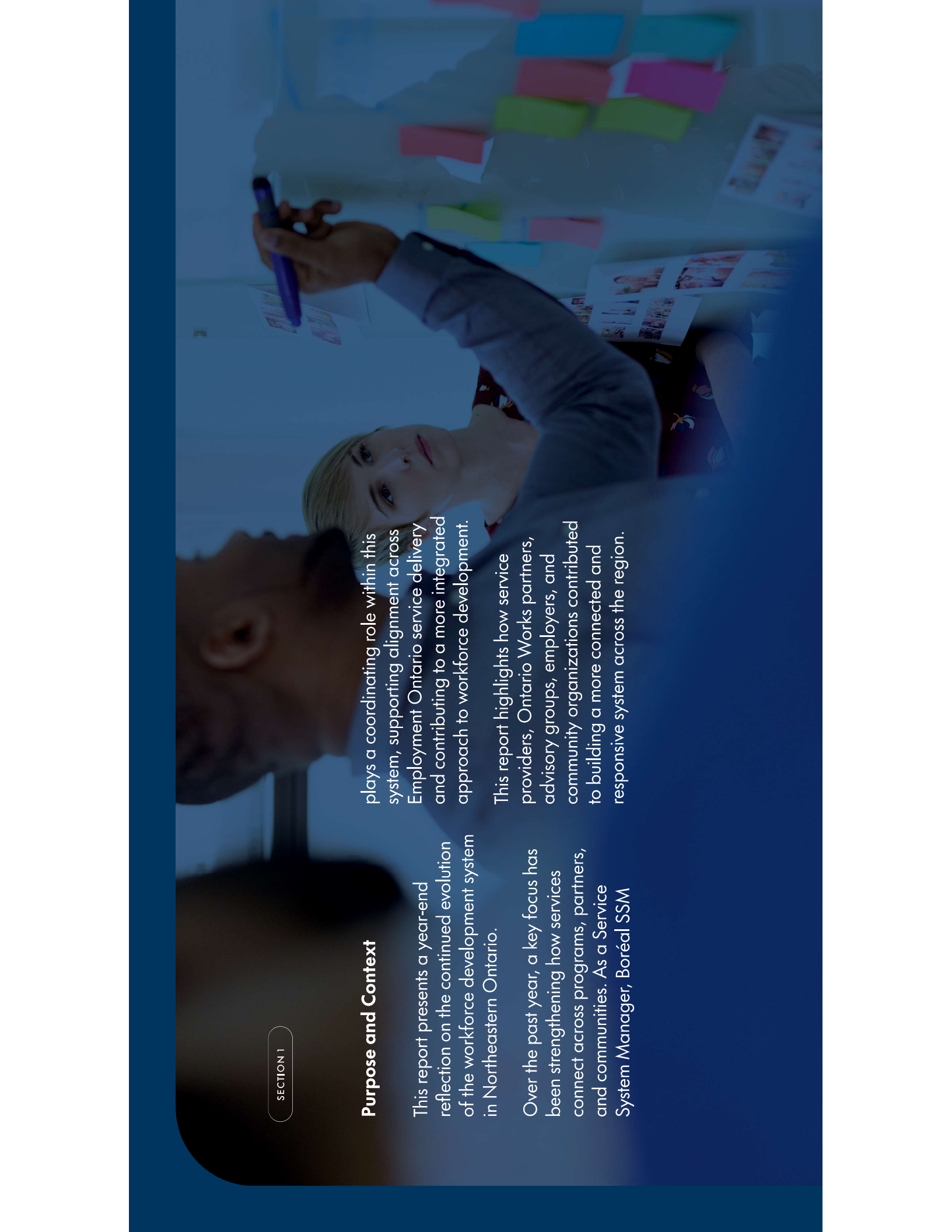
YEAR-END IMPACT REPORT

Service System
Manager



Strengthening Connections

Northeastern Employment Ontario Network

A woman with blonde hair, wearing a grey sweater over a red patterned top, is pointing with a purple marker at a whiteboard. The whiteboard is covered with numerous colorful sticky notes (pink, yellow, green, blue) and several small photographs. The background is slightly blurred, showing an office setting.

SECTION 1

Purpose and Context

This report presents a year-end reflection on the continued evolution of the workforce development system in Northeastern Ontario.

Over the past year, a key focus has been strengthening how services connect across programs, partners, and communities. As a Service System Manager, Boréal SSM

plays a coordinating role within this system, supporting alignment across Employment Ontario service delivery and contributing to a more integrated approach to workforce development.

