

# MEETING MINUTES

Thursday, November 12, 2020 at 6:00 p.m.

*Board Meeting via Zoom Video Conference*



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Board Members Present:

Rick Zanussi  
Jamie McGarvey  
Barb Marlow  
Ted Knight  
Teresa Hunt  
Lyle Hall  
Gail Finsson

Ted Collins  
Roger Burden  
Jerry Brandt  
Teri Brandt  
Steve Crookshank  
Joel Constable  
Linda Alkins

Board Members Absent:

Peter McIsaac

Staff:

Mitzi Dinsmore, CFO  
Jennifer Harris, Administrative Assistant to the CAO  
Tammy MacKenzie, CAO

**1. CALL MEETING TO ORDER:**

The meeting was called to order by the Board Chair, Rick Zanussi at 6:05 PM.

**2. DISCLOSURE OF PECUNIARY INTEREST.**

**3. APPROVAL OF MINUTES:**

3.1 October 8, 2020

*Resolution 201101*

**CARRIED**

*Moved by Roger Burden*

*Seconded by Ted Knight*

“THAT the Board meeting minutes of Thursday, October 8, 2020 be approved as presented.

**4. DEPUTATIONS & PRESENTATIONS.**

**5. REPORTS:**

5.1 Chair

5.2 Chief Administrative Officer

Monthly report was presented.

Starting in January 2021, monthly updates will be given to the Board regarding the NOAH build.

5.3 Chief Financial Officer

Financial statement was presented and reviewed.

As a follow up from October’s Board meeting, Housing Services Corporation has \$15.5 million in the Property Claims Trust Fund.

Mr. McGarvey joined the meeting @ 6:13 PM.

There were two (2) emergency expenditures over the last month; 118 Church Street experienced a sewer backup and 1 Beechwood Drive had some gas line issues.

**6. OUTSTANDING ISSUES.**

**7. NEW BUSINESS:**

7.1 Tender: 22B Mapleview Renovations

A written report was presented and reviewed for information.  
The DSSAB has also received additional funding from CMHA.  
Mr. Crookshank joined the meeting @ 6:19 PM.

***Resolution 201102***

**CARRIED**

*Moved by Lyle Hall*

*Seconded by Linda Alkins*

“THAT the Board accepts the tender proposal received for the 22B Mapleview Renovations project from Preston Construction Limited for \$166,203 (plus HST).”

7.2 2021 DSSAB Budget

The budget was presented and reviewed.  
Ms. Brandt joined the meeting @ 6:53 PM.  
The budget has been deferred to next month.  
Reminder was given that the budget is confidential and not to be shown or shared with anyone.

**8. IN-CAMERA:**

8.1 Ansley Street Project Update

***Resolution 201103***

**CARRIED**

*Moved by Ted Collins*

*Seconded by Joel Constable*

“THAT pursuant to Section 33(a) of the District of Parry Sound Social Services Administration Board *Procedural Rules*, the Board moves to an In-Camera session in order to address a matter pertaining to:

- vi) a decision concerning negotiations for an agreement or contract between the Board and a third party.”

***Resolution 201104***

**CARRIED**

*Moved by Gail Finnson*

*Seconded by Teresa Hunt*

“THAT the Board now rises out of In-Camera without report.”

**9. ADJOURNMENT.**

The meeting was adjourned to the next regular meeting to be held Thursday, December 10, 2020 via Zoom Video Conference.

***Resolution 201105***

**CARRIED**

*Moved by Jamie McGarvey*

*Seconded by Ted Collins*

“THAT the Board meeting now be adjourned to the next regular meeting to be held Thursday, December 10, 2020 at the hour of 7:00 p.m. via Zoom Video Conference.”