

# MEETING MINUTES

Thursday, February 13, 2019 at 7:00 p.m.

Sundridge Community Centre  
110 Main Street  
Sundridge, Ontario



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## Board Members Present:

Linda Andersen  
Teri Brandt  
Roger Burden  
Ted Collins  
Joel Constable  
Steve Crookshank

Gail Finnson  
Lyle Hall  
Ted Knight  
Barbara Marlow  
Jamie McGarvey  
Rick Zanussi

## Board Members Absent:

Linda Alkins  
Jerry Brandt  
Teresa Hunt

## Staff:

Janice Bray, Acting Director of Social Services  
Mitzi Dinsmore, Director of Finance/CFO  
Jennifer Harris, Administrative Assistant  
Lisa Moore, Director of Human Resources  
Pam Nelson, Manager of Housing & Integrated Services

### 1. **CALL MEETING TO ORDER:**

The meeting was called to order by the Board Chair, Rick Zanussi at 7:02 p.m.

### 2. **DISCLOSURE OF PECUNIARY INTEREST.**

### 3. **APPROVAL OF MINUTES:**

#### 3.1 January 9, 2020

##### ***Resolution 200201***

**CARRIED**

*Moved by Lyle Hall*

*Seconded by Steve Crookshank*

“THAT the Board meeting minutes of Thursday, January 9, 2020 be approved as presented.”

#### 3.2 January 23, 2020

##### ***Resolution 200202***

**CARRIED**

*Moved by Teri Brandt*

*Seconded by Ted Knight*

“THAT the Board meeting minutes of Thursday, January 23, 2020 be approved as presented.”

### 4. **DEPUTATIONS & PRESENTATIONS.**

### 5. **REPORTS:**

### 5.1 Chair

Congratulated Mr. McGarvey on his excellent speech at the ROMA conference.

We will be holding off on Strategic Planning until our new CAO is in place.

The DSSAB is hosting an OHT meeting tomorrow in Sundridge, all four (4) OHT's will be present along with a number of our Board Members. Our role in this meeting is facilitating only, not to be an OHT sponsor. There are currently two (2) townships in our district that aren't within any OHT boundaries and have been excluded.

The NOSDA AGM will be taking place June 3, 4 & 5, 2020 in Thunder Bay. Members are encouraged to contact Ms. Harris if they are interested in attending.

FONOM is taking place May 13, 14 & 15, 2020 which is during our regularly scheduled Board meeting. Date to be changed to either May 7<sup>th</sup> or May 21<sup>st</sup>; Ms. Harris to poll the members.

Ms. Andersen will be moving out of the district and has submitted her resignation effective March 12, 2020.

### 5.2 Acting Director of Social Services

Monthly report was presented and reviewed.

### 5.3 Director of Finance/Chief Administrative Officer

The RFP for the 2020/2021 OPHI funding is ready to be issued.

The NOAH group has purchased their land and the DSSAB has signed the guarantee.

### 5.4 Director of Human Resources

Provided an update on the CAO recruitment process.

The Board would like to meet the potential candidate(s) before hiring.

## **6. OUTSTANDING ISSUES:**

### 6.1 Early Development Instrument (EDI) Data Overview

Ms. Bray provided an overview of the statistics.

Next steps are to engage with the NNDSB and other community partners to work together on identifying the areas where we need additional planning and activities to support early childhood.

The EDI Data has been an annual report and unaware if it will continue since the contract has expired.

## **7. NEW BUSINESS:**

### 7.1 Canada-Ontario Housing Benefit Program (COHB)

A written report was provided and reviewed.

#### ***Resolution 200203***

*Moved by Linda Andersen*

*Seconded by Gail Finnson*

“THAT the Board approves the DSSAB's participation in the Canada-Ontario Housing Benefit Program (COHB).”

**CARRIED**

7.2 Warming Centre Update

A written report was provided for information.  
Staff have worked diligently to help the residents displaced from the River Street fire.  
The DSSAB has procedures in place to help those in need of housing in the winter months.

Mr. Collins arrived to the meeting at 7:50 p.m.

**8. IN CAMERA: 2**

***Resolution 200204***

**CARRIED**

*Moved by Barbara Marlow*

*Seconded by Gail Finnson*

“THAT pursuant to Section 33(a) of the District of Parry Sound Social Services Administration Board *Procedural Rules*, the Board moves to an In-Camera session in order to address a matter pertaining to:

- ii) the disclosure of intimate, personal or financial information in respect of a member of the Board or a committee or an employee or perspective employee of the Board;
- iii) the acquisition or disposal of property.”

***Resolution 200205***

**CARRIED**

*Moved by Joel Constable*

*Seconded by Steve Crookshank*

“THAT the Board now rises out of In-Camera without report.”

***Resolution 200206***

**CARRIED**

*Moved by Gail Finnson*

*Seconded by Linda Andersen*

“WHEREAS from time to time the Board receives Affordable Housing Proposals from housing providers for the expansion of affordable housing within our District;

AND WHEREAS over the last three (3) years, the Board has approved guarantees of loans for both the Parry Sound Affordable Housing Development Corporation and The Non-Profit Organization for Almaguin Housing;

NOW THEREFORE BE IT RESOLVED THAT the Board defer consideration of any additional Affordable Housing Proposals until the Board has approved a 5-year Affordable Housing Capital Plan.”

**9. CORRESPONDENCE.**

**10. ADJOURNMENT.**

The meeting was adjourned to the next regular meeting to be held Thursday, March 12, 2020 in Parry Sound.

***Resolution 200207***

**CARRIED**

*Moved by Teri Brandt*

*Seconded by Ted Knight*

“THAT the Board meeting now be adjourned to the next regular meeting to be held Thursday, March 12, 2020 at the District of Parry Sound Social Services Administration Board office, 1 Beechwood Drive, Parry Sound, Ontario at the hour of 7:00 pm.”