

MEETING MINUTES

Thursday, July 11, 2019 at 7:00 p.m.

DSSAB Office, Killbear Room
1 Beechwood Drive
Parry Sound, Ontario



Board Members Present:

Linda Alkins	Gail Finnson
Linda Andersen	Lyle Hall
Jerry Brandt	Teresa Hunt
Teri Brandt	Ted Knight
Roger Burden	Barbara Marlow
Joel Constable	Rick Zanussi

Board Members Absent:

Ted Collins
Steve Crookshank
Jamie McGarvey

Staff:

Joe Bradbury, CAO
Janice Bray, Director of Social Services
Mitzi Dinsmore, CFO
Jennifer Harris, Administrative Assistant
Lisa Moore, Director of Human Resources

1. CALL MEETING TO ORDER:

The meeting was called to order by the Board Chair, Rick Zanussi at 7:01 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST.

3. APPROVAL OF MINUTES:

3.1 June 13, 2019

Resolution 190701

CARRIED

Moved by Barbara Marlow

Seconded by Lyle Hall

“THAT the Board meeting minutes of Thursday, June 13, 2019 be approved as presented.”

4. DEPUTATIONS & PRESENTATIONS.

5. REPORTS:

5.1 Chair

Spoke about the Digital Inclusion Labs and the programs that will be available for individuals in the community to provide them with opportunities for web based activities. Recognized staff who have reached 15 years of service. There will be five (5) Board Members attending the AMO conference in August.

5.2 Chief Administrative Officer

Monthly report was presented and reviewed.

Slight change to the report format with more data included.

This DSSAB is ranked either #1 or #2 in many areas of Ontario Works and this Board should be very proud of that.

Mr. Bradbury has been appointed to the PMSAEC table which is a confidential Provincial accountability & funding subcommittee that will be dealing with employment accountability outcomes and Mr. Bradbury will be speaking as a voice for the North.

5.3 Chief Financial Officer

Financial Report was presented and reviewed.

Board Members would still like to keep receiving the confidential cheque registers every month.

6. OUTSTANDING ISSUES:

6.1 Town of Parry Sound Request for Property Taxes (May 16, 2019)

Item deferred to September pending analysis

7. NEW BUSINESS:

7.1 Digital Inclusion Labs

A written report was presented and reviewed.

As part of our ongoing efforts to achieve the 3% outcomes target increase, these Labs will assist in that effort.

None of the Province's employment services prototype sites were selected to be in Northern Ontario.

7.2 Board Orientation – Human Resources

Lisa Moore reviewed a PowerPoint presentation of the Human Resources Department. This presentation is to be included in the orientation binders.

7.3 Tender: Sunset Court Sprinkler System

A written report was presented and reviewed.

There were five (5) contractors involved in the prequalification process but only three (3) submitted proposals.

Resolution 190702

CARRIED

Moved by Teresa Hunt

Seconded by Gail Finnson

“THAT the Board accepts the tender proposal received for the Sunset Court Sprinkler System from Montieth Building Group Ltd for \$1,042,870 (plus HST).”

7.4 Board Representation

A written report was presented and reviewed for information.

7.5 DSSAB Insurance Renewal

A written report was presented and reviewed.

This insurance is for our DSSAB buildings, not our social housing buildings.

It was noted that the accidental death and dismemberment coverage is only applicable to those 80 years of age or under.

Resolution 190703

CARRIED

Moved by Roger Burden

Seconded by Teri Brandt

“THAT the Board receive, review and approve the DSSAB insurance renewal for the period July 8, 2019 through July 8, 2020 for \$49,758 plus applicable taxes with Canada Brokerlink (Ontario) Inc. through the Frank Cowan Company.”

8. IN CAMERA: 1

Resolution 190704

CARRIED

Moved by Linda Alkins

Seconded by Teresa Hunt

“THAT pursuant to Section 33(a) of the District of Parry Sound Social Services Administration Board Procedural Rules, the Board moves to an In-Camera session in order to address a matter pertaining to:

iii) the acquisition or disposal of property;”

Resolution 190705

CARRIED

Moved by Linda Andersen

Seconded by Ted Knight

“THAT the Board now rises out of In-Camera without report.”

9. CORRESPONDENCE.

10. ADJOURNMENT.

The meeting was adjourned to the next regular meeting to be held Thursday, September 12, 2019 in Parry Sound.

Resolution 190706

CARRIED

Moved by Linda Andersen

Seconded by Lyle Hall

“THAT the Board meeting now be adjourned to the next regular meeting to be held Thursday, September 12, 2019 at the District of Parry Sound Social Services Administration Board office, 1 Beechwood Drive, Parry Sound, Ontario at the hour of 7:00 p.m.;

AND THAT the Board approves not holding a meeting in August.”