

6. DEPUTATIONS & PRESENTATIONS.

7. REPORTS:

7.1 Chair

The Chair recognized staff for the work outlined in the CAO report.

7.2 Chief Administrative Officer

Ms. MacKenzie verbally highlighted some of the items in the written CAO report and was available to answer questions.

7.3 Director of Finance

The senior finance team had a preliminary call with the auditor on Feb. 11th to be proactive with the 2024 audit. The auditors are scheduled to work on the audit April 7th to 18th with a hybrid schedule of one week on site and the other virtual. They are going to complete payroll and expense testing now, as well as a few other preliminary requests. The audit team and the auditor are scheduling bi-weekly calls to stay on track and keep the lines of communication open. We are working on reconciliations and working papers now until end of March. Payables close this Friday, after which we will be able to complete all parts of the audit files for LHC, DSSAB and NOAH. The auditor mentioned wrapping up the audit by the end of May and possibly presenting the Financial Statements to the Board at the June 12th Board meeting. Our draft December 2024 Retirement Benefits Actuarial Valuation Report has been complete, and a walk through has been scheduled with them next week.

8. OUTSTANDING ISSUES.

9. NEW BUSINESS:

10. IN-CAMERA: 1

Resolution 25 02 03

CARRIED

Moved by Jerry Brandt

Seconded by Gail Finnson

“THAT pursuant to Section 38 of the District of Parry Sound Social Services Administration Board’s *Procedural Rules*, the Board moves to an In-Camera session in order to address matters pertaining to:

- ii) the disclosure of intimate, personal or financial information in respect of a member of the Board or a committee or an employee or perspective employee of the Board.”

Resolution 25 02 04

CARRIED

Moved by Joel Constable

Seconded by Sharon Smith

“THAT the Board now rises out of In-Camera without report.”

Resolution 25 02 05

CARRIED

Moved by Janice Bray

Seconded by Peter McIsaac

“THAT the Board receive and adopt the District of Parry Sound Social Services Administration Board 2025 Draft Operating and Capital Budgets.”

11. CORRESPONDENCE.

11.1 NBPSDHU Overdose Report

11. ADJOURNMENT.

Resolution 25 02 06

CARRIED

Moved by Jamie McGarvey

Seconded by Teresa Hunt

“THAT the Board meeting now be adjourned at 7:07 PM, and that the next regular meeting to be held Thursday, March 13, 2025 at the hour of 6:30 PM via Zoom Video Conference.”