This report highlights how service providers, Ontario Works partners, advisory groups, employers, and community organizations contributed to building a more connected and responsive system across the region.

Executive Director Message

As 2025–2026 comes to a close, I find myself feeling both pride and gratitude. Over the past year, we have seen meaningful progress across Northeastern Ontario through the collective efforts of our network and evolving collaboration across the system. The milestones achieved so far reflect the dedication and collaboration that advance our work and strengthen our system.

By working together, we fostered a learning through practice approach as we entered our first year of integration into the IES model for Northeastern Ontario, strengthening our focus on implementation and service delivery. The network consistently demonstrated dedication to alignment, coordination, and collective problem-solving. This reinforces that enduring system change relies not just on structures, but on trust, relationships, and the desire to learn together.

This report features several accomplishments that showcase the teamwork and cooperation. From stronger coordination with Ontario Works partners, to new advisory structures, to expanded collaboration across service providers and community organizations, the progress made this year reflects a shared commitment to building a more responsive and connected system.

I also want to acknowledge the Boréal SSM team for their continued work in supporting partnerships, governance, and evidence informed decisions across the region. These efforts have been essential to the creation of a more connected, responsive, and learning oriented system.

As you review the following sections, you may recognize your own contributions within them, and the part you played in driving our region's progress. While meaningful advancements have been made, the work remains ongoing.

We extend our appreciation to our Employment Ontario network, consortium members, Ontario Works partners, community partners and stakeholders. Your local expertise, leadership, openness, and collaboration continue to shape workforce development across the region.

The foundation established this year provides important momentum as we continue this work together, and I am confident in what we will continue to achieve together.



Chantal Carré
Executive Director,
Boréal Service System Manager

SECTION 2

System Snapshot

Together, these elements reflect the scale, reach, and coordination of workforce development services across Northeastern Ontario.

81

municipalities
across Northeastern
Ontario

37

Employment Ontario
providers across
23 communities +
satellite sites

4

Workforce
Planning
Boards

616 employers
engaged or
placements
supported

8 Ontario
Works
partners

153 meetings,
committees, and
coordination sessions
with Social
Assistance
partners

78%

Priority
population
reached

\$2.3M

in Employment
Related Financial –
Supports to decrease
client barriers to
employment

12,552

individuals
engaged into
employment
services

Building a Stronger System: What Changed this Year

This year, workforce development efforts across Northeastern Ontario focused on evolving toward a more coordinated and responsive system. Our efforts have been focused on strengthening how the system connects across programs, partners, and decision-making, and on improving how information moves between service delivery and system governance to better reflect operational realities.



STRENGTHENING ALIGNMENT WITH SOCIAL ASSISTANCE

A key priority this year has been building more consistent structures for coordination between Ontario Works and Employment Ontario partners across the region. A key part of this work has been sustained engagement with all District Social Services Administration Boards (DSSABs). Monthly meetings have created a consistent space to surface challenges, identify friction points, and maintain ongoing dialogue between system partners responsible for delivery across the region.

To support this work, the Pathways Project gathered perspectives from frontline staff on how the system functions in practice. This input provided insight into how different parts of the system are experienced at the delivery level and where approaches differ across different regional contexts.

This project informed the development of common coordination approaches and strengthened discussions around referral consistency, service sequencing, and shared client pathways across systems.

IMPACT

Supports a more structured foundation for coordination and communication between Ontario Works and Employment Ontario partners.

STRENGTHENING GOVERNANCE AND OPERATIONAL COORDINATION

This year also reinforced the importance of formalizing a consistent structure to connect frontline and operational insight with system planning and governance. While valuable insight already exists across providers and working groups, the next step is to establish a more structured integration of provider perspectives, operational realities, and emerging best practices into system coordination and planning.

To address this, the **Operational Advisory Table** is now being established as a next phase in strengthening system design.

The broader governance model is structured as a connected network of committees, advisory bodies, and coordination tables designed to strengthen how information moves across the system, from service delivery, through operational coordination, and into system-level planning and oversight.

