

MEETING MINUTES

Thursday, January 9, 2020 at 7:00 p.m.

District of Parry Sound



DSSAB Office, Killbear Room
1 Beechwood Drive
Parry Sound, Ontario

Board Members Present:

Linda Alkins	Gail Finnson
Jerry Brandt	Lyle Hall
Teri Brandt	Teresa Hunt
Ted Collins	Barbara Marlow
Joel Constable	Jamie McGarvey
Steve Crookshank	Rick Zanussi

Board Members Absent:

Linda Andersen
Roger Burden
Ted Knight

Staff:

Joe Bradbury, CAO
Mitzi Dinsmore, CFO
Jennifer Harris, Administrative Assistant

1. CALL MEETING TO ORDER:

The meeting was called to order by the CAO, Joe Bradbury at 7:03 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

3. ELECTIONS:

3.1 Election of Chair

The CAO assumed the position of Chair and conducted the election.

The CAO called for nominations from the floor three times for the position of Chair.

Mr. Rick Zanussi was nominated and willing to stand. No other nominations were put forward for the position of Chair.

Resolution 200101

CARRIED

Moved by Barbara Marlow

Seconded by Joel Constable

“THAT Rick Zanussi be appointed and approved as the Chair of the District of Parry Sound Social Services Administration Board for the year 2020.”

3.2 Election of Vice-Chair

The Board Chair conducted the election.

The Board Chair called for nominations from the floor three times for the position of Vice-Chair.

Ms. Barbara Marlow was nominated and willing to stand. No other nominations were put forward for the position of Vice-Chair.

Resolution 200102

CARRIED

Moved by Jerry Brandt

Seconded by Lyle Hall

“THAT Barbara Marlow be appointed and approved as the Vice-Chair of the District of Parry Sound Social Services Administration Board for the year 2020.”

4. APPROVAL OF MINUTES:

4.1 December 19, 2019

Resolution 200103

CARRIED

Moved by Jerry Brandt

Seconded by Steve Crookshank

“THAT the Board meeting minutes of Thursday, December 19, 2019 be approved as presented.”

5. DEPUTATIONS & PRESENTATIONS:

5.1 2020 Budget

Mr. Crookshank’s revised budget resolution was reviewed as follows:

Waubeeek Daycare Expansion

Business case is to be brought back to the Board prior to any work proceeding. The following addition is to be added to the budget document, “planning/direction/firm details will be provided prior to any expenditures”.

Item to remain in budget

Workshop

Standard size workshop and cost includes furniture, fixtures and will be heated. More information to be brought back to the Board prior to any work being done.

Item to remain in budget

Storage Building

Required due to a lack of storage within our South River building.

Item to remain in budget

Vans

Much discussion ensued; primary reason for these vans is to transport clients to our office or an employment center for training.

Business case to be brought back to the Board prior to proceeding with van purchase.

Discussion took place around taxis being utilized in West Parry Sound but not in East Parry Sound since they aren’t available.

There were two (2) options presented to the Board:

A. Purchase two (2) vans – Defeated

B. Purchase one (1) van & utilize taxis where available – Approved

Ms. Dinsmore to research the numbers to either lease or purchase the van.

Option B to remain in budget

Nurse Practitioner

Intent is to fill a gap to help with the need of clients. Discussed the option of working with a third party to deliver these services.

More details to be provided prior to any expenditures or hiring.

Much discussion ensued regarding the DSSAB involving itself in the health care system.

Year-end statistics and reports to be brought back to the Board.

Recorded vote was requested:

	<u>FOR</u>	<u>AGAINST</u>		<u>FOR</u>	<u>AGAINST</u>
Linda Alkins	X		Gail Finnson	X	
Linda Andersen			Lyle Hall	X	
Jerry Brandt	X		Teresa Hunt	X	
Teri Brandt	X		Ted Knight		
Roger Burden			Barbara Marlow		X
Ted Collins	X		Jamie McGarvey		X
Joel Constable		X	Rick Zanussi		X
Steve Crookshank		X			

Item to remain in budget

Employment Interns

DSSAB isn't hiring this position but rather providing funds to top-up an intern's salary with either the Chamber or the Economic Development Office. Recommendation was made to partner with Economic Development Office.

Item to remain in budget

Human Resource Employee

Item to be removed from budget

Discussion took place on helping to fund the Mary Street Warming Centre in Parry Sound. Direction was given to staff to provide \$25,000 for the Mary Street Warming Centre and item to be added to the budget.

Resolution 200104

CARRIED

Moved by Jerry Brandt

Seconded by Steve Crookshank

“THAT the Board approves the 2020 Budget as presented;

AND THAT the 2020 Municipal Levy be established in the amount of \$6,421,953.”

The 2020 Municipal Levy was distributed for members to give to their municipalities. The public document will be prepared and distributed to municipalities as soon as possible.

6. REPORTS:

6.1 Chair

6.2 Chief Administrative Officer
CAO report was presented.

6.3 Chief Financial Officer
Financial statement was presented.

7. OUTSTANDING ISSUES

8. NEW BUSINESS:

8.1 Appointment of Auditors for 2020
A written report was presented and reviewed.

Resolution 200105 **CARRIED**

Moved by Barbara Marlow

Seconded by Gail Finnon

“THAT the Board appoints the firm of Gingrich and Harris as auditors for the DSSAB for the year ended December 31st, 2019.”

8.2 Borrowing Resolution for 2020
A written report was presented and reviewed.

Resolution 200106 **CARRIED**

Moved by Linda Alkins

Seconded by Teri Brandt

“THAT the CAO and/or the CFO are authorized to arrange with the Corporation’s Bank by way of promissory notes, to borrow up to a maximum amount of \$1,000,000 that may be required to meet expenditures;

AND THAT this borrowing arrangement shall stay in effect until December 31st, 2020.”

8.3 DSSAB Act Review - Update
A written report was presented and reviewed.

Mr. Bradbury provided background information on the DSSAB Act review and outlined the recommendations.

8.4 EDI Data Overview
Deferred to next month

9. IN CAMERA

10. CORRESPONDENCE

11. RESOLUTIONS

12. ADJOURNMENT

The meeting was adjourned to the next regular meeting to be held Thursday, February 13, 2020 in Sundridge.

Resolution 200107

CARRIED

Moved by Teresa Hunt

Seconded by Jamie McGarvey

“THAT the Board meeting now be adjourned to the next regular meeting to be held Thursday, February 13, 2020 at the Sundridge Community Centre, 110 Main Street, Sundridge, Ontario at the hour of 7:00 pm.”