

MEETING MINUTES

Thursday, October 10, 2019 at 7:00 p.m.

Sundridge Community Centre
110 Main Street
Sundridge, Ontario



Board Members Present:

Linda Alkins
Linda Andersen
Jerry Brandt
Teri Brandt
Roger Burden
Ted Collins
Joel Constable

Steve Crookshank
Lyle Hall
Teresa Hunt
Ted Knight
Barbara Marlow
Jamie McGarvey
Rick Zanussi

Board Members Absent:

Gail Finnsen

Staff:

Joe Bradbury, CAO
Janice Bray, Director of Social Services
Mitzi Dinsmore, CFO
Jennifer Harris, Administrative Assistant
Pam Nelson, Manager of Housing & Integrated Services

1. CALL MEETING TO ORDER:

The meeting was called to order by the Board Chair, Rick Zanussi at 7:01 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST:

Board Member Lyle Hall declared a conflict regarding item 8.1.

3. APPROVAL OF MINUTES:

3.1 September 12, 2019

Resolution 191001

Moved by Jerry Brandt

Seconded by Linda Alkins

CARRIED

“THAT the Board meeting minutes of Thursday, September 12, 2019 be approved as amended.”

4. DEPUTATIONS & PRESENTATIONS.

5. REPORTS:

5.1 Chair

Informed the Board that November is Violence Against Women month with a Proclamation taking place on November 1st at our Parry Sound office, and all are welcome to attend.

Touched on the Strategic Planning process as it moves forward. Item 7.5 is the first step towards developing a 10-year Strategic Plan.

Waubeek Street zoning changes are moving forward with the planner recommending a public consultation. Board Members will be notified and invited to attend any public consultations. The DSSAB is going for the highest density possible which will increase the property value and makes the DSSAB shovel ready for when building opportunities arise. There are two (2) in-camera items and Mr. Hall has declared a conflict with one (1) item (he is a volunteer on this project). Mr. Hall will provide a brief summary before we go in-camera.

5.2 Chief Administrative Officer

Monthly report was presented and reviewed.

If there is any additional information Board members would like included in these reports, please email Mr. Bradbury directly.

5.3 Chief Financial Officer

Financial report was presented and reviewed.

6. OUTSTANDING ISSUES:

6.1 Town of Parry Sound Request for Property Taxes (May 16, 2019)

The Board agreed to remove this item from future agenda's.

7. NEW BUSINESS:

7.1 5 Year Housing & Homelessness Plan Update

A written report was presented and reviewed.

Ms. Bray and Ms. Nelson reviewed a PowerPoint presentation of the 5 Year Housing & Homelessness Plan update.

In light of our transportation issue, it was suggested that we should be exploring a partnership with the Indigenous community because they have their own busing.

There is space at the Parry Sound Industrial Park, over 1,000 acres so it would be ideal for staff to contact the Parry Sound Industrial Park Board and see about obtaining some acreage for building.

Another possible area of land would be the old Friendship Centre as there was speculation that the current building is going to be demolished.

Discussion ensued around our waitlist and how it is determined if someone should be on the waitlist.

Conversed about the Parry Sound Wellness Centre and the 50 units that PSNPH is looking to potentially build.

As an information item for the next Board meeting, staff will be presenting a briefing note showing our service level standards.

Resolution 191002

Moved by Linda Alkins

Seconded by Joel Constable

“That the Board approves the attached District of Parry Sound Housing and Homelessness Plan Five Year Update as presented.”

CARRIED

7.2 21 River Street Update

A written report was presented and reviewed for information. Fire took place on September 13, 2019 at a 3-story rooming house in Parry Sound. Working with various motels in the area to house the residents that were displaced. Staff are working one-on-one with these residents; huge progress is being made and many successes are being seen.

