

MEETING MINUTES

Thursday, September 10, 2020 at 7:00 p.m.



Board Teleconference

Local to Parry Sound: 705-774-9617

Local to South River: 705-386-1276

Board Members Present:

Rick Zanussi
Peter McIsaac
Jamie McGarvey
Barb Marlow
Ted Knight
Teresa Hunt
Ted Collins

Roger Burden
Jerry Brandt
Teri Brandt
Steve Crookshank
Joel Constable
Linda Alkins

Board Members Absent:

Lyle Hall
Gail Finsson

Staff:

Lisa Moore, Director of Human Resources
Tammy MacKenzie, CAO
Jennifer Harris, Administrative Assistant to the CAO
Mitzi Dinsmore, CFO

1. CALL MEETING TO ORDER:

The meeting was called to order by the Board Chair, Rick Zanussi at 7:01 p.m.
An In-Camera item was added to the agenda.

2. DISCLOSURE OF PECUNIARY INTEREST:

Board Member Peter McIsaac declared a pecuniary interest regarding item 8.

3. APPROVAL OF MINUTES:

3.1 July 9, 2020

Resolution 200901

CARRIED

Moved by Barbara Marlow

Seconded by Roger Burden

“THAT the Board meeting minutes of Thursday, July 9, 2020 be approved as presented.”

4. DEPUTATIONS & PRESENTATIONS.

5. REPORTS:

5.1 Chair

Mr. Zanussi thanked Ms. Dinsmore and Ms. Moore for keeping the organization running smoothly while we were without a CAO.

This is Ms. Moore’s last Board meeting as she is retiring on September 24th, after 33 years with the DSSAB. Mr. Zanussi thanked Ms. Moore for her lifetime of service. Ms. Moore thanked the Board and staff for making this an amazing career.

Mr. Zanussi introduced Ms. MacKenzie to the Board. Ms. MacKenzie is very pleased to be here and over the next couple of months, will be reaching out to each Board Member to schedule a meeting with them.

5.2 Chief Administrative Officer
Monthly report was presented.

5.3 Chief Financial Officer
Financial statement was presented and reviewed.

6. OUTSTANDING ISSUES.

7. NEW BUSINESS:

7.1 Ministry of Education Fee Subsidy Audit
A written report was presented and reviewed for information.

7.2 Appointment of LHC Board for 2020
A written report was presented and reviewed.

Resolution 200902

CARRIED

Moved by Joel Constable

Seconded by Teresa Hunt

“THAT the Board approves the appointment of the Officers and Directors of Parry Sound District Housing Corporation, as follows:

Directors: Linda Alkins, Jerry Brandt, Teri Brandt, Roger Burden, Ted Collins, Joel Constable, Steve Crookshank, Gail Finnon, Lyle Hall, Teresa Hunt, Ted Knight, Barbara Marlow, Jamie McGarvey, Peter McIsaac and Rick Zanussi.

Officers:	Chair	Rick Zanussi
	Vice-Chair	Barbara Marlow
	CEO/Secretary	Tammy MacKenzie
	Housing Manager	Sharon Davis
	Treasurer	Mitzi Dinsmore

7.3 Future Board Meeting Format

A verbal report was provided.

COVID-19 restrictions aren't going to be changing anytime soon so this Board won't be able to fit everyone into a meeting space and keep with physical distancing measures. Ms. MacKenzie is looking to gather feedback from Board Members as to who can or can't connect with video, if the Board were to hold virtual meetings. Much discussion ensued and it was decided that the next Board meeting will be held via Zoom or GoToMeeting; staff to research which platform better suits our needs.

8. IN-CAMERA: 1

Mr. McIsaac removed himself from the meeting.

Resolution 200903

CARRIED

Moved by Teri Brandt

Seconded by Steve Crookshank

“THAT pursuant to Section 33(a) of the District of Parry Sound Social Services Administration Board Procedural Rules, the Board moves to an In-Camera session in order to address a matter pertaining to:

- i) the security of the property and services of the Board;
- vi) a decision concerning negotiations for an agreement or contract between the Board and a third party.

Resolution 200904

CARRIED

Moved by Jamie McGarvey

Seconded by Barbara Marlow

“THAT the Board now rises out of In-Camera without report.”

9. CORRESPONDENCE.

10. ADJOURNMENT.

The meeting was adjourned to the next regular meeting to be held Thursday, October 8, 2020 via a virtual meeting.

Resolution 200905

CARRIED

Moved by Ted Collins

Seconded by Teresa Hunt

“THAT the Board meeting now be adjourned to the next regular meeting to be held Thursday, October 8, 2020 at the hour of 7:00 p.m. via a virtual method.”