

MEETING MINUTES

Thursday, March 14, 2019 at 7:00 p.m.

District of Parry Sound



DSSAB Office, Killbear Room

1 Beechwood Drive

Parry Sound, Ontario

Board Members Present:

Linda Alkins
Linda Andersen
Jerry Brandt
Teri Brandt
Roger Burden
Ted Collins

Joel Constable
Steve Crookshank
Gail Finnson
Lyle Hall
Barbara Marlow
Rick Zanussi

Board Members Absent:

Teresa Hunt
Ted Knight
Jamie McGarvey

Staff:

Andrew Ball, Supervisor of Property Management & Capital Projects
Janice Bray, Director of Social Services
Sharon Davis, Manager of Housing Operations
Mitzi Dinsmore, CFO
Jennifer Harris, Administrative Assistant
Melissa Hayhurst, Supervisor of Homelessness & Integrated Services
Tahlia Holm, Supervisor of Esprit Place Family Resource Centre
Linda Hunter, Supervisor of Tenant Services
Pam Nelson, Manager of Housing & Integrated Services
Janet Patterson, CAO
Bobbi Verstraten, Supervisor of Housing Programs

1. CALL MEETING TO ORDER:

The meeting was called to order by the Board Chair, Rick Zanussi at 7:04 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST.

3. APPROVAL OF MINUTES:

3.1 February 14, 2019

Resolution 190301

CARRIED

Moved by Gail Finnson

Seconded by Teri Brandt

“THAT the Board meeting minutes of Thursday, February 14, 2019 be approved.”

3.2 February 21, 2019

Resolution 190302

CARRIED

Moved by Linda Alkins

Seconded by Steve Crookshank

“THAT the Board meeting minutes of Thursday, February 21, 2019 be approved.”

4. DEPUTATIONS & PRESENTATIONS.

5. REPORTS:

5.1 Chair

Currently in the midst of finding a CAO replacement and hope to have some news at next month's meeting.

Board Member Ted Knight has been absent for three (3) consecutive meetings, therefore this item will be brought to the Board in April to discuss.

Made mention of the new Manager's and how wonderful it is to have them at the meeting tonight.

Discussed the quarterly report and commented on the risk-based intake our Ontario Works department developed.

5.2 Chief Administrative Officer

Quarterly report was presented and reviewed. This report is a collaboration of Managers and Supervisors.

The Provincial budget is scheduled to be released on April 11th. Since this is the same day of our next Board meeting, we won't have our Provincial budget report ready for the April meeting.

Invites to the NOSDA AGM, taking place in Sault Ste. Marie from June 5th to 7th, should be coming out soon.

5.3 Chief Financial Officer

Financial statements will be made available after the 1st quarter.

6. OUTSTANDING ISSUES:

6.1 Board Orientation – Corporate Services (February 21, 2019)

7. NEW BUSINESS:

7.1 Child Care Operations Update

A written report was presented and reviewed.

There have been a number of parent concerns received by both staff and Board Member Linda Andersen. Janet reviewed the detailed report which provided background information on Ministry changes that resulted in the transfer of children aged 4 & 5 into schools and out of child care centres. This change caused child care centres to shift their enrollment to those children under 4.

The Board may review our directly operated programs to determine if there is a desire to expand our own direct operations after June 30th when our 5 year Child Care Service Plan is finished.

Correspondence will be distributed to parents which will outline the decision of this Board in regard to the discontinuation of the upcoming summer recreation program.

7.2 Board Orientation – Housing, VAW and Homelessness

Janice Bray, Sharon Davis and Pam Nelson reviewed a PowerPoint presentation of the Housing program. This presentation was included in the orientation binders.

7.3 Housing Budget

Financial information on the Housing programs was reviewed and added to the budget binders.

7.4 Appointment of LHC Board for 2019

A written report was presented and reviewed.

Resolution 190303

CARRIED

Moved by Linda Andersen

Seconded by Roger Burden

“THAT the Board approves the appointment of the Officers and Directors of Parry Sound District Housing Corporation, as follows:

Directors: Linda Alkins, Linda Andersen, Jerry Brandt, Teri Brandt, Roger Burden, Ted Knight, Ted Collins, Joel Constable, Steve Crookshank, Gail Finnson, Lyle Hall, Teresa Hunt, Barbara Marlow, Jamie McGarvey, and Rick Zanussi.

Officers:	Chair	Rick Zanussi
	Vice-Chair	Barbara Marlow
	CEO/Secretary	Janet Patterson
	Housing Manager	Janice Bray
	Treasurer	Mitzi Dinsmore”

8. IN CAMERA.

9. CORRESPONDENCE.

10. ADJOURNMENT.

The meeting was adjourned to the next regular meeting to be held Thursday, April 11, 2019 in Sundridge.

Resolution 190304

CARRIED

Moved by Steve Crookshank

Seconded by Lyle Hall

“THAT the Board meeting now be adjourned to the next regular meeting to be held Thursday, April 11, 2019 at the Sundridge Community Centre, 110 Main Street, Sundridge, Ontario at the hour of 7:00 pm.”