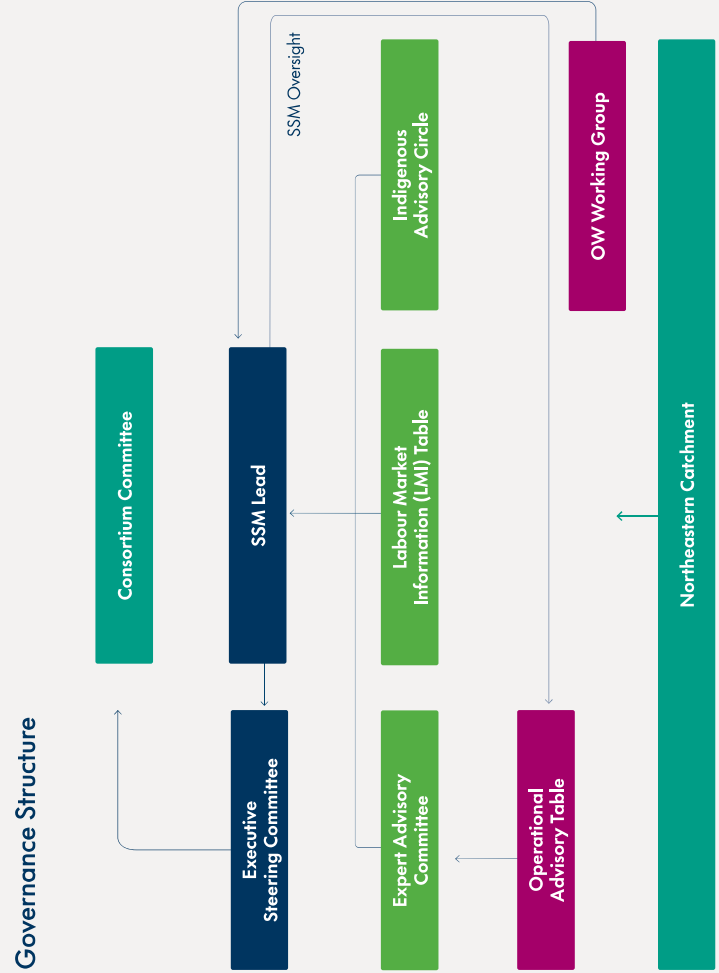


The diagram illustrates how information flows through these structures.

Within this model:

- > Service delivery and working groups generate operational insight based on frontline experience
- > Advisory bodies provide structured perspectives from sector, labour market, and Indigenous partners
- > Coordination structures synthesize and align operational input across the system
- > System leadership roles consolidate and prioritize insights for decision-making
- > Governance bodies provide validation and strategic oversight

IMPACT
Strengthens system coordination and improves how operational insights informs planning and governance.



EXPANDING SERVICE DELIVERY: NAVIGATING TO EMPLOYMENT (NVE)

This year also saw the introduction of Navigating to Employment (NVE), a federally funded initiative delivered alongside the Employment Ontario network to strengthen access to French-language employment services across Ontario. Funded by the Enabling Fund for Official Language Minority Communities of the Government of Canada and delivered through a network of 14 service providers across 36 sites, including several in Northeastern Ontario, NVE focuses on improving access for Francophone job seekers by supporting more inclusive and accessible service delivery.

Within this model, Boréal plays a system-level role in coordinating and supporting the network, ensuring a consistent approach while allowing for regional adaptation. Rather than duplicating existing services, NVE adds a specialized layer to the system by equipping service providers with standardized tools, shared practices, and a dedicated Employment Navigator role to better support Francophone clients through active offer and tailored services.

As a first year of implementation, the focus has been on establishing strong foundations, including network alignment, common tools, and shared approaches to service delivery. This positions NVE to strengthen both service accessibility and system coordination in the years ahead.

IMPACT

Expands system capacity, strengthens equitable access to French-language employment services, and reinforces alignment and consistency across service providers.



Collaboration in Action

Collaboration is a defining strength of Northeastern Ontario, but within an integrated employment and social services system, it is more than a shared value. It is the mechanism that allows a diverse, geographically expansive, and mandate rich ecosystem to function as a coherent whole.

Throughout the first year of Integrated Employment Services implementation, service providers, Ontario Works partners, advisory groups, and community organizations worked together to strengthen coordination, improve communication, and support more connected service pathways across the region.

Throughout the first year of Integrated Employment Services implementation, service providers, Ontario Works partners, advisory groups, and community organizations worked together to strengthen coordination, improve communication, and support more connected service pathways across the region.



ADVANCING INTEGRATION IN PRACTICE WITH ONTARIO WORKS

Strengthening alignment with Social Assistance has required sustained collaboration in practice beyond shared tools and structures.

This year, that work has taken shape through closer collaboration with Ontario Works partners, recognizing their central role within the Integrated Employment Services (IES) model. Ontario Works partners represent a significant portion of the consortium and are key to supporting the movement of integrated service delivery from concept to practice.

