

MEETING MINUTES

Thursday, February 11, 2021 at 6:30 p.m.

Board Meeting via Zoom Video Conference



Board Members Present:

Rick Zanussi
Peter McIsaac
Jamie McGarvey
Barb Marlow
Ted Knight
Teresa Hunt
Lyle Hall

Gail Finnson
Ted Collins
Roger Burden
Jerry Brandt
Teri Brandt
Steve Crookshank
Linda Alkins

Board Members Absent:

Joel Constable

Staff:

Danielle Villeneuve, Manager of Human Resources
Tammy MacKenzie, CAO
Jennifer Harris, Administrative Officer
Mitzi Dinsmore, CFO

1. **CALL MEETING TO ORDER:**

The meeting was called to order by the Board Chair, Rick Zanussi at 6:31 PM.

2. **DISCLOSURE OF PECUNIARY INTEREST.**

3. **APPROVAL OF MINUTES:**

3.1 January 14, 2021

Resolution 210201

CARRIED

Moved by Gail Finnson

Seconded by Teri Brandt

“THAT the Board meeting minutes of Thursday, January 14, 2021 be approved as presented.

4. **DEPUTATIONS & PRESENTATIONS.**

5. **REPORTS:**

5.1 Chair

Introduced Ms. Villeneuve, Manager of Human Resources.

5.2 Chief Administrative Officer

Monthly report was presented.

New Communications Officer has done a wonderful job with our Facebook pages, members are encouraged to “Like” our Facebook pages.

Kudos to our I.T. Department for switching the DSSAB over to Office 365.

Due to personal reasons, Mr. Hall has resigned as the GM of the NOAH Board.

Mr. Zanussi, Ms. MacKenzie and Ms. Dinsmore have been appointed to the NOAH Board. The DSSAB has assumed financial and operational management to provide support to the NOAH Board.

Much discussion ensued around the viability of the NOAH Board and if the project will come to fruition. Staff have all the confidence that this project will go forward and be successful.

5.3 Chief Financial Officer

Due to year end, a financial statement isn't included in this month's Board package.

6. OUTSTANDING ISSUES.

7. NEW BUSINESS:

7.1 Human Resources Update

Ms. Villeneuve reviewed a PowerPoint presentation.

Discussion ensued around vaccinations and where the DSSAB stands when vaccines might be available to DSSAB staff.

7.2 Hotel Project Update

A written report was reviewed by Ms. MacKenzie for information.

There has been positive feedback from both clients and staff on this project.

7.3 Support for NBPSDHU

A verbal report was provided by Mr. Zanussi.

Direction was given that a letter be sent to the health unit supporting Dr. Chirico's COVID-19 restrictions and to thank him for his continued commitment to keep our District safe.

7.4 Budget Clarification

A verbal report was provided by Ms. Dinsmore.

The budget process was clarified. The approved budget has already been forwarded to all of the municipalities and will be posted on our website.

8. IN-CAMERA:

8.1 Canada-Ontario Community Housing Initiative (COCHI) Allocation

Resolution 210202

CARRIED

Moved by Barb Marlow

Seconded by Steve Crookshank

“THAT pursuant to Section 33(a) of the District of Parry Sound Social Services Administration Board *Procedural Rules*, the Board moves to an In-Camera session in order to address a matter pertaining to:

- vi) a decision concerning negotiations for an agreement or contract between the Board and a third party.”

Resolution 210203

CARRIED

Moved by Roger Burden

Seconded by Jamie McGarvey

“THAT the Board now rises out of In-Camera without report.”

Resolution 210204

CARRIED

Moved by Linda Alkins

Seconded by Jerry Brandt

“THAT as per the In-Camera discussion, the Board approves the request to allocate the Canada-Ontario Community Housing Initiative (COCHI) Residual Allocation as recommended.”

9. ADJOURNMENT.

The meeting was adjourned to the next regular meeting to be held Thursday, March 11, 2021 via Zoom Video Conference.

Resolution 210205

CARRIED

Moved by Ted Collins

Seconded by Peter McIsaac

“THAT the Board meeting now be adjourned to the next regular meeting to be held Thursday, March 11, 2021 at the hour of 6:30 PM via Zoom Video Conference.”