

MEETING MINUTES

Thursday, July 13, 2023 at 6:30 PM

Board Meeting via Zoom Video Conference



Board Members Present:

Jerry Brandt	Ted Knight
Teri Brandt	Tom Lundy
Janice Bray	Jamie McGarvey
Ted Collins	Peter McIsaac
Mike Dell	Sharon Smith
Teresa Hunt	Rick Zanussi

Board Members Absent:

Ryan Baptiste	Gail Finnson
Joel Constable	

Staff:

Jennifer Harris, Administrative Officer
Shannon Johnson, CFO
Tammy MacKenzie, CAO

Guests:

1. CALL MEETING TO ORDER:

The meeting was called to order by the Board Chair, Rick Zanussi at 6:31 PM.

2. TRADITIONAL LAND ACKNOWLEDGMENT.

3. DISCLOSURE OF PECUNIARY INTEREST.

4. APPROVAL OF MINUTES:

4.1 June 8, 2023

Resolution 23 07 01

CARRIED

Moved by Ted Knight

Seconded by Teri Brandt

“THAT the Board meeting minutes of Thursday, June 8, 2023 be approved as presented.”

5. DEPUTATIONS & PRESENTATIONS.

6. REPORTS:

6.1 Chair

Reminded members that we don't generally hold an August meeting, unless there's something urgent.

Pleased to announce that Area 4 has appointed their 2nd representative, Ryan Baptiste from the Village of Burk's Falls.

Congratulated our Human Resources department on their hiring of all our recent staff.

6.2 Chief Administrative Officer

Ms. MacKenzie was available to answer any questions regarding the CAO report.

6.3 Chief Financial Officer

Financial report was presented and reviewed by Ms. Johnson.

Made mention of the loaning of DSSAB funds to NOAH as noted on the financial report.

7. OUTSTANDING ISSUES.

8. NEW BUSINESS:

8.1 DSSAB Insurance Renewal

A written report was presented and reviewed by Ms. Johnson.

Resolution 23 07 02

CARRIED

Moved by Tom Lundy

Seconded by Teresa Hunt

“THAT the Board receive, review, and approve the DSSAB insurance renewal for the period July 8, 2023, through July 8, 2024, for \$101,084 plus applicable taxes with Canada BrokerLink (Ontario) Inc. through Intact Public Entities Inc.”

8.2 Adjustment to LHC Board for 2023

A written report was presented and reviewed by Ms. Johnson.

Resolution 23 07 03

CARRIED

Moved by Jerry Brandt

Seconded by Jamie McGarvey

“THAT the Board approve the amendment of Resolution 23 03 06 to replace Director Sean Cotton with Director Ryan Baptiste on the Parry Sound District Housing Corporation.”

8.3 2023 NOSDA AGM Resolutions

A written report was presented and reviewed by Ms. MacKenzie.

Resolution 23 07 04

CARRIED

Moved by Sharon Smith

Seconded by Peter McIsaac

“THAT the Board endorses and approves the 2023 NOSDA AGM resolutions as attached.”

8.4 Audited Financial Statements

The Audited Financial Statements were presented and reviewed by Ms. Johnson.

Resolution 23 07 05

CARRIED

Moved by Jamie McGarvey

Seconded by Teresa Hunt

“THAT the Board approves the draft Audited Financial Statements for the DSSAB for the year ended December 31, 2022.”

9. IN-CAMERA: 2

Resolution 23 07 06

CARRIED

Moved by Janice Bray

Seconded by Mike Dell

“THAT pursuant to Section 38 of the District of Parry Sound Social Services Administration Board’s Procedural Rules, the Board moves to an In-Camera session in order to address matters pertaining to:

- v) an opinion of the Board’s solicitor, disclosure of which would not be in the public interest; and
- vi) a decision concerning negotiations for an agreement or contract between the Board and a third party.”

Resolution 23 07 07

CARRIED

Moved by Ted Collins

Seconded by Teri Brandt

“THAT the Board now rises out of In-Camera without report.”

Resolution 23 07 08

CARRIED

Moved by Jerry Brandt

Seconded by Janice Bray

“THAT the Board direct staff to award the RFP for consulting services for window replacement at 22A Belvedere Ave. to Mitchell Jensen Architects Inc. in the amount of \$27,688.39 inclusive of HST.”

10. ADJOURNMENT.

The meeting was adjourned to the next regular meeting to be held Thursday, September 14, 2023 via Zoom Video Conference.

Resolution 23 07 09

CARRIED

Moved by Mike Dell

Seconded by Ted Collins

“THAT the Board meeting now be adjourned to the next regular meeting to be held Thursday, September 14, 2023 at the hour of 6:30 PM via Zoom Video Conference;

AND THAT the Board approves not holding a meeting in August.”