

MEETING MINUTES

Thursday, January 13, 2022 at 6:30 p.m.

Board Meeting via Zoom Video Conference



Board Members Present:

Rick Zanussi
Peter McIsaac
Jamie McGarvey
Ted Knight
Teresa Hunt
Lyle Hall
Gail Finnsion

Steve Crookshank
Joel Constable
Ted Collins
Roger Burden
Teri Brandt
Jerry Brandt

Board Members Absent:

Linda Alkins

Staff:

Pam Nelson, Manager of Housing & Integrated Services
Tammy MacKenzie, CAO
Jennifer Harris, Administrative Officer
Mitzi Dinsmore, CFO

Guests:

Teresa Young

1. CALL MEETING TO ORDER:

The meeting was called to order by Board Chair, Rick Zanussi at 6:30 PM.

2. TRADITIONAL LAND ACKNOWLEDGMENT.

3. DISCLOSURE OF PECUNIARY INTEREST.

4. ELECTIONS:

4.1 Election of Chair

The CAO assumed the position of Chair and conducted the election.

The CAO called for nominations from the floor three times for the position of Chair.

Mr. McIsaac joined the meeting at 6:33 PM.

Mr. Zanussi was nominated and willing to stand. No other nominations were put forward for the position of Chair.

Resolution 220101

Moved by Ted Knight

Seconded by Gail Finnsion

“THAT Rick Zanussi be appointed and approved as the Chair of the District of Parry Sound Social Services Administration Board for the year 2022.”

CARRIED

Ms. Hunt joined the meeting at 6:36 PM.

4.2 Election of Vice-Chair

The Chair conducted the election.

The Chair called for nominations from the floor three times for the position of Vice-Chair.

Mr. Brandt was nominated and willing to stand. No other nominations were put forward for the position of Vice-Chair.

Resolution 220102

CARRIED

Moved by Joel Constable

Seconded by Jamie McGarvey

“THAT Jerry Brandt be appointed and approved as the Vice-Chair of the District of Parry Sound Social Services Administration Board for the year 2022.

5. APPROVAL OF MINUTES:

5.1 December 9, 2021

Resolution 220103

CARRIED

Moved by Gail Finnsion

Seconded by Lyle Hall

“THAT the Board meeting minutes of Thursday, December 9, 2021 be approved as presented.

6. DEPUTATIONS & PRESENTATIONS.

7. REPORTS:

7.1 Chair

Welcomed everyone to 2022 and thanked Mr. Brandt for agreeing to be our Vice-Chair. Recognized and thanked staff for how well they are all coping with the pandemic.

7.2 Chief Administrative Officer

Quarterly report was presented and reviewed by Ms. MacKenzie.

Heartfelt gratitude for our amazing DSSAB staff; they are committed, sensible, energetic, and patient with us. Especially staff in Child Care, HPP and those at Esprit who don't have the option to work from home.

7.3 Chief Financial Officer

Financial statement was presented and reviewed by Ms. Dinsmore.

There will be an emergency repair happening shortly at our Roselawn building in South River. Due to the emergency nature of this repair, there isn't time to do a tender so we will be obtaining three (3) quotes instead.

8. OUTSTANDING ISSUES.

9. NEW BUSINESS:

9.1 Enumeration Presentation

A verbal report was provided by Ms. Nelson for information.

9.2 Appointment of Auditors for 2022

A written report was provided and reviewed by Ms. Dinsmore.

Resolution 220104

CARRIED

Moved by Ted Collins

Seconded by Steve Crookshank

“THAT the Board appoints the firm of Gingrich and Harris as auditors for the DSSAB for the year ended December 31st, 2022.”

9.3 Borrowing Resolution for 2022

A written report was provided and reviewed by Ms. Dinsmore.

Resolution 220105

CARRIED

Moved by Teresa Hunt

Seconded by Peter McIsaac

“THAT the CAO and/or the CFO are authorized to arrange with the Corporation’s Bank by way of promissory notes, to borrow up to a maximum amount of \$1,000,000 that may be required to meet expenditures;

AND THAT this borrowing arrangement shall stay in effect until December 31st, 2022.”

10. IN-CAMERA: 1

Resolution 220106

CARRIED

Moved by Gail Finnon

Seconded by Lyle Hall

“THAT pursuant to Section 37(a) of the District of Parry Sound Social Services Administration Board Procedural Rules, the Board moves to an In-Camera session in order to address matters pertaining to:

- i) the security of the property and services of the Board.”

Resolution 220107

CARRIED

Moved by Peter McIsaac

Seconded by Jamie McGarvey

“THAT the Board now rises out of In-Camera without report.”

Resolution 220108

CARRIED

Moved by Roger Burden

Seconded by Joel Constable

“THAT the Board approves the 2022 Budget as presented;

AND THAT the 2022 Municipal Levy be established in the amount of \$6,486,173.”

11. ADJOURNMENT.

The meeting was adjourned to the next regular meeting to be held Thursday, February 10, 2022 via Zoom Video Conference.

Resolution 220109

CARRIED

Moved by Teri Brandt

Seconded by Lyle Hall

“THAT the Board meeting now be adjourned to the next regular meeting to be held Thursday, February 10, 2022 at the hour of 6:30 PM via Zoom Video Conference.”