Building on the consistent engagement established with partners, this collaboration continues through the Ontario Works Working Group, one of the earliest system tables supporting shared oversight, coordination, and implementation.

This collective work is supporting a more consistent and shared understanding of client readiness across Ontario Works and Employment Ontario partners. It is also strengthening alignment between programs by providing common tools and early evidence to support how clients are assessed, referred, and connected to services across the system.

INTEGRATION IN PRACTICE

OW Working Group Collaboration

05 Integrated service delivery

OW + EO coordinated, not siloed

04 Pilots & field work

- > Piloted the RRM in Cochrane and Parry Sound, creating a foundation for future expansion
- > Coordinated field work for Pathways to Employment, including surveys representing ~17% of OW caseload

03 Evidence & insights

Generated ECES insights to support improved pathway development and service sequencing

02 Shared tools & coordination

Developed shared communication tools and practical guides

01

Partnership & governance

Establishment of the OW Working Group with all 8 OW partner organisations

PATHWAYS TO EMPLOYMENT: LEARNING TOGETHER TO STRENGTHEN INTEGRATION

Building on this foundation, this year Northeastern Ontario undertook the **Pathways to Employment Project** to better understand how Ontario Works clients transition into employment services, and how integration is functioning in practice across the system. Thanks to the time, openness, and expertise shared across the network, the project brought together:

- > **1,318 Ontario Works client surveys** representing approximately **17% of the active caseload**),
- > **13 frontline focus groups** with Ontario Works and Employment Ontario staff across the region,
- > management consultations and OW systems mapping activities,
- > system level analysis informed by national and international research.

Thank you to everyone who participated, especially frontline staff. Their perspectives, experience, and professional judgment were central to this project, and their voices clearly shaped findings.

Frontline staff consistently identified common realities experienced across the region, including:

- > clients balancing **employment expectations and life stabilization simultaneously**,
- > barriers such as housing, mental health, transportation, and administrative complexity shaping what progress looks like in practice,
- > The importance of **clearer sequencing, stronger hand offs, and access to the right supports at the right time.**

These are early findings, but they represent an important evidence base to support shared learning opportunities across the system. For the first time, partners have a common evidence base that brings together **frontline experience, client perspective**, and system data.

CLIENT READINESS

Employment readiness is not linear

Clients engage in employment activity and stabilization in parallel rather than in sequence, reflecting the real, day-to-day complexity frontline staff experience.



ⓘ This is not a contradiction — it reflects the real complexity of frontline service delivery. Stabilization and employment engagement happen in parallel, not in sequence.

This shared foundation helps us understand how integration is functioning in practice and positions us to continue **learning together** as we strengthen service design and innovation.

Transformation brings complexity, adjustment, and learning, and this is expected. The Pathways work helps ensure that as a network, we are **moving forward together**, grounded in evidence, shared understanding, and a collective commitment to strengthening outcomes for clients and communities.

Indigenous Advisory Circle

The Indigenous Advisory Circle (IAC) was created to ensure Indigenous voices, knowledge, and lived experiences meaningfully inform our work and decision making. Rooted in principles of respect, relationship building, and reconciliation, the Circle brings partners from Friendship Centres, service providers, and Tribal

