

# MEETING MINUTES

Thursday, May 7, 2020 at 7:00 p.m.



## *Board Teleconference*

Local to Parry Sound: 705-774-9617

Local to South River: 705-386-1276

### Board Members Present:

Rick Zanussi  
Peter McIsaac  
Jamie McGarvey  
Barb Marlow  
Ted Knight  
Lyle Hall  
Gail Finsson

Joel Constable  
Ted Collins  
Roger Burden  
Jerry Brandt  
Teri Brandt  
Linda Alkins

### Board Members Absent:

Teresa Hunt  
Steve Crookshank

### Staff:

Janice Bray, Acting Director of Social Services  
Mitzi Dinsmore, Director of Finance/CFO  
Jennifer Harris, Administrative Assistant to the CAO  
Lisa Moore, Director of Human Resources

## **1. CALL MEETING TO ORDER:**

The meeting was called to order by the Board Chair, Rick Zanussi at 7:01 p.m.

## **2. DISCLOSURE OF PECUNIARY INTEREST:**

Board Member Lyle Hall declared a pecuniary interest regarding item 7.1

## **3. APPROVAL OF MINUTES:**

3.1 March 12, 2020

***Resolution 200501***

**CARRIED**

*Moved by Barb Marlow*

*Seconded by Joel Constable*

“THAT the Board meeting minutes of Thursday, March 12, 2020 be approved as presented.”

## **4. DEPUTATIONS & PRESENTATIONS.**

## **5. REPORTS:**

5.1 Chair

Introduced and welcomed Peter McIsaac as a new member of the Board.

The NOSDA AGM, which was to be held in June, has been cancelled.

Informed the Board that after 29 years of service, Janice Bray, Acting Director of Social Services, will be retiring on June 26<sup>th</sup>, 2020. In addition, after 32 years of service, Lisa Moore, Director of Human Resources will be retiring on September 25<sup>th</sup>, 2020.

CAO recruitment process is continuing and there should be a final list of candidates by the beginning of June with an Ad Hoc committee being established in the near future.

5.2 Acting Director of Social Services

Monthly report was presented and reviewed.

Mr. Hall joined the teleconference at 7:19 PM.

5.3 Director of Finance/Chief Financial Officer

Financial statement was presented and reviewed.

5.4 Director of Human Resources

On behalf of Ms. Bray and herself, thanked the Board for their kind words and comments on their upcoming retirements.

Reviewed the Human Resources section of the monthly report and thanked I.T. for all their hard work to get staff set-up to work from home.

**6. OUTSTANDING ISSUES.**

**7. NEW BUSINESS:**

7.1 RFP: Ontario Priorities Housing Initiative (OPHI)

Mr. Hall removed himself from the meeting.

A written report was presented and reviewed.

***Resolution 200502***

**CARRIED**

*Moved by Ted Knight*

*Seconded by Roger Burden*

“THAT the Board approves the project proposal submitted under the Canada-Ontario Community Housing Initiative (COCHI) and Ontario Priorities Housing Initiative (OPHI) program by the Non-Profit Organization for Almaguin Housing (NOAH) Inc. in the amount of \$575,130.”

Mr. Hall returned to the meeting.

7.2 Social Services Relief Fund (SSRF) Report

A written report was presented and reviewed for information.

**8. IN CAMERA.**

**9. CORRESPONDENCE.**

**10. ADJOURNMENT.**

The meeting was adjourned to the next regular meeting to be held Thursday, June 11, 2020 in Sundridge.

***Resolution 200503***

**CARRIED**

*Moved by Jamie McGarvey*

*Seconded by Teri Brandt*

“THAT the Board meeting now be adjourned to the next regular meeting to be held Thursday, June 11, 2020 at the Sundridge Community Centre, 110 Main Street, Sundridge, Ontario at the hour of 7:00 p.m.”