

# MEETING MINUTES

Thursday, April 13, 2023 at 6:30 PM



Board Meeting via Zoom Video Conference

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Board Members Present:

Jerry Brandt      Ted Knight  
Janice Bray      Tom Lundy  
Ted Collins      Peter McIsaac  
Joel Constable   Sharon Smith  
Mike Dell      Rick Zanussi  
Gail Finsson

Board Members Absent:

Teri Brandt      Teresa Hunt  
Sean Cotton      Jamie McGarvey

Staff:

Sharon Davis, Director of Housing Operations  
Jennifer Harris, Administrative Officer  
Shannon Johnson, CFO  
Tammy MacKenzie, CAO

Guests:

Sarah Bissonette  
Lisa Cook

**1. CALL MEETING TO ORDER:**

The meeting was called to order by the Board Chair, Rick Zanussi at 6:31 PM.

**2. TRADITIONAL LAND ACKNOWLEDGMENT.**

**3. DISCLOSURE OF PECUNIARY INTEREST.**

**4. APPROVAL OF MINUTES:**

4.1 March 9, 2023

***Resolution 23 04 01***

**CARRIED**

*Moved by Tom Lundy*

*Seconded by Ted Knight*

“THAT the Board meeting minutes of Thursday, March 9, 2023 be approved as presented.”

**5. DEPUTATIONS & PRESENTATIONS.**

**6. REPORTS:**

6.1 Chair

Mr. Zanussi and Mr. Brandt are attending the NOSDA AGM taking place this June in Thunder Bay.

Reminded members to please let staff know if they can't attend a meeting.

Commended staff on all their hard work in putting together the Board packages and hopes all members take the time to read them.

Mr. Collins joined the meeting at 6:40 PM.

6.2 Chief Administrative Officer

Ms. MacKenzie was available to take any questions regarding the CAO report. The board packages are now being posted to our external website.

6.3 Chief Financial Officer

Ms. Johnson reviewed the financial report.

**7. OUTSTANDING ISSUES.**

**8. NEW BUSINESS:**

8.1 Strategic Plan Update

A written report was presented and reviewed by Ms. MacKenzie.

8.2 Federal Budget Update

A written report was presented and reviewed by Ms. Johnson.

8.3 Tender: Duplex Conversion

A revised written report was presented and reviewed by Ms. Johnson.

***Resolution 23 04 02***

**CARRIED**

*Moved by Joel Constable*

*Seconded by Gail Finnon*

“THAT the Board direct staff to award the tender for the retrofit of 4 semi-detached DSSAB buildings within the LHC portfolio to Kenalex Construction Company Ltd. in the amount of \$990,735 inclusive of HST.”

**9. IN-CAMERA: 4**

***Resolution 23 04 03***

**CARRIED**

*Moved by Mike Dell*

*Seconded by Sharon Smith*

“THAT pursuant to Section 38 of the District of Parry Sound Social Services Administration Board’s *Procedural Rules*, the Board moves to an In-Camera session in order to address matters pertaining to:

- i) the security of the property and services of the Board;
- vi) a decision concerning negotiations for an agreement or contract between the Board and a third party”

***Resolution 23 04 04***

**CARRIED**

*Moved by Peter McIsaac*

*Seconded by Janice Bray*

“THAT the Board now rises out of In-Camera without report.”

***Resolution 23 04 05***

**CARRIED**

*Moved by Tom Lundy*

*Seconded by Jerry Brandt*

“THAT the Board supports the decision to cancel the Esprit Expansion plan; and

THAT the Board supports the request to the Ministry of Municipal Affairs and Housing, that the SSRF 4 and SSRF 5 allocation be redirected to the Retrofit Project.”

**10. ADJOURNMENT.**

The meeting was adjourned to the next regular meeting to be held Thursday, May 11, 2023 via Zoom Video Conference.

***Resolution 23 04 06***

**CARRIED**

*Moved by Jerry Brandt*

*Seconded by Ted Collins*

“THAT the Board meeting now be adjourned to the next regular meeting to be held Thursday, May 11, 2023 at the hour of 6:30 PM via Zoom Video Conference.”