7.3 Mental Health & Addictions Task Force

A verbal report was provided. Mr. Bradbury had a meeting with Dr. Chirico, Medical Officer of Health with the North Bay Parry Sound District Health Unit. They are going to work together to develop a Terms of Reference for this task force. Will be distributing a notice out to heads of council and key stakeholders in the community for this task force and the first key strategy will be targeted towards youth. Mr. Bradbury will be meeting with both local high schools to create more awareness within schools and at home with parents. Possibly look at targeted recreation programs for youth at risk and will need member municipalities on board with this initiative. A Terms of Reference for the next Board meeting will be brought forward for approval. The idea is to get political involvement then add in our key stakeholders as required. Informed the Board about a future deputation taking place with the Minister of Mental Health & Addictions and Minister of Education. It was suggested that Mr. Bradbury investigate what is on the education curriculum for the lower grades to find out what they are learning as we should be aware of what is already going on before this deputation takes place.

7.4 LHC Insurance Renewal

A written report was presented and reviewed. We don't have the full 25 page report at this time but if anyone is interesting in obtaining a copy, please contact Ms. Harris. Ms. Dinsmore will inquire about a higher deductible and to see about lowering our rates and will inform the Board next month.

Resolution 191003

CARRIED

Moved by Teri Brandt

Seconded by Linda Andersen

“That the Board approves the DSSAB housing insurance renewal for \$58,477.98 plus applicable taxes with SoHo Insurance Inc. (Housing Services Corporation).”

7.5 Strategic Planning Questionnaire

Questionnaire was distributed. Board members are encouraged to complete and submit.

Ms. Hunt left the meeting at 8:35 PM.

The Board is looking for information on this November 1st Proclamation so they may then send along to their council.

Mr. Hall provided some background information on the N.O.A.H project. Almaguin Community Living has partnered with this project and have scooped up the 10 affordable apartments. There is hope to have some supportive housing and a number will be accessible, more than 50%. Looking at the vulnerable population and they take priority over those without extenuating circumstances. October 30th is when everything closes and hope to have fully rented before building starts.

Mr. Hall removed himself from the meeting.

8. IN CAMERA: 2

Resolution 191004

CARRIED

Moved by Ted Collins

Seconded by Jerry Brandt

“THAT pursuant to Section 33(a) of the District of Parry Sound Social Services Administration Board Procedural Rules, the Board moves to an In-Camera session in order to address a matter pertaining to:

- i) the security of the property and services of the Board;
- vi) a decision concerning negotiations for an agreement or contract between the Board and a third party.”

Resolution 191005

CARRIED

Moved by Roger Burden

Seconded by Ted Knight

“THAT the Board now rises out of In-Camera without report.”

Mr. Hall returned to the meeting.

Resolution 191006

CARRIED

Moved by Linda Andersen

Seconded by Teri Brandt

“THAT the Board approves the following resolution in regard to the authorization of the giving of capital funding of \$100,000 and a guarantee of indebtedness of The Non-Profit Organization for Almaguin Housing Inc. for their Sundridge affordable housing project:

WHEREAS the directors are authorized to borrow money and to guarantee the obligations of others on the credit of the Board;

AND WHEREAS it is in the interests of the Board that the directors should exercise the authority so conferred;

AND WHEREAS The Non-Profit Organization for Almaguin Housing Inc. will be entering into an agreement to borrow funds for their Sundridge affordable housing project;

NOW THEREFORE BE IT RESOLVED THAT:

- (1) Joseph Bradbury and Mitzi Dinsmore are hereby authorized on behalf of the Board to guarantee the indebtedness and liability of The Non-Profit Organization for Almaguin Housing Inc. to a maximum of \$11,000,000;
- (2) Joseph Bradbury and Mitzi Dinsmore are hereby authorized to execute and deliver on behalf of the Corporation all such other documents and writings and to do such other acts and things as may be necessary or desirable for fulfilling the Corporation's obligations under the Guarantee;
- (3) Project underwriting subject to DSSAB Administration due diligence on project and staff will report back to the Board as project moves forward;
- (4) The Board will provide \$100,000 in non-refundable funding from their capital reserves for the project soft costs including management oversight."

9. CORRESPONDENCE.

10. ADJOURNMENT.

The meeting was adjourned to the next regular meeting to be held Thursday, November 14, 2019 in Parry Sound.

Resolution 191007

CARRIED

Moved by Barbara Marlow

Seconded by Lyle Hall

"THAT the Board meeting now be adjourned to the next regular meeting to be held Thursday, November 14, 2019 at the District of Parry Sound Social Services Administration Board office, 1 Beechwood Drive, Parry Sound, Ontario at the hour of 6:00 pm."