

MEETING MINUTES

Thursday, April 11, 2019 at 7:00 p.m.

Sundridge Community Centre
110 Main Street
Sundridge, Ontario



Board Members Present:

Linda Andersen Steve Crookshank
Roger Burden Teresa Hunt
Ted Collins Ted Knight
Joel Constable Barbara Marlow

Board Members Absent:

Linda Alkins Lyle Hall
Jerry Brandt Jamie McGarvey
Teri Brandt Rick Zanussi
Gail Finnsen

Staff:

Janice Bray, Director of Social Services
Jeff Degagne, Manager of Income Support and Stability
Mitzi Dinsmore, CFO
Jennifer Harris, Administrative Assistant
Cheri Sidon, Supervisor of Child Care Service Management
Brenda Wiltshire, Manager of Directly Operated Child Care Programs

1. CALL MEETING TO ORDER:

The meeting was called to order by the Board Vice-Chair, Barbara Marlow at 7:03 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST:

Board Member Ted Knight declared a pecuniary interest regarding item 7.5.

3. APPROVAL OF MINUTES:

3.1 March 14, 2019

Resolution 190401

CARRIED

Moved by Ted Collins

Seconded by Linda Andersen

“THAT the Board meeting minutes of Thursday, March 14, 2019 be approved as presented.”

4. DEPUTATIONS & PRESENTATIONS.

5. REPORTS:

5.1 Vice-Chair

Spoke about the hiring of our new CAO, Mr. Joe Bradbury.

For those interested in attending the NOSDA AGM, please let Jen know as soon as possible.

5.2 Chief Administrative Officer

5.3 Chief Financial Officer

Monthly report was presented.

Emergency repair took place at our Belvedere building to replace the fire doors.

Provided a brief summary of the Provincial Budget that was released today.

6. OUTSTANDING ISSUES:

6.1 Board Orientation – Corporate Services (February 21, 2019)

7. NEW BUSINESS:

7.1 Board Orientation – Children’s Services

Janice Bray, Brenda Wiltshire, Jeff Degagne and Cheri Sidon reviewed a PowerPoint presentation of the Children’s Services program. This presentation was included in the orientation binders.

7.2 Children’s Services Budget

Financial information on the Children’s Services program was reviewed and added to the budget binders.

7.3 Revised Procurement Policy

A written report was presented and reviewed.

Resolution 190402

CARRIED

Moved by Steve Crookshank

Seconded by Ted Knight

“THAT the Board approves the Revised Procurement Policy as attached.”

7.4 NOSDA Resolutions

A written report was presented and reviewed.

The Board does agree and support the three (3) areas outlined in the report.

7.5 Board Member Vacancy

Board Member Ted Knight declared a pecuniary interest and removed himself from the meeting.

A verbal report was given and much discussion ensued.

When any member misses three (3) consecutive Board meetings, the absences are discussed with the Board and reviewed on a case-by-case basis.

It was noted that it is very difficult to fill the TWOMO positions and that when Mr. Knight first joined the Board, he was very forthcoming about his absence this winter.

Resolution 190403

CARRIED

Moved by Ted Collins

Seconded by Linda Andersen

“WHEREAS Ted Knight has been absent for three (3) consecutive Board meetings and that the Board authorize his continuance as a member of the Board.”

Board Member Ted Knight returned to the meeting.

8. IN CAMERA.

9. CORRESPONDENCE.

10. ADJOURNMENT.

The meeting was adjourned to the next regular meeting to be held Thursday, May 16, 2019 in Parry Sound.

Resolution 190404

CARRIED

Moved by Linda Andersen

Seconded by Ted Knight

“THAT the Board meeting now be adjourned to the next regular meeting to be held Thursday, May 16, 2019 at the District of Parry Sound Social Services Administration Board office, 1 Beechwood Drive, Parry Sound, Ontario at the hour of 7:00 pm.”