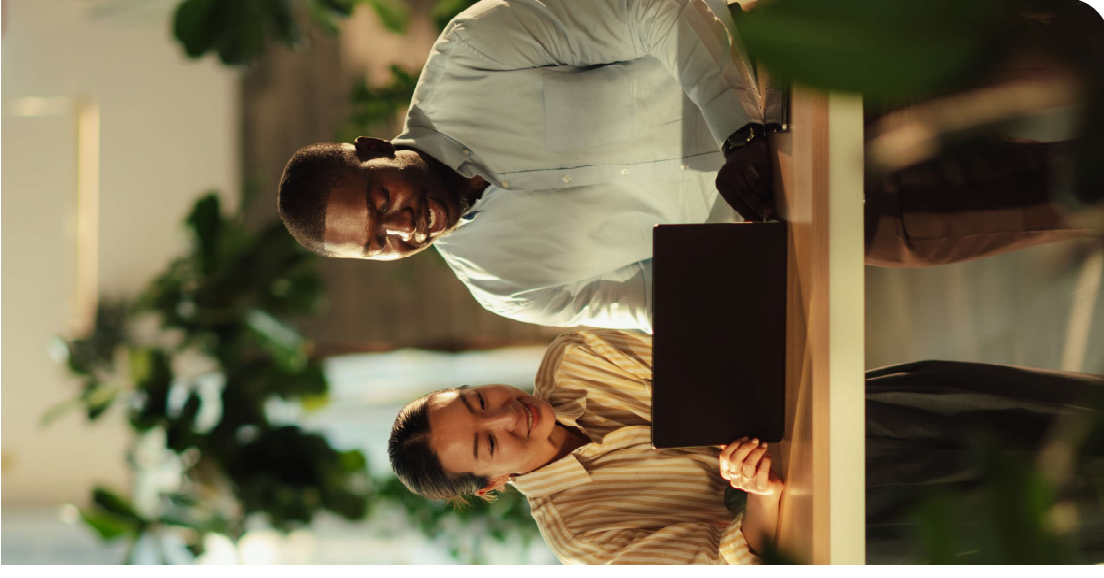
Councils to provide guidance and shared learning. Since its launch in January, early meetings focused on establishing relationships, setting intentions, and laying the foundation for how Indigenous perspectives can be respectfully and effectively integrated into our work. These early conversations have been instrumental in fostering trust and shaping the Circle's direction. As we look ahead, we are committed to strengthening these partnerships, continuing this important dialogue, and building this foundation to support more inclusive and culturally responsive approaches across our initiatives.

Workforce Development / Labour Market Information (LMI) Table

This year also marked the launch of the Labour Market Information Advisory Table, bringing together workforce development and economic development partners across Northeastern Ontario.

Initially anchored by the region's four Workforce Planning Boards, the table expanded to include partners such as FedNor, Service Canada, and the Northern Ontario Heritage Fund Corporation to strengthen regional labour market analysis, funding perspectives, and programs tailored to Northern contexts. Early efforts have focused on establishing governance, aligning how labour market information is shared and used to support planning across partners.

This table is strengthening connections between employment services and economic development, supporting a more coordinated understanding of labour market trends across the region. Over time, this will help focus efforts and investments where they can have the greatest impact across Northeastern Ontario.



Network in Action: Strengthening Employment Services Across Northeastern Ontarios

Across the Northeast, Employment Ontario providers this year prioritized building stronger operational relationships, improving coordination across communities, and adopting more collaborative approaches to service delivery and employer engagement.

This work reflects the strength of a network that is increasingly operating with greater communication, alignment, and regional coordination while continuing to respond to unique local community needs.

STRENGTHENING COORDINATION ACROSS SERVICE PATHWAYS

A key area of focus this year was strengthening coordination between Employment Ontario and Social Assistance partners at a local level. Across several regions, both Employment Ontario and Ontario Works participated in joint professional development sessions, operational discussions, and networking opportunities designed to support stronger communication, shared understanding of service pathways, and more coordinated client experiences.

These activities created valuable space for frontline staff and managers to strengthen relationships across organizations, improve understanding of referral processes and service pathways, and discuss common challenges impacting clients and service delivery.

In the Cochrane district, for example, this collaboration included a coordinated annual professional development initiative delivered over two consecutive days to support full participation from the participating organizations without disrupting services.

This work sets the stage for continued collaboration, as these partnerships continue to strengthen and evolve across Northeastern Ontario in the year ahead.

RESPONDING TO WORKFORCE AND COMMUNITY NEEDS THROUGH COLLABORATION

This year also demonstrated how providers are increasingly working together to respond to emerging community and labour market needs in a more coordinated way. This included workforce adjustment and rapid response activities, where providers worked together to align operational approaches, share responsibilities, and establish common practices to support affected workers and employers during periods of transition and uncertainty.



The network also continued to evolve through transitions within the Employment Services system, including the introduction of new service providers and expanded service locations aimed at increasing accessibility across Northeastern Ontario. Throughout these transitions, providers prioritized collaboration and continuity of services to minimize disruption for clients and employers.

Providers also increased collaboration through collective job fairs, sub regional planning meetings, operational discussions, shared employer engagement activities, and ongoing communication across communities. These activities created opportunities to strengthen regional coordination, share operational approaches, and improve consistency across the network.

In Greater Sudbury, for example, Employment Ontario service providers collaborated on a city-wide job fair that brought together all local providers in a coordinated regional initiative for the first time. Collaborative efforts like this demonstrate a strong approach to employer engagement and client connection, moving beyond individual organizational activities towards a more unified regional response.

