



### **Request for Quotations**

Contractors are invited to submit quotations for Summer Grounds Maintenance for the following locations:

16 Toronto Ave., South River  
24 Roselawn Boulevard, South River  
173 Main Street, Sundridge  
1 Beechwood Drive, Parry Sound  
22A Belvedere Ave., Parry Sound  
66 Church St., Parry Sound  
118 Church St., Parry Sound

Sealed Quotes must be delivered no later than  
**Friday April 26th, 2024 @ 4:30pm**

Tender Specifications can be picked up at:

1 Beechwood Drive, Parry Sound, ON P2A 1J2  
OR  
16 Toronto Avenue, South River, ON P0A 1X0  
OR

Visit our website at [www.psdssab.org](http://www.psdssab.org) - Tenders/RFP's/Quotes

For further information call,  
**705-774-9600 or 1-877-767-6060**

## **Summer Grounds Maintenance Contract**

Supply all labour, material, equipment & transportation necessary to carry out the following work from May 1<sup>st</sup>, 2024 to October 31<sup>st</sup>, 2024.

### **Weekly Clean Up:**

Work to be carried out starting May 1<sup>st</sup>, 2024

- Rake all lawn areas, leaves, and remove debris
- Pick up all litter and debris on grounds
- Clear all sidewalks and parking lots of clippings and debris

### **Weekly Maintenance:**

- Cut all grass on the property, including edge trimming
- Weeding all flower beds around the building that belong to the Housing Department
- Pruning of trees or bushes as required (removal of debris to be included)
- Keep all sidewalks and parking lots clean

All work to be carried out between the hours 8:30am and 4:30pm weekdays. A schedule adjustment may be necessary to accommodate daycare settings/nap times.

There is no storage space available for your equipment on site.

A completed Qualified Contractor Application including liability insurance and WSIB confirmation is required and must be submitted prior to commencement of contract.

Lowest or any tender not necessarily accepted.

## Summer Grounds Maintenance Contract Bid Sheet

Please return your quotation by Friday, April 26<sup>th</sup>, 2024, in a sealed envelope.

This contract may be renewed at the discretion of the Supervisor of Property Maintenance in March 2025.

<b>Contractor Name, Mailing Address &amp; Contact Information</b>			
<b>Address of Property of Interest</b>			
	<b>Cost Per Month</b>	<b>HST</b>	<b>Total</b>
	\$	\$	\$
<b>Extra Work Per Hours as Requested</b>	\$	<b>Any extra work authorized by the Parry Sound Housing Office will be at the same rate per hour listed for the duration of the contract.</b>	

Please complete a bid sheet for EACH property that you are interested in.