EXPERT ADVISORY COMMITTEE (EAC)

The first year of Integrated Employment Services also created new opportunities for Employment Ontario providers to collaborate more consistently across the region. Structures such as the Expert Advisory Committee (EAC) brings together Employment Ontario service providers with expertise in serving diverse populations.

This table provides an opportunity for them to establish foundational relationships, strengthen communication between providers, and begin identifying areas where greater alignment and collective problem-solving could support the long-term success of the integrated system. Discussions throughout the year reinforced the value of regional collaboration within a geographically large and operationally diverse service delivery environment.

As the system continues to evolve, these collaborative spaces will remain an important lever in strengthening alignment, supporting informed decision-making, and ensuring that both operational and strategic discussions continue to reflect the realities and regional workforce needs across the Employment Ontario network.





What We Are Seeing Across the Employment Ontario Network: Q4 Insights

The following insights are intended to raise awareness of patterns observed in the data across the Employment Ontario network at year-end as of March 31st, 2026. These observations are descriptive rather than prescriptive and are meant to support interpretation of observed results within the reporting window, rather than to propose solutions or program changes. It is intended to serve as a snapshot of how jobseekers are moving into employment through employment services across Northeastern Ontario.

Data from our Q4 insights shows that across the region, movement into employment remains steady, while retention patterns vary as time in employment increases. As a result, employment entry and employment stability are behaving as two distinct stages rather than a single outcome.

At the same time, Social Assistance pathways are lengthening, with more clients remaining active in the system over extended periods while referrals from social assistance to employment services continues. These patterns indicate longer durations in referrals at year end, rather than disengagement or declining outcomes. It highlights the importance of strong coordination between Social Assistance and Employment Services to support more connected service experiences over time.

Year-end also point to stronger job retention stability in the initial period after clients begin employment. Short term retention (1-Month, 3-Month) improves, indicating that clients who secure employment later in the year are more likely to remain employed during these checkpoints. While longer-term retention (6-Month and above) continues to vary, job retention appears to be strengthening, with sustained outcomes typically requiring longer follow up beyond the quarter. This creates an opportunity to better understand how early supports and job conditions influence longer-term outcomes.

Across all client groups, access to services remains strong, including for priority populations. However, variation in employment outcomes and sustainability continues to emerge, particularly for clients facing higher barriers to employment. This reinforces that access to employment services is only one part of the journey, and that structural barriers, and labour market conditions continue to shape how clients with high barriers experience services once they are employed. Noting that not all the client groups have the same experience after employment.



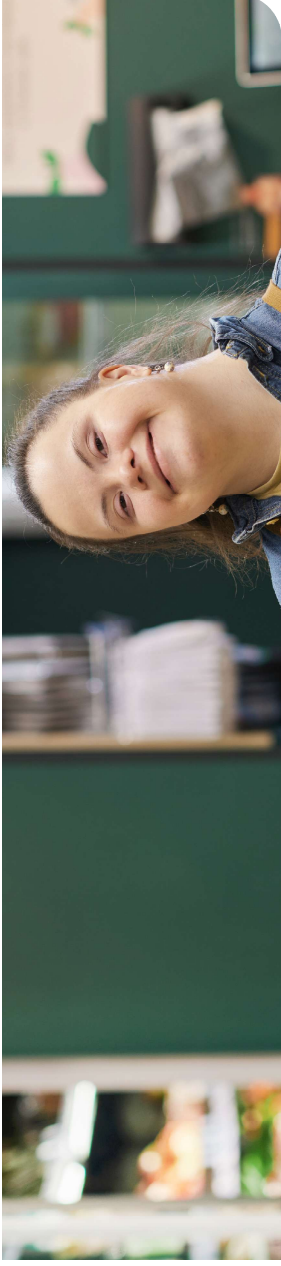
Finally, labour market conditions continue to play a defining role in shaping outcomes. Employment outcomes remain concentrated in sectors associated with variable hours, seasonal work, and higher turnover. Wages and working hours show little change, reinforcing that employment quality is largely shaped by local labour-market conditions. This means that system results reflect both the employment supports being provided and the realities of the local labour market. This context is critical for understanding why clients may be able to find work, but face challenges in staying employed over time.

Overall, these insights highlight that employment entry and employment retention must be understood as distinct outcomes. While access to employment services supports job entry, sustained employment is increasingly shaped by the interaction between service supports, individual barriers, and local labour market conditions.

As a result, there is a growing emphasis on not only supporting access to employment, but also strengthening the conditions that support individuals to remain employed over time.

These signals will continue to inform how partners adapt service approaches, strengthen coordination across employment and social services, and respond to labour market conditions to support more stable and sustainable employment outcomes across Northeastern Ontario.





Looking Ahead

This first year marked the transition from planning an integrated model to learning through implementation. Across Northeastern Ontario, partners worked together to better understand how integration functions in practice, how services connect across systems, and how shared structures can support stronger coordination across a large and diverse region.

The focus this year was on building a strong and shared foundation. Through ongoing collaboration, shared understanding, service design, and consistent system measurement, were prioritized to ensure the system had a common starting point across partners. Core reporting structures, improved systems utilization, and the ability to translate qualitative insight into meaningful evidence are now in place. These elements form the foundation for informed decision making and system level design moving forward.

The year ahead will focus on establishing foundations to building durable impact. Insights from the Pathways to Employment project, continued collaboration with Ontario Works partners, and evolving

governance structures will continue to shape client pathways and guide more informed decision making, stronger alignment across services, and more responsive workforce development strategies.

This work remains collective. The continued leadership, collaboration, and shared commitment of service providers, partners, advisory members, employers, and community organizations across the region will continue to shape a more connected, responsive, and sustainable workforce development system in Northeastern Ontario.



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Service System
Manager

Canada

EMPLOYMENT
ONTARIO

Ontario

Nipissing Parry Sound Overdose Incident Report

This report will be updated and sent weekly, to inform community organizations and first responders of overdoses and/or negative drug reactions within our community.

Overdoses or Negative Reactions Reported			Deaths Reported	Number of Times 911 Called		Substances Involved
				Date	Location	
Week 6: June 22 nd to June 28 th , 2026	9	1		June 18 th , 2026	North Bay (4) Parry Sound (2) Mattawa Burk's Falls West Nipissing	Alcohol
				June 22 nd , 2026		Cocaine
				June 23 rd , 2026		Crack
				June 24 th , 2026 (2)		Don't Know (2)
				June 25 th , 2026		Fentanyl (2)
Week 5: June 15 th to June 21 st , 2026	4	1		June 26 th , 2026		Heroin (2)
				June 27 th , 2026 (2)		Prescription Opioids
						Unknown Opioid
Week 4: June 8 th to June 14 th , 2026	2	0		June 15 th , 2026	North Bay (4)	Fentanyl
				June 18 th , 2026		Unknown Opioid (3)
				June 19 th , 2026		
				June 20 th , 2026		
Week 3: June 1 st to June 7 th , 2026	10	0		June 8 th , 2026	Parry Sound Powassan	Alcohol
				June 13 th , 2026		Don't Know
						Polypharmacy
Week 3: June 1 st to June 7 th , 2026	9			June 1 st , 2026 (5)	North Bay (8) Parry Sound West Nipissing	Fentanyl (2)
				June 2 nd , 2026 (2)		Non-Opioid
				June 5 th , 2026		Pharmaceutical
				June 6 th , 2026 (2)		Unknown Opioid (7)
Week 3: June 1 st to June 7 th , 2026	5	0		May 18 th , 2026	North Bay (3)	Fentanyl (4)
						Unknown Opioid

Week 2: May 25 th to May 31 st , 2026	May 27 th , 2026 (2) May 28 th , 2026 May 29 th , 2026				Nipissing First Nation Unknown	
Week 1: May 18 th to May 24 th , 2026	May 18 th , 2026 May 19 th , 2026 May 20 th , 2026 (2) May 21 st , 2026 May 22 nd , 2026	6	0	6	North Bay (3) Parry Sound (2) Nipissing First Nation	Fentanyl (2) Non-Opioi d Pharmaceutical Polypharmacy Unknown Opioi d (2)
Week 52: May 11 th to May 17 th , 2026	May 11 th , 2026 (2) May 12 th , 2026 May 15 th , 2026 (2)	5	0	5	Burks Falls North Bay (2) Parry Sound (2)	Cocaine Fentanyl Polypharmacy (2) Prescription Opioids Unknown Opioi d
Week 51: May 4 th to May 10 th , 2026	April 30 th , 2026 May 4 th , 2026 May 5 th , 2026 May 7 th , 2026 May 8 th , 2026 May 9 th , 2026 May 10 th , 2026	7	1	5	North Bay (6) Perry	Crystal Meth Fentanyl (4) Polypharmacy Unknown Opioi d (2)
Week 50: April 27 th to May 3 rd , 2026	April 26 th , 2026 (2) April 27 th , 2026 April 29 th , 2026 (2) April 30 th , 2026 (4) May 1 st , 2026 (3)	12	0	12	Nipissing First Nation North Bay (7) Parry Sound (2) West Nipissing (2)	Benzodiazepines Fentanyl (5) Prescription Opioi d Unknown Opioi (6)
Week 49: April 20 th to April 26 th , 2026	April 16 th , 2026 April 20 th , 2026 (4) April 21 st , 2026 April 23 rd , 2026 (2)	9	0	7	North Bay (7) Parry Sound (2)	Crack Fentanyl (4) Unknown Opioi (4)

April 26th, 2026

Week 48: April
13th to April
19th, 2026

7

0

April 12th, 2026
April 13th, 2026 (2)
April 15th, 2026 (3)
April 17th, 2026

6

Magnetawan First Nation
Nipissing First Nation (2)
North Bay (2)
Parry Sound (2)

Alcohol
Cocaine (2)
Crack
Fentanyl (3)
Polypharmacy
Prescription Opioids
Unknown Opioid

Week 47: April
6th to April
12th, 2026

8

1

April 6th, 2026 (2)
April 7th, 2026 (3)
April 8th, 2026
April 9th, 2026
April 11th, 2026

7

Nipissing First Nation
North Bay (6)
West Nipissing

Fentanyl (3)
Unknown Opioid (5)

Week 46:
March 30th to
April 5th, 2026

13

3

March 30th, 2026
April 1st, 2026 (5)
April 2nd, 2026 (3)
April 3rd, 2026 (2)
April 4th, 2026 (2)

13

Nipissing First Nation (4)
North Bay (9)

Fentanyl (4)
Unknown Opioid (9)

Week 45:
March 23rd to
March 29th,
2026

0

0

N/A

N/A

N/A

N/A

Week 44:
March 16th to
March 22nd,
2026

8

0

March 3rd, 2026
March 4th, 2026
March 7th, 2026
March 8th, 2026
March 16th, 2026 (4)

6

North Bay (2)
Parry Sound (2)
On Reserve (Name
Suppressed)
Parry Sound, Uno, Centre
Part

Alcohol
Cocaine (3)
Crack (2)
Fentanyl
Non-Opioid
Pharmaceutical (2)

				Powassan Seguin		Prescription Opioids
Week 43: March 9 th to March 15 th , 2026	0	0	N/A	N/A	N/A	N/A
Week 42: March 2 nd to March 8 th , 2026	1	0	March 3 rd , 2026	1	Parry Sound	Fentanyl
Week 41: February 23 rd to March 1 st , 2026	0	0	N/A	N/A	N/A	N/A
Week 40: February 16 th to February 22 nd , 2026	3	0	February 17 th , 2026 February 19 th , 2026 February 22 nd , 2026	2	North Bay On Reserve (Name Supressed) Parry Sound	Crack Fentanyl (2) Non-Opioid Pharmaceutical
Week 39: February 9 th to February 15 th , 2026	1	0	February 9 th , 2026	1	Perry	Non-Opioid
Week 38: February 2 nd to February 8 th , 2026	3	0	February 2 nd , 2026 (2) February 8 th , 2026	3	North Bay (3)	Prescription Opioids Unknown Opioids (2)

Week 37: January 26 th to February 1 st , 2026	4	1	January 22 nd , 2026 January 29 th , 2026 January 30 th , 2026 February 1 st , 2026	4	North Bay (4)	Fentanyl (4)
	4	0	January 20 th , 2026 January 23 rd , 2026 January 25 th , 2026 (2)	4	Nipissing North Bay Parry Sound, Unorganized, Northeast Part Whitestone	Alcohol (2) Cocaine Crack Fentanyl Hallucinogens/Party Drugs Polypharmacy Prescription Opioids
	2	0	January 17 th , 2026 January 18 th , 2026	2	Perry Seguin	Alcohol Hallucinogens/Party Drugs Marijuana/Cannabis Unknown Opioid
	2	0	January 17 th , 2026 January 18 th , 2026	2	Perry Seguin	Alcohol Hallucinogens/Party Drugs Marijuana/Cannabis Unknown Opioid
Week 34: January 5 th to January 11 th , 2026	3	1	December 30 th , 2025 January 3 rd , 2026 January 5 th , 2026	1	North Bay (2) Seguin	Don't Know (2) Non-Opioid Pharmaceutical
Week 33: December 29 th	0	0	N/A	N/A	N/A	N/A

